

February 25, 2025

To whom it may concern

### **Call for New Faculty Applications (History of International Politics)**

The Faculty of Global Studies at Sophia University (Jochi Daigaku) seeks a scholar who is interested in becoming a faculty member in the Japanese academic year 2026. We will accept applications from those who satisfy and are willing to comply with the requirements mentioned below.

1. Proposed position: Professor, associate professor or assistant professor

The term of employment for an assistant professor is maximum 5 years. Promotion to the position of associate professor is possible before or at the end of the term.

2. Area of research and discipline

We require applicants to have a good knowledge of the recent trends in global studies, and a high degree of specialization in History of International Politics. We particularly need an expert who can teach undergraduate courses on Political and Diplomatic History and Foreign Policies in Asia Pacific.

3. Subjects to teach

We require a new faculty member to teach 4 or 5 courses in both the spring and autumn semesters (most likely 8 or 9 courses and omnibus courses) from the following categories during the year, and to supervise graduation theses of some students.

- (1) 2 or 3 courses on History of International Politics and Foreign Policies numbered 300-399 (2 credits) or 400-499 (2 credits)
- (2) Freshman Seminar in Japanese (2 credits in the autumn semester)
- (3) Seminar on History of International Politics and Foreign Policies in Japanese (2 credits in the spring semester and 2 credits in the autumn semester)
- (4) A course numbered 200-299 (2 credits)
- (5) Possibly, parts of the omnibus courses numbered 100-199 (e.g., Introduction to

Global Studies, 2 credits)

(6) In the case of employment as a full or associate professor, a seminar in the Graduate Program for International Relations at the Graduate School of Global Studies (2 credits in the spring semester and 2 credits in the autumn semester)

(7) A SPSF\* course in English numbered 200-299 (2 credits) or 300-399 (2 credits)

(8) Possibly, a SPSF course on Academic Skills in English numbered 200-299 (2 credits) or a seminar (2 credits)

(9) Possibly, an elective course on general studies numbered 100-399 open to all the undergraduate students of the university (2 credits)

(Scope of Change) The duties determined by the Sophia School Corporation

\*Sophia Program for Sustainable Futures (SPSF) is the new English medium degree program which started in September 2020 and its courses are all taught in English.

#### 4. Address of Work Location

Yotsuya Campus, Sophia University, Kioicho 7-1, Chiyoda-ku, Tokyo 102-8554, JAPAN

(Scope of Change) The campuses determined by the Sophia School Corporation

#### 5. Salary and Other Employment Conditions:

Applicants must be willing to observe the regulations of the Sophia School Corporation.

#### 6. Application Eligibility

Candidates who meet the following criteria will be eligible to apply:

(1) Those who have completed a doctoral course at a university and have obtained their doctoral degree or those who have doctoral degrees at the time of being considered as a candidate for employment.

(2) Those who are willing to follow the basic educational legacy of Sophia University that is based on Christian humanism - "Others, with Others."

(3) Those who can manage educational and administrative works both in English and Japanese.

(4) Sophia University is committed to promote gender equality and welcomes applications from women.

(5) Those who is proactive in education and research, and capable of engaging in university-required tasks such as entrance examination-related duties.

7. Date of Employment: April 1, 2026

8. Application Deadline: May 6, 2025

9. Application Forms

(1) Curriculum vitae (Form available as an MS Word file. Submission should be made in PDF format.)

(2) List of attainments in research and education (Form available as an MS Word file. Submission should be made in PDF format.)

(3) Description of career in research and education (No form will be provided, but the description must be on a letter-sized or A4-sized sheet with 25 lines and 80 letters in every line. Submission should be made in PDF format.)

(4) Summary of three major works (No form will be provided, but the description must be on a letter-sized or A4-sized sheet with 25 lines and 80 letters in every line. Submission should be made in PDF format.)

(5) Applicant information sheet (Form available as an MS Excel file. The submitted file should also be an Excel file.)

In the description of career in research and education, please write about your past experiences and future plans for research in less than 800 words (2,400 letters in Japanese), and for education in less than 550 words (1,600 letters in Japanese).

In the summary of your three major works, please write about each work using less than 400 words (1,200 letters in Japanese).

Submitted documents will be under the strict control of the Faculty and will be disposed of safely after the selection.

10. Submission and Inquiry

[fgs-recruit-cc@sophia.ac.jp](mailto:fgs-recruit-cc@sophia.ac.jp)

All the application documents should be attached in the email sent to the above email address, with “Application for History of International Politics” as the subject. Please be careful NOT to set a password or any kind of security settings

to prevent your files from being opened and modified, so that the Faculty office can handle the information in the files easily.

We will send an email to inform you of our receiving the application. As we disclaim any kind of responsibility for delay or non-delivery of applications, please make sure not to fail to submit yours before the deadline.

Email inquiries about the application process will also be accepted at the email address given above.

#### 11. Interviews

After screening the documents in your application, we may request you to send us some of your works or copies of them. Also, interviews and trial lessons in Japanese and English may be required.

#### 12. Notification of the result

The Dean of the Faculty will send you a letter or an email to notify you of the results of selection of the Faculty by the end of October, 2025 at the address you mention in your CV. Those who passed the selection of the Faculty will be required to have interviews with Chancellor and Trustee for Personnel Affairs of the Sophia School Corporation as well as with President of Sophia University.



Yasuko TSURU

Dean of the Faculty of Global Studies,

Professor of International Politics

Sophia University

