JAPANESE LANGUAGE PROGRAM
Autumn Semester 2025

Center for Language Education and Research (CLER)

Sophia University

The Center for Language Education and Research (CLER) offers various tracks and levels of Japanese language courses to suit the needs of our students. The students who want to take Japanese language courses will be given the Japanese Placement Test (JPT/ see pp.9-10) and placed in classes at the right level based on the results. Please refer to the categories in this booklet and check whether you need to take the JPT or not. Please note if students who need to take the JPT fail to do so, they cannot take the Japanese course this semester.

***Students who have taken JPT or Japanese Language Course at Sophia University before can not take the JPT again. In these cases, register for the designated course on Loyola.**

Contact: CLER Office
Building No.6, 5F【6-538】
info_cler@sophia.ac.jp

* “Loyola” and “My Sophia” are the official academic web portals of Sophia University. New students will receive account information on the first day of Sophia University.

Try this chart to check if you need to take the Japanese Placement Test (JPT)!

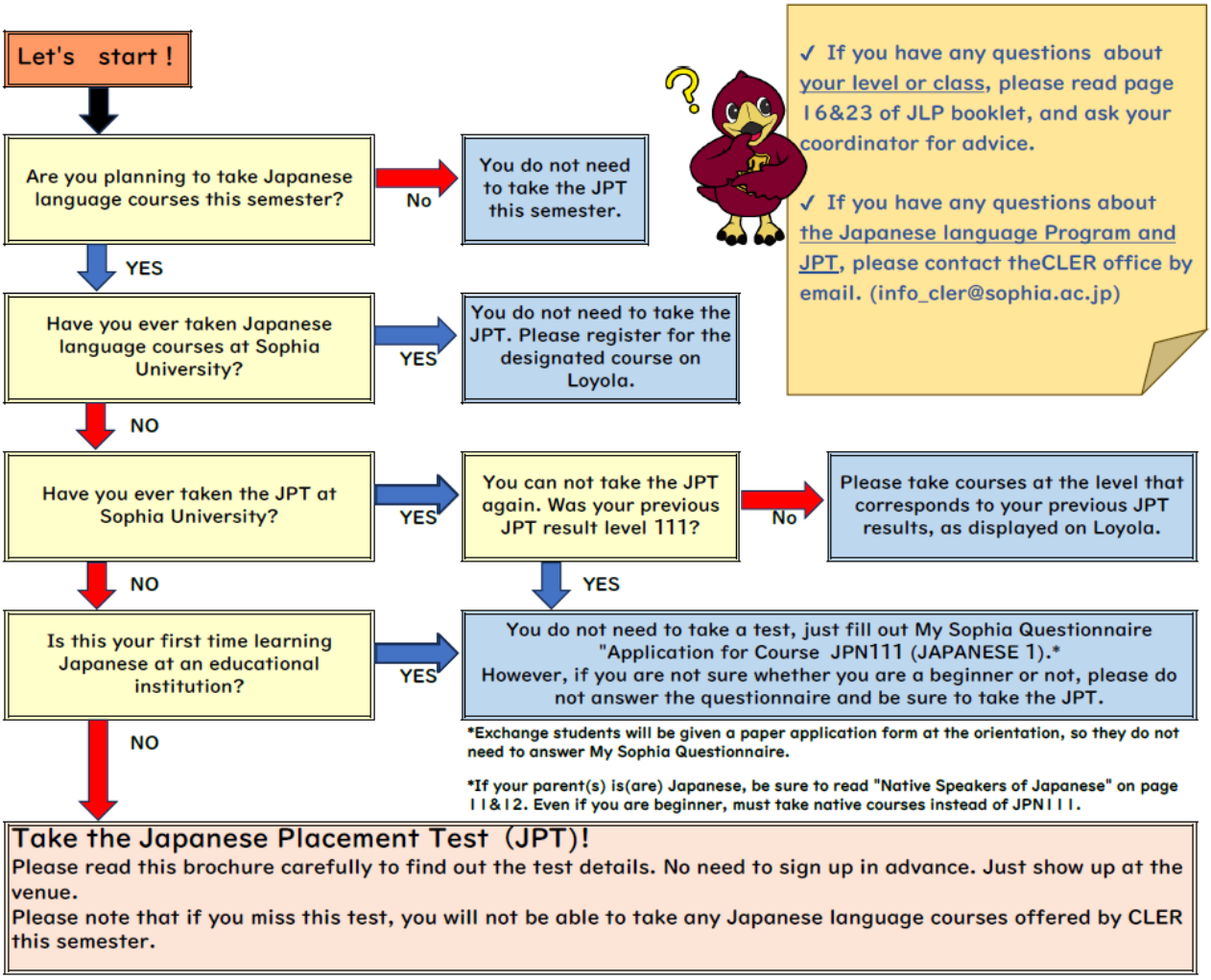


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CLASS HOURS OF JAPANESE LANGUAGE COURSES

● Courses for Non-Native Speakers

Regular Program

Course No.	Title	cr	Hours
JPN 111	Japanese 1	4	Five 100-minute classes a week
150	Japanese M1	4	
112	Japanese 2	4	
200	Japanese M2	4	
211	Japanese 3	4	
250	Japanese M3	4	Four 100-minute classes a week
212	Japanese 4	4	
321	Advanced Japanese 1	4	
322	Advanced Japanese 2	4	

Japanese Language Intensive Program

Course No.	Title	cr	Hours
JPN 180	Intensive Japanese 1	8	Ten 100-minute classes a week
270	Intensive Japanese 2	8	
280	Intensive Japanese 3	8	
370	Intensive Japanese 4	8	

Specialized Japanese Courses

Course No.	Title	cr	Hours
JPN 311	Business Japanese 1	2	Two 100-minute classes a week
312	Business Japanese 2	2	
315	Business Japanese (Preparation for Internship)	1	One 100-minute class a week
407	Translating Japanese to English	4	Two 100-minute classes a week
431 / 432	Academic Japanese 1-1 / 1-2	2	
441 / 442	Academic Japanese 2-1 / 2-2	2	

● Courses for Native Speakers

Reading and Writing Courses, and Specialized Japanese Courses

Course No.	Title	cr	Hours
JPN 341	Reading & Writing 1	2	Two 100-minute classes a week
342	Reading & Writing 2	2	
343	Reading & Writing 3	2	
345	Japanese Literacy	2	
407	Translating Japanese to English: Theory and Practice	4	
408	Translating English to Japanese: Theory and Practice	4	

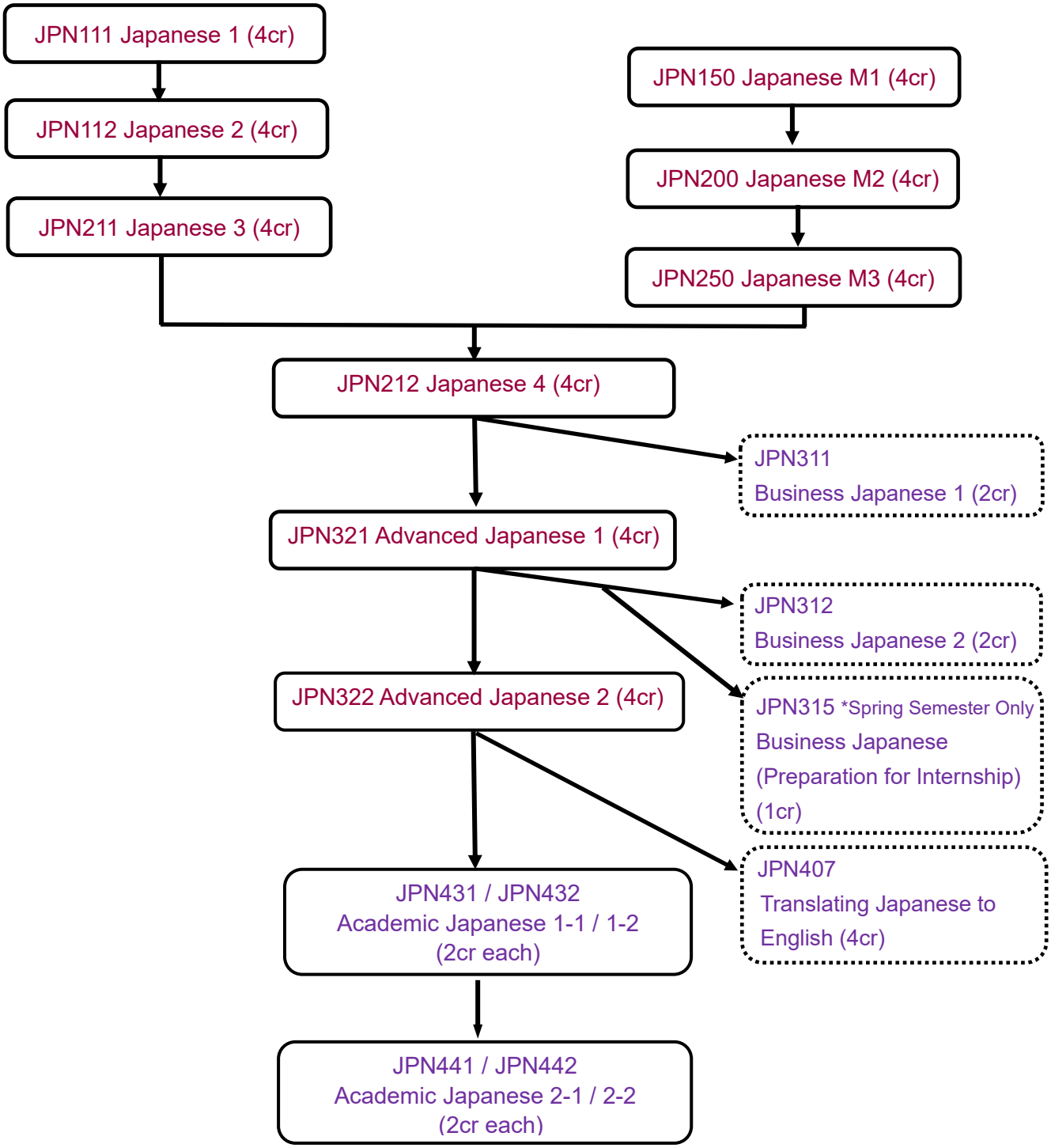
JAPANESE LANGUAGE PROGRAM TRACKS

● Courses for Non-native Speakers

The following diagrams summarize the different Japanese language tracks offered by the CLER. Students may move from Regular Program to Intensive Program (p.4) track and vice versa, depending on their linguistic qualifications and educational aims.

● Regular Program Track

*Note: JPN111→JPN112 etc. denotes the normal route.



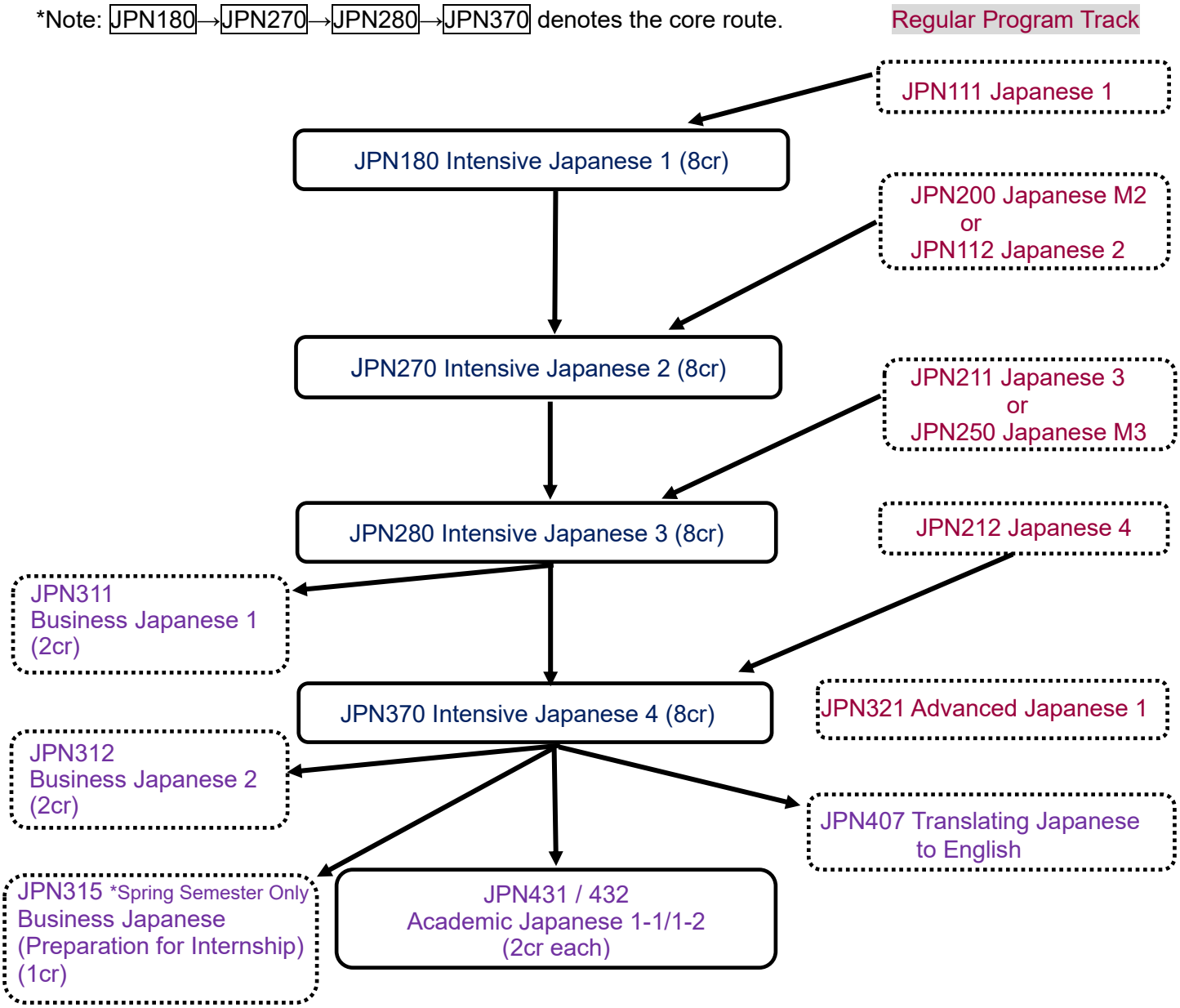
● Japanese Language Intensive Program (JLIP) Track

The Japanese Language Intensive Program (JLIP) is an intensive course that is designed to meet the needs of students who are interested in acquiring a solid grounding in spoken and written Japanese in preparation for further academic study at the undergraduate or graduate levels, or for pursuing a career in which knowledge of Japanese would be an asset.

The JLIP track draws on a wide range of written and audiovisual materials to lead students to develop their reading, writing, listening, and speaking skills at the advanced level. The program comprises four courses: JPN180, JPN270, JPN280, and JPN370. Classes meet for 200 minutes a day (9:00a.m.–12:35p.m.) from Monday through Friday. JPN180, JPN270, JPN280, and JPN370 are offered every semester.

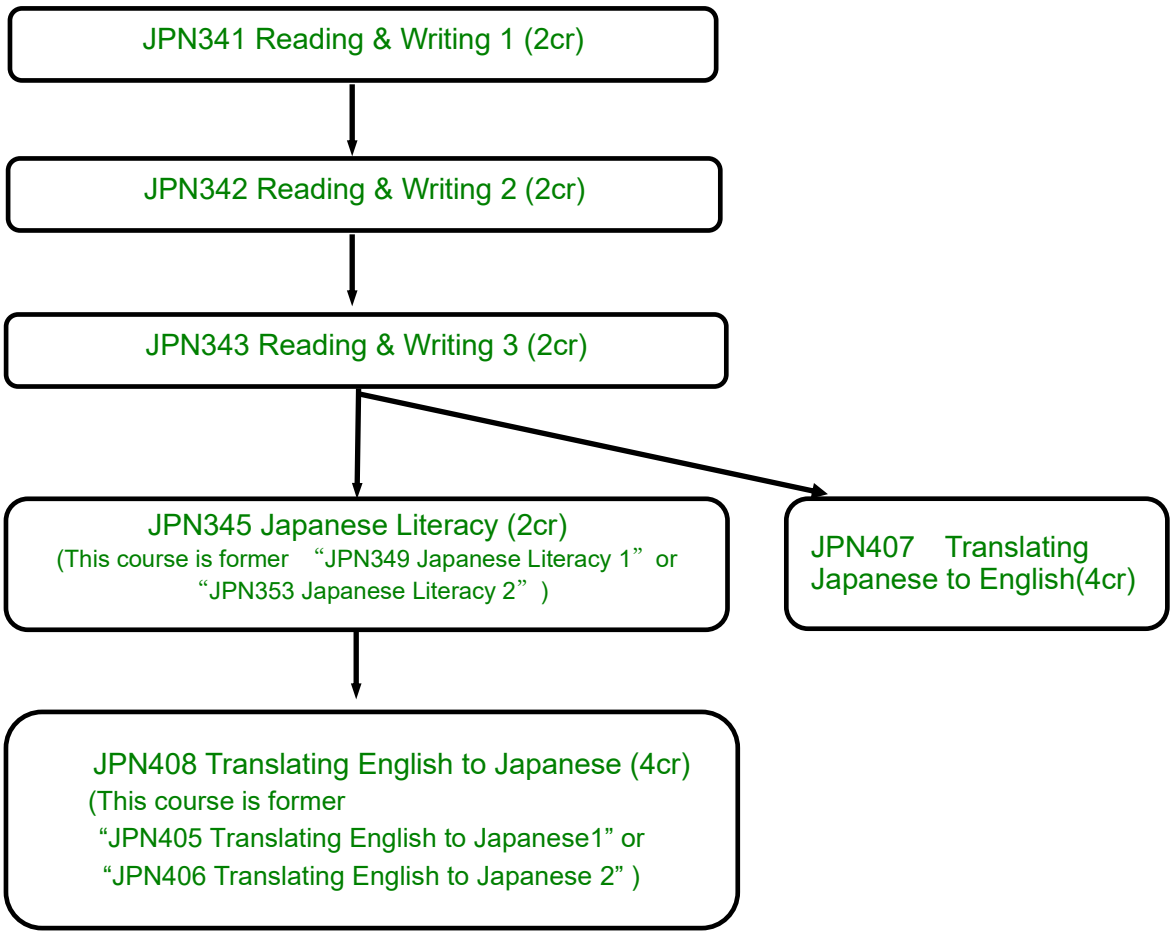
Students who plan to enter the JLIP should have already completed an elementary-level Japanese course (JPN111 or equivalent).

*Note: JPN180→JPN270→JPN280→JPN370 denotes the core route.



● Courses for Native Speakers

● Reading and Writing Courses (Primarily for Native Speakers to Develop Literacy), and Specialized Japanese Courses



ATTENDANCE POLICY

In language courses offered by CLER, students are required to attend the following number of classes as listed below. Class attendance is essential for students' learning and is considered a minimum condition for gaining credits for the course. A final grade will be considered based on the evaluation criteria stated in the syllabus of each course, only if the number of required attendances has been met.

Meeting the attendance requirement does not guarantee passing course units. The number of required attendance is a minimum condition and any absences and/or tardies will affect the student's grade.

CLER does not allow absences except for the "Special Consideration" cases described below. Therefore, job hunting, any events related to seminar or extracurricular activities, transportation delays and bereavement leaves are not included. Students should attend classes regularly in case of any sudden illnesses or any reasons other than the "Special Consideration" cases.

Courses offered times per week	The total number of class sessions	The number of attendances required
Once / week	14 per semester	At least 11 per semester
Twice / week	28 per semester	At least 23 per semester
4 times / week	56 per semester	At least 46 per semester
5 times / week	70 per semester	At least 59 per semester
10 times / week	140 per semester	At least 119 per semester

● Special Consideration

In any of the following conditions, neither your attendance nor absence will be counted. If applicable, please ask your instructor if you can receive this special treatment.
For up to three weeks, the special treatment will apply. As for the period of absence that goes beyond three weeks, regardless of the reasons you may have, the special treatment will not apply. In addition, if the absence is due to more than two circumstances stated below and exceeds three weeks, special consideration will not cover those additional days. Please ask your instructor about the required number of attendance when the special consideration is granted. If your instructor gives you an assignment to make up for your absence, the submission of the assignment becomes the prerequisite for receiving the special consideration. The following apply to the special treatment:

1. A case of illness or injury where you submit a medical certificate indicating the necessary period of sick or injury leave. (*1)
2. When you join the annual Jo-Nan competition and submit an official certificate of participation.
3. When you have been officially assigned to lay judge (裁判員/Saiban In/) and must assume the duty.
4. When you submit a letter that confirms your attendance at teaching practice, volunteer experience study (介護等体験 /Kaigotou Taiken/), or museum practice.
   The letter should be written by you, indicating the exact dates of your practice period. Refer to the

regulations set by the Center for Teaching and Curatorial Credentials(教職・学芸員課程センター).

(*1) If it is impossible to specify periods of sickness or injury leave in your documentation for any reason, you should bring the relevant medical certificate and consult the CLER Office (Floor 5, Bldg. 6) as soon as possible.

The deadline for informing the office and submitting the medical certificates is **January 21 (Wed).**

● Late Arrival

Any student who fails to arrive within the first 30 minutes of a class will be regarded as being absent, even if he/she attends the rest of the class.

● The first day of the class in Autumn Semester 2025

Your attendance is counted from the first day of the class: **September 29 (Mon).**

THE JAPANESE PLACEMENT TEST (JPT) & Application for Course JPN111

The students who want to take Japanese language courses will be given the Japanese Placement Test (JPT) and placed in classes at the right level based on the results. Please refer to the categories below and check whether you need to take the JPT or not. Please note if students who need to take the JPT fail to do so, they cannot take the Japanese course this semester.

***Students who have taken JPT or Japanese Language Course at Sophia University before can not take the JPT again. In these cases, register for the designated course on Loyola.**

Japanese Placement Test (JPT)

- Date / Time: **Sep.22 (Mon), 9:30 a.m. – 12:15 p.m.**
- Place: **Building No.6 ,4F（The classrooms info will be posted at the venue.）**
  No need to sign up in advance for this test. Just show up at the venue.
- What to bring: **Pencils, Eraser, Student ID Card**

What to do after JPT

● **Check the result of the JPT / the class placement for JPN111: Sep.25 (Thu) afternoon**

My Sophia*→From University→ push MORE →Select "Language/LLC📁"→ **Result of the JPT**

● **Register for the course:**

Check **COURSE REGISTRATION PROCEDURES** (pp. 13-16) carefully before you register for Japanese language courses.

● **Check the Class Bulletin Board on My Sophia* after your registration**

You can access the Class Bulletin Board after you complete your registration on the Loyola* web site:
My Sophia*→**Class Bulletin board** →push MORE→ Select "Class bulletin Board📁" → Search your course by course name or registration code*.
*Check your course registration code on the result of the JPT.

● **Attend the first class: Sep. 29 (Mon) -**

Check the first day of your class on the Loyola* web site:
Curriculum/Course registration → **Course Schedule** → "Download Course Schedule"
→"FOREIGN LANGUAGE COURSES <JAPANESE & COURSES FOR FLA, FST AND SPSF STUDENTS>".

★ You must attend from the first class even if you have not completed the course registration.

* "Loyola" and "My Sophia" are the official academic web portals of Sophia University.

For the students without any knowledge of Japanese. →

Students in this category DO NOT need to take the JPT. Instead of taking the JPT, please answer to My Sophia* Questionnaire **Application for Course JPN111(JAPANESE1)**. If students fail to do so, they cannot take the Japanese course in the relevant semester.

● **Class schedule for JPN 111"JAPANESE 1"**

Registration code	Day and period	Time
AJPN1111-1116 (A, B, C, D, E, F class)	Monday through Friday 1st period	9:00 a.m.-10:40 a.m.

The number of sections offered is determined by the number of applicants, so please apply only if you can attend according to this timetable and are sure to take the course.

Application period for JPN111: Sep.21 (Sun) 12:00 p.m. to Sep. 22 (Mon) 10:00 a.m.

★ Access My Sophia → **Questionnaires**→Select "Language/LLC" → **Application for Course JPN111 (JAPANESE1)**

Don't forget to click on "Answer" button in the end to submit the questionnaire.

★ If you are an exchange student, please use the orange paper application form provided on Orientation Day-1. Completing the online questionnaire is unnecessary as it would result in a duplicate application.

What to do after the My Sophia Questionnaire

● **Check the result of the JPT / the class placement for JPN111: Sep.25 (Thu) afternoon**

My Sophia*→From University→ push MORE →Select "Language/LLC"→ **Result of the JPT**

● **Register for the course:**

Check **COURSE REGISTRATION PROCEDURES** (pp. 13-16) carefully before you register for Japanese language courses.

● **Check the Class Bulletin Board on My Sophia* after your registration**

You can access the Class Bulletin Board after you complete your registration on the Loyola* web site:
My Sophia*→**Class Bulletin board** →push MORE→ Select "Class bulletin Board" → Search your course by course name or registration code*.
*Check your course registration code on the result of the JPT.

● **Attend the first class:Sep.29 (Mon) -**

Check the first day of your class on the Loyola* web site:
Curriculum/Course registration → **Course Schedule** → "Download Course Schedule"
→"FOREIGN LANGUAGE COURSES <JAPANESE & COURSES FOR FLA, FST AND SPSF STUDENTS>".

★ You must attend from the first class even if you have not completed the course registration.

For the students who have taken JPT or Japanese Language Course at Sophia University before. →

Students in this category should not take the JPT. Please register for Japanese courses at the appropriate level for you. The current level can be found on the Loyola screen. （e.g. JPN112 = level 112)
If you need to consult with the course level, please read pages 16 & 23 carefully and consult with the coordinator by the due date.
Without the permission of the coordinator, you will not be allowed to take Japanese courses other than your level as shown in Loyola.

STUDENTS' CATEGORIES

< Students in the program taught in English >

1. Non-native speakers of Japanese

1-a) Students without any knowledge of Japanese (JPN111)

Students in this category DO NOT need to take the JPT. Instead of taking the JPT, please give information about your Japanese learning background to My Sophia* Questionnaire "Application for Course JPN111 (JAPANESE1)". If students fail to do so, they cannot take the Japanese course in the relevant semester.

● **Class schedule for JPN 111"JAPANESE 1"**

Registration code	Day and period	Time
AJPN1111-1116 (A, B, C, D, E, F class)	Monday through Friday 1st period	9:00 a.m.-10:40 a.m.

The number of sections offered is determined by the number of applicants, so please apply only if you can attend according to this timetable and are sure to take the course.

Application period for JPN111: Sep.21 (Sun) 12:00 p.m. to Sep. 22 (Mon) 10:00 a.m.

★ Access My Sophia → **Questionnaires**→Select "Language/LLC📁"
→ **Application for Course JPN111 (JAPANESE1)**
Don't forget to click on "Answer" button in the end to submit the questionnaire.

★ If you are an exchange student, please use the orange paper application form provided on Orientation Day-1. Completing the online questionnaire is unnecessary as it would result in a duplicate application.

As for the class placement, students need to check their own class on My Sophia→From University→ push MORE →Select "Language/LLC📁"→ **Result of the JPT** on **Sep.25(Thu) afternoon,** and register for the course by themselves on the Loyola.

1-b) Students with previous experience of studying Japanese

Students in this category must take the JPT to determine their Japanese language level. Students will be placed in the appropriate track and class level based on their performance on the JPT. There are two tracks for Japanese courses, the regular program, and the intensive program (see pp.2-4).

2. Native speakers of Japanese

Please note that "native speakers of Japanese" usually refers to those whose parent(s) are Japanese. Citizenship does not necessarily determine whether a student is a native or non-native speaker.

2-a) Students who are exempt from taking the JPT

Students in this category DO NOT need to take the JPT.
Students in this category are:
those who have studied in public or private Japanese schools (excluding international schools) for 10 years or more, regardless of whether they have a Japanese high school diploma. If students in this category are not confident in their Japanese proficiency, they should consult the Japanese language coordinator (see p. 23).
Students are encouraged to take JPN345 (Japanese Literacy) during the first semester, then go on to JPN407,

and JPN408 (Translation). Students who wish to register for JPN345 should consult a Japanese Course Coordinator before registering for the course.

2-b) Students who must take the JPT

Students in this category must take the JPT to determine their Japanese language level.
Students in this category are:　those who do not meet the conditions above in 2-a).
More specifically they are:
1. those who have studied for 9 years or less in public or private Japanese schools (excluding int'l schools).
2. those who are graduates of international schools in Japan or the special international programs offered by some Japanese schools
*Undergraduate degree students in the program taught in Japanese who wish to take Japanese language course should refer to the pages of Japanese language in the 2025 Academic Handbook ("2025 年度履修要覧").
Students will be placed in the appropriate track and class level based on their performance on the JPT, and, if necessary, they will be asked to consult a Japanese language coordinator. The courses available for those in this category focus on literacy development: JPN341, JPN342, JPN343 (Reading & Writing), JPN345 (Japanese Literacy), and Specialized courses such as JPN407 and 408 (Translating JPN/ENG and ENG/JPN).

＜ 日本語で授業を実施する学部の正規生、「アカデミック日本語」の履修を希望するその他身分の学生＞

1. 日本語を母語としない学生

上智大学で、はじめて日本語を受講する学生は、Japanese Placement Test（日本語プレイスメント・テスト）を受験し、指定されたレベルから履修する。

1-a) 学部正規生

国際教養学部・Green Science / Engineering・SPSF 以外に所属する学部正規生の留学生で、日本語を母語としない学生は、以下の科目を履修することができる。
「アカデミック日本語」／「ビジネス日本語」／「インターンシップのためのビジネス日本語」
上智大学ではじめて日本語を受講する学生は日本語プレイスメント・テストを受験し、指定のレベルから履修する。詳細は『2025 年度履修要覧』および、『留学生のための日本語科目の履修のしかた』を参照すること。

1-b) ノンディグリー生、交換留学生、大学院生および研究生

Japanese Placement Test（日本語プレイスメント・テスト）を受験し、JPT の結果で「アカデミック日本語」の履修が認められない場合は、指定された別のクラスを履修する。

2. 日本語を母語とする学生

日本語を母語とする学生は，日本語習得の経歴により履修の条件が異なる。『2025 年度履修要覧』の語学科目「日本語」のページを確認すること。

COURSE REGISTRATION PROCEDURES

The registration procedures for Japanese language courses will differ depending on the students' category. Please check the category below and follow the appropriate procedures. If you miss the registration deadline, you cannot register for courses this semester.

Note: When more than one course sections are offered at the same level, students may be asked to switch to another class after the start of the semester if there is a significant difference in class size. Please follow the instructions given by the instructor.

ID numbers start with	A, H, or I	B, C, H, or I	K or L
How to register	Through the Loyola by yourself	My Sophia "Questionnaire"	To submit the paper registration form to the Research Student Division of the Academic Affairs Office
Final deadline for course registration	Oct.3(Fri) 11:59p.m.	Oct.2 (Thu) 3:00p.m.	

☛For more details, please read the below instructions carefully to find out the procedures for each student category.
☛During the Loyola maintenance periods, registration system is closed. Please check the information displayed on the top page of the Loyola.

1. Undergraduate Students ID numbers that start with A, H or I

Students in category 1-1) can register through Loyola by themselves. Those in category 1-2) need to consult a Japanese Course Coordinator before registering for the courses.

1-1) Students who can register through Loyola.
***Registration period differs according to the student types or the courses.**

Students who can register through Loyola are as follows:
a) Those who will register for a course based on this semester's JPT results
b) Those who have never studied Japanese and answered to the My Sophia Questionnaire Application for JPN111 (JAPANESE1) . Students need to register for "Japanese 1" according to the class placement which will be posted with JPT results

a) – b) Registration Period:
After the students check the JPT results ~ Sep.28 (Sun) 11:59 p.m.
Adjustment Period: Sep.30(Tue) 10:00 a.m. to Oct.3 (Fri) 11:59 p.m.

c) Those who obtained credits for the prerequisite course(s) in Spring Semester 2025 or before and wish to continue to the next course according to the order specified in this brochure
d) Those who wish to register for "Business Japanese" courses and have completed the prerequisite course(s)

c) – d) Registration Period:

Sep. 21 (Sun) 10:00 a.m. to Sep.28 (Sun) 11:59 p.m.

Adjustment Period: Sep.30 (Tue) 10:00 a.m. to Oct.3 (Fri) 11:59 p.m.

1-2) Students who need to consult a Japanese Course Coordinator before registering for the courses

***Students in this category cannot register through Loyola:**

a) Those who take the JPT this semester, and decide to register for a different course from the JPT result after consulting a Japanese Course Coordinator
b) Those who wish to register for a Japanese language course, but have not obtained credits for the prerequisite course(s) (see pp. 17-21).
c) Those in faculties other than FLA, Green Science / Engineering or SPSF who wish to register for a Japanese language course to fulfil the language requirement of compulsory or compulsory elective courses with approval from the department they belong to. (Please also see the Japanese course coordinator in advance.)
d) Those who have studied in public or private Japanese schools (excluding international schools) for 10 years or more (see pp.11-12), who wish to register for "Japanese Reading and Writing Courses (primarily designed for Native Speakers to Develop Literacy) and Specialized Japanese Courses.

They need to consult a Japanese Course Coordinator (see p. 23) as soon as possible and obtain his / her permission before registering for the course(s). As for registration procedures, follow the instruction in **4. Registration Procedure for Students who need to consult a Japanese Course Coordinator before registering for the courses** on p.16.

2. Graduate Students

ID numbers that start with B or C

(Graduate students with ID numbers starting with H and I are also in this category.)

Before registration for the Japanese course: It is mandatory to take the JPT.
However, if you have no experience studying Japanese, you must apply for JPN111 instead of taking the JPT.
Please see p.11 (1-a students without any knowledge of Japanese (JPN111).

Follow the instructions below to register your course:

1) Graduate students must consult and obtain permission from their advisor or graduate program director before enrolling in a Japanese language course.
2) To apply for courses, log in to My Sophia and go to the "Questionnaire" menu.
3) Complete the questionnaire **Japanese course registration for Graduate Students** by **Sep. 28 (Sun) 11:59 p.m.** Don't forget to click on "Answer" button in the end to submit the questionnaire.
4) Registration is not completed at the time of submitting the questionnaire. The Center for Academic Affairs will manually register for the course within a few days after submitting the questionnaire (registration processed only on weekdays).
5) Students should check from Oct.5 (Sun) 1:00 p.m. whether the course they have applied for is correctly enrolled in Loyola. If they fail to confirm their course registration, they will not be able to take the course this semester.

●Registration Deadline: using My Sophia "Questionnaire" **Sep. 28 (Sun) 11:59 p.m.**

After the above Questionnaire is closed, adjustment and cancellation order will be accepted by e-mail.

*For adjustment and cancellation, e-mail to **info_cler@sophia.ac.jp** by Oct.2 (Thu.) 3:00 p.m..

***Late applications will not be accepted under any circumstances.**

*Final confirmation of course registration: **Oct.5 (Sun) 1:00 p.m.～**

Graduate students a), b) and c) shown as below follow the steps in **4. Registration Procedure for Students who need to consult a Japanese Course Coordinator before registering for the courses** on p. 16.

a) Those who take the JPT this semester, and decide to register for a different course from the JPT result after consulting a Japanese Course Coordinator

b) Those who wish to register for a Japanese language course, however, have not obtained credits for the prerequisite course(s) (see pp. 17-21) .

c) Those who wish to register for “Business Japanese 1, 2” or “Business Japanese (Preparation for Internship)” without taking the prerequisite course(s)

3. Research Students

ID numbers that start with K or L

Before registration for the Japanese course: It is mandatory to take the JPT.
However, if you have no experience studying Japanese, you must apply for JPN111 instead of taking the JPT.
Please see p.11 (1-a students without any knowledge of Japanese (JPN111).

Obtain permission from the graduate school supervisor to take the Japanese language course. If you are allowed, ask your academic advisor to sign the research student course registration form and submit it to the Research Student Division of the Academic Affairs Office (academic_records-co@sophia.ac.jp). Deadlines for submitting the form are listed below, however we strongly encourage you to submit them as early as possible to ensure a smooth registration process.

Registration deadline: **Oct. 2 (Thu) 3:00 p.m.**.

***Late applications will not be accepted under any circumstances.**

*Final confirmation of course registration: **Oct.5 (Sun) 1:00 p.m.～**

Research students a), b) and c) shown as below follow the instructions in **4. Registration Procedure for Students who need to consult a Japanese Course Coordinator before registering for the courses** on p. 16.

a) Those who take the JPT this semester, and decide to register for a different course from the JPT result after consulting a Japanese Course Coordinator

b) Those who wish to register for a Japanese language course, but have not obtained credits for the prerequisite course(s) (see pp. 17-21).

c) Those who wish to register for “Business Japanese 1, 2” or “Business Japanese (Preparation for Internship)” without taking the prerequisite course(s)

4. Registration Procedure for Students who need to consult a Japanese Course Coordinator before registering for the courses

1) Contact the Japanese course coordinator by email (see p. 23).

The period for consulting:

From after you check the JPT results until Oct. 2 (Thu) 3：00 p.m. *Weekdays only

Please contact the coordinator for the level you have been placed in according to the JPT results, rather than the coordinator for the level you wish to register.

2) The email must include the student ID number, student name, department / program name, the level you have been placed, and reason for consulting.

3) Graduate students and Research students must obtain permission to register for a Japanese course from their advisor or the director of their program before consulting with the Japanese course coordinator.

4) After the Japanese course coordinator approves the request from the student, the coordinator sends the consulting results to the CLER office. As for research students, they should send the registration form to the Office of Academic Affairs by themselves.

5) Registration is not yet complete when approved by the coordinator. The Office of Academic Affairs will manually register for the course within a few days after consultation (registration processed only on weekdays). Please make sure to leave a time slot for the Japanese course you would like to register for. If other courses have already been registered, a new course cannot be registered on the same time slot.

6)【For Undergraduate students whose ID number starts with A】

The Center for Academic Affairs will register the Japanese courses for "General Studies Electives" category. If you wish to change the category to another, such as "SE Electives", "Compulsory Language", etc., please consult the Center for Academic Affairs by Oct. 3 (Fri) 3：00 p.m.

7) Students need to make sure that the course they have applied for is correctly enrolled in Loyola from Oct. 5 (Sun) 1:00 p.m.. If they fail to confirm their course registration, they will not be able to take the course this semester.

COURSE DESCRIPTIONS

Please confirm the latest course syllabus on the Loyola web site.

●Courses for Non-Native Speakers

● Regular Program

JPN111. Japanese 1 (4cr)

This course introduces students to basic structures of the Japanese language, providing practice in the four skills of listening, speaking, reading, and writing. Students will work with conversational situations with the aim of developing listening and speaking skills. Tsukuba Language Group, Situational Functional Japanese, Lessons 1–12. Romaji, hiragana, katakana, and approximately 200 kanji for production and/or recognition. Five 100-minute classes a week.

JPN150. Japanese M1 (4cr)

This course aims to further develop Japanese for students with some knowledge of basic grammar in addition to *hiragana*, *katakana*, and about 150 *kanji*. Students are expected to practice Japanese in real-life situations. Tsukuba Language Group, *Situational Functional Japanese*, Lessons 9–20. Approximately 200 *kanji* for production and/or recognition. Five 100-minute classes a week.

JPN112. Japanese 2 (4cr)

Continuation of JPN 111 (Japanese 1). This course aims at enabling students to acquire a basic ability to communicate in Japanese. It will cover further aspects of basic grammar and usage. Tsukuba Language Group, *Situational Functional Japanese*, Lessons 13–24. Approximately 200 *kanji* for production and/or recognition (approximately 400 cumulative *kanji*). Five 100-minute classes a week.
Prerequisite: JPN111

JPN200. Japanese M2 (4cr)

The goal of this course is to enable students to handle everyday communication in Japanese and to transition from basic to intermediate language skills. Students will have opportunities to actively participate in collaborative learning through pair or group work and share their thoughts and findings with classmates. できる日本語教材作成プロジェクト『できる日本語』初中級，中級 (Lessons 1-4). Approximately 300 kanji for production and/or recognition (approximately 700 cumulative kanji). Five 100-minute classes per week.
Prerequisite: JPN150

JPN211. Japanese 3 (4cr)

This course covers intermediate level grammar, vocabulary, and communication skills, providing students with practice in listening, speaking, reading, and writing. The aim is to enable students to handle everyday communication in Japanese not only in listening and speaking but also in reading and writing by introducing more written materials. A. Miura and N. H. McGloin, *An Integrated Approach to Intermediate Japanese*. Approximately 450 *kanji* for production and/or recognition (approximately 850 cumulative *kanji*). Five 100-minute classes a week.
Prerequisite: JPN112 or JPN180

JPN250. Japanese M3 (4cr)

Continuation of JPN200 (Japanese M2). This course is designed to provide students with intermediate-level grammar, vocabulary and communication skills. More emphasis is placed on reading skills. A. Miura and

N.H.McGloin, *An Integrated Approach to Intermediate Japanese*, Lessons 9-15. Approximately 300 *kanji* for production and/or recognition (Approximately 850 *kanji*). Four 100-minute classes a week.
Prerequisite: JPN200

JPN212. Japanese 4 (4cr)

This course is designed to bridge the gap between intermediate and advanced Japanese, by reinforcing grammar and expressions which appear in intermediate Japanese and reading materials on current Japanese society and life. Students are encouraged to use new vocabulary and expressions in speaking and writing, and to discuss their ideas on contemporary issues regarding Japan. O. Kamada et al., *Authentic Japanese: Progressing from Intermediate to Advanced*. Approximately 1150 cumulative *kanji*. Four 100-minute classes a week.
Prerequisite: JPN250, JPN211 or JPN270

JPN321. Advanced Japanese 1 (4cr)

This course is designed for students who want to develop the advanced-level proficiency required to conduct intellectual conversations on abstract concepts concerning society and cultural issues in Japanese. Class discussions will be based on the reading materials in the textbook as well as supplementary materials. In addition to reading materials, students will be expected to prepare oral presentations and written compositions. This course aims to prepare students to deal with real-life materials on their own. A Kondoh & C. Maruyama. *Images of Japan*. Approximately 1450 cumulative *kanji*. Four 100-minute classes a week.
Prerequisite: JPN212 or JPN280

JPN322. Advanced Japanese 2 (4cr)

This course emphasizes intensive reading of authentic materials, such as full-length versions of editorials and columns from newspapers, literary works, and chapters from books on contemporary Japan. Audio-visual aids will be used where appropriate. Students are encouraged to comment critically on the readings orally as well as in writing. A. Kondoh & C. Maruyama, *Facet of Culture*. Approximately 1650 *kanji*. Four 100-minute classes a week.
Prerequisite: JPN 321

● Japanese Language Intensive Program

JPN180. Intensive Japanese 1 (8cr)

This intensive course aims to consolidate fundamental knowledge on Japanese grammar by integrating the four skills: listening, speaking, reading and writing. Intensive practice focusing on communication skills will be provided. This course is desirable for students who wish to acquire solid foundations for their subsequent study of Japanese. Tsukuba Language Group*, Situational Functional Japanese*, Lessons 9–24. Approximately 350 *kanji* for production and recognition.（Cumulative 450 kanji.）Ten 100-minute classes a week.
Prerequisite: JPN111

JPN270. Intensive Japanese 2 (8cr)

This intensive course is designed to provide students with intermediate-level grammar, vocabulary, communication skills, and *kanji*. Students will practice the four skills of listening, speaking, reading, and writing intensively. The aim of this course is to enable students to communicate effectively and

appropriately in various social situations by combining simple propositions into more complex sentences both in speaking and writing. A. Miura and N. H. McGloin, *An Integrated Approach to Intermediate Japanese*. Approximately 400 *kanji* for production and /or recognition.（Cumulative 850 kanji.）Ten 100-minute classes a week.
Prerequisite: JPN180, JPN200 or JPN112

JPN280. Intensive Japanese 3 (8cr)
This intensive course is designed to bridge the transition from intermediate-level to advanced-level Japanese. The course focuses on expressing themselves in accurate and appropriate Japanese. Authentic reading materials on various topics on Japanese life, culture and society will be used in combination with discussions, oral and written reports, and compositions. Students will be required to write an essay on a topic related to Japan, while examining Japanese ways of thinking through an interview survey. O. Kamada, et al., *Authentic Japanese: Progressing from Intermediate to Advanced.* Approximately 450 *kanji* for production and/or recognition.（Cumulative 1300 kanji.）Ten 100-minute classes a week.
Prerequisite: JPN270, JPN250 or JPN211

JPN370. Intensive Japanese 4 (8cr)
This intensive course is designed to develop students' advanced-level proficiency. The aim of this course is to enable students to comprehend authentic materials from different sources such as newspapers, books, TV programs etc., and express opinions on a topic related to contemporary Japan. The topic also includes academic fields in humanities, social sciences, and natural sciences. Students are expected to prepare for oral presentations and to write essays and reports. A. Kondoh & C. Maruyama. *Images of Japan*, A.Kondoh & C. Maruyama. *Facet of Culture*. Approximately 500 kanji for production and/or recognition. (Cumulative 1800 kanji.) Ten 100-minute classes a week.
Prerequisite: JPN280 or JPN212

● Specialized Japanese Courses

JPN311. Business Japanese 1 (2cr)
This course is designed for students who have completed intermediate courses and want to use Japanese in a workplace in the future. The course focuses on business communication such as explaining, requesting, negotiating, and giving oral presentations. Class practice includes role playing and simulations in various business situations. In the end of the course, students will be able to handle appropriate business interactions. R. Yoneda, K. Fujii, M. Shigeno & H. Ikeda, *We Mean Business: Japanese for Busy People (Shodan no tame no Nihongo)*.
Prerequisite: JPN212 or JPN280

JPN312. Business Japanese 2 (2cr)
This course aims to develop students' business Japanese proficiency as well as intercultural communication skills in a globalized society. In the class, emphasis is put on problem solving activities through case studies and role plays. In the end of the course, students will be able to understand business culture in Japan and acquire intercultural competence in business situations. S. Murano, M. Yamabe, & Y. Mukoyama, ロールプレイで学ぶビジネス日本語.
Prerequisite: JPN321 or JPN370

JPN315. Business Japanese (Preparation for Internship)「インターンシップのためのビジネス日本語」(1cr)

This course is designed for students who are planning to participate in internships. This course is offered only in the Spring semester. Students who successfully complete this course will be able to:

(1) Increase awareness of your own being, actions and thoughts and understand what type of internships that could fit your interests and needs.

(2) Improve interview techniques and effective resume writing skills.

(3) Demonstrate effective business communication skills.

Prerequisite: JPN321 or JPN370

JPN407. Translating Japanese to English: Theory and Practice (4cr)

The basic principles of translating contemporary Japanese writing into English are presented through examples, problems, and model translations. Cultural and linguistic barriers to communication are discussed. Methods of attaining accuracy, clarity, and creativity are emphasized.

Prerequisite: JPN322, JPN370 or JPN343

JPN431. Academic Japanese 1-1 (2cr)

This course is designed, primarily for students who are enrolled in faculties taught in Japanese and need to develop study skills in order to take lecture courses offered in Japanese. Focusing on literacy skills, students will become able to comprehend academic texts precisely, to summarize what is read, to search and organize information, and to write papers.

Prerequisite: JPN322 or JPN370

JPN432. Academic Japanese 1-2 (2cr)

This course is designed, primarily for students who are enrolled in faculties taught in Japanese and need to develop study skills in order to take lecture courses offered in Japanese. Focusing on oral proficiency, students will be guided to prepare and give speeches/presentations, and to ask questions and make comments each other.

Prerequisite: JPN322 or JPN370 *This course can be registered without taking JPN431.

JPN441. Academic Japanese 2-1 (2cr)

This course is a continuation of Academic Japanese 1 and aims to further develop Japanese proficiency and an academic ability to identify problems to be solved, which is required for studying at a university-level. In the Spring semester, focusing on humanities, students are expected to acquire academic skills such as reading specialized books and papers analytically and critically, writing summaries, generating discussion and giving opinions, creating research questions, and writing term papers and thesis.

Prerequisite: JPN431 and JPN432

JPN442. Academic Japanese 2-2 (2cr)

This course is a continuation of Academic Japanese 1 and aims to further develop Japanese proficiency and an academic ability to identify problems to be solved, which is required for studying at a university-level. In the Autumn semester, focusing on social science, students are expected to acquire academic skills such as reading specialized books and papers analytically and critically, writing summaries, generating discussion, and giving opinions, creating research questions, and writing term papers and thesis.

Prerequisite: JPN431 and JPN432 *This course can be registered without taking JPN441.

● Courses for Native Speakers

Japanese Reading and Writing Courses (Primarily for Native Speakers to Develop Literacy) and Specialized Japanese Courses

JPN341. Reading and Writing 1 (2cr)

This course is designed to help students develop basic skills in reading and writing Japanese. Emphasis is placed on mastering kanji and kanji compounds, and common expressions and idioms that appear frequently in newspapers and magazines. 石黒圭編著『留学生のための読解トレーニング』. Approximately 500 kanji for production and/or recognition. Two 100-minute classes a week.

JPN342. Reading and Writing 2 (2cr)

This course covers 90 percent of kanji that are generally used in newspapers. Students will receive training in reading and writing using written materials such as essays and academic texts. C.Kano et al. Intermediate Kanji Book Vol. 1&2. Students will be able to further develop approximately 500 kanji for production and/or recognition (cumulative 1000). Two 100-minute classes a week.

Prerequisite: JPN 341

JPN343. Reading and Writing 3 (2cr)

This course gives an extensive knowledge of *kanji* compounds and expressions used in literary and academic writings. Students will be trained in both reading and writing. 外国語大学留学生日本語教育センター『上級日本語』. Students will be able to further develop approximately 2000 kanji for production and/or recognition. Two 100-minute classes a week.

Prerequisite: JPN 342

JPN345. Japanese Literacy (2cr)

**From AY 2024, JPN345 (2cr) is available in place of JPN349 (2cr).*

**This course is former "JPN349 Japanese Literacy 1" or "JPN353 Japanese Literacy 2".*

This course aims to develop Japanese language skills necessary for academic pursuits at the university level and for future engagement in social activities. Students will learn about logical structuring of texts, appropriate expressions in Japanese, how to read materials in various styles, summarizing and quoting texts, research skills, writing reports, and methods for oral presentations.

Prerequisite: JPN 343

JPN407. Translating Japanese to English: Theory and Practice (4cr)

The basic principles of translating contemporary Japanese writing into English are presented through examples, problems, and model translations. Cultural and linguistic barriers to communication are discussed. Methods of attaining accuracy, clarity, and creativity are emphasized.

Prerequisite: JPN 322, JPN370 or JPN343

JPN408. Translating English to Japanese: Theory and Practice (4cr)

This course will examine the translation process through critical analysis and comparison of translated articles with the original. There will be translation exercises using articles from newspapers, magazines, and books.

Prerequisite: JPN345 (or former JPN349, JPN353)

SELF-CHECK LIST

Before registering for Japanese courses, please confirm the below check list by yourself.

Degree Students in FLA

□ Did you check if you should take the JPT or not? (Yes/No chart and pp. 9-12)
□ Did you check if you could register for a course through Loyola or if you should consult Japanese course coordinator before registering for a course? (pp. 13-16)
□ Did you check the language requirements for graduation? (Check the Bulletin of Information)

Degree Students in Green Science / Engineering and SPSF

□ Did you check if you should take the JPT or not? (Yes/No chart and pp. 9-12)
□ Did you check if you could register for a course through Loyola or if you should consult Japanese course coordinator before registering for a course? (pp. 13-16)
□ Did you check the language requirements for graduation? (Check the Bulletin of Information)

Non-Degree / Exchange students in FLA and Green Science and Engineering

□ Did you check if you should take the JPT or not? (Yes/No chart and pp. 9-12)
□ Did you check if you could register for a course through Loyola or if you should consult Japanese course coordinator before registering for a course? (pp. 13-16)

日本語で授業を実施する学部（国際教養学部・Green Science / Engineering・SPSF 以外）、大学院に所属する学生

□ 履修要覧の「語学科目」の日本語ページを読みましたか？
□ [日本語を母語としない学生（正規留学生）]→別の冊子「日本語科目の履修のしかた」を読みましたか？

Graduate Students in Programs taught in English

□ Did you check if you should take the JPT or not? (Yes/No chart and pp. 9-12)
□ Did you check the registration procedure for graduate students? (pp. 13-16)

JAPANESE LANGUAGE COORDINATORS & INSTRUCTORS

●**The period for consulting: From after you check the JPT results until Oct. 2 (Thu) 3 p.m.**
*Weekdays only

●**Please contact the coordinator for the level you have been placed in according to the JPT results, rather than the coordinator for the level you wish to register.**

●**We do NOT answer inquiries regarding the class schedule and the classroom information.**
→ **Please check them at Loyola by yourself.**

[Professors and Lecturers]

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KOYANAGI, Kaoru	Special Contract Professor, Course Coordinator of JPN111, 150, 112	kaoru-k@sophia.ac.jp
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SHIMIZU, Takafumi	Professor	On sabbatical in AY2025
KOBAYASHI, Koji	Lecturer, Course Coordinator of JPN212,321,322 & Intensive Courses: JPN180, 270, 280, 370	k-kobaya@sophia.ac.jp
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[Adjunct Instructors]

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FURUKAWA, Akiko	**MATSUSHITA, Erina**	**TOMIYOSHI, Yuika**
HIGASHI, Masae	**MIKAMI, Megumi**	**TSUKADA, Yuko**
HIRABAYASHI, Yuko	**OKETANI, Jun**	**URAWA, Chie**
IMASHIRO, Yukiko	**OTSUKA, Yumiko**	**XU, Yan**
IWAHASHI, Yuko	**READE, Masumi**	**YAMADE, Yuko**
KAKIYAMA, Remi	**SATO, Miwa**	**YANA, Akiko**
KANAI, Emi	**SHIMIZU, Masako**	**YAZAWA, Michiko**
KATORI, Yoshikazu	**SHINODA, Mitsuko**	**YOSHIURA, Meri**
KATSU, Yu	**SMITH, Naoko**	**YOSHIZAWA, Mayumi**
KETCHAM, Chikako	**SUMIMOTO, Tokihisa**	
KONDO, Honoka	**TADA, Tomoko**	