



上智大学

**SOPHIA UNIVERSITY**

Center for Language Education and Research

## Call for French Contract Full-time Lecturer

Title of Position:	Shokutaku (contract full-time lecturer)
Positions Vacant:	One
Teaching Location:	(Upon hiring) Sophia University Center for Language Education and Research, Sophia University 7-1 Kioicho, Chiyoda-ku, Tokyo 102-8554 (Scope of Change) The campuses determined by the Sophia School Corporation
General URL:	<a href="http://www.sophia.ac.jp/">http://www.sophia.ac.jp/</a> *Sophia University was founded by Jesuit missionaries in 1913, and still maintains its ethos of Catholic humanism. However, it accepts students and staff without discrimination on the grounds of religion, race, or sex.
Teaching Requirement:	(Upon hiring) a. Teaching: As a basic requirement, you will be teaching eight or nine 100-minute French language classes a week at the Center for Language Education and Research. b. Other duties: Committees, curriculum development and other duties required by the center. (Scope of Change) The duties determined by the Sophia School Corporation
Starting Date:	April 1, 2026
Semesters:	From April to early August and from late September to early February
Office:	Office (shared) furnished with a desk, a chair, a telephone, and a network plug but no computer
Contract:	Renewable annually up to three years in principle, with a possible additional two-year extension when the university considers it necessary under particular circumstances *Sophia School Corporation runs Sophia University
Salary:	Your salary will be based on Sophia University's rules and regulations. There are allowances to help move house and a research fund.
Benefits:	There are allowances to help cover the rent and to help dependent family members. Also, there are commuting allowances and bonuses.

- Qualifications: The applicant must fulfill the following qualifications:
1. Understanding of the University's educational philosophy based on Catholicism.
  2. M.A. and above (Ph.D. preferred.)
  3. One or more years of teaching experience at a university
  4. Ability to teach in French as the medium of instruction (Ability to teach French with English as the medium of instruction preferred.)
  5. Applicant is able to communicate in Japanese in fulfilling duties for the university.
  6. Applicant is able to carry out individual duties such as lectures and research but also exhibits collaborative teamwork capabilities and commitment to faculty administrative duties, among these entrance examination related duties and other duties/activities on behalf of the Center for Language Education and Research.
  7. Applicant is able to carry out administrative duties required by Sophia University.
- Documentation:
1. Resume, list of publications\* (Attach your photo. Write your e-mail address at which you can receive e-mail from [cler\\_application-co@sophia.ac.jp](mailto:cler_application-co@sophia.ac.jp))
  2. Essay about what you wish to contribute for French Education and Research (About 1,000 words in Japanese, One sheet of A4 paper, Write your name on the upper right of the sheet. Any use of machine translation should be clearly indicated.)
  3. Up to three major academic publications (Photocopies of the publications would be sufficient.)
  4. Copy of your degree certificate for M.A./Ph.D.
  5. One letter of Recommendation (Free format, addressed to: Professor Tamotsu Fujita, Director, Center for Language Education and Research, with signature of recommender and date after this call for application was posted.)
- \* Please download the forms 1. Your personal information included in the materials submitted will only be used for the selection process and will be treated appropriately according to the Act on the Protection of Personal information.  
\* Submit from this posting page in JREC-IN Portal Web system.  
<https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D125021063>
- 【Note】** Please compress the required documents above 1-4 into one zip file and upload it.  
\* Letter of Recommendation should be sent directly to the following address by the recommender by e-mail. The title of the e-mail should be "Letter of Recommendation 2026 (French)."
- Center for Language Education and Research Sophia University**  
**[cler\\_application-co@sophia.ac.jp](mailto:cler_application-co@sophia.ac.jp)**
- Application Deadline: **Wednesday, April 23, 2025**  
Applications received after this date will not be accepted.
- Selection Process: We will individually notify those who have passed the first screening about the interview (second screening).  
Interview schedule:  
**Sunday, May 25, 2025**
- Inquiry: Center for Language Education and Research

E-mail : [cler\\_application-co@sophia.ac.jp](mailto:cler_application-co@sophia.ac.jp)