

**CALENDAR FOR THE ACADEMIC YEAR 2013**  
**SPRING SEMESTER 2013 (April 1 - September 20)**

2013

**APRIL**

	2 (TUE)	Entrance ceremony for new students Orientation for new students Japanese Placement Test (only for students who wish to take Japanese language courses)
3 (WED) -	14 (SUN)	Course registration
	10 (WED)	Course advisory meeting
	12 (FRI)	Classes begin
15 (MON) -	16 (TUE)	Early graduation application deadline
17 (WED) -	19 (FRI)	Results of course registration available on Loyola Course adjustment
	23 (TUE)	Final confirmation of course registration available on Loyola
	30 (TUE)	Virtual Monday*

**MAY**

	31 (FRI)	Leave of absence application deadline
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**JUNE**

7 (FRI) -	12 (WED)	Withdrawal period
	12 (WED)	Master's thesis submission deadline (first draft)
		Graduation project notification form submission deadline
	14 (FRI)	Thesis proposal submission deadline

**JULY**

	3 (WED)	Thesis proposal defense
	6 (SAT)	Make-up classes
	10 (WED)	Master's thesis (final draft) / Graduation project submission deadline
	13 (SAT)	Make-up classes
	15 (MON)	Classes to be held
	20 (SAT)	Make-up classes
	23 (TUE)	Thesis intention application deadline
		Classes end
24 (WED) -	31 (WED)	Final examinations
	31 (WED)	Thesis defense

**AUGUST**

1 (THU) - SEPT 27 (FRI)		Summer recess
	27 (TUE)	Grades available on Loyola (for second year and graduating students)
27 (TUE) -	28 (WED)	Deadline for request for grade review (for second year and graduating students)

**SEPTEMBER**

	10 (TUE)	Announcement of graduating students on Loyola
	11 (WED)	Grades available on Loyola
	20 (FRI)	Graduation ceremony
	27 (FRI)	Deadline for request for grade review (for 2013 spring courses)

## AUTUMN SEMESTER 2013 (September 21, 2013 - March 31, 2014)

2013

<b>SEPTEMBER</b>		
	21 (SAT)	Entrance ceremony for new students Orientation for new students
	22 (SUN)	Japanese Placement Test (only for students who wish to take Japanese language courses)
21 (SAT) -	29 (SUN) 27 (FRI)	Course registration Course advisory meeting Early graduation application deadline
	28 (SAT)	Classes begin
30 (MON) -	OCT 1 (TUE)	Results of course registration available on Loyola
<b>OCTOBER</b>		
2 (WED) -	4 (FRI) 8 (TUE)	Course adjustment Final confirmation of course registration available on Loyola
	14 (MON)	Classes to be held
	31 (THU)	Virtual Friday*
<b>NOVEMBER</b>		
	29 (FRI)	Leave of absence application deadline
<b>DECEMBER</b>		
6 (FRI) -	13 (FRI) 11 (WED)	Withdrawal period Master's thesis submission deadline (first draft) Graduation project notification form submission deadline
	13 (FRI)	Thesis proposal submission deadline
	21 (SAT)	Make-up classes
22 (SUN) -	JAN 5 (SUN)	Winter recess
<b>JANUARY</b>		
	6 (MON)	Classes resume
	8 (WED)	Thesis proposal defense
	11 (SAT)	Make-up classes
	15 (WED)	Virtual Monday* Master's thesis (final draft) / Graduation project submission deadline
	18 (SAT)	Make-up classes
	23 (THU)	Thesis intention application deadline
		Classes end
24 (FRI) -	31 (FRI) 31 (FRI)	Final examinations Thesis defense
<b>FEBRUARY</b>		
1 (SAT) -	MAR 31 (MON) 27 (THU)	Spring recess Grades available on Loyola (for second year and graduating students)
27 (THU) -	MAR 3 (MON)	Deadline for request for grade review (for second year and graduating students)
<b>MARCH</b>		
	15 (SAT)	Announcement of graduating students on Loyola
	16 (SUN)	Grades available on Loyola
	27 (THU)	Graduation ceremony
	31 (MON)	Deadline for request for grade review (for 2013 autumn courses)

\* Virtual days are scheduled so that each course is held a sufficient number of hours to fulfill the regulations set by the Ministry of Education, Culture, Sports, Science and Technology (MEXT).

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## HOLIDAYS AND NO-CLASS DAYS

Spring Semester:

April 29 (Mon.)	Day of Showa (National Holiday)
May 3 (Fri.)	Constitution Day (National Holiday)
May 4 (Sat.)	Greenery Day (National Holiday)
May 6 (Mon.)	Public Holiday

Autumn Semester:

November 1 (Fri.)	Foundation Day (School Holiday)
November 2 (Sat.)	Memorial Service (No-Class Day)
November 4 (Mon.)	Public Holiday
December 3 (Tue.)	St. Xavier's Day (School Holiday)
January 13 (Mon.)	Adults' Day (National Holiday)

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## CLASS CANCELLATIONS

Classes are normally held according to the academic calendar, but they may be canceled due to an academic conference, business trip or illness of a faculty member. Class cancellations are announced on Loyola when the teacher notifies the Center for Academic Affairs. An announcement may be posted on Loyola on the same day a class is canceled, so please make it a habit to check out Loyola before each class. You may check class cancellations on the day of the class also from your mobile phones.

If a faculty member does not come to class within 30 minutes of the starting time of classes, please notify the Center for Academic Affairs and follow the instructions.

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## MAKE-UP CLASSES

Make-up classes are normally held on predetermined dates scheduled in the spring and autumn semesters, but other days may also be arranged for make-up classes. In both cases, the days for the make-up classes will be announced on Loyola; please check the date, time, and classroom.

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Class cancellations, make-up classes or any additional no-class days will be announced on the Loyola bulletin board.
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# SOPHIA UNIVERSITY

Sophia University was founded in 1913 by the Jesuits, a Catholic order renowned for excellence in education. From the beginning, the university founders stressed an internationally oriented curriculum and rigorous training in foreign languages. Sophia soon established itself as a leading institution for scholarship in foreign languages and literature in Japan. After World War II personnel and contributions flowed in from abroad, new departments were created, including the International Division offering courses in English, and women were enrolled. Links between its research institutes and similar centers throughout the world strengthened Sophia's international reputation, as did its English-language publications, including the quarterly journal *Monumenta Nipponica*, a leading journal of Japanese studies.

Today Sophia University is a major teaching and research university with 12,000 students, and teaching staff of 1,000 representing dozens of nationalities. Graduate education at Sophia has been recognized for excellence by the Ministry of Education, Culture, Sports, Science and Technology-Japan (MEXT) through several government-supported projects and awards. Advanced research and study is based in the numerous graduate programs and research institutes, and supported by a central library and a number of specialized libraries. Located in Tokyo's Chiyoda district near the National Diet and Imperial Palace, Sophia is easily accessible by train and subway.

# GRADUATE PROGRAM IN GLOBAL STUDIES

## OVERVIEW

The Graduate Program in Global Studies (GPGS) is part of Sophia University, a leading private university in Japan. The GPGS, founded in April 2006 (formerly the Graduate Program in Comparative Culture from 1979 to 2005), builds on Sophia's traditional strengths in area studies to study globalization. It emphasizes inquiry into the contemporary world and its historical antecedents through a curriculum that combines the themes of interdisciplinary global studies, theories and methodologies of academic disciplines, and the language training and cross-cultural understandings of Japanese and area studies.

The approximately 30 faculty members in the GPGS have advanced degrees from leading universities around the world and are actively engaged in research and publication in their specializations. They represent many different disciplines, nationalities and cultural backgrounds, ensuring a diverse range of perspectives. A number of professors from other graduate programs in the university are also affiliated with the GPGS.

Every semester up to 15 applicants are admitted to pursue the M.A. degree, as well as up to three Ph.D. candidates. The size of the program is kept small to encourage close student-faculty interaction. Graduate students have access to the university's research facilities, while the location in central Tokyo provides easy access to such nearby resources as the National Diet Library.

### 1. DEGREES

The GPGS offers four degrees that are accredited by MEXT.

The M.A. in Global Studies emphasizes the study of global issues from social science perspectives, focusing on global-local, systemic, and transnational processes. The degree prepares students for research and teaching positions in academia and think tanks, international organizations, as well as entry into doctoral programs.

The M.A. in International Business and Development Studies emphasizes the acquisition of analytical skills to deal with a range of contemporary global business and development problems that focus on Japan and Asia. It prepares students for careers in business firms and development organizations with an international orientation.

The M.A. in Japanese Studies enables an interdisciplinary approach to the study of both historical and contemporary aspects of Japanese history, literature, religion, art

history, society, and culture. It prepares students for further study and research in doctoral programs or in positions that place a premium on knowledge about Japan.

The Ph.D. in Global Studies is designed for the advanced study of specific regions and locales in the context of global processes. It prepares students for academic posts in university, international, and global studies programs, as well as research positions in institutions requiring advanced analysis of countries and regions in a global context.

## **2. CURRICULUM**

The small scale of the GPGS and the diverse disciplinary specializations, broad experience, and research interests of the faculty enable flexible course selection. In consultation with faculty members, students select courses designed to meet their individual interests and to further the acquisition of specialized knowledge in their chosen fields.

The master's degrees have two tracks; each track has different graduation requirements. Students in the credit track complete a graduation project while those in the thesis track write a research thesis. All students enter the GPGS on the credit track, with subsequent entry into the thesis track contingent upon academic performance, availability of a mentor for the proposed topic, and successful defense of a thesis proposal.

Doctoral students work on their dissertation under the guidance of an advisor. While no course work is required, candidates participate in workshops and other program activities and may, in consultation with their dissertation advisor, attend courses.

English is the language of instruction. However, the study of Japanese and other languages is encouraged. Students may take advantage of the comprehensive Japanese language courses and other languages taught at Sophia. Those with a sufficient level of Japanese language proficiency as determined by a language examination may also take courses taught in Japanese as part of their studies.

### **3. RESOURCES**

Sophia University's library system contains about one million volumes and 11,000 periodicals. The central library has open stacks for ease of use while specialized collections are found in smaller libraries and research institutes. The library system has an especially rich collection of books and journals in English related to the study of Japan. The library's digital resources include online searches of its holdings (OPAC), extensive databases, e-journals, and specialized search engines for journal and newspaper articles. Holdings from universities throughout Japan can also be obtained through inter-library loan.

Many members of the GPGS faculty are also members of the Institute of Comparative Culture. The Institute sponsors a lecture series in English that invites leading scholars in Global Studies, Japan Studies, International Business and Economics and related fields. Students in the GPGS are strongly encouraged to attend lectures, and are often given a chance to meet with and discuss research with visiting scholars at the Institute. The Institute also sponsors research projects related to the interests of GPGS students, offering the opportunity for some students to participate as research assistants or as presenters at academic workshops sponsored by the Institute.

The GPGS has its own study rooms and computer facilities and provides students with on-campus lockers for storing materials. In addition, graduate students can use the university computing facilities, cafeterias, gymnasium, athletic fields, and medical and counseling facilities. As with urban universities generally in Japan, Sophia has several off campus dormitories and affiliated dormitories in and around the Tokyo area.



# GENERAL INFORMATION

## 1. THE ACADEMIC YEAR

There are two semesters, beginning in April and September. Each semester consists of 15 weeks of classes, including final examinations. To ensure that each course is held a sufficient number of hours to fulfill the regulations of MEXT, make-up class days for regular class days canceled for any reason may be scheduled at the end of the term prior to the examination period.

## 2. LOYOLA WEB SERVICE

The Loyola web service for teachers and students enables students to:

- Register and withdraw from courses (there are some exceptions)

- Check their registration status and grades

- Check information concerning canceled classes, make-up classes, or notices on online bulletin board through PCs and mobile phones.

Please refer to the “Loyola Handbook” (available online via Loyola) for detailed explanation on how to use Loyola.

## 3. CATEGORIES OF STUDENTS

### A. Degree Student

A degree student is one who is accepted as a candidate for a Master of Arts degree from the GPGS. New students are admitted in both spring and autumn semesters.

### B. Non-Degree Student

Non-degree students are those who enroll for one year to take courses and obtain credits but do not intend to earn a degree from the GPGS. This category includes graduate students who are pursuing a graduate degree at another university and wish to come to Japan either to do research for their thesis or undertake related course work. Non-degree student status is applicable only to international students who enroll as full-time students. The application deadline is the same as for degree students.

### **C. Non-Matriculated Students (科目等履修生自由履修コース)**

Non-matriculated students are persons of any nationality who wish to take one or more courses of their choice, up to 10 credits in one year, but do not intend to earn a degree from the GPGS. In order to be eligible for this status, the student must have already completed an undergraduate degree and hold a valid visa for Japan.

Applications are accepted in late March for the spring semester, and in early September for the autumn semester.

### **4. NATIONAL HEALTH INSURANCE**

International students who will stay in Japan for more than three months are required to join this insurance system. The procedures are carried out at the local ward/city office. The premium must be paid. However, by declaring you have no income, it will be deducted. Please ask directly about the details to the local ward/city office.

Subscribers to the National Health Insurance system have only to bear 30% of medical expenses for any treatment covered by the insurance at clinics or hospitals (Expenses for medical treatment not covered by the insurance must be paid in full.)

### **5. PERSONAL ACCIDENT INSURANCE FOR STUDENTS PURSUING EDUCATION AND RESEARCH**

All degree students and exchange students must be affiliated with this insurance plan. This will cover physical injuries a student suffers during educational and research activities at the university (taking part in the regular curriculum, school events, extracurricular activities reported to the university, and while the insured is within the school facilities for other reasons) and during commuting to school and in transit between school facilities. For details, please refer to the “Handbook for Enrollment of Personal Accident Insurance for Students Pursuing Education and Research.”

## 6. CERTIFICATES

Various certificates are obtained either from the certificate issuance machine or at relevant offices. Check the type of certificates you need and apply as follows:

### Certificates from the certificate issuance machine

Certificates	Fees	Day of issue	Notes
Certificate of Attendance (Japanese / English)	¥100	On the same day	Issuance machines are installed on: • 3rd floor, Bldg. No.2; • Mejiro Seibo Campus (in office center)  Service Hours: <b>Mon. - Fri. 9:00 to 17:00</b> * any changes due to school events will be announced
Official Transcript (Japanese / English)	¥200		
Certificate of prospective graduation (Japanese / English)	¥100		
Student Discount Certificate (up to 10 per year)	free		
Medical Checkup Certificate (university designated form in Japanese only)	¥300		
Temporary Student ID Card (issued only during Final Exam period)	¥500		

Please follow the voice instructions of the certificate issuance machine on how to operate the machine.

\*A Student ID Card is required in order to have the certificate issued. The certificate issuance machine is available for current students only.

\*The Certificate of Prospective Graduation certifies that the final year student is eligible to graduate if the student has met all graduation requirements, but it does not mean that the University guarantees the student's graduation.

\*For the password, inquire at the Center for Academic Affairs, Academic Records Section.

### Certificates issued at the office

Certificates	Fees	Day of issue
Certificate of prospective acquisition of teacher's license	¥400	Takes 3 working days from application date
Graduation / Degree Certificate (Japanese / English)	¥300	Application received → Day of issue
Certificates necessary for application of "Permission to change the status of residence" and "Permission to extend period of stay"	¥100	• Mon./Tue. → Fri. • Wed./Thu. → following Mon. • Fri → following Wed.
Re-issue of Student ID Card	¥800	On the same day

Office in charge: Center for Academic Affairs, Academic Records Section; 1F, Bldg. No.2

Office hours: Mon.-Fri. 9:30 - 11:30, 12:30 - 17:00

\* Any changes due to school events will be announced on Loyola.

- 1) Complete application forms available at the office.
- 2) Purchase fee payment sticker from the vending machine and place it on the application form.
- 3) Submit application form with your Student ID Card to the office. Receipts will be issued to the applicant.
- 4) On the day of issue, show the Receipt at the office and receive the certificate.

## **7. STUDENT IDENTIFICATION CARD (ID CARD)**

The Student ID Card certifies that you are a student of Sophia University. Carry it with you at all times as you may be asked to show it in various situations both on and off campus. Services may not be provided if you do not have your Student ID Card.

Student ID Cards should not be lent or given to another person whatever the reasons may be. Return the Student ID Card to the university when you lose your student status by withdrawal from university.

■ You will need the Student ID Card in the following cases:

- 1) to take the exams
- 2) to use the certificate issuance machine and obtain a certificate or student travel fare discount certificate
- 3) to enter the university main library, to borrow library books
- 4) to buy your commuting pass
- 5) to show at the request of officials when you are on trains etc. using a commuting pass or student discount ticket
- 6) to show when requested by a faculty member or staff of Sophia University

## **8. EXTENSION OF PERIOD OF STAY AS “COLLEGE STUDENT” / CHANGE OF STATUS OF RESIDENCE TO “COLLEGE STUDENT”**

For procedures on extending period of stay or changing the status of residence, please refer to “The Handbook for International Students 2013” available at the International Liaison Office. Please note that among the documents submitted to the Immigration Bureau, there are forms that must be filled out by the Academic Records Section, which take about four days to be issued.

After your application for extension of period of stay or change of status of residence is approved, you must register the change in registered matters at the municipal office in the district of residence within 14 days. Please do not forget to submit your updated

photocopy of your “Resident Card” to the Academic Records Section. Note that various disadvantages regarding school life, such as loss of access to Loyola and/or receipt of scholarships may occur until it is confirmed that you have submitted one of the above documents.

## **9. GUARANTOR**

Sophia University requires all students to have a guarantor. Sophia University sends important notices regarding academic affairs and school newsletters to the guarantor’s address, or may contact the guarantor in a state of emergency.

A guarantor should be one of the below (listed in order of priority) :

1. One of the parents who lives in Japan.
2. A person who lives in Japan and earns his/her living independently.
3. One of the parents or a person who earns his/her living independently and who lives in a foreign country. (This option is only for non-Japanese students.)

## **10. CHANGE OF GUARANTOR FOR SOPHIA UNIVERSITY, STUDENT’S NAME, OTHER CHANGES**

If there are any changes in a student's or guarantor's address, renew the registered data on Loyola under the address registration menu. In case your guarantor's address is outside Japan, submit a notification by designated form available at the Academic Records Section. If a student's address is changed, receive a new enrollment sticker (Zaiseki-kakunin Seal) at the Academic Records Section.

If there is a change in the name of the student, submit a notification by designated form available at the Academic Records Section, and attach a certificate of residence (住民票の写し) issued by the local government (stating the full name, gender, date of birth of the student; permanent address, family relation information is not required).

If a student intends to change his/her guarantor, submit a notification by designated form available at the Academic Records Section. Only non-Japanese students can have a the guarantor who lives outside Japan.

## **11. BULLETIN BOARDS**

Notices concerning classes (canceled classes, make-up classes, and change of classrooms) and announcements for individual students, including urgent matters, will be posted on the Loyola online bulletin board. Some notices may also be posted on

university bulletin boards. All students are strongly advised to check the Loyola and university bulletin boards regularly.

## **12. ABSENCES DUE TO LAY JUDGE SERVICE**

Based on the "Act on Criminal Trials Examined under the Lay Judge System," students may decline to serve as lay judges under the lay judge system. However, in order to respect the wishes of students that consent to being appointed as lay judges, absences due to lay judge service (including any attendant procedures) will be treated as follows:

### **A. Scope of Policy**

This policy applies to degree-seeking undergraduate and graduate students as well as non-matriculated students. This policy does not apply to auditing students.

### **B. Accepted Grounds for Absence**

- a. Appearing at a courthouse as a lay judge candidate for appointment procedures
- b. Attending a trial as a lay judge
- c. Sitting in on trial proceedings as an alternate lay judge

### **C. Procedures**

In general, students must contact the Center for Academic Affairs, receive a copy of the designated Notification of Absence due to Lay Judge Service form, and submit this form, along with a copy of the Notice of Date for Lay Judge Appointment sent in the mail from the court, to the faculty member(s) in charge of the class(es) from which the student is to be absent. The student must also show to the faculty member(s) the post-trial discharge certification documentation issued by the court.

### **D. Handling of Absences**

Provided that the student has given notice of absence by means of the designated form mentioned above, faculty will observe the following considerations to avoid causing detriment to the student.

- i). Classes will not be counted absent. Make-up opportunities will be determined by the faculty member.
- ii). Quizzes will not be counted absent. Make-up opportunities will be determined by the faculty member.

- iii). Examinations will not be counted absent. The student will be allowed to sit a make-up examination. The usual request for a make-up examination should be submitted in time.

## **12. WHEN PUBLIC TRANSPORTATION IS SHUT DOWN**

When the university decides that it is not possible to hold regular classes or final exams due to the shutdown of transport services caused by natural disasters such as typhoons, heavy rainfall, accidents or strikes, classes may be canceled and exams rescheduled to another day. Such cancellation and changes will be announced on the university's official website, Loyola or official Facebook. Please be sure to refer to those websites.

## OFFICE DIRECTORY

	Office	Tel	Bldg	Floor/Room
Course Registration / Class Information / Transfer Credits / Examination / Grades	Center for Academic Affairs	03-3238-3515	No. 2	1F
Tuition and Fees	Center for Academic Affairs	03-3238-3195	No. 2	1F
Request for Leave of Absence Request for Withdrawal from the University I.D. Card Reissuance Change of Address / Guarantor Re-admission Transfer of Faculty / Department	Center for Academic Affairs (Academic Records Section)	03-3238-3519	No. 2	1F
Student Travel Fare Discount Certificates Certificate of Enrollment / Official Transcript	Vending machine		No. 2	3F
Student Counseling Extra-curricular Activities & Volunteering Scholarship & Fees Counseling Insurance, Dormitory, Part-time Jobs, etc Childcare Room Applications	Center for Student Affairs	03-3238-3523	No. 2	1F
Lost & Found	Information Service Office	03-3238-3112	No. 2	1F
Exchange Program (Incoming / Outgoing) Short-term Language Programs Short-term Study Abroad Programs Monbukagakusho Scholarship	International Liaison Office	03-3238-3521	No. 2	1F
Employment	Career Center	03-3238-3581	No. 2	1F
Admissions	Admissions Office	03-3238-4018	No. 2	1F
Appointment with Director	FLA / GPGS Office	03-3238-4004	No. 10	4F
Health Service	Health Center	03-3238-3394	Hoffman Hall	2F
Information & Communication Technology Computer Room, Wired and Wireless LAN, Active!Mail	Media Center <a href="http://ccweb.cc.sophia.ac.jp">http://ccweb.cc.sophia.ac.jp</a>	03-3238-3101	No. 2	3F
Counseling	Counseling Center	03-3238-3559	No. 10	3F
Teacher and Curator Certification	Center For Certification Programs	03-3238-3520	No. 2	1F
Campus Ministry	Catholic Center	03-3238-4161	No.2	1F



# REGULATION AND PROCEDURES

## 1. COURSE REGISTRATION PROCEDURES

### A. Registration Schedule for Spring & Autumn Semester 2013

Events	Spring	Autumn
Course Advisory Meeting	April 10 (Wed.)	September 27 (Fri.)
Course Registration	April 3 (Wed.), 10:00 - April 14 (Sun.), 23:59	September 21 (Sat.), 10:00 - September 29 (Sun.), 23:59
Results of Course Registration Available	April 15 (Mon.), 10:00 - April 16 (Tue.), 23:59	September 30 (Mon.), 10:00 - October 1 (Tue.), 23:59
Course Adjustment	April 17 (Wed.), 10:00 - April 19 (Fri.), 23:59	October 2 (Wed.), 10:00 - October 4 (Fri.), 23:59
Final Confirmation of Course Registration Available	April 23 (Tue.), 13:00	October 8 (Tue.), 13:00
Withdrawal from Courses	June 7 (Fri.), 10:00 - June 12 (Wed.), 21:00	December 6 (Fri.), 10:00 - December 13 (Fri.), 21:00

### B. Course Advisory Meeting

At the beginning of each semester, all graduate students will attend a meeting to help them chart their path through graduate study. Students will be introduced to the different theoretical and methodological specializations of each faculty member. In consultation with the faculty about their interests, background and plan of study, students will select their courses and will be assigned an advisor (the advisor can later be changed according to the topic of the student's graduation project or thesis). Each student should bring to this meeting all registration materials.

### C. Limit on Number of Credits per Semester

Graduate students may register for up to 12 credits of courses per semester. This includes undergraduate courses offered by the Faculty of Liberal Arts. While the 12-credit limit cannot be exceeded in a student's first semester it may be exceeded in subsequent semesters with the permission of the GPGS Director. This permission and the number of credits in excess of 12 credits is decided case-by-case by the Director on the basis of a student's GPA and graduation plans.

#### **D. Course Registration**

① Course registration is the procedure for the student to register for all courses s/he will take in a semester. Registration for Master's Thesis, Thesis Seminar\*, Research Guidance\*, and Graduation Project must also be done during this period via Loyola.

\*Those who entered before 2011, must register for Thesis Guidance instead of Thesis Seminar and Research Guidance.

② Graduate students may register for undergraduate courses (including Japanese language courses) during the course registration period. Courses offered in undergraduate programs in which admittance is through lottery are not open to graduate students. While students are allowed to take undergraduate courses, these are not counted towards the 30 credits required for graduation. However, grades for undergraduate courses will be calculated into the student's GPA along with the grades from graduate courses.

#### **E. Credit Approval for Non-GSGS (Graduate School of Global Studies) Courses**

If students wish to take non-GSGS courses as Elective Courses, they must submit the "Credit Approval Form for Non-GSGS Courses" with the approval of their advisor and the GPGS Director. In addition to registering for non-GSGS courses via Loyola, the student must submit this form to the Center for Academic Affairs within the registration period or adjustment period to receive approval. Up to eight credits of courses offered by other (Sophia) graduate schools may be counted as Elective Courses in AG, BD or JS fields.

#### **F. Results of Course Registration**

Results of the course registration are available online. Students must confirm the result via Loyola and prepare for the Course Adjustment.

#### **G. Course Adjustment**

Students can change or add/cancel courses any number of times during this period via Loyola. As this is the final chance to register for courses, students are advised to check carefully.

## **H. Withdrawal from Courses**

If a student decides after the Course Registration period not to finish a course for which s/he has registered, the student should apply to withdraw from the course through Loyola during the Course Withdrawal Period (in the case of withdrawing from Thesis Guidance, Thesis Seminar, Master's Thesis, or Graduation Project, a request for withdrawal must be submitted to the Center for Academic Affairs). The student will receive a grade of "W" for the course that will not be calculated into the student's GPA. If a student discontinues attending a course and does not file a "Notice of Withdrawal" during the withdrawal period, s/he will receive an "F" for the course, a grade that will be calculated into the student's GPA. No withdrawals are allowed for Research Guidance.

## **I. Submission Withdrawal of Graduation Project and Master's Thesis**

A student who has registered for Graduation Project or Master's Thesis in the semester that s/he intends to graduate may, for various reasons, decide later in the semester that s/he would like to submit the project or thesis in a subsequent semester. In such cases the student must submit, in lieu of the project or thesis, a letter to the Center for Academic Affairs indicating her/his intention not to submit a project or a thesis. The deadline for submitting the letter is the same as the submission deadline for the Graduation Project or Master's Thesis. The grade of "W" will appear on the student's transcript for coursework in that semester. However, this grade will not be calculated into the student's GPA and will not appear on the official transcript that the student receives after graduation.

## **2. GRADING**

The following course marks are used for graduate courses: A (4.0), B (3.0), C (2.0), D (1.0), F (0.0), N and W (not calculated). The passing grades in the GPGS are "D" or above. An "F" grade is a failure for the course.

A "W" means that the student has asked for and obtained permission to withdraw from the course. This mark will remain permanently on the student's record but will not appear on the official transcript. For procedures on withdrawal from courses, see above "Withdrawal from Courses."

"N" is used to indicate transfer credit for courses completed at other graduate programs. A maximum of 10 credits can be transferred from other institutions.

The designation as graduating "With Honors" may be awarded to a student who writes an outstanding thesis. The faculty will decide on honors designations after the thesis defense.

### **3. GRADE POINT AVERAGE (GPA)**

Each grade is assigned a weight called the quality point index (QPI: e.g., A=4.0, etc.) The QPI multiplied by the number of credits for the course determines the quality points (QP) for that course. The sum of all the quality points divided by the total number of credits attempted (including the credits of a course for which an “F” is assigned) gives the grade point average (GPA).

### **4. GRADE REVIEW**

Students must confirm their grade via Loyola at the end of each semester. If any student believes there may have been a mistake with a grade, a request for review of the grade can be submitted to the Center for Academic Affairs. Note that the purpose of this procedure is to confirm the accuracy of the grade recorded, not to petition for changing a grade. Final authority regarding grades rests with the instructor. No requests for grade review can be accepted after the deadline for submitting such requests.

Deadline for Grade Review:

2013 Spring courses: September 27 (Fri.), 2013

2013 Autumn and year-long courses: March 31 (Mon.), 2014

### **5. SUBMISSION OF MASTER’S THESIS / GRADUATION PROJECT / DOCTORAL DISSERTATION**

#### **A. Master’s Thesis**

*Registration for Master’s Thesis:* Registration must be done through Loyola during the registration period of the intended semester of graduation.

*Deadline of submission (first draft):*

June 12 (Wed.), 2013 for September 2013 graduation,

December 11 (Wed.), 2013 for March 2014 graduation.

*Deadline of submission (final draft):*

July 10 (Wed.), 2013 for September 2013 graduation,

January 15 (Wed.), 2014 for March 2014 graduation.

*Place to submit:* GPGS Office

*Thesis Defense:* July 31 (Wed.), 2013 for September 2013 graduation,

January 31 (Fri.), 2014 for March 2014 graduation.

Time to be announced.

*Note:* Please pick up a “Master’s Thesis Submission Form” at the Center for Academic Affairs and submit the form with a Bookbinding Fee (修士論文製本) stamp available at the Center for Academic Affairs before submitting the thesis to the GPGS Office.

## **B. Graduation Project**

*Registration for Graduation Project:* Registration must be done through Loyola during the registration period of the intended semester of graduation.

*Submission deadline:* July 10 (Wed.), 2013 for September 2013 graduation,  
January 15 (Wed.), 2014 for March 2014 graduation.

*Place to submit:* GPGS office.

For detailed information, please see pp. 24~26.

## **C. Doctoral Dissertation**

Please inquire at the Center for Academic Affairs.

## **6. TRANSFER OF CREDIT FROM OTHER UNIVERSITIES**

The GPGS can accept up to 10 credits transferred from a student's previous work as a graduate student. Transfer of such credit must be approved by the faculty of the GPGS. Students are requested to apply for transfer of credits as soon as they enter the GPGS. Otherwise there might be difficulty graduating on time.

## **7. RESIDENCE**

According to MEXT regulations, the standard residence requirement is two full academic years for the M.A. degree and three full academic years for the Ph.D. degree. The maximum time allowed to complete all the requirements is four full academic years for the M.A. degrees and five full academic years for the Ph.D. degree, excluding time spent on leave of absence from the university.

## **8. LEAVE OF ABSENCE**

All graduate students are expected to take courses and attend classes every semester. Degree students who are unable to study during a particular term should apply for a Leave of Absence. The total time period spent on Leave of Absence may not exceed 5 years for the GPGS. The period spent on Leave of Absence does not count towards the residence requirement for graduation. Leave of Absence application forms and other information are available at the Academic Records Section, Center for Academic Affairs (1F of Bldg. No. 2).

Deadline for submitting the Request for Leave of Absence

Spring 2013: May 31 (Fri.), 2013

Autumn 2013: November 29 (Fri.), 2013

An application form must be submitted to the Academic Records Section, Center for Academic Affairs, during the office hours by the deadline for each semester that a student is applying for leave. In the case of submission by mail, applications must be postmarked on or before the deadline date.

For fees during Leave of Absence, please refer to p.21, “Fees to be Paid by Degree Students during Leave of Absence.”

## **9. WITHDRAWAL FROM THE UNIVERSITY**

If a student wishes to withdraw from the university, s/he should, after consulting with the advisor or GPGS Director, submit a “Request for Withdrawal from the University Form” to the Academic Records Section, Center for Academic Affairs, together with the student ID card. The withdrawing student must also pay in full all tuition and fees due up to that point.

## **10. WITHDRAWAL FROM THE PH.D. PROGRAM AFTER COMPLETING ALL THE REQUIREMENTS EXCEPT FOR DISSERTATION (博士後期課程満期退学)**

If a student wishes to withdraw from the Ph.D. program after completing all the requirements except for his/her doctoral thesis, he/she can do so while retaining the right to submit the thesis in three years after the withdrawal. In order to do so, students must get permission from the GPGS director and submit necessary forms to the GPGS office (consult with the office about the details).

## **11. EARLY GRADUATION**

Students who wish to graduate early (i.e. in two or three semesters) can apply for Early Graduation if they are in good academic standing by the judgment of the faculty and satisfy the following:

- A. Submit an "Early Graduation Request" form.
- B. Complete at least 30 credits of courses from the GPGS curriculum by the time of graduation.
- C. Complete all requirements for either the M.A. credit track or M.A. thesis track.

“Application for Early Graduation” forms are available in the GPGS office. They should be submitted to the office by the first day of classes in the semester that the student intends to graduate. The faculty will review the application.

# TUITION AND FEES, FINANCIAL ASSISTANCE

## 1. TUITION AND OTHER FEES (FOR ACADEMIC YEAR 2013)

### A. Tuition and Fees

#### <Degree Students>

Program		Master's				Doctoral				Note
Item	Entrance Year	2013	2012	2011	2010-	2013	2012	2011	2010-	
Entrance Fee		¥270,000	----		----	¥270,000	----	----	----	
Tuition Fee (per semester)		¥354,000	¥354,000	¥354,000	¥354,000	¥354,000	¥354,000	¥354,000	¥354,000	(1)
Building & Maintenance Fee (per semester)		¥90,000	¥90,000	¥90,000	¥90,000	¥90,000	¥90,000	¥90,000	¥90,000	
Laboratory & Research Fee (per semester)		¥28,500	¥28,500	¥28,500	----	¥28,500	¥28,500	¥28,500	----	(2)
Correspondence Fee (including Consumption Taxes) (per semester)		¥2,650	¥2,650	¥2,650	¥2,650	¥2,650	¥2,650	¥2,650	¥2,650	
Alumni Association Fee		¥20,000	----	----	----	¥20,000	----	----	----	(3)
Due for Sophia University Student Health Insurance Mutual Union (per year)		----	----	¥2,000	¥2,000	----	----	¥2,000	¥2,000	
Premium for Personal Accident Insurance for Students Pursuing Education and Research		¥1,400	----	¥800	¥800	¥2,100	----	----	¥800	(4)

<Non-Degree Students>

Item	Entrance Year	2013	2012	Note
Registration Fee	(per year)	¥27,000	¥27,000	
Tuition Fee	(per semester)	¥354,000	¥354,000	(1)
Building & Maintenance Fee	(per semester)	¥90,000	¥90,000	
Laboratory & Research Fee	(per semester)	¥28,500	¥28,500	(2)

Note:

- (1) The tuition fee is revised annually in accordance with changes in personnel expenses and operating subsidies from the government.
- (2) The Laboratory and Research Fee is revised annually in accordance with changes in the cost of utilities.
- (3) All students who graduate from Sophia University are members of Sophia Alumni Association.
- (4) Coverage  
     Master's program: 2 year period  
     Doctoral program: 3 year period.

**B. Issuance of bills and payment deadlines**

Spring Semester 2013

	Master's Program		Doctoral Program	
	2012/ in Autumn 2011	In Spring 2011/ before 2010	2012-2011/ in Autumn 2010	In Spring 2010/ before 2009
Entrance Year				
Bill Sent	April 11 (Thu.)	May 7 (Tue.)	April 11 (Thu.)	May 7 (Tue.)
Payment Deadline	April 26 (Fri.)	May 24 (Fri.)	April 26 (Fri.)	May 24 (Fri.)

Autumn Semester 2013

	Master's Program		Doctoral Program	
	2013*-2012	before 2011	2013*-2011	before 2010
Entrance Year				
Bill Sent	September 27 (Fri.)	October 18 (Fri.)	September 27 (Fri.)	October 18 (Fri.)
Payment Deadline	October 11 (Fri.)	November 1 (Fri.)	October 11 (Fri.)	November 1 (Fri.)

\*Except New Students



Graduation postponement (three years or more in the Master's Program, four years or more in the Doctoral Program) <commonly known as "thesis reduction">

If a student meets all the following conditions, her/his tuition and fees will be automatically reduced.

- a) S/he has been studying beyond the standard residence requirement.  
(Two years in the Master's Program, three years in the Doctoral Program)
- b) S/he has already satisfied the prescribed conditions stipulated in the graduate program except master's thesis, Graduation Project or Doctoral Dissertation.
- c) S/he is not taking any subjects that confer credits (including "Thesis Guidance" or "Thesis Seminar" in the Master's Program).

For details, please consult the Center for Academic Affairs.

### **C. Fees to be Paid by Degree Students During Leave of Absence**

Two thirds of the tuition fees will be exempted during a leave of absence.

For details, please consult with the Center for Academic Affairs (Tuition and Fees).

## **2. FINANCIAL ASSISTANCE**

### **A. University Scholarship Programs**

Three types of scholarships are awarded to degree students on the basis of financial need and academic record.

#### **i. Sophia University New Student Scholarships**

Scholarships for new students are awarded to entering master's students and entering doctoral students each semester on the basis of a screening of documents submitted at the same time as the application for admission.

#### **ii. Sophia University Tuition Support Scholarships**

These scholarships are offered to superior degree students who experience financial difficulties in continuing graduate work. The grant varies from one-third to the full amount of tuition fees. Applications are accepted after entrance to the university. The notice for date of orientation, application period, etc. will be posted on the online bulletin board of the Center for Student Affairs on Loyola.

#### **iii. Sophia University Benefactors' Scholarships**

These are privately funded scholarships, each having its own eligibility criteria as described below. For details, please check the Loyola online bulletin board carefully.

<Q: Qualification, A: Application Schedule, S: Stipend (in 2012), R: Past Result (in 2012)>

*Adachi Scholarship*

Q: Privately-funded international degree students (College Student visa status) from Southeast Asian and African countries, in good standing, facing financial difficulties and expecting to contribute to international society

A: April and October

S: Full tuition fee and building and maintenance fee of the semester

R: 4 students accepted (spring semester), 2 students accepted (autumn semester)

*Scholarship for Asian International Students*

Q: Privately-funded international degree students (College Student visa status) from East and Southeast Asian countries, in good standing and expecting to contribute to international society

A: June

S: ¥121,000

R: 5 students accepted

*Century Scholarship*

Q: Privately-funded international degree students (College Student visa status) from Asian countries

A: June

S: ¥172,000 (book coupon)

R: 3 students accepted

*Teilhard de Chardin Scholarship*

Q: Postgraduate students whose thesis best satisfies the ideal of Teilhard de Chardin

A: October

S: ¥ Undecided

R: Undecided

*Daikin Scholarship*

Q: Privately-funded international degree student (College Student visa status) who submits the best essay on a designated theme

A: June

S: ¥300,000

R: 1 student accepted

*Sumitomo Corporation Scholarship*

Q: Privately-funded international degree student (College Student visa status) whose nationality is Vietnamese, in good standing and who is expecting to contribute to international society

A: October

S: ¥ Undecided

R: Undecided

*Robert J. Ballon Scholarship*

Q: Privately-funded international degree student (College Student visa status) majoring in International Business

A: N/A (\*)                      S: Full tuition for autumn semester      R: No students accepted  
(\* ) Recommendation by the faculty

**B. Other Scholarships:**

**i. Sophia University Graduate School Research Subsidy Scholarship**

This scholarship is available to Graduate School degree students so as to alleviate financial pressure on them. In the academic year 2012, 941 students were awarded ¥50,000 respectively. For details, please check the online bulletin board of the Center for Student Affairs on Loyola carefully.

**ii. JASSO Scholarship Loan Programs (Nihon Gakusei-Shien-Kiko Scholarship)**

This is a loan scholarship program for Japanese nationals administered by Japan Student Services Organization (JASSO). The recipient has the responsibility of returning the loan after graduation. Applications are accepted after the student enters the university.

**iii. Scholarships offered by local governments and private organizations**

Many different programs are offered throughout the academic year for both Japanese and international students. Information will be announced on the online bulletin board of the Center for Student Affairs on Loyola.

For scholarship information, please inquire at:

Center for Student Affairs

Tel: 03-3238-3523

# **M.A. CURRICULUM**

## **M.A. Degree Requirements and Schedules**

### **1. M.A. Credit Track**

All master's students begin their studies on the credit track. A student automatically remains on the credit track until graduation unless s/he subsequently enters the thesis track. Credit-track graduation requirements are: 1) accumulation of 30 course credits; 2) continuous registration for "Research Guidance" (0 credit) under the name of the student's advisor from the first semester until the graduating semester (only for students who entered in April 2011 or after); 3) submission of a graduation project. In the semester of intended graduation, a student registers for "Graduation Project" (0 credit). Students on the credit track who expect to graduate in less than four semesters must apply for "Early Graduation" in the semester of intended graduation (please see p. 17).

#### Overview

The credit track emphasizes coursework, with a graduation project. The project allows students to further their knowledge of a topic or issue they encountered in a course. The project is a research paper, unless the student requests another format. The research paper is undertaken in the student's final semester and is supervised and evaluated by a professor of the student's choosing in the student's degree area.

#### The Graduation Project

The graduation project typically expands on a topic that the student encountered in a course through further research and writing. Students can use secondary sources, primary sources or a combination thereof. The final paper is 30-40 pages in length, including notes and references.

#### Selecting an Advisor

At the end of the second-to-last semester or beginning of the last semester, students ask their advisor to supervise the graduation project. Should students find a professor other than their current advisor better suited for supervision, students can ask their preferred professor to become the new advisor and, upon the professor's agreement, inform the GPGS office of the change.

### Typical Graduation Project Schedule (final semester)

*Month 1:* The student works with the advisor to develop the paper's focus through consultations. By the end of the month the student has a paper outline, bibliography, and schedule.

*Months 2-3:* The student does reading and research for the paper and writes a first draft

*Month 4:* The student submits the first draft to the advisor for comments and then revises the paper accordingly. S/he then submits two copies of the final draft on the day stated on the academic calendar, one to the advisor and one to the graduate program office.

## **2. M.A. Thesis Track**

Students who wish to write a thesis apply for the thesis track after enrollment in the GPGS, usually at the end of the first semester. Acceptance into this track is a two-step process consisting, first, of the evaluation of a student's potential for writing a thesis after the submission of the "Thesis Intention" form and, second, evaluation of a student's thesis proposal at the official proposal defense. Satisfying the graduation requirements of this track typically requires four semesters. Entry into the thesis track can be initiated after the first semester, but this will likely prolong a student's time in the GPGS. Thesis-track graduation requirements are: 1) accumulation of 30 course credits; 2) continuous registration in "Research Guidance" (0 credit) under the name of the student's advisor from the first semester until the graduating semester (only for students who entered April 2011 or after); 3) submission of a Master's thesis. In the semester of intended graduation, students who entered in April 2011 or after should register for "Thesis Seminar" (4 credits) and "Master's Thesis" (0 credit) while students who entered before 2011 should register for "Thesis Guidance" (4 credits) and "Master's Thesis" (0 credit).

### Overview

The thesis track enables a student to pursue independent research under the supervision of a faculty member. The final result should be a paper that makes an original contribution to knowledge in a designated academic discipline.

### The Thesis

The thesis is an argument supported by primary data, and/or secondary data to which an original methodology/interpretation is applied that is positioned in and makes a contribution to a debate in a scholarly discipline. A thesis paper is typically 40-60 pages in length.

### Seeking an Advisor

In the semester of intended application to the thesis track, students need to obtain the signature of their advisor who is willing to guide the students in developing a thesis proposal and then supervise the research and writing of the thesis. Should students find a professor other than their current advisor better suited for supervision, students can ask their preferred professor to become the new advisor and, upon the professor's agreement, inform the GPGS office of the change.

### Forming a Thesis Committee

Once students have successfully defended their thesis proposal, a committee consisting of the advisor and two readers will be formed. The designation of the two readers is at the discretion of the advisor, in consultation with students.

### Typical Thesis Track Schedule (3 semesters)

Semester 1	a) submit "Thesis Intention" form by last day of classes Evaluation criteria are: - overall quality - availability of a mentor - academic performance (minimum 3.5 GPA based on at least 8 credits of coursework) b) notification of evaluation result before start of next semester
Semester 2	a) develop thesis proposal b) defend thesis proposal at the end of the semester
Semester 3	begin research and writing of thesis
Semester 4	a) thesis outline due before classes start b) students who entered in 2008-2010: register for "Thesis Guidance" (4 credits) and "Master's Thesis" (0 credit) students who entered in 2011 or after: register for "Thesis Seminar" (4 credits) and "Master's Thesis" (0 credit) c) submit thesis draft d) revise thesis e) submit final draft f) defend thesis For dates of c, d, e and f, see academic calendar inside front cover.

**Note:** Detailed information on the M.A. degree and the two tracks is available on the GPGS website.

## M.A. in Global Studies

The M.A. in Global Studies examines world systems, transnational processes, and global-local interactions from perspectives informed by the disciplines of anthropology, history, political science, religious studies, and sociology. Students are required to take 4 credits of Foundational Courses to acquire theoretical concepts and methodological approaches for the study of global phenomena. A range of thematic Elective Courses drawing on concrete cases in Japan, China, and the rest of Asia enables students to explore global issues and phenomena from an area-based perspective. Students proficient in Japanese may also choose from a range of area studies and international relations courses taught in Japanese that focus on Southeast Asia, Latin America, and the Middle East. Study of Japanese and other languages relevant to a student's research and future career is strongly encouraged.

Students are required to take a total of 30 credits distributed as follows:

*For students who entered in April 2011 or after*

<u>Credit-track students</u>	
Foundational Courses in AG*	4 credits
Elective Courses in AG**	26 credits
Research Guidance***	0 credit
Graduation Project****	0 credit
<u>Thesis-track students</u>	
Foundational Courses in AG*	4 credits
Elective Courses in AG**	22 credits
Research Guidance***	0 credit
Thesis Seminar****	4 credits
Master's Thesis****	0 credit

\*Students are required to take AG741 and AG745 as Foundational Courses.

\*\*Up to 8 credits of non-AG courses (BD, JS, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses.

However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to p.14.

\*\*\*Should be registered every semester.

\*\*\*\*Should be registered in the final semester.

*For students who entered in 2008-2010*

<u>Credit-track students</u>	
Foundational Courses in AG*	4 credits
Elective Courses in AG**	26 credits
Graduation Project***	0 credit
<u>Thesis-track students</u>	
Foundational Courses in AG*	4 credits
Elective Courses in AG**	22 credits
Thesis Guidance***	4 credits
Master's Thesis***	0 credit

\*Students may take more than 4 credits of AG Foundational Courses and count them as Elective Course credits. Since all foundational courses have been changed from 2011, students who have not completed Foundational Courses should take AG741 and AG745 as Foundational Courses.

\*\*Up to 8 credits of non-AG courses (BD, JS and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses. However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to p.14.

\*\*\*Should be registered in the final semester

## Courses

### Foundational Courses

			Credits
AG741	Introduction to Global Studies 1	グローバル・スタディーズ概論 I	2
AG745	Introduction to Global Studies 2	グローバル・スタディーズ概論 II	2

### Elective Courses

AG517	Conflicts and Security*	紛争と安全保障	4
AG519	Globalization and Institutional Change*	グローバル社会論 I	4
AG521	Globalization and Society*	グローバル社会論 II	4
AG523	Globalization and Migration	グローバル社会論 III	4
AG525	Global Culture*	グローバル文化論	4
AG527	Globalization and Nation-States*	グローバル政治学 I	4
AG529	Comparative Politics*	グローバル政治学 II	4
AG531	Global Politics*	グローバル政治学 III	4
AG533	Global History*	グローバル史 I	4
AG535	Diplomatic History	グローバル史 II	4
AG537	Global Issues	グローバル化の諸問題	4
AG539	Globalization and Popular Religion	グローバル化と宗教 I	4
D41057	Globalization and Public Policy	政治学研究 III (グローバル化と公共政策 I)	2
D41058	Contemporary Japanese Politics	政治学研究 IV (現代日本政治研究)	2



**Elective Courses (Primarily taught in Japanese)**

D41055	Political Economy of Globalization 1	政治学研究 I (グローバル化の政治経済 1)	2
D41056	Political Economy of Globalization 2	政治学研究 II (グローバル化の政治経済 2)	2
D41029	International Politics	政治学研究 V (国際政治の諸理論)	2
D41030	International Migration	政治学研究 VI (人の国際移動)	2
D32123	Comparative Politics 1	比較政治学研究 1	2
D62124	Comparative Politics 2	比較政治学研究 2	2
D32121	Politics and Society 1	政治社会論研究 1	2
D62122	Politics and Society 2	政治社会論研究 2	2
D62119	Political Economy of Developing Countries 1(Theory)	発展途上国政治経済研究 1	2
D62120	Political Economy of Developing Countries 2 (Case Study)	発展途上国政治経済研究 2	2
D62138	Research in Development Economics 1	開発経済論研究 1	2
D62139	Research in Development Economics 2	開発経済論研究 2	2
D63101	S.E. Asian Society and Culture 1	東南アジア社会文化研究 1	2
D63102	S.E. Asian Society and Culture 2	東南アジア社会文化研究 2	2
D63113	S.E. Asian Culture 1	東南アジア文化研究 1	2
D63114	S.E. Asian Culture 2	東南アジア文化研究 2	2
D63129	Social History of Middle East 1	中東社会史研究 1	2
D63130	Social History of Middle East 2	中東社会史研究 2	2
D63137	Middle Eastern Culture 1	中東文化研究 1	2
D63138	Middle Eastern Culture 2	中東文化研究 2	2
D63017	International Relations of Middle East	国際関係研究：中東	2
D63153	Latin American Society 1	ラテンアメリカ社会研究 1	2
D63154	Latin American Society 2	ラテンアメリカ社会研究 2	2
D63161	Latin American Economy 1	ラテンアメリカ経済研究 1	2
D63162	Latin American Economy 2	ラテンアメリカ経済研究 2	2
D63145	Latin American International Relations 1	ラテンアメリカ国際関係研究 1	2
D63146	Latin American International Relations 2	ラテンアメリカ国際関係研究 2	2
D63086	Problems of Globalization: Political and Economic	グローバル化の諸問題：政治と経済	2
D83052	Nationalism and Globalization 1	ナショナリズムとグローバル化 I	2
D83053	Nationalism and Globalization 2	ナショナリズムとグローバル化 II	2
D83048	Economic Sociology and Sociology of Organization 1	経済と組織の社会学 I	2
D83049	Economic Sociology and Sociology of Organization 2	経済と組織の社会学 II	2

<b>Credit Track</b>			Credits
AG802	Graduation Project	修士プロジェクト	0
AG888	Research Guidance ***	研究指導	0
<b>Thesis Track</b>			
AG900	Master's Thesis	修士論文	0
AG901	Thesis Guidance**	論文指導	4
AG790	Thesis Seminar ***	論文演習	4
AG888	Research Guidance ***	研究指導	0

\*Students may take these courses twice

\*\*Only for students who entered in 2008-2010

\*\*\*Only for students who entered in April 2011 or after

## **Faculty**

ANNO Tadashi

Associate Professor, Political Science

B.A., University of Tokyo; M.A., Ph.D., University of California, Berkeley

Theories of international relations and comparative politics, globalization and the future of the nation-state, nationalism, Soviet and Post-Soviet politics

FARRER James

Professor, Sociology

B.A., University of North Carolina, Chapel Hill; M.A., Ph.D., University of Chicago

Sexuality, marriage and courtship, transnational cultures in Asia, Chinese society, Shanghai and Tokyo

HESS Christian

Assistant Professor, Modern Chinese History

B.A., University of California, Davis

M.A., Ph.D., University of California, San Diego

ITO Takeshi

Associate Professor, Political Science

B.A., Keio University; M.A. Hitotsubashi University;

M.A. and M.Phil, Yale University; Ph.D., Yale University

MURAKAMI Tatsuo

Assistant Professor, Religion

B.A., Beloit College; M.A., Syracuse University; Ph.D., University of California, Santa Barbara

Hermeneutics of contact situations including themes of indigenous religions, religion and colonialism, and popular religious movements

NAKANO Koichi

Professor, Political Science

B.A., University of Tokyo; B.A., University of Oxford; M.A., Ph.D., Princeton University

Party politics and policy change, comparative study of decentralization in France and Japan, administrative reform, cross-border transfer of policy ideas

OISHI Nana

Professor, Sociology

B.A., International Christian University; M.A., University of Toronto;

Ph.D., Harvard University

Globalization, international migration and social policies.

WANK David L.

Professor, Sociology

B.A., Oberlin College; M.A., Ph.D., Harvard University

Economic sociology, political sociology, social networks, institutional change, communities and transnational links, ethnography, China

WATANABE Takehiro

Assistant Professor, Anthropology

B.A., State University of New York, Albany; M.A., Ph.D., Columbia University

Cultural and social anthropology, modernity, critical theory, history, Japan

### **Affiliated Faculty**

AKAHORI Masayuki (Area Studies)

Professor, Middle Eastern Studies

M.A., Tokyo University

FUKUTAKE Shintaro (Area Studies)

Associate Professor, Southeast Asian Studies

Ph.D., Sophia University

HATAYA Noriko (Area Studies)

Professor, Latin American Studies

Ph.D., University of London

KATO Kozo (Law)

Professor, Political Science

Ph.D., Cornell University

KISAICHI Masatoshi (Area Studies)

Professor, Middle Eastern History

M.A., Chuo University

KISHIKAWA Takeshi (International Relations)

Professor, Political Science

M.A., Sophia University

KOYASU Akiko (Area Studies)

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M.A., Sophia University

MARUI Masako (Area Studies)  
Associate Professor, Southeast Asian Studies  
Ph.D., Sophia University

MIURA Mari (Law)  
Professor, Political Science  
Ph.D., University of California, Berkeley

OKABE Midori (Law)  
Associate Professor, International Relations  
M.A., University of Tokyo

OHWADA Takiyoshi (Global Environmental Studies)  
Professor, Social Development Policy  
Ph.D., Sophia University

TAKASHIMA Ryo (International Relations)  
Associate Professor, Economics  
Ph.D., West Virginia University

TANI Hiroyuki (Area Studies)  
Professor, Latin American Studies  
M.A., Sophia University

TERADA Takefumi (Area Studies)  
Professor, Southeast Asian Studies  
Ph.D., University of the Philippines

WATANABE Shin (Sociology)  
Professor, Sociology  
Ph.D., University of California, Los Angeles

YOSHINO Kosaku (Sociology)  
Professor, Sociology  
Ph.D., University of London

## **M.A. in International Business and Development Studies**

The M.A. in International Business and Development Studies emphasizes the acquisition of analytical skills to deal with a broad range of contemporary global business and development problems with a strong focus on Japan and Asia. It seeks to provide students with an integrated understanding of business and development together with specialized training in one of these fields. Due to globalization, business activities are increasingly worldwide in scope, requiring a deep understanding of conditions in both developed and developing countries as well as specialized management capability. International organizations, governments of developing countries, and businesses committed to sustainable development likewise need specialists capable of handling development issues from a business perspective. In pursuing this degree graduate students are advised to plan their course selection in consultation with faculty members so as to facilitate the acquisition of an integrated or specialized capability in business and/or development.

Students are required to take a total of 30 credits that are distributed as follows:

*For students who entered in April 2011 or after*

<u>Credit-track students</u>	
Core Courses in International Business category or Development Studies category	12 credits
Elective Courses in any BD category*	18 credits
Research Guidance**	0 credit
Graduation Project***	0 credit
<u>Thesis-track students</u>	
Core Courses in International Business category or Development Studies category	12 credits
Elective Courses in any BD category*	14 credits
Research Guidance**	0 credit
Thesis Seminar***	4 credits
Master's Thesis***	0 credit

\*Up to 8 credits of non-BD courses (AG, JS, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses. However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to p.14.

\*\*Should be registered every semester.

\*\*\*Should be registered in the final semester

*For students who entered in 2008-2010*

<u>Credit-track students</u>	
Core Courses in International Business category or Development Studies category	12 credits
Elective Courses in any BD category*	18 credits
Graduation Project**	0 credit
<u>Thesis-track students</u>	
Core Courses in International Business category or Development Studies category	12 credits
Elective Courses in any BD category*	14 credits
Thesis Guidance**	4 credits
Master's Thesis**	0 credit

\*Up to 8 credits of non-BD courses (AG, JS, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses.

However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to p.14.

\*\*Should be registered in the final semester

## Courses

### Core Course Applicable to Both International Business and Development Studies

		Credits
BD500	Mathematical Techniques in Business and Economics	4
BD501	Statistical Methods*	4

### International Business Core Courses

BD502	Global Marketing Management	グローバル・マーケティング・マネジメント	4
BD503	Corporate Strategy and Organizational Development	企業戦略と組織革新	4
BD504	International Information System and Management	国際情報システムと経営	4
BD505	Financial Accounting	財務会計論	4
BD507	Asian Comparative Management	比較経営論	4
BD508	International Financial Management	国際財務管理論	4
D51520	Corporate Finance	金融論特講	4

### Development Studies Core Courses

BD520	Development Theory and Policy	開発理論・政策論	4
BD521	International Economics	国際経済学	4
BD522	Institutions, Governance and Development	インスティテューションとガバナンスと開発	4
BD530	Resources and Environment	資源と環境	4

<b>Advanced Elective Courses</b>			Credits
BD707	Topics in Business and Development 1	ビジネスと発展 1	2
BD708	Topics in Business and Development 2	ビジネスと発展 2	2
<b>Credit Track</b>			
BD802	Graduation Project	修士プロジェクト	0
BD888	Research Guidance***	研究指導	0
<b>Thesis Track</b>			
BD900	Master's Thesis	修士論文	0
BD901	Thesis Guidance**	論文指導	4
BD790	Thesis Seminar***	論文演習	4
BD888	Research Guidance***	研究指導	0

\* Students may take this course twice

\*\* Only for students who entered in 2008-2010

\*\*\* Only for students who entered in April 2011 or after



## **Faculty**

ASANO Akihito

Associate Professor, Economics

B.A., Yokohama National University; M.A., Hitotsubashi University;

M.E., Australian National University; Ph.D., Australian National University

Applied microeconomic theory, economics education

HAGHIRIAN Parissa

Associate Professor, Business

M.A., University of Vienna; M.A., Ph.D., Vienna University of Economics and Business Administration

Japanese market entry, knowledge transfer, intercultural communication, headquarter-subsidiary relations in Japanese multinational corporations, Japanese consumer behavior

ISAKA Naoto

Associate Professor, Finance

B.A., Sophia University; M.A., Osaka University; Ph.D., Hitotsubashi University

Empirical finance, market microstructure

KONISHI Yoshifumi

Associate Professor, Economics

B.A., Chuo University

M.A., University of Pittsburgh, Ph.D., University of Minnesota

Environmental Economics Public Economics, Applied Econometrics

KOSAKA Michiru

Assistant Professor, Economics

B.A., M.A., Hitotsubashi University; Ph.D., Duke University

Macroeconomics, Econometrics and Industrial Organization,

Open Economy Macroeconomics, International Finance, International Trade

MORIMOTO Mariko

Associate Professor, Business

B.A., The American University

M.A., Boston University

Ph.D., Michigan State University

OKADA Yoshitaka

Professor, Business and Development

B.A., Seattle University; M.S., Ph.D., University of Wisconsin-Madison

Economic sociology, multinational corporations, sociology of economic development, governance structures and industrial development, techno-governance structure and corporate innovations

OZAKI Valerie

Professor, Mathematics and Statistics

B.Sc., University of Leeds; M.Sc., Ph.D., University of Manchester

Non-linear time series analysis, control theory

UENISHI Junko

Associate Professor, Business

B.A., Harvard University; M.S., M.B.A., Northeastern University; C.P.A.

Financial accounting, international accounting, comparative accounting systems

### **Affiliated Faculty**

KAWANISHI Satoshi (Economics)

Professor, Finance

Ph.D., University of Tokyo

## M.A. in Japanese Studies

The M.A. in Japanese Studies offers an integrated and interdisciplinary approach to the study of both historical and contemporary aspects of Japanese history, literature, religion, art history, society, and culture. Courses are organized in two categories: Arts and Culture (art history / visual culture and literature), and Thought and Society (history, religion and philosophy, anthropology). For a balanced understanding and exposure to the themes, methodologies and research materials of the different disciplines, students are required to take at least four credits from each of the two categories. All students are advised to take advanced Japanese language training to facilitate use of Japanese sources in their research.

Students are required to take a total of 30 credits that are distributed as follows:

*For students who entered in April 2011 or after*

<u>Credit-track students</u>	
Arts and Culture category courses	4 credits
Thought and Society category courses	4 credits
Elective Courses in any JS category*	22 credits
Research Guidance**	0 credit
Graduation Project***	0 credit
<u>Thesis-track students</u>	
Arts and Culture category courses	4 credits
Thought and Society category courses	4 credits
Elective Courses in any JS category*	18 credits
Research Guidance**	0 credit
Thesis Seminar***	4 credits
Master's Thesis***	0 credit

\* Up to 8 credits of non-JS courses (AG, BD, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses.

However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to p.14.

\*\* Should be registered every semester.

\*\*\* Should be registered in the final semester

*For students who entered in 2008-2010*

<u>Credit-track students</u>	
Arts and Culture category courses	4 credits
Thought and Society category courses	4 credits
Elective Courses in any JS category*	22 credits
Graduation Project**	0 credit
<u>Thesis-track students</u>	
Arts and Culture category courses	4 credits
Thought and Society category courses	4 credits
Elective Courses in any JS category*	18 credits
Thesis Guidance**	4 credits
Master's Thesis**	0 credit

\*Up to 8 credits of non-JS courses (AG, BD, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses.

However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to p.14.

\*\*Should be registered in the final semester

## Courses

### Arts and Culture

		Credits
JS501	Modern Japanese Visual Culture *	4
JS503	Chinese and Japanese Art *	4
JS504	Japanese Art History	4
JS511	Interpretations of Modernity *	4
JS512	Comparative Literature *	4
JS513	Japanese Performing Arts	4
JS514	Seminar in Pre-modern Japanese Literature	4
JS713	Directed Reading in Kanbun	2

### Thought and Society

JS532	Japanese History *	4
JS533	Modern Japanese History *	4
JS541	Japanese Ethnography *	4
JS542	Popular Culture	4
JS543	Urban Space Studies	4
JS544	Topics in Japanese Religion	4
JS545	Topics in Contemporary Japanese Buddhism	4
JS751	Religion and Modern Japanese Society	2

<b>Credit Track</b>			Credits
JS802	Graduation Project **	修士プロジェクト	0
JS888	Research Guidance***	研究指導	0
<b>Thesis Track</b>			
JS900	Master's Thesis	修士論文	0
JS901	Thesis Guidance**	論文指導	4
JS790	Thesis Seminar***	論文演習	4
JS888	Research Guidance***	研究指導	0

\* Students may take these courses twice

\*\* Only for students who entered in 2008-2010

\*\*\* Only for students who entered in April 2011 or after

## **Faculty**

BOYD Mari

Professor, Literature

B.A., Japan Woman's University; M.A., Mount Holyoke College;

Ph.D., University of Hawaii

British literature, Japanese theater

GARDNER Richard

Professor, Religion

B.A., Miami University; M.A., Ohio State University; M.A., Ph.D., University of Chicago

Theories of religion, theater and religion, religion and the arts, humor and religion

GRAMLICH-OKA Bettina

Associate Professor, History

B.A., Tübingen University; M.A., Sophia University; Ph.D., Tübingen University

Japanese history, women's studies, medical history

HAYASHI Michio

Professor, Art History

B.A., University of Tokyo; M.A., Ph.D., Columbia University

Modern and contemporary art, mass culture, media

HIRASAWA Caroline

Associate Professor, Art History

B.A., Empire State College; MFA, Tokyo National University of Fine Arts and Music;

M.A., Ph.D., Stanford University

Japanese sacred art, including paintings of the afterlife and pilgrimage mandara

KONO Shion

Associate Professor, Literature

B.A., Bowdoin College; M.A., Ph.D., Princeton University

Comparative literature and modern Japanese literature

ROBOÛAM Thierry Jean, S.J.

Associate Professor, Religion and Philosophy

B.A., M.A., Sophia University; S.T.D., Jesuit School of Theology at Berkeley

Systematic theology, Buddhist studies (Mahayana Mikkyo), modern philosophy (Descartes), postmodern philosophy (Deleuze)

SAALER Sven

Associate Professor, History

M.A., Ph.D., University of Bonn

Japanese political history, history of Japanese foreign relations, politics of memory,  
history of Pan-Asianism

SLATER David

Associate Professor, Anthropology

B.A., Vassar College; M.A., Ph.D., University of Chicago

Cultural and social anthropology, education, social class, semiotics, urban studies, Japan

TAKAHASHI Yuriko

Professor, Chinese

B.A., Keio University; M.A., Ochanomizu Women's University

Philological and comparative study of classical dictionaries, historical study of the  
Christian Chinese novelist Lao She

THOMPSON Mathew

Assistant Professor, Literature

B.A., Yale University; M.A., Ph.D., Columbia University

YIU Angela

Professor, Literature

B.A., Cornell University; M.A., Ph.D., Yale University

Modern Japanese literature, literature and Tokyo

Course Schedule for 2013

Course No.	Registration Code	Course Title	COURSE TITLE (JAPANESE)	Credits	Professor	Semester	Day	Time	Classroom	Remarks
<b>AREA-BASED GLOBAL STUDIES</b>										
<i>Foundational Courses</i>										
AG741	MZAG57410	INTRODUCTION TO GLOBAL STUDIES I	グローバル・スタディーズ概論Ⅰ	2	Nakano, Koichi (Coordinator)	Spring	Wed	13:30-15:00	11-625	
AG745	MZAG74500	INTRODUCTION TO GLOBAL STUDIES II	グローバル・スタディーズ概論Ⅱ	2	Nakano, Koichi (Coordinator)	Autumn	Wed	13:30-15:00	11-625	
<i>Elective Courses</i>										
AG517	MZAG51700	CONFLICTS AND SECURITY	紛争と安全保障	4	Quimpo, Nathan	Spring	Thu	17:00-20:15	10-508	
AG519	MZAG51900	GLOBALIZATION AND INSTITUTIONAL CHANGE	グローバル社会論Ⅰ	4	Wank, David	Autumn	Thu	13:30-16:45	10-B109	
AG521	MZAG52100	GLOBALIZATION AND SOCIETY	グローバル社会論Ⅱ	4	Farrar, James	Spring	Thu	13:30-16:45	10-508	
AG523	MZAG52300	GLOBALIZATION AND MIGRATION	グローバル社会論Ⅲ	4	Oishi, Nana	Spring	Mon	13:30-16:45	総-105	
AG525	MZAG52500	GLOBAL CULTURE	グローバル文化論	4	Watanabe, Takehiro	Spring	Tue	15:15-18:30	9-454	
AG527	MZAG52700	GLOBALIZATION AND NATION-STATES	グローバル政治学Ⅰ	4	Anno, Tadashi	Not offered				
AG529	MZAG52900	COMPARATIVE POLITICS	グローバル政治学Ⅱ	4	Nakano, Koichi	Not offered				
AG531	MZAG53100	GLOBAL POLITICS	グローバル政治学Ⅲ	4	Ito, Takeshi	Spring	Fri	13:30-16:45	9-352	
AG533	MZAG53300	GLOBAL HISTORY	グローバル史Ⅰ	4	Hess, Christian	Autumn	Fri	13:30-16:45	11-321	
AG535	MZAG53500	DIPLOMATIC HISTORY	グローバル史Ⅱ	4	staff	Autumn				
AG537	MZAG53700	GLOBAL ISSUES	グローバル史の諸問題	4	staff	Autumn				
AG539	MZAG53900	GLOBALIZATION AND POPULAR RELIGION	グローバル化と宗教Ⅰ	4	Murakami, Tatsuo	Autumn	Thu	13:30-16:45	Professor's Office	
D41055	MLLW71900	POLITICAL ECONOMY OF GLOBALIZATION 1	政治学研究Ⅰ(グローバル化の政治経済1)	2	Kato, Kozo	Spring	Wed	11:00-12:30	Professor's Office	L
D41056	MLLW72000	POLITICAL ECONOMY OF GLOBALIZATION 2	政治学研究Ⅱ(グローバル化の政治経済2)	2	Kato, Kozo	Autumn	Wed	11:00-12:30	Professor's Office	L
D41057	MLLW72100	GLOBALIZATION AND PUBLIC POLICY	政治学研究Ⅲ(グローバル化と公共政策)	2	Miura, Mari	Spring	Thu	11:00-12:30	9-352	L
D41058	MLLW72200	CONTEMPORARY JAPANESE POLITICS	政治学研究Ⅳ(現代日本政治研究)	2	Miura, Mari	Autumn	Thu	11:00-12:30	9-352	L
D41029	MLLW72300	INTERNATIONAL POLITICS	政治学研究Ⅴ(国際政治の諸理論)	2	Okabe, Midori	Spring	Mon	15:15-16:45	9-354	L
D41030	MLLW72400	INTERNATIONAL MIGRATION	政治学研究Ⅵ(人の国際移動)	2	Okabe, Midori	Autumn	Mon	15:15-16:45	9-354	L
D62123	MFIR63000	COMPARATIVE POLITICS 1	比較政治学研究Ⅰ	2	Kishikawa, Takeshi	Not offered				I
D62124	MFIR63100	COMPARATIVE POLITICS 2	比較政治学研究Ⅱ	2	Kishikawa, Takeshi	Not offered				I
D62121	MFIR62800	POLITICS AND SOCIETY 1	政治社会論研究Ⅰ	2	Kishikawa, Takeshi	Spring	Tue	17:00-18:30	11-321	I
D62122	MFIR62900	POLITICS AND SOCIETY 2	政治社会論研究Ⅱ	2	Kishikawa, Takeshi	Autumn	Tue	17:00-18:30	11-321	I
D62119	MFIR62600	POLITICAL ECONOMY OF DEVELOPING COUNTRIES 1(theory)	発展途上国政治経済研究Ⅰ	2	Takashima, Ryo	Not offered				I
D62120	MFIR62700	POLITICAL ECONOMY OF DEVELOPING COUNTRIES 2 (Case Study)	発展途上国政治経済研究Ⅱ	2	Takashima, Ryo	Not offered				I
D62138	MFIR62710	RESEARCH IN DEVELOPMENT ECONOMICS 1	開発経済論研究Ⅰ	2	Takashima, Ryo	Spring	Mon	15:15-16:45	総-B113	I
D62139	MFIR62720	RESEARCH IN DEVELOPMENT ECONOMICS 2	開発経済論研究Ⅱ	2	Takashima, Ryo	Autumn	Mon	15:15-16:45	総-B113	I
D63101	MFAS70400	S.E. ASIAN SOCIETY AND CULTURE 1	東南アジア社会文化研究Ⅰ	2	Marui, Masako	Spring	Mon	13:30-15:00	2-630a	A
D63102	MFAS70500	S.E. ASIAN SOCIETY AND CULTURE 2	東南アジア社会文化研究Ⅱ	2	Marui, Masako	Autumn	Mon	13:30-15:00	2-630a	A
D63113	MFAS71600	S.E. ASIAN CULTURE 1	東南アジア文化研究Ⅰ	2	Terada, Takefumi	Spring	Thu	17:00-18:30	2-630a	A
D63114	MFAS71700	S.E. ASIAN CULTURE 2	東南アジア文化研究Ⅱ	2	Terada, Takefumi	Autumn	Thu	17:00-18:30	2-630a	A



Course No.	Registration Code	Course Title	COURSE TITLE (JAPANESE)	Credits	Professor	Semester	Day	Time	Classroom	Remarks
D63129	MFAS7320	SOCIAL HISTORY OF MIDDLE EAST 1	中東社会史研究 1	2	Kisachi, Masatoshi	Spring	Tue	15:15-16:45	2-630a	A
D63130	MFAS7330	SOCIAL HISTORY OF MIDDLE EAST 2	中東社会史研究 2	2	Kisachi, Masatoshi	Autumn	Tue	15:15-16:45	2-630a	A
D63137	MFAS7400	MIDDLE EASTERN CULTURE 1	中東文化研究 1	2	Akahori, Masayuki	Spring	Thu	13:30-15:00	2-630a	A
D63138	MFAS7410	MIDDLE EASTERN CULTURE 2	中東文化研究 2	2	Akahori, Masayuki	Autumn	Thu	13:30-15:00	2-630a	A
D63017	MFAS7400	INTERNATIONAL RELATIONS OF MIDDLE EAST	国際関係研究: 中東	2	Murakami, Kaoru	Spring	Mon	15:15-16:45	9-454	A
D63153	MFAS7570	LATIN AMERICAN SOCIETY 1	ラテンアメリカ社会研究 1	2	Hauaya, Noriko	Spring	Tue	15:15-16:45	10-B105B	A
D63154	MFAS7580	LATIN AMERICAN SOCIETY 2	ラテンアメリカ社会研究 2	2	Hauaya, Noriko	Autumn	Tue	15:15-16:45	10-B105B	A
D63161	MFAS7650	LATIN AMERICAN ECONOMY 1	ラテンアメリカ経済研究 1	2	Tani, Hiroyuki	Spring	Tue	9:15-10:45	Professor's Office	A
D63162	MFAS7660	LATIN AMERICAN ECONOMY 2	ラテンアメリカ経済研究 2	2	Tani, Hiroyuki	Spring	Tue	9:15-10:45	Professor's Office	A
D63145	MFAS7490	LATIN AMERICAN INTERNATIONAL RELATIONS 1	ラテンアメリカ国際関係研究 1	2	Koyasu, Akiko	Spring	Mon	11:00-12:30	Professor's Office	A
D63146	MFAS7500	LATIN AMERICAN INTERNATIONAL RELATIONS 2	ラテンアメリカ国際関係研究 2	2	Koyasu, Akiko	Autumn	Mon	11:00-12:30	Professor's Office	A
D63086	MFAS7840	PROBLEMS OF GLOBALIZATION POLITICAL AND ECONOMIC	グローバル化の問題: 政治と経済	2	Director (Coordinator)	Autumn	Wed	17:00-18:30	11-209	A
D83052	MHSC7190	NATIONALISM AND GLOBALIZATION 1	ナショナリズムとグローバル化 I	2	Yoshino, Kosaku	Spring	Thu	13:30-15:00	1530a	S
D83053	MHSC7200	NATIONALISM AND GLOBALIZATION 2	ナショナリズムとグローバル化 II	2	Yoshino, Kosaku	Autumn	Thu	13:30-15:00	1530a	S
D83048	MHSC7150	ECONOMIC SOCIOLOGY & SOCIOLOGY OF ORGANIZATION 1	経済と組織の社会学 I	2	Watanabe, Shin	Spring	Mon	13:30-15:00	1530a	S
D83049	MHSC7160	ECONOMIC SOCIOLOGY & SOCIOLOGY OF ORGANIZATION 2	経済と組織の社会学 II	2	Watanabe, Shin	Autumn	Mon	13:30-15:00	1530a	S
<b>INTERNATIONAL BUSINESS AND DEVELOPMENT STUDIES</b>										
<i>Core Course Applicable to Both International Business and Development Studies</i>										
BD500	MZBD5000	MATHEMATICAL TECHNIQUES IN BUSINESS AND ECONOMICS	経済経営数学	4	Asano, Akihito	Autumn	T&F	11:00-12:30	Professor's Office	
BD501	MZBD5010	STATISTICAL METHODS	統計的方法論	4	Ozaki, Valerie	Spring	T&F	15:15-16:45	COM-F	
<i>International Business Core Courses</i>										
BD502	MZBD5020	GLOBAL MARKETING MANAGEMENT	グローバル・マーケティングマネジメント	4	Morimoto, Mariko	Spring	M&Th	11:00-12:30	10-508	
BD503	MZBD5030	CORPORATE STRATEGY AND ORGANIZATIONAL DEVELOPMENT	企業戦略と組織革新	4	Haghiran, Parissa	Autumn	M&Th	15:15-16:45	10-508	
BD504	MZBD5040	INTERNATIONAL INFORMATION SYSTEM AND MANAGEMENT	国際情報システムと経営	4	Singh, Mahendra	Spring	Fri	17:00-20:15	12-102	
BD505	MZBD5050	FINANCIAL ACCOUNTING	財務会計論	4	Uenishi, Junko	Spring	T&F	11:00-12:30	Professor's Office	
BD507	MZBD5070	ASIAN COMPARATIVE MANAGEMENT	比較経営論	4	Tachiki, Dennis	Autumn	Wed	17:00-20:15	10-B105B	
BD508	MZBD5080	INTERNATIONAL FINANCIAL MANAGEMENT	国際財務管理論	4	Isaka, Naoto	Autumn	T&F	13:30-15:00	T.紀-115 F.9-352	
D51520	MEEC7190	CORPORATE FINANCE	金融論特講	4	Kawanishi, Satoshi	Not offered				EC
<i>Development Studies Core Courses</i>										
BD520	MZBD5200	DEVELOPMENT THEORY AND POLICY	開発理論: 政策論	4	Jamadar, Nasser	Autumn	Fri	17:00-20:15	11-428	
BD521	MZBD5210	INTERNATIONAL ECONOMICS	国際経済学	4	Kosaka, Michiru	Spring	T&F	17:00-18:30	T.11-305 F.10-B105B	
BD522	MZBD5220	INSTITUTIONS, GOVERNANCE AND DEVELOPMENT	インスティテューションとガバナンスと開発	4	Okada, Yoshitaka	Autumn	M&Th	13:30-15:00	M.紀-106 Th.紀-109	
BD530	MZBD5300	RESOURCES AND ENVIRONMENT	資源と環境	4	Konishi, Yoshitumi	Spring	M&Th	13:30-15:00	M.紀-108 Th.紀-107	
<i>Advanced Elective Courses</i>										
BD707	MZBD7070	TOPICS IN BUSINESS AND DEVELOPMENT 1	ビジネスと発展 1	2	Lin, Simon	Spring	Wed	13:30-15:00	11-528	
BD708	MZBD7080	TOPICS IN BUSINESS AND DEVELOPMENT 2	ビジネスと発展 2	2	Lin, Simon	Autumn	Tue	15:15-16:45	11-615	

Course No.	Registration Code	Course Title	COURSE TITLE (JAPANESE)	Credits	Professor	Semester	Day	Time	Classroom	Remarks
<b>JAPANESE STUDIES</b>										
<i>Arts and Culture</i>										
JS01	MZJS5010	MODERN JAPANESE VISUAL CULTURE	視覚文化論	4	Hayashi, Michio	Spring	Fri	15:15-18:30	4-183	
JS03	MZJS5030	CHINESE AND JAPANESE ART	日中美術交流史	4	staff	Autumn		To be announced		
JS04	MZJS5040	JAPANESE ART HISTORY	日本美術史演習	4	Hirasawa, Caroline	Autumn	Thu	9:15-12:30	Professor's Office	
JS11	MZJS1101	INTERPRETATIONS OF MODERNITY	現代日本文学	4	Yiu, Angela	Autumn	Tue	13:30-16:45	Professor's Office	
JS12	MZJS1201	COMPARATIVE LITERATURE	比較文学論	4	Kono, Shion	Spring	Thu	15:15-18:30	10-301	
JS13	MZJS1301	JAPANESE PERFORMING ARTS	日本演劇論	4	Boyd, Mari	Autumn	T&F	11:00-12:30	T:10-532 F:9-349	
JS14	MZJS1401	SEMINAR IN PRE-MODERN JAPANESE LITERATURE	古典日本文学	4	Thompson, Mathew	Spring	Tue	13:30-16:45	Professor's Office	
JS13	MZJS1301	DIRECTED READING IN KANBUN	漢文資料講読	2	Takahashi, Yuriko	Spring	Mon	15:15-16:45	総-101	
<i>Thought and Society</i>										
JS32	MZJS5320	JAPANESE HISTORY	日本史研究	4	Gramlich-Oka, Bettina	Spring	Thu	9:15-12:30	4-186	
JS33	MZJS5330	MODERN JAPANESE HISTORY	近現代日本史	4	Saaler, Sven	Autumn	Tue	15:15-18:30	10-323	
JS41	MZJS5410	JAPANESE ETHNOGRAPHY	日本民族学	4	Slafer, David	Spring	Mon	17:00-20:15	10-323	
JS42	MZJS5420	POPULAR CULTURE	大衆文化論	4	Galbraith, Patrick	Spring	M&Th	13:30-15:00	M:10-B105B Th:総-111	
JS43	MZJS5430	URBAN SPACE STUDIES	現代日本社会研究	4	Worrall, Julian	Autumn	Thu	15:15-18:30	10-B105B	
JS44	MZJS5440	TOPICS IN JAPANESE RELIGION	日本の宗教	4	Gardner, Richard	Autumn	Thu	13:30-16:45	13:30~ 配-103	
JS45	MZJS5450	TOPICS IN CONTEMPORARY JAPANESE BUDDHISM	日本仏教思想	4	Robouam, Thierry	Spring	Tue	17:00-20:15	15:15~ 配-103	
JS751	MZJS7510	RELIGION AND MODERN JAPANESE SOCIETY	現代日本社会と宗教	2	staff	Autumn	Tue	17:00-20:15	12-201	

Any changes in course schedule will be announced on the Loyola bulletin board. Please check carefully before registration.

- A. offered by Graduate Program in Area Studies
- EC. offered by Graduate Program in Economics
- F. offered by Graduate Program in International Relations
- L. offered by Graduate Program in Law
- S. offered by Graduate Program in Sociology

## Registration Codes for Research Guidance, Graduation Project, Thesis Guidance, Thesis Seminar, and Master's Thesis

### Graduation Project

#### AG802

##### Spring

ANNO Tadashi	MZAG8026
FARRER James	MZAG8021
ITO Takeshi	MZAG8023
NAKANO Koichi	MZAG8027
OISHI Nama	MZAG802A
WANK David	MZAG8024
<b>Autumn</b>	
ANNO Tadashi	MZAG802S
FARRER James	MZAG802N
ITO Takeshi	MZAG802P
NAKANO Koichi	MZAG802T
OISHI Nama	MZAG802W
WANK David	MZAG802Q

#### BD802

##### Spring

ASANO Akihito	MZBD8028
HAGHIRIAN Parissa	MZBD8021
ISAKA Naoto	MZBD8024
KONISHI Yoshifumi	MZBD8029
MORIMOTO Mariko	MZBD8022
OKADA Yoshitaka	MZBD8023
OZAKI Valerie	MZBD8027
UENISHI Junko	MZBD8025
<b>Autumn</b>	
ASANO Akihito	MZBD802U
HAGHIRIAN Parissa	MZBD802N
ISAKA Naoto	MZBD802Q
KONISHI Yoshifumi	MZBD802M
MORIMOTO Mariko	MZBD802V
OKADA Yoshitaka	MZBD802P
OZAKI Valerie	MZBD802T
UENISHI Junko	MZBD802R

#### JS802

##### Spring

BOYD Mari	MZJS802C
GARDNER Richard	MZJS8021
GRAMLICH-OKA Bettina	MZJS802D
HAYASHI Michio	MZJS802A
HIRASAWA Caroline	MZJS802E
KONO Shion	MZJS802B
ROBOU/AM Thierry	MZJS8024
SAALER Sven	MZJS8023
SLATER David	MZJS8025
TAKAHASHI Yuriko	MZJS8027
YIU Angela	MZJS8026
<b>Autumn</b>	
BOYD Mari	MZJS802Y
GARDNER Richard	MZJS802N
GRAMLICH-OKA Bettina	MZJS802Z
HAYASHI Michio	MZJS802W
HIRASAWA Caroline	MZJS802M
KONO Shion	MZJS802X
ROBOU/AM Thierry	MZJS802Q
SAALER Sven	MZJS802P
SLATER David	MZJS802R
TAKAHASHI Yuriko	MZJS802T
YIU Angela	MZJS802S

Thesis Guidance (for students who entered in 2008-2010)

AG901

Spring

ANNO Tadashi	MZAG9016
FARRER James	MZAG9011
ITO Takeshi	MZAG9013
NAKANO Koichi	MZAG9017
OISHI Nana	MZAG9018
WANK David	MZAG9014
<b>Autumn</b>	
ANNO Tadashi	MZAG9015
FARRER James	MZAG901N
ITO Takeshi	MZAG901P
NAKANO Koichi	MZAG901T
OISHI Nana	MZAG901U
WANK David	MZAG901Q

BD901

Spring

ASANO Akihito	MZBD9018
HAGHIRIAN Parissa	MZBD9011
ISAKA Naoto	MZBD9014
KONISHI Yoshifumi	MZBD9016
MORIMOTO Mariko	MZBD9019
OKADA Yoshitaka	MZBD9013
OZAKI Valerie	MZBD9017
UENISHI Junko	MZBD9015
<b>Autumn</b>	
ASANO Akihito	MZBD901U
HAGHIRIAN Parissa	MZBD901N
ISAKA Naoto	MZBD901Q
KONISHI Yoshifumi	MZBD901M
MORIMOTO Mariko	MZBD901V
OKADA Yoshitaka	MZBD901P
OZAKI Valerie	MZBD901T
UENISHI Junko	MZBD901R

JS901

Spring

BOYD Mari	MZJS901B
GARDNER Richard	MZJS9011
GRAMRICH-OKA Bettina	MZJS901E
HAYASHI Michio	MZJS901A
HIRASAWA Caroline	MZJS901D
KONO Shion	MZJS901C
ROBOU/AM Thierry	MZJS9014
SAALER Sven	MZJS9013
SLATER David	MZJS9015
TAKAHASHI Yuriko	MZJS9017
YU Angela	MZJS9016
<b>Autumn</b>	
BOYD Mari	MZJS901X
GARDNER Richard	MZJS901N
GRAMRICH-OKA Bettina	MZJS901M
HAYASHI Michio	MZJS901W
HIRASAWA Caroline	MZJS901Z
KONO Shion	MZJS901Y
ROBOU/AM Thierry	MZJS901Q
SAALER Sven	MZJS901P
SLATER David	MZJS901R
TAKAHASHI Yuriko	MZJS901T
YU Angela	MZJS901S

**Thesis Seminar (for students who entered in April 2011 or after)**  
**All thesis seminars will be held on Wed. 17:00-20:15 at each professor's office.**

**AG790**

**Spring**

ANNO Tadashi	MZAG7903
FARRER James	MZAG7901
ITO Takeshi	MZAG7906
NAKANO Koichi	MZAG7904
OISHI Nana	MZAG7905
WANK David	MZAG7902

**Autumn**

FARRER James	MZAG790Z
ITO Takeshi	MZAG790U
NAKANO Koichi	MZAG790W
OISHI Nana	MZAG790V
WANK David	MZAG790Y

**Not offered in Autumn**

ANNO Tadashi	MZAG790X
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**BD790**

**Spring**

ASANO Akihito	MZBD7906
HAGHIRIAN Parissa	MZBD7901
ISAKA Naoto	MZBD7903
KONISHI Yoshitumi	MZBD7908
MORIMOTO Mariko	MZBD7907
OKADA Yoshitaka	MZBD7902
OZAKI Valerte	MZBD7905
UENISHI Junko	MZBD7904

**Autumn**

ASANO Akihito	MZBD790U
HAGHIRIAN Parissa	MZBD790Z
ISAKA Naoto	MZBD790X
KONISHI Yoshitumi	MZBD790S
MORIMOTO Mariko	MZBD790T
OKADA Yoshitaka	MZBD790Y
OZAKI Valerte	MZBD790V
UENISHI Junko	MZBD790W

**JS790**

**Spring**

BOYD Mari	MZJS790A
GARDNER Richard	MZJS7901
GRAMRICH-OKA Bettina	MZJS790D
HAYASHI Michio	MZJS7909
HIRASAWA Caroline	MZJS790C
KONO Shion	MZJS790B
ROBOUAM Thierry	MZJS7904
SAALER Sven	MZJS7903
SLATER David	MZJS7905
TAKAHASHI Yuriko	MZJS7907
YIU Angela	MZJS7906

**Autumn**

BOYD Mari	MZJS790Q
GARDNER Richard	MZJS790Z
GRAMRICH-OKA Bettina	MZJS790N
HAYASHI Michio	MZJS790R
HIRASAWA Caroline	MZJS790O
KONO Shion	MZJS790P
ROBOUAM Thierry	MZJS790W
SAALER Sven	MZJS790X
SLATER David	MZJS790Y
TAKAHASHI Yuriko	MZJS790T
YIU Angela	MZJS790U

**Master's Thesis**

**AG900**

Spring	MZAG9001
Autumn	MZAG9002

**BD900**

Spring	MZBD9001
Autumn	MZBD9002

**JS900**

Spring	MZJS9001
Autumn	MZJS9002

Research Guidance (for students who entered in April 2011 or after)

AG888

Spring

ANNO Tadashi	MZAG8881
FARRER James	MZAG8882
ITO Takeshi	MZAG8886
NAKANO Kotchi	MZAG8883
OISHI Nana	MZAG8884
WANK David	MZAG8885

**Autumn**

ANNO Tadashi	MZAG888Z
FARRER James	MZAG888Y
ITO Takeshi	MZAG888U
NAKANO Kotchi	MZAG888X
OISHI Nana	MZAG888W
WANK David	MZAG888V

BD888

Spring

ASANO Akihito	MZBD8881
HAGHIRIAN Parissa	MZBD8882
ISAKA Naoto	MZBD8883
KONISHI Yoshifumi	MZBD8888
MORIMOTO Mariko	MZBD8887
OKADA Yoshitaka	MZBD8884
OZAKI Valerte	MZBD8885
UENISHI Junko	MZBD8886

**Autumn**

ASANO Akihito	MZBD888Z
HAGHIRIAN Parissa	MZBD888Y
ISAKA Naoto	MZBD888X
KONISHI Yoshifumi	MZBD888V
MORIMOTO Mariko	MZBD888U
OKADA Yoshitaka	MZBD888W
OZAKI Valerte	MZBD888V
UENISHI Junko	MZBD888U

JS888

Spring

BOYD Mari	MZJS8881
GARDNER Richard	MZJS8882
GRAMLICH-OKA Betina	MZJS888E
HAYASHI Michio	MZJS8884
HIRASAWA Caroline	MZJS8885
KONO Shion	MZJS8887
ROBOUAM Thierry	MZJS8889
SAALER Sven	MZJS888A
SLATER David	MZJS888B
TAKAHASHI Yuriko	MZJS888C
YIU Angela	MZJS888D

**Autumn**

BOYD Mari	MZJS888Z
GARDNER Richard	MZJS888Y
GRAMLICH-OKA Betina	MZJS888X
HAYASHI Michio	MZJS888V
HIRASAWA Caroline	MZJS888W
KONO Shion	MZJS888T
ROBOUAM Thierry	MZJS888R
SAALER Sven	MZJS888Q
SLATER David	MZJS888P
TAKAHASHI Yuriko	MZJS888O
YIU Angela	MZJS888N

# PH.D. CURRICULUM

## Ph.D. Degree Requirements and Schedules

A doctoral student begins working towards the doctoral degree upon matriculation in the GPGS. With the successful defense of the dissertation prospectus, typically in the third semester, the graduate student is considered a doctoral candidate.

The general requirements for completing the Ph.D. are a period of enrollment, and the writing and defense of a satisfactory dissertation that is subsequently accepted by the dissertation committee. No specified number of courses completed or credits earned will assure attainment of the doctorate. A doctoral program consists of a combination of course seminars and individual study and research that meets the minimum requirements of the GPGS and is approved by the doctoral committee for each individual student.

Students are expected to be enrolled for a minimum of three years in the GPGS, with a possible extension of enrollment of up to two years. Therefore, the maximum amount of time that students can be enrolled in the Ph.D. program is five years. Students can take a leave of absence for a maximum of five years (M.A. and Ph.D. in total) in order to complete the dissertation. Students who have completed all requirements except the dissertation can also request Withdrawal by Completion. The Request for Leave of Absence and Request for Withdrawal by Completion forms are available at the Academic Records Section, Center for Academic Affairs. Students should carefully discuss these options with their advisor.

### **Process**

#### Step 1: Qualifying Exams

A doctoral student is examined for knowledge and training to research and write a dissertation. There are three kinds of qualifying exams: global studies, disciplinary, and language. The timing of the exams depends on the student's background and advisor's judgment but they are usually taken in the second or third semester.

#### Step 2: Dissertation Prospectus

Upon successful passage of the qualifying exams, a student develops a dissertation prospectus under the guidance of the advisor that is defended before the faculty.

#### Step 3: Research and Writing

Upon successful defense of the dissertation prospectus, the candidate is considered a doctoral candidate and embarks on researching and writing the dissertation. The candidate may choose, upon consultation with the advisor, to leave for extended fieldwork. (S/he must continue to pay full tuition until satisfying the three-year

minimum enrollment requirement).

Step 4: Dissertation Defense

The dissertation is submitted by the end of the semester prior to the semester in which the candidate intends to defend the dissertation, and at least four months before the intended defense date.

**Note:** Detailed information about the Ph.D. degree is available on the GPGS website.



## Ph.D. in Global Studies

The Ph.D. in Global Studies is designed for the advanced study of specific areas or locales in the context of global processes and transnational connections. While the questions and lines of inquiry in global studies are interdisciplinary, research and writing agendas emphasize methods and concepts from the disciplines of history, political science, and sociology. The degree is intended to prepare persons for academic positions in area, international, and global studies programs, or for research positions in foundations, NGOs, and companies that need advanced analysis of countries and regions in a global context.

The Ph.D. program, which requires a three-year residency, focuses on the writing of a doctoral dissertation. While no course work is required, candidates participate in workshops and other program activities and may, in consultation with their dissertation supervisor, attend courses. Candidates first pass several qualifying exams and then, upon successful defense of a dissertation prospectus proceed to dissertation research and writing. To enable close guidance of the dissertation, only a few candidates are admitted each year.

### Thesis Guidance (研究指導)

Registration Codes for Students who entered in 2007-2010 :

ANNO Tadashi	Spring	DZAG9997
FARRER James	Spring	DZAG9991
NAKANO Koichi	Spring	DZAG9998
OISHI Nana	Spring	DZAG9999
WANK David	Spring	DZAG9995
ANNO Tadashi	Autumn	DZAG999G
FARRER James	Autumn	DZAG999A
NAKANO Koichi	Autumn	DZAG999H
OISHI Nana	Autumn	DZAG999I
WANK David	Autumn	DZAG999E

Research Guidance (研究指導)

Registration Codes for students who entered in April 2011 or after :

ANNO Tadashi	Spring	DZAG3004
FARRER James	Spring	DZAG3001
NAKANO Koichi	Spring	DZAG3005
OISHI Nana	Spring	DZAG3006
WANK David	Spring	DZAG3003
ANNO Tadashi	Autumn	DZAG300D
FARRER James	Autumn	DZAG300A
NAKANO Koichi	Autumn	DZAG300E
OISHI Nana	Autumn	DZAG300F
WANK David	Autumn	DZAG300C

Students who entered the Ph.D. program in 2006-2010 should register for “Thesis Guidance” (研究指導) with their advisors each semester during the first three years.

Students who entered after 2011 should register for “Research Guidance” (研究指導) every semester during their residency in GPGS.

## **Faculty**

ANNO Tadashi

Associate Professor, Political Science

B.A., University of Tokyo; M.A., Ph.D., University of California, Berkeley

Theories of international relations and comparative politics, globalization and the future of the nation-state, nationalism, Soviet and Post-Soviet politics

FARRER James

Professor, Sociology

B.A., University of North Carolina, Chapel Hill; M.A., Ph.D., University of Chicago

Sexuality, marriage and courtship, transnational cultures in Asia, Chinese society, Shanghai and Tokyo

NAKANO Koichi

Professor, Political Science

B.A., University of Tokyo; B.A., University of Oxford; M.A., Ph.D., Princeton University

Party politics and policy change, comparative study of decentralization in France and Japan, administrative reform, cross-border transfer of policy ideas

OISHI Nana

Professor, Sociology

B.A., International Christian University; M.A., University of Toronto; Ph.D., Harvard University

Globalization, international migration and social policies.

WANK David L.

Professor, Sociology

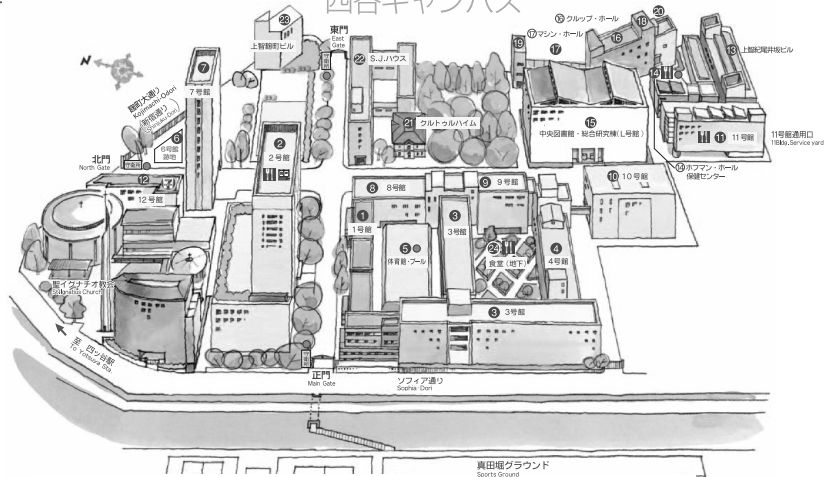
B.A., Oberlin College; M.A., Ph.D., Harvard University

Economic sociology, political sociology, social networks, institutional change, communities and transnational links, ethnography, China

## FACULTY OFFICES

Name	Room
Anno, Tadashi	10-525
Asano, Akihito	10-555
Boyd, Mari	10-642
Farrer, James	10-503
Gardner, Richard	10-649
Gramlich-Oka, Bettina	10-520
Haghirian, Parissa	10-535
Hayashi, Michio	10-628
Hess, Christian	10-518
Hirasawa, Caroline	10-630
Isaka, Naoto	10-543
Ito, Takeshi	10-530
Konishi, Yoshifumi	10-547
Kono, Shion	10-637
Kosaka, Michiru	10-541
Morimoto, Mariko	10-533
Murakami, Tatsuo	10-655
Nakano, Koichi	10-528
Oishi, Nana	10-501
Okada, Yoshitaka	10-549
Ozaki, Valerie	10-553
Robouam, Thierry	10-657
Saaler, Sven	10-516
Slater, David	10-509
Takahashi, Yuriko	10-625
Thompson, Mathew	10-644
Uenishi, Junko	10-557
Wank, David	10-512
Watanabe, Takehiro	10-514
Yiu, Angela	10-647

Yotsuya Campus  
四谷キャンパス



- |                            |  |  |
|----------------------------|--|--|
| ① 1号館<br>Bldg. No.1        | ② 12号館<br>Bldg. No.12                    | ② S.J.ハウス<br>S.J. House  |
| ② 2号館<br>Bldg. No.2        | ⑬ 上智紀尾井坂ビル<br>Jochi Kioizaka Bldg.       | ⑭ 上智麹町ビル<br>Jochi Kojimachi Building                                   |
| ③ 3号館<br>Bldg. No.3        | ⑭ ホフマン・ホール<br>Hofmann Hall               | ⑮ 購買 Maruzen Sophia Shop<br>地下 (basement)                              |
| ④ 4号館<br>Bldg. No.4        | ⑮ 保健センター<br>Health Center                | ⑯ 食堂 Restaurant<br>② 5階 (5F) ① 地下 (basement) ④ 4階 (4F) ② 地下 (basement) |
| ⑤ 体育館<br>Gymnasium         | ⑯ 中央図書館<br>Central Library               | ⑰ AED (自動体外式除細動器)<br>学内5カ所 Automated External Defibrillator            |
| ⑥ 6号館跡地<br>Bldg. No.6 site | ⑰ 総合研究棟 (L号館)<br>and Research Institutes | ⑱ コンビニエンスストア<br>Convenience Store                                      |
| ⑦ 7号館<br>Bldg. No.7        | ⑱ クルップ・ホール<br>Krupp Hall                 | ⑳ 地下 (basement)  |
| ⑧ 8号館<br>Bldg. No.8        | ㉑ マン・ホール<br>Machine Hall                 |  |
| ⑨ 9号館<br>Bldg. No.9        | ㉒ パワーステーションⅠ<br>Power Station I          |  |
| ⑩ 10号館<br>Bldg. No.10      | ㉓ パワーステーションⅡ<br>Power Station II         |  |
| ⑪ 11号館<br>Bldg. No.11      | ㉔ パワーステーションⅢ<br>Power Station III        |  |
|                            | ㉕ クルトウルハイム<br>Kulturheim                 |  |