

Call for Part-time Teaching Staff (Spanish)

Title of Position:	Part-time lecturer
Positions Vacant:	Multiple positions
Institution:	Sophia University Center for Language Education and Research
Address:	7-1 Kioicho, Chiyoda-ku, Tokyo 102-8554
General URL:	http://www.sophia.ac.jp/ *Sophia University was founded by Jesuit missionaries in 1913 and still maintains its ethos of Catholic humanism. We accept students and staff without discrimination on the grounds of religion, race, or sex.
Teaching Location:	(Upon hiring) Yotsuya Campus, Sophia University (Scope of Change) Yotsuya Campus, Sophia University
Teaching Requirement:	(Upon hiring) Spanish as a foreign language (To teach Spanish courses offered by the Center for Language Education and Research) (Scope of Change) Spanish as a foreign language (To teach Spanish courses offered by the Center for Language Education and Research)
Starting Date:	April 2026
Semesters:	From April to early August and from late September to early February with a Christmas-New Year break
Office:	A common room for part-time teaching staff is available.
Contract:	Renewable annually up to five years in principle *The maximum period of employment in the new part-time contract can vary depending on personnel planning and curriculum. *Sophia School Corporation owns Sophia University
Salary:	Based on the regulations of Sophia University
Qualifications:	The applicant must fulfill the following qualifications:

1. Understanding of the University's educational philosophy based on Catholicism
2. Master's degree or equivalent
3. Teaching experience at an institute of higher education preferable

Documentation:

1. Resume & Academic achievement
2. Schedule preference form

* Please download the forms for 1-2.

* Applications should be submitted from this posting page in JREC-IN Portal Web system.

【<https://jrecin.jst.go.jp/seek/SeekJorDetail/Changelang?id=D125081518&lang=1>】

【Note】 Please compress the required documents above 1.Resume, Academic achievements and 2.Schedule preference form into one zip file and upload it.

We do not accept submissions by postal mail, e-mail, or other digital formats.

Your personal information included in the materials submitted will only be used for the selection process and will be treated appropriately according to the Act on the Protection of Personal Information.

Application Deadline:

Sunday, September 21, 2025

Applications received after this date will not be accepted.

Selection Process:

We will notify those who have passed the first screening individually for interviews.

Interview schedule: Late September

Note:

The interview will be held either in person at Yotsuya Campus or online. Please note that transportation fee is not paid.

Inquiry:

Center for Language Education and Research
E-mail : cler_application-co@sophia.ac.jp

We do not accept inquiries by phone.