履 歴 書　＜非常勤教員・学位論文審査員用＞

写真貼付

輪講科目担当及び学位論文審査員の場合は不要

H4cm×W3cm

Attach a recent photo here.

Not necessary for Lecturer for Group Teaching and Thesis Mentor/Reader.

## Resume <For Part-time Lecturer or Thesis Mentor／Reader>

記入注意／Remarks

１．活字体で記入してください。／Please use block letters．

２．※欄は該当事項に○をしてください。／Circle an answer for items marked with “※”.

■氏 名 等／Name 記入日/Date 年/year 月/month 日/day

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|  | 姓　/　Last | 名　/　First | 中間名　/　Middle |
| カナ/Katakana |  |  |  |
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| 正式氏名/Legal Name |  |  |  |
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| 氏名ローマ字ブロック体 |  |  |  |
| 生年月日/Date of Birth | 　　　　年　　　月　　　日生 （満　　歳） 　 year month day age  | ※性別/Sex | 男/M ・ 女/F |  |
| カナ/Katakana |  |
| 居住地/Current Address | 〒 － |
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| 電話番号 － － 　　　　Ｆａｘ － －Phone number |
| E-mail Address |  |
| カナ/Katakana |  |
| 住民登録地/Address registered as a resident | 〒　　 　－ |
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| 旧氏名/Previouslyregistered Name |  | 姓　/　Last | 名　/　First | 中間名　/　Middle |
| ｶﾅ/Katakana |  |  |  |
| 氏名/Name |  |  |  |

●特別な事情により、通称氏名をお使いになる場合は、ご相談ください。

Please consult with the Office of Personnel Affairs if you need to distinguish the “name which you go by” from your legal name at school．

●住民登録地は居住地と違う場合のみ記入してください。（住民登録地は税金の処理上必要になります。）

Please fill in the “Address registered as a resident” if it is different from the current address. (This address is required in processing the taxes properly.)

●旧氏名は、正式氏名と違う氏名で以前本学に勤務または在学されたことがある場合のみ記入してください。

Please fill in the “Previously registered Name” if you were employed by Sophia or enrolled as a student under a different name.

■在留資格／Status of Residence　 ●外国籍の方のみ記入してください。／Non-Japanese only.

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| 在留資格名/Status | 有効年月日/Expiration Date | 国籍/Nationality |
|  |  年　　 　月　　 　日 year month day |  |

●「教授」または就労に制限のない在留資格以外の場合、「資格外活動許可」を取得していますか？

If your status of residence is not “Professor” or any other status that has no limit to employment activities, are you granted an approval for the “Permission to engage in an activity other than that permitted by the status of residence previously permitted” for the purpose of teaching at Sophia?

※　はい／Yes ・ いいえ／No

■学歴／Educational History

●学歴は高等学校以降の卒業、修了、満期退学したもののみ記入してください。

Please enter only the institutions where you graduated or completed the requirements including high school．

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| 期間(年月日)/Period (year month day) | 学校名/Name of Institution | 学部､研究科および学科、専攻/Faculty and Department | 設置国/Country of Institution | ※終期区分1:卒業/ graduation2:修了/ completion3:満期退学/\*candidacy for doctoral degree |
|  年　 月　 日~ 年　 月　 日 |  |  |  | １・２・３ |
|  年　 月　 日~ 年　 月　 日 |  |  |  | １・２・３ |
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|  年　 月　 日~ 年　 月　 日 |  |  |  | １・２・３ |

\*candidacy for doctoral degree means that you completed all the requirements for doctoral degree

except dissertation．

■最終学位／Academic Degree

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| --- | --- |
| 学位取得年月日/Date awarded | 年/year　 　月/month 　 日/day |
| 学位名称/Degree |  |
| 授与国/Country |  |
| 授与機関名/Degree conferring institution |  |
| 論文テーマ/Title of dissertation |  |

※臨時職員やＴＡなども含め上智学院での職歴については必ずご記入下さい。

Please be sure to include your experience of working as temporary staff or TA at

Sophia School Corporation.

■職歴／Work Experience

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| 期間(年月日)/Period (year month day) | ※在職状態1:本務/full-time2:兼務/part-time3:その他/other | 勤務先名/Employer | 勤務先職名/Position |
|  年　 月　 日 ~ 年　 月　 日 | １・２・３ |  |  |
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学校法人 上智学院 / Sophia School Corporation

業績一覧 Academic Achievements

記入日／Date ／ ／

氏 名／Name

研究分野 Major field of research

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学会及び社会における活動 Academic honors and memberships in professional organizations

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著書 List of books, translations & collaborations

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| --- | --- | --- |
| 書名 / Title | 発行年月日 / Date of publication | 出版社 / Publisher |
| 年/year | 月/month | 日/Date |
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主要学術論文目録 Academic thesis

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| --- | --- | --- |
| 論文名 / Title of thesis | 発表年月日 / Date of presentation or publication | 学会等Name of conference and its location or name of journal |
| 年/year | 月/month | 日/date |
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学校法人 上智学院

Sophia School Corporation

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| 文部科学省科学研究費補助金研究者番号Researcher number according to the Academic Research Subsidy of the Ministry of Education, Culture, Sports, Science and Technology |  |  |  |  |  |  |  |  |

# Academic Communication 2 (CLIL) Syllabus

The mandatory course, Academic Communication, is composed of two modules. In Academic Communication 1 (EAP: English for Academic Purposes), students learn basic academic English skills such as skimming and scanning, critical reading and thinking, note-taking, library search, using ICT to gather information, using data to support arguments, avoiding plagiarism, conducting a project and logical analysis. In Academic Communication 2 (CLIL: Content and Language Integrated Learning),building on the skills learnt in Academic Communication 1, students are required to put academic communication skills into action while learning content through English. **Please write your sample syllabus for Academic Communication 2 (CLIL) below.**

|  |  |
| --- | --- |
| Course tutor |  |
| Course subtitle |  |
| Course level  | Basic/Intermediate/Advanced (Please delete as appropriate.) |
| Course description |  |
| Course schedule | Week 1:  |
| Week 2:  |
| Week 3:  |
| Week 4:  |
| Week 5:  |
| Week 6:  |
| Week 7:  |
| Week 8:  |
| Week 9:  |
| Week 10:  |
| Week 11:  |
| Week 12:  |
| Week 13:  |
| Week 14:  |
| Teaching materials |  |
| Assessment methods |  |

**上智大学言語教育研究センター**

**Center for Language Education and Research**

**Sophia University**

**Schedule Preference Form 2024**

Please select any of the following time blocks (A～G). For example, if you choose Block B, that means you will teach the second period on Mondays and Thursdays.

**■Academic Communication (the courses for which we need to schedule an instructor)**

Please tick in the slots to indicate your availability (copy and paste ✓).

|  |  |  |
| --- | --- | --- |
| Time Blocks | Days and Periods | Your Availability |
| A | Monday 1 and Thursday 1 |  |
| B | Monday 2 and Thursday 2 |  |
| C | Monday 3 and Thursday 3 |  |
| D | Monday 4 and Thursday 4 |  |
| E | Tuesday 1 and Friday 1 |  |
| F | Tuesday 2 and Friday 2 |  |
| G | Tuesday 3 and Friday 3 |  |

\*Time schedule

1st period: 9:00-10:40 / 2nd period: 10:55-12:35 / 3rd period: 13:30-15:10 / 4th period: 15:25-17:05

|  |  |
| --- | --- |
| Name |  |