

ACADEMIC CALENDAR 2012 FOR GRADUATE STUDENTS

SPRING SEMESTER 2012 (April 1 ~ September 20)

Entrance Ceremony for New Students	April 3 (Tue.)
Orientation for New Students	April 3 (Tue.)
Japanese Placement Tests	April 3 (Tue.)
(only for students who wish to take Japanese language courses)	
Course Advisory Meeting	April 11 (Wed.)
Classes	April 12 (Thu.) – July 23 (Mon.)
Days for Make-up Classes.....	July 7 (Sat.), 14 (Sat.) & 21 (Sat.)
Early Graduation Application Deadline.....	April 12 (Thu.)
Course Registration	April 12 (Thu.) – 18 (Wed.)
Result Available on Loyola	April 19 (Thu.) – 20 (Fri.)
Course Adjustment.....	April 21 (Sat.) – 23 (Mon.)
Final Confirmation of Course Registration Available on Loyola.....	April 25 (Wed.)
Leave of Absence Application Deadline	May 31 (Thu.)
Withdrawal Period	June 8 (Fri.) – 13 (Wed.)
Master's Thesis Submission Deadline (First Draft)	June 13 (Wed.)
Graduation Project Notification Form Submission Deadline.....	June 13 (Wed.)
Thesis Proposal Submission Deadline.....	June 15 (Fri.)
Thesis Proposal Defense	July 4 (Wed.)
Master's Thesis (Final Draft) / Graduation Project	July 11 (Wed.)
Submission Deadline	
Thesis Intention Application Deadline	July 23 (Mon.)
Final Examinations	July 24 (Tue.) – 31 (Tue.)
Thesis Defense	August 1 (Wed.)
No Class in Summer	August 1 (Wed.) – September 27 (Thu.)
Grades Available on Loyola (for graduating students)	August 30 (Thu.)
Deadline for Request for Grade Confirmation	
(for graduating students).....	August 30 (Thu.) – 31 (Fri.)
Announcement of Graduating Students on Loyola.....	September 10 (Mon.) 10:00 –
Grades Available on Loyola	September 11 (Tue.)
Graduation Ceremony	September 20 (Thu.)
Deadline for Request for Grade Review	September 27 (Thu.)
(for 2012 Spring courses)	

AUTUMN SEMESTER 2012 (September 21 ~ March 31, 2013)

Entrance Ceremony for New Degree Students.....	September 21 (Fri.)
Orientation for New Students	September 21 (Fri.)
Japanese Placement Test.....	September 22 (Sat.)
(only for students who wish to take Japanese language courses)	
Course Advisory Meeting	September 26 (Wed.)
Classes	September 28 (Fri.) – December 22 (Sat.)
	January 7 (Mon.) – 24 (Thu.)
Days for Make-up Classes.....	December 22 (Sat.),
	January 12 (Sat.) & 19 (Sat.)
Early Graduation Application Deadline.....	September 28 (Fri.)
Course Registration.....	September 28 (Fri.) – October 4 (Thu.)
Result Available on Loyola.....	October 5 (Fri.) – 6 (Sat.)
Course Adjustment.....	October 7 (Sun.) – 8 (Mon.)
Final Confirmation of Course Registration Available on Loyola....	October 10 (Wed.)
Leave of Absence Application Deadline.....	November 30 (Fri.)
Withdrawal Period	December 9 (Sun.) – 14 (Fri.)
Master's Thesis Submission Deadline (First Draft)	December 12 (Wed.)
Graduation Project Notification Form Submission Deadline.....	December 12 (Wed.)
Thesis Proposal Submission Deadline.....	December 14 (Fri.)
Winter Recess	December 23 (Sun.) – January 6 (Sun.)
Thesis Proposal Defense	January 9 (Wed.)
*Virtual Monday.....	January 15 (Tue.)
Master's Thesis (Final Draft) / Graduation Project	January 16 (Wed.)
Submission Deadline	
Thesis Intention Application Deadline	January 24 (Thu.)
Final Examinations	January 25 (Fri.) – February 1 (Fri.)
Thesis Defense	February 1 (Fri.)
Spring Recess	February 2 (Sat.) – March 31 (Sun.)
Grades Available on Loyola (for graduating students)	February 28 (Thu.)
Deadline for Request for Grade Confirmation	
(for graduating students).....	February 28 (Thu.) – March 1 (Fri.)
Announcement of Graduating Students on Loyola.....	March 15 (Fri.) 10:00 –
Grades Available on Loyola	March 16 (Sat.)
Graduation Ceremony	March 26 (Tue.)
Deadline for Request for Grade Review.....	March 29 (Fri.)
(for 2012 Autumn courses)	

* Virtual Monday is scheduled so that each course is held a sufficient number of hours to fulfill the regulations set by the Ministry of Education, Culture, Sports, Science and Technology (MEXT).

HOLIDAYS AND NO-CLASS DAYS

Spring Semester:

April 30 (Mon.)	Day of Showa (national holiday substituted for April 29)
May 3 (Thu.)	Constitution Memorial Day (national holiday)
May 4 (Fri.)	Greenery Day (national holiday)

*Although July 16 (Mon.) is a public holiday, classes will be held.

Autumn Semester:

October 31 (Wed.)	School Holiday (no-class day)
November 1 (Thu.)	Foundation Day (school holiday)
November 2 (Fri.)	Memorial Service (no-class day)
December 3 (Mon.)	St. Xavier's Day (school holiday)
January 14 (Mon.)	Adult's Day (national holiday)

*Although October 8 (Mon.) and November 23 (Fri.) are public holidays, classes will be held.

Any additional no-class days will be announced on the Loyola online bulletin board.

CLASS CANCELLATIONS

Classes are normally held according to the academic calendar, but they may be cancelled due to an academic conference, business trip or illnesses of a faculty member. Class cancellations are announced on Loyola when the teacher notifies the Center for Academic Affairs. An announcement may be posted on Loyola on the same day a class is cancelled, so please make it a habit to check out Loyola before each class. You may check class cancellations on the day of the class also from your mobile phones.

If a faculty member does not come to class within 30 minutes of the starting time of classes, please notify the Center for Academic Affairs and follow the instructions.

MAKE-UP CLASSES

Make-up classes are normally held on Days for Make-up Classes scheduled in the Spring and Autumn Semesters, but other days may also be arranged for make-up classes. In both cases, the days for the make-up classes will be announced on Loyola; please check out the date, time and classroom.

CONTENTS

SOPHIA UNIVERSITY	1
GRADUATE PROGRAM IN GLOBAL STUDIES OVERVIEW	2
GENERAL INFORMATION	5
REGULATIONS AND PROCEDURES	12
TUITION AND FEES, FINANCIAL ASSISTANCE	18
M.A. CURRICULUM	24
M.A. in Global Studies	24
M.A. in International Business and Development Studies	31
M.A. in Japanese Studies	36
Course Schedule for 2012	41
M.A. Degree Requirements and Schedules	48
PH.D. CURRICULUM	51
Ph.D. in Global Studies	51
Ph.D. Degree Requirements and Schedules	54