

## ■Reduction for students whose graduation postponement with 12 credits remaining <残余12単位減額>

The amount of tuition and fees will be reduced automatically per semester in either of the two cases. Application for a reduction is not necessary.

- A) At the beginning of a new semester, those who have fulfilled residence requirements (4 years = 8 semesters), excluding the period of Leave of Absence or suspension from the university, and have less than 12 credits to graduate.
- B) At the beginning of a new semester, those who have fulfilled residence requirements, excluding the period of Leave of Absence or suspension from the university, and studied abroad before the relevant semester with less than 12 credits to graduate as a result of transfer of credits (\*1)

Item	Amount to be paid
Semester Enrollment Fee	30,000
Tuition Fee	1/2
Education Enhancement Fee	1/2
Laboratory Fee	1/2
Premium for Personal Accident Insurance for Students Pursuing Education and Research	Full amount

(\*1) We will check whether you have fewer than 12 credits to graduation, retroactive to the end of the preceding academic year / semester.

### — Tuition during a Leave of Absence

#### 1) Taking a Leave of Absence for one quarter of a semester

The reduction ratio is the same and therefore, there will be no refunds.

e.g. Student of Faculty of Theology who entered in 2020

残余12単位減額:285,300yen (current semester)

Leave of Absence for the 1st Quarter:285,300yen (current semester)

#### 2) Taking a Leave of Absence for one semester of the academic year

The reduction ratio of a Leave of Absence is higher and there will be refunds.

e.g. Student of Faculty of Theology who entered in 2020

残余12単位減額:285,300yen (current semester)

Leave of Absence for one semester:30,800yen (current semester)

### — Note for Transfer Students

“残余12単位減額” will apply, in cases when students have fulfilled the residence requirement of 2 years (4 semesters) excluding the period of Leave of Absence or suspension from the university, and have less than 12 credits to graduate.

## ■Tuition reduction during Study Abroad

(1) There are two types of Study Abroad, “Sophia Exchange Program” and “General Study Abroad”. Students studying abroad on “Sophia Exchange Program” will pay tuition and fees only to Sophia University, but “General Study Abroad” students (those who study abroad on their own) must pay tuition and fees both to Sophia University and to the overseas institution.

### (2) Fees to be paid in case of extension of Study Abroad period

If a student wishes to extend his/her study abroad period beyond one year and the permission is granted, the tuition and fees shall be reduced. The reduction will be made according to the “exemption of fees” during a Leave of Absence. (If a student takes a leave of absence for the period in grey in the following table, the tuition and fees are as follows.)

2023		2024		2025	
Spring	Autumn	Spring	Autumn	Spring	Autumn
Full amount	Full amount	Exemption	Exemption		
	Full amount	Full amount	Exemption		
	Full amount	Full amount		Exemption	