

## **Part-time (Hijokin) Instructor Position: English Academic Literacy**

The Core Program in the Faculty of Liberal Arts at Sophia University invites applications for a non-tenured, part-time (hijokin) instructor position to teach English Academic Literacy, beginning in September 2026. Students in this English-medium instruction program have advanced English proficiency.

The successful applicant will be responsible for teaching two classes focused on advanced academic reading, writing, and presentations. Each class meets twice a week for 100-minute sessions (four koma in total). Classes are scheduled either on Mondays and Thursdays or on Tuesdays and Fridays, and meet in the morning or afternoon.

The position is renewable on a yearly basis for up to five years. Please note that the maximum years of employment may vary depending on the personnel and curriculum planning of Sophia Corporation. Teaching duties and their locations are subject to change as determined by Sophia School Corporation. Salary and benefits are based on Sophia's rules and regulations.

### **Qualifications:**

- Master's degree in Applied Linguistics, Rhetoric and Composition, TESOL, or a closely related field
- Experience teaching advanced academic literacy courses at the university level
- Relevant research interests
- Familiarity with the Faculty of Liberal Arts and its students (see <https://fla.sophia.ac.jp/>)
- Non-Japanese citizens must hold a valid visa permitting employment in Japan. Sophia University is unable to sponsor a work visa

Applicants should email a CV and cover letter to [chrisharwood\[at\]sophia.ac.jp](mailto:chrisharwood[at]sophia.ac.jp), Coordinator of the FLA Core Program. The cover letter should explain the applicant's suitability for teaching in the FLA Core Program. Applications will be reviewed on a rolling basis until the position is filled. Only applicants selected for interview will be contacted.

### **Contact:**

Chris Harwood  
Coordinator, FLA Core Program  
E-mail: [chrisharwood\[at\]sophia.ac.jp](mailto:chrisharwood[at]sophia.ac.jp)