

Computers and internet access on campus

You can get help with your IT issues online or in person.

Note: User guide and FAQ contain useful guides and cover general IT issues. Please refer to the following URL before contacting the ICT office.

• User guide <https://ccweb.cc.sophia.ac.jp/en/>

• FAQ <https://ccweb.cc.sophia.ac.jp/en/faq/>

Sophia ICT

Search



1. E-mail : ict-support@sophia.ac.jp

Please allow 2-3 business days for a response.

2. In-person : If you need immediate support or advice, Please visit the **ICT Office Student consultation room** on Third floor (Room315) of the building#2.



ICT Office Student consultation room

1. ICT services

Sophia offers a wide range of ICT services such as computer labs (PC Rooms), Wi-Fi networks and printing. students can use computers on campus.

To use sophia ICT services, you need your Sophia ICT account ID and password.

Please check your ICT Account Information in your portal site.

ICT Account Information	
Sophia Mail Address	a
Login ID for system in campus	
Microsoft Office365 Username	a
Password	a

Note: Please change your default password (pre-set password).

If you forget your password, you can reissue your password by yourself using password reminder. For details, please refer to the following URL.

<https://ccweb.cc.sophia.ac.jp/en/userguide/password/pass-06-en/>

*For the 'Secret Answer', please use the answer for "What school did you attend for sixth grade?" which you entered when you applied for this program.

① PC Rooms

COM-A/B/C/D (Third floor, building#2)

2-306/2-308/2-310 (Third floor, building#2) * Classrooms equipped with laptops

COM-L1/L2 (Second floor, Central Library)

COM-X (Machine Hall)

COM-Z (Third floor, building #3)

Check availability of PC Rooms.

<http://pcinfo.cc.sophia.ac.jp/>

Computer lab rules

1. Eating inside the PC rooms is strictly prohibited. Drinks are allowed, as long as they have a lid.
2. Students are strictly advised to take care of personal belongings all the time. Sophia university is not responsible to any loss of the belongings in the PC rooms.
3. Games are strictly prohibited in all PC rooms.
4. Please respect other students and keep quiet.

② Printing

A 700 printing credit (printing point) is allocated to each student at the beginning of this program. You can print using printers on campus.

Points to be spent

Black-and-white printing: **1 point** / page

Color print: **8 points**/ page

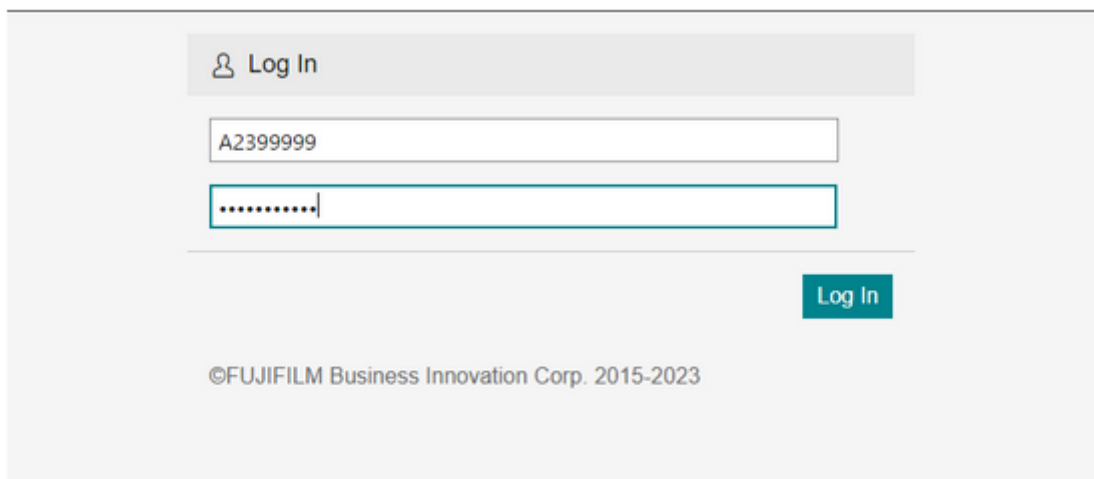
To check your printing point, please refer to the following instruction.

1. Log in to the web print site.

<https://odp.cc.sophia.ac.jp/>

*Enter your student ID and password for Sophia ICT Account (same as Moodle or Sophia Mail).

*As of September 2023, the login screen may not display properly, and you may not be able to log in depending on the language setting of your browser. In this case, please change the language setting of the browser to Japanese or English (US) and try again.



Log In

A2399999

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Log In

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2.To change the language setting, click [Language], select the language then click [Save]

ポータル レポート プリント/ジョブ ユーザー/サービス設定

Language - 日本語 管理者ポータル

よく使う項目

- Webプリント
- プリントジョブ

① 今月の出力枚数/CO2削減量

今月の出力枚数	0 枚/月	今月削減されたCO2排出量	0 g/月
残高(既定のアカウント)	697 P	スギ1本が1日で吸収するCO2量に換算した場合	0

言語選択 (Select Language)

Language English

- 日本語 (Japanese)
- 简体中文 (Simplified Chinese)
- 繁體中文 (Traditional Chinese)
- 한국어 (Korean)
- ภาษาไทย (Thai)

If you change the language, go to top page.

Save Cancel

3.The remaining point is displayed in the “Balance (Default Account)”.

Portal Report Print/Job User/Service Settings

メディアセンター ... Language - English Administrator Po

Frequently Used Items

- Web Print
- Print Job

① This Month's Output Sheets/CO2 Reduction Rate

This Month's Output Sheets	0 Sheets/month	CO2 emissions reduced this month	0 g/month
Balance(Default Account)	697 P	When converted to CO2 intake by 1 cedar tree in a day	0

Wireless LAN (Sophia Wi-Fi)

Wi-Fi networks are available throughout sophia for students.
You need sophia ICT account and initial set-up for Wi-Fi.
Please refer to the following instruction.

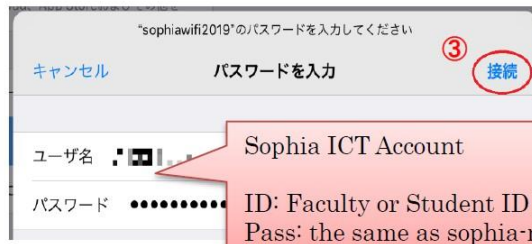
① Wireless LAN Instruction For Smartphones:

Wireless LAN (Wi-Fi) サービス利用の手引き (iOS, Android版)

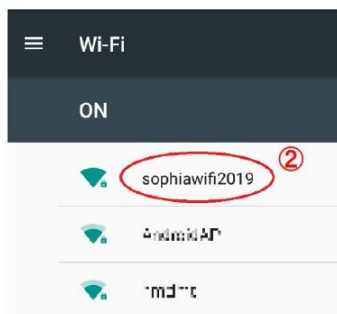
情報システム室/ICT Office 2022年9月

ネットワーク名/SSID	sophiawifi2019
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iOS Devices (iPhone, iPad) 設定例 / Setting Examples



Android Devices 設定例 / Setting Examples



EAP Method : PEAP
Phase2Authentication : MSCHAPV2
CA certificate : Use system certificates
Domain: sophiawifi2019.cc.sophia.ac.jp
Identity : Faculty or Student ID number
Anonymous identity : leave here blank
Password : the same as sophia-mail one

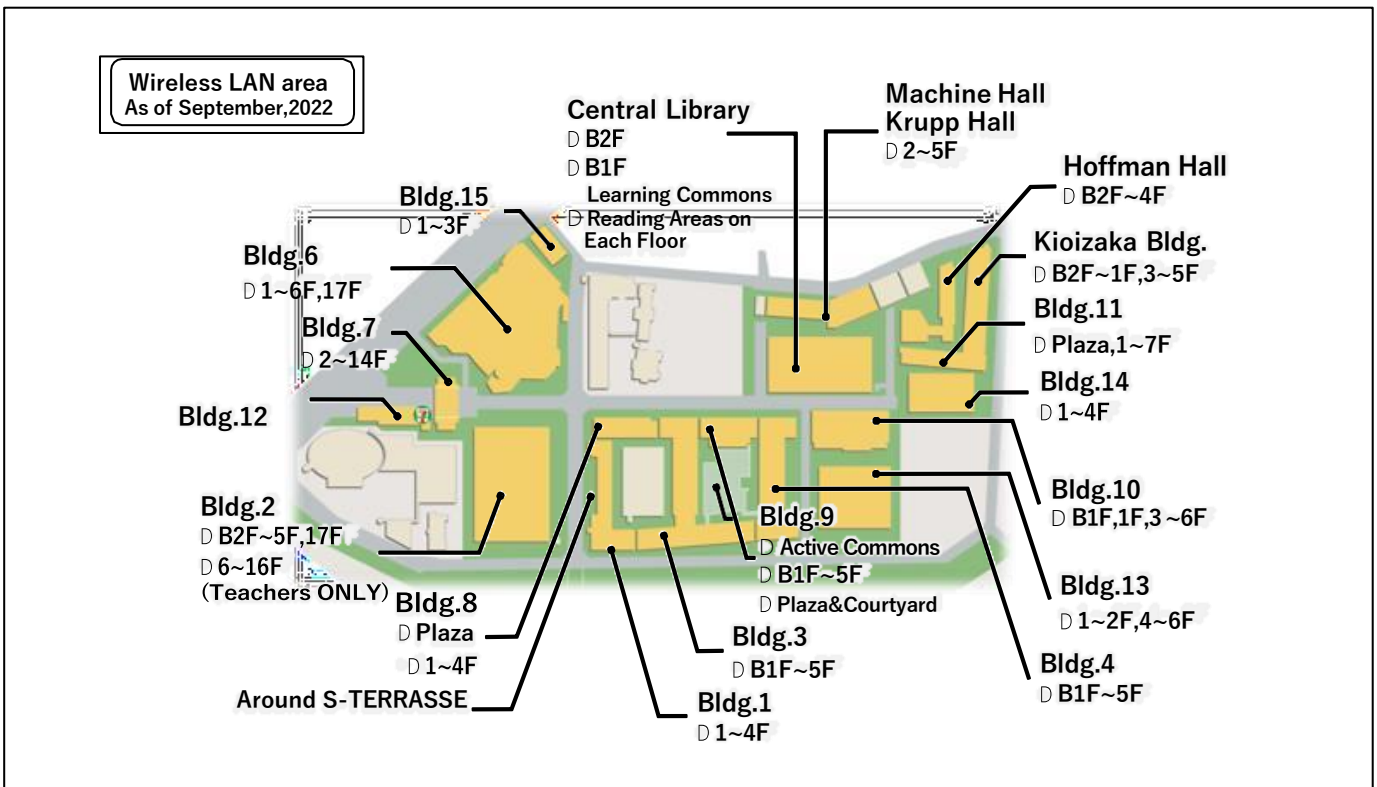
キャンセル 保存

For PCs:

Please refer to the page below:

<https://ccweb.cc.sophia.ac.jp/en/manual-cat/wireless/>

② Wireless LAN area



Supported OS: Windows 11, 10, Mac OS, Android, iOS etc.