

## How to Check Bulletin (SPSF & FST Students)

(1) Access My Sophia using your ICT Account and password, which will be distributed **on April 1**. <https://my.sophia.ac.jp/>

(2) Click "Bulletin of Information" on the left section.

Home  
Faculty/Department  
Graduate Programs  
Academics  
Campus Life  
Career  
**Bulletin of Information**  
ページサンプル

My Sophia Teacher's Manual

Latest 20 unread notices and unanswered questionnaires are displayed.  
To see notifications you have already read, click the [MORE] button to display them.

Individual Notice MORE Class Bulletin Board MORE Faculty/Department Office MORE

No notifications are being sent

No notifications are being sent

No notifications are being sent

From University MORE Questionnaires MORE Links

3/13 (木) 新3年生対象ガイダンス Important  
学生局/キャリアセンター Career and Job Search 2025.03.04(Tue) 00:00

【UR】 F-Tech Scholarship Foundation  
Center for Student Affairs Scholarship[International student with Student visa] 2025.03.10(Mon) 00:00

配信されているアンケートはありません

Links  
Loyola  
Self-Learning Portfolio  
Moodle  
Microsoft365 (Faculty Members)  
Sophia Mail (Students)  
CaLabo MX  
My OPAC

(3) Click "2025 [SPSF] Sophia Program for Sustainable Futures" or "2025 [FST] Faculty of Science and Technology."

### 履修要覧

2025年度 履修要覧

- 2025年度 履修要覧[ガイド・資料編]
- 2025年度 履修要覧[学部科目編]
- 2025年度 履修要覧[大学院科目編]
- 2025年度 履修要覧 法科大学院[法学研究科法曹養成専攻]

2025 Bulletin of Information

- 2025 [FLA] FACULTY OF LIBERAL ARTS
- 2025 [SPSF] SOPHIA PROGRAM FOR SUSTAINABLE FUTURES
- 2025 [FST] FACULTY OF SCIENCE AND TECHNOLOGY
- 2025 [GRADUATE PROGRAMS] ENGLISH-TAUGHT GRADUATE PROGRAMS

(4) Click "2. Academic Services" under "2025 Guide for English-Taught Programs (except for FLA)."

## 2025 GUIDE FOR ENGLISH-TAUGHT PROGRAMS (EXCEPT FOR FLA)

- INTRODUCTION
- ACADEMIC CALENDAR
- 1. GUIDELINES
- 2. ACADEMIC SERVICES**
- 3. ACADEMIC RECORDS
- REGULATIONS

(5) Click "Examinations."

## 2. ACADEMIC SERVICES

### 2. ACADEMIC SERVICES

- 📄 1. Courses
- 📄 2. University-Wide Policies Concerning Education
- 📄 3. Credits and Courses
- 📄 4. Numbering
- 📄 5. Course Registration
- 📄 5-1. Course Registration for Undergraduate Students
- 📄 5-2. Course Registration for Graduate Students
- 📄 6. Course Withdrawal
- 📄 7. Examinations
- 📄 8. Evaluation/Grades
- 📄 9. Graduation Requirements and Self Evaluation
- 📄 10. Credit Transfer and Approval
- 📄 10-1. Credit Transfer and Approval for Undergraduate Students
- 📄 10-2. Credit Transfer and Approval for Graduate Students
- 📄 11. Certification Program (for undergraduate students)
- 📄 12. Short-term Language Programs, Short-term Study Abroad Programs, Social Engagement Programs
- 📄 13. Research Guidance and Master's Thesis Doctoral dissertation

(6) Read the following statements carefully.

- Examinations (Written Exams) Policy
- Cheating on Final Exams (written Exams) is Strictly Prohibited
- Cheating on Report Exams is Strictly Prohibited

## 7. Examinations

### 7. Examinations

- 📄 Types of Examinations
- 📄 Announcement of Schedule of Final Exams (Written Exams)/Report Exams
- 📄 Examinations (Written Exams) Policy
- 📄 Cheating on Final Exams (written Exams) is Strictly Prohibited
- 📄 If Public Transport Service is Shut Down
- 📄 Make-up Exams
- 📄 Cheating on Report Exams is Strictly Prohibited
- 📄 Stance on Exams, Reports and Papers
- 📄 Academic Research Ethics