

**CALENDAR FOR THE ACADEMIC YEAR 2014**  
**SPRING SEMESTER 2014 (April 1 - September 20, 2014)**

2014

**APRIL**

2 (WED)	Entrance ceremony for new students Orientation for new students Japanese Placement Test (only for students who wish to take Japanese language courses)
3 (THU)-15 (TUE)	Course registration
12 (SAT)	Classes begin
16 (WED)-17 (THU)	Results of course registration available on Loyola
18 (FRI)-21 (MON)	Course adjustment
23 (WED)	Final confirmation of course registration available on Loyola
29 (TUE)	Classes to be held

**MAY**

30 (FRI)	Leave of absence application deadline
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**JUNE**

6 (FRI)-11 (WED)	Withdrawal period
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**JULY**

5 (SAT)	Make-up classes
12 (SAT)	Make-up classes
19 (SAT)	Make-up classes
21 (MON)	Classes to be held
22 (TUE)	Classes end
23 (WED)-30 (WED)	Final examinations
31 (THU)-SEPT 26 (FRI)	Summer recess

**AUGUST**

26 (TUE)	Grades available on Loyola (for second year and graduating students)
26 (TUE)-27 (WED)	Deadline for request for grade review (for second year and graduating students)

**SEPTEMBER**

10 (WED)	Announcement of graduating students on Loyola
11 (THU)	Grades available on Loyola
19 (FRI)	Graduation ceremony
26 (FRI)	Deadline for request for grade review (for 2014 spring courses)

## **AUTUMN SEMESTER 2014 (September 21, 2014 - March 31, 2015)**

**2014**

### **SEPTEMBER**

22 (MON)	Entrance ceremony for new students Orientation for new students
23 (TUE)	Japanese Placement Test (only for students who wish to take Japanese language courses)
21 (SUN)- OCT 1 (WED)	Course registration
27 (SAT)	Classes begin

### **OCTOBER**

2 (THU)-3 (FRI)	Results of course registration available on Loyola
4 (SAT)-6 (MON)	Course adjustment
8 (WED)	Final confirmation of course registration available on Loyola
13 (MON)	Classes to be held
28 (TUE)	Virtual Friday*

### **NOVEMBER**

6 (THU)	Virtual Monday*
24 (MON)	Classes to be held
28 (FRI)	Leave of absence application deadline

### **DECEMBER**

8 (MON)-12 (FRI)	Withdrawal period
20 (SAT)	Make-up classes
23 (TUE)-JAN 4 (SUN)	Winter recess

**2015**

### **JANUARY**

5 (MON)	Classes resume
10 (SAT)	Make-up classes
17 (SAT)	Make-up classes
22 (THU)	Classes end
23 (FRI)-30 (FRI)	Final examinations
31 (SAT)-MAR 31 (TUE)	Spring recess

### **FEBRUARY**

26 (THU)	Grades available on Loyola (for second year and graduating students)
26 (THU)-MAR 2 (MON)	Deadline for request for grade review (for second year and graduating students)

### **MARCH**

14 (SAT)	Announcement of graduating students on Loyola
16 (MON)	Grades available on Loyola
26 (THU)	Graduation ceremony
31 (TUE)	Deadline for request for grade review (for 2014 autumn courses)

\* Virtual days are scheduled so that each course is held a sufficient number of hours to fulfill the requirements set by the Ministry of Education, Culture, Sports, Science and Technology (MEXT).

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## **HOLIDAYS AND NO-CLASS DAYS**

Spring Semester:

May 3 (Sat)	Constitution Day (National Holiday)
May 5 (Mon)	Children's Day (National Holiday)
May 6 (Tue)	Public Holiday

Autumn Semester:

September 29 (Mon)	No-class Day
November 1 (Sat)	Foundation Day (School Holiday)
November 3 (Mon)	Culture Day (National Holiday)
December 3 (Wed)	St. Xavier's Day (School Holiday)
January 12 (Mon)	Adults' Day (National Holiday)

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## **CLASS CANCELLATIONS**

Classes are normally held according to the academic calendar, but they may be canceled due to an academic conference, business trip or illness of a faculty member. Class cancellations are announced on Loyola when the teacher notifies the Center for Academic Affairs. An announcement may be posted on Loyola on the same day a class is canceled, so please make it a habit to check Loyola before each class. You may check class cancellations on the day of the class also from your mobile phone.

If a faculty member does not come to class within 30 minutes of the starting time, please notify the Center for Academic Affairs and follow the instructions.

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## **MAKE-UP CLASSES**

Make-up classes are normally held on predetermined dates scheduled in the Spring and Autumn Semesters, but other days may also be arranged for make-up classes. In both cases, the days for the make-up classes will be announced on Loyola; please check the date, time, and classroom.

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Class cancellations, make-up classes or any additional no-class days will be announced on the Loyola bulletin board.
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# SOPHIA UNIVERSITY

Sophia University was founded in 1913 by the Jesuits, a Catholic order renowned for excellence in education. From the beginning, the university founders stressed an internationally oriented curriculum and rigorous training in foreign languages. Sophia soon established itself as a leading institution for scholarship in foreign languages and literature in Japan. After World War II personnel and contributions flowed in from abroad, new departments were created, including the International Division offering courses in English, and women were enrolled. Links between its research institutes and similar centers throughout the world strengthened Sophia's international reputation, as did its English-language publications, including the quarterly journal *Monumenta Nipponica*, a leading journal of Japanese studies.

Today Sophia University is a major teaching and research university with 12,000 students, and teaching staff of 1,000 representing dozens of nationalities. Graduate education at Sophia has been recognized for excellence by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT) through several government-supported projects and awards. Advanced research and study is based in the numerous graduate programs and research institutes, and supported by a central library and a number of specialized libraries. Located in Tokyo's Chiyoda district near the National Diet and Imperial Palace, Sophia is easily accessible by train and subway.

# GENERAL INFORMATION

## 1. THE ACADEMIC YEAR

There are two semesters, beginning in April and September. Each semester consists of 15 weeks of classes, including final examinations. To ensure that each course is held a sufficient number of hours to fulfill the requirements of MEXT, make-up class days for regular class days canceled for any reason may be scheduled at the end of the term prior to the examination period.

## 2. LOYOLA WEB SERVICE

The Loyola web service for teachers and students enables students to:

- Register and withdraw from courses (there are some exceptions)
- Check their registration status and grades
- Check information concerning canceled classes, make-up classes, or notices on online bulletin board through PCs and mobile phones.

Please refer to the “Loyola Handbook” (available online via Loyola) for a detailed explanation of how to use Loyola.

## 3. RESOURCES

Sophia University’s library holds approximately 1,100,000 books and 11,000 titles of periodicals. The central library has open stacks for ease of use while specialized collections are found in smaller libraries and research institutes. The library’s digital resources include online searches of its holdings (OPAC), extensive databases, e-journals, and specialized search engines for journal and newspaper articles. Holdings from universities throughout Japan can also be obtained through inter-library loan.

## 4. CATEGORIES OF STUDENTS

### A. Degree Student

Degree students are those who intend to earn a degree from Sophia.

### B. Non-Degree Student

Non-degree students are those who enroll for one year to take courses and obtain credits but do not intend to earn a degree. This category includes graduate students who are pursuing a graduate degree at another university and wish to come to Japan either to do

research for their thesis or undertake related course work. Non-degree student status is applicable only to international students who enroll as full-time students. The application deadline is the same as for degree students.

### **C. Non-Matriculated Students (科目等履修生自由履修コース)**

Non-matriculated students are persons of any nationality who wish to take one or more courses of their choice, up to 10 credits in one year, but do not intend to earn a degree from Sophia. In order to be eligible for this status, the student must have already completed an undergraduate degree and hold a valid visa for Japan.

## **5. HEALTH AND INSURANCE**

### **-National Health Insurance System**

International students who will stay in Japan for more than three months are required to join this insurance system. The procedures are carried out at the local ward/city office.

### **-Personal Accident Insurance for Students Pursuing Education and Research**

All degree students and exchange students must be affiliated with this insurance plan. This will cover physical injuries a student suffers during prescribed educational and research activities at the university and during commuting to school and in transit between school facilities.

Additional information can be found in ‘Sophians’ Guide 2014’



## 6. CERTIFICATES

Various certificates are obtained either from the certificate issuance machine or at relevant offices. Check the type of certificates you need and apply as follows:

### Certificates from the certificate issuance machine

Certificates	Fees	Day of issue	Notes
Certificate of Attendance (Japanese / English)	¥100	On the same day	Issuance machines are installed on: • 3rd floor, Bldg. No.2; • Mejiro Seibo Campus (in office center)  Service Hours: <b>Mon. - Fri. 9:00 to 17:00</b> * any changes due to school events will be announced
Official Transcript (Japanese / English)	¥200		
Certificate of prospective graduation (Japanese / English)	¥100		
Student Discount Certificate (up to 10 per year)	free		
Medical Checkup Certificate (university designated form in Japanese only)	¥300		
Temporary Student ID Card (issued only during Final Exam period)	¥500		

Please follow the voice instructions of the certificate issuance machine on how to operate the machine.

\*A Student ID Card is required in order to have the certificate issued. The certificate issuance machine is available for current students only.

\*The Certificate of Prospective Graduation certifies that the final year student is eligible to graduate if the student has met all graduation requirements, but it does not mean that the University guarantees the student's graduation.

\*For the password, inquire at the Center for Academic Affairs, Academic Records Section.

### Certificates issued at the office

Certificates	Fees	Day of issue
Certificate of prospective acquisition of teacher's license	¥400	Takes 3 working days from application date
Certificates necessary for application of "Permission to change the status of residence" and "Permission to extend period of stay"	¥100	Application received → Day of issue • Mon./Tue. → Fri. • Wed./Thu. → following Mon. • Fri. → following Wed.
Re-issue of Student ID Card	¥800	On the same day

Office in charge: Center for Academic Affairs, Academic Records Section; 1F, Bldg. No.2

Office hours: Mon.-Fri. 9:30 - 11:30, 12:30 - 17:00

\* Any changes due to school events will be announced on Loyola.

- 1) Complete application forms available at the office.
- 2) Purchase fee payment sticker from the vending machine and place it on the application form.
- 3) Submit completed application forms with your Student ID Card to the office. Receipts will be issued to the applicant.
- 4) On the day of issue, show the Receipt at the office and receive the certificate.

### **7. STUDENT IDENTIFICATION CARD (ID CARD)**

The Student ID Card certifies that you are a student of Sophia University. Carry it with you at all times as you may be asked to show it in various situations both on and off campus. Services may not be provided if you do not have your Student ID Card.

Student ID Cards should not be lent or given to another person whatever the reasons may be. In the case of withdrawal from the university, the student ID card must be returned as it is no longer valid.

■ You will need the Student ID Card in the following cases:

- 1) to take official exams
- 2) to use the certificate issuance machine and obtain a certificate or student travel fare discount certificate
- 3) to enter the university main library, to borrow library books
- 4) to buy a commuting pass
- 5) to show at the request of officials when you are on trains etc. using a commuting pass or student discount ticket
- 6) to show when requested by a program member or staff of Sophia University

### **8. EXTENSION OF PERIOD OF STAY AS “COLLEGE STUDENT” / CHANGE OF STATUS OF RESIDENCE TO “COLLEGE STUDENT”**

For procedures on extending the period of stay or changing the status of residence, please refer to ‘Sophians’Guide 2014’. Please note that among the documents submitted to the Immigration Bureau, there are forms that must be filled out by the Academic Records Section, which take about four days to be issued.

After your application is approved;

1. Please register changes in registration at the residential municipal office within 14 days.

2. Please submit a photocopy of the updated “Resident Card” to the Center for Academic Affairs, Academic Records Section as soon as possible.

※ Various disadvantages regarding school life, such as restriction from accessing Loyola or non-receipt of scholarships may occur until the submission as above is confirmed

## **9. GUARANTOR**

Sophia University requires all students to have a guarantor. Sophia University sends important notices regarding academic affairs and school newsletters to the guarantor’s address, or may contact the guarantor in a state of emergency.

A guarantor should be one of the following (listed in order of priority) :

1. One of the parents who lives in Japan.
2. A person who lives in Japan and earns his/her living independently.
3. A person who earns his/her living independently and who lives in a foreign country. (This option is only for non-Japanese students.)

## **10. CHANGE OF GUARANTOR FOR SOPHIA UNIVERSITY, STUDENT’S NAME, OTHER CHANGES**

If there are any changes in a student’s or guarantor’s address, renew the registered data on Loyola under the address registration menu. If the guarantor’s address is outside Japan, submit a notification by designated form available at the Academic Records Section (This option is only for non-Japanese students). If a student’s address is changed, receive a new enrollment sticker (Zaiseki-kakunin Seal) at the Academic Records Section.

If there is a change in the name of the student, submit a notification by designated form available at the Academic Records Section, and attach a certificate of residence (住民票の写し) issued by the local government (stating the full name, gender, date of birth of the student; permanent address, family relation information is not required).

If a student intends to change his/her guarantor, submit a notification by designated form available at the Academic Records Section. Only non-Japanese students can have a guarantor who lives outside Japan.

## **11. BULLETIN BOARDS**

Notices concerning classes (canceled classes, make-up classes, and change of classrooms) and announcements for individual students, including urgent matters, will be posted on the Loyola online bulletin board. Some notices may also be posted on university bulletin boards. All students are strongly advised to check the Loyola and university bulletin boards regularly.

## **12. ABSENCES DUE TO LAY JUDGE SERVICE**

Based on the “Act on Criminal Trials Examined under the Lay Judge System,” students may decline to serve as lay judges under the lay judge system. However, in order to respect the wishes of students that consent to being appointed as lay judges, absences due to lay judge service (including any attendant procedures) will be treated as follows:

### **A. Scope of Policy**

This policy applies to degree-seeking undergraduate and graduate students as well as non-matriculated students. This policy does not apply to auditing students.

### **B. Accepted Grounds for Absence**

- a. Appearing at a courthouse as a lay judge candidate for appointment procedures
- b. Attending a trial as a lay judge
- c. Sitting in on trial proceedings as an alternate lay judge

### **C. Procedures**

In general, students must contact the Center for Academic Affairs, receive a copy of the designated Notification of Absence due to Lay Judge Service form, and submit this form, along with a copy of the Notice of Date for Lay Judge Appointment sent in the mail from the court, to the program member(s) in charge of the class(es) from which the student is to be absent. The student must also show to the program member(s) the post-trial discharge certification documentation issued by the court.

### **D. Handling of Absences**

Provided that the student has given notice of absence by means of the designated form mentioned above, the following considerations will be observed to avoid causing detriment to the student.

- a) Classes will not be counted absent. Make-up opportunities will be determined by the program member.

- b) Quizzes will not be counted absent. Make-up opportunities will be determined by the program member.
- c) Examinations will not be counted absent. The student will be allowed to sit a make-up examination. The usual request for a make-up examination should be submitted in time.

### **13. WHEN PUBLIC TRANSPORTATION IS SHUT DOWN**

When the university decides that it is not possible to hold regular classes or final exams due to the shutdown of transport services caused by natural disasters such as typhoons, heavy rainfall, accidents or strikes, classes may be canceled and exams rescheduled to another day. Such cancellation and changes will be announced on the university's official website, Loyola or official Facebook. Please be sure to refer to those websites.

### **14. INFECTIOUS DISEASES**

A student is not allowed to attend school for a designated period of time to prevent spread of the disease, when he or she has contracted one of the diseases the School Health Law (Gakko-Hoken-Anzen-Ho) prescribes as "Gakko Kansen-sho" (such as influenza, measles, whooping cough, German measles, mumps and chicken pox).

For a new infectious disease, special measures might be taken. Please check Loyola for any notice from the university.

If a student has contracted such an infectious disease:

The student must follow physician's instructions and stay home until there is no risk of infection.

The student must download the form "Doctor's permission to return to campus" (Toko Kyoka Sho) from the university website or request the university Health Center to provide the form and then ask the physician to fill out the form and specify the date when permitted to return to school. (Other forms prepared by a hospital are acceptable if the period of required absence is clearly stated.)

The student must give the original copy of the form to the university Health Center. A photocopy of the form must be submitted to the instructors of each course in which the student is enrolled.

It is the student's responsibility to inform the instructor about the situation when he or she returns to school. The Center for Academic Affairs does not pass on the messages to instructors.

**OFFICE DIRECTORY****OFFICE HOURS: Mon- Fri 9:30~11:30 AM, 12:30~5:00 PM**

- ※ Services are available only during the above office hours for providing information, accepting applications and required documents.
- ※ Offices are closed on Saturdays, Sundays and national holidays.
- ※ Office hours during summer, winter vacations and in special circumstances are announced on Loyola Bulletin Board for Center for Academic Affairs (Academic Services)

	Office	Tel	Bldg	Floor
Course Registration / Class Information / Transfer Credits / Examination / Grades	Center for Academic Affairs	03-3238-3515	No. 2	1F
Tuition and Fees	Center for Academic Affairs	03-3238-3195	No. 2	1F
Request for Leave of Absence Request for Withdrawal from the University I.D. Card Reissuance Change of Address / Guarantor Re-admission Transfer of Faculty / Department	Center for Academic Affairs (Academic Records Section)	03-3238-3519	No. 2	1F
Student Travel Fare Discount Certificates Certificate of Enrollment / Official Transcript	Vending machine		No. 2	3F
Student Counseling Extra-curricular Activities & Volunteering Insurance, Dormitory, Part-time Jobs, etc Childcare Room Applications	Center for Student Affairs	03-3238-3525	No. 2	1F
Scholarship & Fees Counseling		03-3238-3523		
Lost & Found	Office of Property	03-3238-3112	No. 2	1F
Exchange Program (Incoming / Outgoing) Short-term Language Programs Short-term Study Abroad Programs Monbukagakusho Scholarship	International Liaison Office	03-3238-3521	No. 2	1F
Employment	Career Center	03-3238-3581	No. 2	1F
Admissions	Admissions Office (Undergraduate) (Graduate)	03-3238-4018 03-3238-3517	No. 2	1F
Appointment with Dean / Chair / Director	FLA/GPGS Office	03-3238-4004	No. 10	4F
	GPST Office	03-3238-3300	No. 4	5F
	IGGSE Office	03-3238-3550	No. 2	15F
Health Service	Health Center	03-3238-3394	Hoffman Hall	2F
Resources	Library	03-3238-3510	Central Library	1F
Information & Communication Technology Computer Room, Wired and Wireless LAN, Active!Mail	Media Center <a href="http://ccweb.cc.sophia.ac.jp">http://ccweb.cc.sophia.ac.jp</a>	03-3238-3101	No. 2	3F
Counseling	Counseling Center	03-3238-3559	No. 10	3F
Teacher and Curator Certification	Center For Teaching and Curator Credentials	03-3238-3520	No. 2	1F
Campus Ministry	Catholic Center	03-3238-4161	No.2	1F

**Personal Information**

For the policy on protection of personal information of Sophia School Corporation, visit the following site: [http://www.sophia.ac.jp/jpn/info/privacypolicy/joho\\_toriatsukai](http://www.sophia.ac.jp/jpn/info/privacypolicy/joho_toriatsukai)

# REGULATION AND PROCEDURES

## 1. COURSE REGISTRATION PROCEDURES

### A. Registration Schedule for Spring & Autumn Semester 2014

Events	Spring	Autumn
Course Registration	April 3 (Thu), 10:00 - April 15 (Tue), 21:00	September 21 (Sun), 10:00 - October 1 (Wed), 21:00
Results of Course Registration Available	April 16 (Wed), 10:00 - April 17 (Thu), 21:00	October 2 (Thu), 10:00 - October 3 (Fri), 21:00
Course Adjustment	April 18 (Fri), 10:00 - April 21 (Mon), 21:00	October 4 (Sat), 10:00 - October 6 (Mon), 21:00
Final Confirmation of Course Registration Available	April 23 (Wed), 13:00	October 8 (Wed), 13:00
Withdrawal from Courses	June 6 (Fri), 10:00 - June 11 (Wed), 21:00	December 8 (Mon), 10:00 - December 12 (Fri), 21:00

### B. Course Registration

Course registration is the procedure for the student to register for all courses s/he will take in a semester. Registration for Research Guidance, Thesis Seminar, Master's Thesis and Graduation Project must also be done during this period via Loyola.

Graduate students may register for undergraduate courses (including Japanese language courses) during the course registration period. Courses offered in undergraduate programs in which admittance is through lottery are not open to graduate students. While students are allowed to take undergraduate courses, these are not counted as credits required for graduation. However, grades for undergraduate courses will be calculated into the student's GPA along with the grades from graduate courses.

### C. Credit Approval for Courses offered by other Graduate Schools

As provided in Article 17 of Sophia University Graduate School Regulations, students may take courses offered by other Graduate Schools with permission from their thesis advisor and the Program Chair, and may apply to have the credits earned for those courses recognized as credits required for completion of their Graduate Program (credit transfer to completion requirements).

To have credits transferred to completion requirements, you need to apply for courses separately from the course registration on Loyola. If you wish to transfer credits, obtain the necessary application papers from the Center for Academic Affairs (Academic Services), submit the application for the courses you wish to take to the Center for Academic Affairs (Academic Services) during the course registration period and additional course adjustment period within the office hours (9:00~11:30, 12:30~17:00).

(For reference: Article 17, Graduate School Regulations)

The graduate schools may allow students to take courses offered by other graduate schools or undergraduate faculties, if the thesis advisors deem it beneficial for educational and research purposes.

2. The credits earned for courses as provided in the preceding clause, excluding those earned for undergraduate courses, may be recognized up to a maximum of eight credits as credits earned in the Graduate School.

Results of the course registration are available online. Students must confirm the result via Loyola and prepare for the course adjustment.

\*For GPGS students, please see page 30 for more details.

#### **D. Course Adjustment**

Students can change or add/cancel courses any number of times during this period via Loyola. As this is the final chance to register for courses, students are advised to check carefully.

#### **E. Withdrawal from Courses**

If a student decides after the course registration period not to finish a course for which s/he has registered, the student should apply to withdraw from the course through Loyola during the course withdrawal period (in the case of withdrawing from Thesis Seminar, Master's Thesis, or Graduation Project, a request for withdrawal must be submitted to the Center for Academic Affairs). The student will receive a grade of "W" for the course that will not be calculated into the student's GPA. If a student discontinues attending a course and does not complete withdrawal online during the withdrawal period, s/he will receive an "F" for the course, a grade that will be calculated into the student's GPA. No withdrawals are allowed for Research Guidance.



## **F. Submission Withdrawal of Graduation Project and Master's Thesis**

A student who has registered for Graduation Project or Master's Thesis in the semester that s/he intends to graduate may, for various reasons, decide later in the semester that s/he would like to submit the project or thesis in a subsequent semester. In such cases the student must submit, in lieu of the project or thesis, a letter to the Center for Academic Affairs indicating her/his intention not to submit a project or a thesis. The deadline for submitting the letter is the same as the submission deadline for the Graduation Project or Master's Thesis. The grade of "W" will appear on the student's transcript for coursework in that semester. However, this grade will not be calculated into the student's GPA and will not appear on the official transcript that the student receives after graduation.

## **2. GRADING**

The following course marks are used for graduate courses: A (4.0), B (3.0), C (2.0), D (1.0), F (0.0), N and W (not calculated). The passing grades are "D" or above. An "F" grade is a failure for the course.

A "W" means that the student has asked for and obtained permission to withdraw from the course. This mark will remain permanently on the student's record but will not appear on the official transcript. For procedures on withdrawal from courses, see above "Withdrawal from Courses."

"N" is used to indicate transfer credit for courses completed at other institutions. A maximum of 10 credits can be transferred.

## **3. GRADE POINT AVERAGE (GPA)**

Each grade is assigned a weight called the quality point index (QPI: e.g., A=4.0, etc.) The QPI multiplied by the number of credits for the course determines the quality points (QP) for that course. The sum of all the quality points divided by the total number of credits attempted (including the credits of a course for which an "F" is assigned) gives the grade point average (GPA).

#### **4. GRADE REVIEW**

Students must confirm their grade via Loyola at the end of each semester. If any student believes there may have been a mistake with a grade, a request for review of the grade can be submitted to the Center for Academic Affairs. Note that the purpose of this procedure is to confirm the accuracy of the grade recorded, not to petition for changing a grade. Final authority regarding grades rests with the instructor. No requests for grade review can be accepted after the deadline for submitting such requests.

*2014 Spring courses: September 26 (Fri), 2014*

*For graduating students: August 26 (Tue) - August 27 (Wed), 2014*

*2014 Autumn and year-long courses: March 31 (Tue), 2015*

*For graduating students: February 26 (Thu) - March 2 (Mon), 2015*

#### **5. SUBMISSION OF MASTER'S THESIS / GRADUATION PROJECT / DOCTORAL DISSERTATION**

##### **A. Master's Thesis**

*Registration for Master's Thesis:* Registration must be done through Loyola during the registration period of the intended semester of graduation.

*Note:* Please pick up a "Master's Thesis Submission Form" at the Center for Academic Affairs and submit the form with a Bookbinding Fee (修士論文製本) stamp available at the Center for Academic Affairs before submitting the thesis.

##### **B. Graduation Project**

*Registration for Graduation Project:* Registration must be done through Loyola during the registration period of the intended semester of graduation.

##### **C. Doctoral Dissertation**

Please inquire at the Center for Academic Affairs.

For more details, please refer to the curriculum pages of each program.

#### **6. TRANSFER OF CREDIT FROM OTHER UNIVERSITIES**

Up to 10 credits can be transferred from a student's previous work as a graduate student. Transfer of such credit must be approved by the program. Students are requested to apply for transfer of credits as soon as they enter Sophia. Otherwise there might be difficulty graduating on time.

## 7. RESIDENCE

According to MEXT regulations, the standard residence requirement is two full academic years for the Master's degree and three full academic years for the Ph.D. degree. The maximum time allowed to complete all the requirements is four full academic years for the Master's degrees and five full academic years for the Ph.D. degree, excluding time spent on leave of absence from the university.

## 8. LEAVE OF ABSENCE

All graduate students are expected to take courses and attend classes every semester. Degree students who are unable to study during a particular term should apply for a Leave of Absence. The total time period spent on Leave of Absence may not exceed 5 years for students in graduate programs. The period spent on Leave of Absence does not count towards the residence requirement for graduation. Leave of Absence application forms and other information are available at the Academic Records Section, Center for Academic Affairs (1F of Bldg. No. 2).

Deadline for submitting the Request for Leave of Absence

	Period of Leave of Absence	Deadline to submit request
Spring Semester	April 1 – September 20, 2014	May 30 (Fri), 2014
Autumn Semester	September 21, 2014 – March 31, 2015	November 28 (Fri), 2014

An application form must be submitted to the Academic Records Section, Center for Academic Affairs, during the office hours by the deadline for each semester that a student is applying for leave. In the case of submission by mail, applications must be postmarked on or before the deadline date.

For fees during Leave of Absence, please refer to p.19, "Fees to be Paid by Degree Students During Leave of Absence."

## 9. WITHDRAWAL FROM THE UNIVERSITY

If a student wishes to withdraw from the university, s/he should, after consulting with the advisor or the Program director, submit a "Request for Withdrawal from the University Form" to the Academic Records Section, Center for Academic Affairs, together with the student ID card. The withdrawing student must also pay in full all tuition and fees due up to that point.

## **10. WITHDRAWAL FROM THE PH.D. PROGRAM AFTER COMPLETING ALL THE REQUIREMENTS EXCEPT FOR DISSERTATION**

### **<Students who enrolled in a Sophia University Ph.D. program by September 2013>**

If a student wishes to withdraw from the Ph.D. program after completing all the requirements except for the doctoral dissertation, both a “Request for Withdrawal from the University” (退学願) and a “Request for Permission of Submitting the Dissertation” (課程博士学位論文提出申請書) should be submitted to the Center of Academic Affairs, Academic Records Section. If the request is accepted, the student retains the right to submit the doctoral dissertation in three years after the withdrawal. For details, consult with the Academic Records Section.

### **<Students who enrolled in a Sophia University Ph.D. program in or after April 2014>**

If a student wishes to withdraw from the Ph.D. program after completing all the requirements except for the doctoral dissertation, a “Request for Withdrawal from the University” (退学願) should be submitted to the Center of Academic Affairs, Academic Records Section.

#### **\* Re-admission for doctoral dissertation (論文再入学)**

Re-admission of a student who had withdrawn by completion, in order to undertake a doctoral dissertation review, is a special case of re-admission. In this case, the student can only withdraw when more than 1 semester is remaining. For details, consult with the Academic Records Section.

## **11. EARLY GRADUATION**

Students who wish to graduate early (i.e. in two or three semesters) can apply for early graduation if they are in good academic standing by the judgment of the program.

For more details, please refer to the curriculum pages of each program.

# TUITION AND FEES, FINANCIAL ASSISTANCE

## 1. TUITION AND OTHER FEES (FOR ACADEMIC YEAR 2014)

### A. Tuition and Fees

#### Graduate Program in Global Studies

##### <Degree Students >

Currency : Japanese Yen

	Master's Program			Doctoral Program				Note
	Entrance Year			Entrance Year				
	2014	2013	2012	2014	2013	2012	2011	
Entrance Fee	200,000	—	—	200,000	—	—	—	
Semester Enrollment Fee	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
Tuition Fee (per semester )	240,000	240,000	240,000	225,500	225,500	225,500	225,500	(1)
Education Enhancement Fee (per semester)	90,000	90,000	90,000	45,000	45,000	45,000	45,000	
<b>Subtotal</b>	<b>560,000</b>	<b>360,000</b>	<b>360,000</b>	<b>500,500</b>	<b>300,500</b>	<b>300,500</b>	<b>300,500</b>	
Alumni Association Fee (once at matriculation)	20,000	—	—	20,000	—	—	—	
Due for Sophia University Student Health Insurance Mutual Union (per year)	—	—	—	—	—	—	2,000	(2)
Premium for Personal Accident Insurance for Students Pursuing Education and Research	1,400	—	800	2,100	—	—	800	(3)
<b>Subtotal</b>	<b>21,400</b>	<b>—</b>	<b>800</b>	<b>22,100</b>	<b>—</b>	<b>—</b>	<b>2,800</b>	
<b>Total</b>	<b>581,400</b>	<b>360,000</b>	<b>360,800</b>	<b>522,600</b>	<b>300,500</b>	<b>300,500</b>	<b>303,300</b>	

#### 【Note】

(1) The tuition fee is revised annually in accordance with changes in personnel expenses and operating subsidies from the government.

(2) Students who entered in 2011 and before are required to pay ¥2000 per year (until 2014).

(3) Coverage:

Master's program: 2 year period. Doctoral program: 3 year period.

If a student studies beyond the standard residence requirement, ¥800 per year will be charged.

#### <Non-Degree Students>

Currency : Japanese Yen

	Entrance Year	
	2014	2013
Registration Fee (per year)	27,000	27,000
Tuition Fee (per semester)	240,000	240,000
Education Enhancement Fee (per semester)	90,000	90,000

## Graduate Program in Science and Technology

### (Green Science and Engineering Division)

Currency : Japanese Yen

Program Entrance Year Item	Master's		Doctoral		Note
	2014	2013	2014	2013	
Entrance Fee	200,000	—	200,000	—	
Semester Enrollment Fee	30,000	30,000	30,000	30,000	
Tuition Fee (per semester)	473,000	473,000	250,500	250,500	(1)
Education Enhancement Fee	130,000	130,000	65,000	65,000	
Laboratory & Research Fee (per semester)	65,250	65,250	65,250	65,250	(2)
<b>Subtotal</b>	<b>898,250</b>	<b>698,250</b>	<b>610,750</b>	<b>410,750</b>	
Alumni Association Fee	20,000	—	20,000	—	
Premium for Personal Accident Insurance for Students Pursuing Education and Research	1,400	—	2,100	—	(3)
<b>Subtotal</b>	<b>21,400</b>	<b>—</b>	<b>22,100</b>	<b>—</b>	
<b>Total</b>	<b>919,650</b>	<b>698,250</b>	<b>632,850</b>	<b>410,750</b>	

#### 【Note】

- (1) The tuition fee is revised annually in accordance with changes in personnel expenses and operating subsidies from the government.
- (2) The laboratory and research fee is revised annually in accordance with changes in the cost of utilities.
- (3) Coverage :  
Master's program: 2 year period    Doctoral program: 3 year period

## International Graduate Course in Global Environmental Studies

<Degree Students >

Currency : Japanese Yen

	Master's Program			Doctoral Program			Note
	Entrance Year			Entrance Year			
	2014	2013	2012	2014	2013	2012	
Entrance Fee	200,000	—	—	200,000	—	—	
Semester Enrollment Fee	30,000	30,000	30,000	30,000	30,000	30,000	
Tuition Fee (per semester)	295,500	295,500	295,500	258,500	258,500	258,500	(1)
Education Enhancement Fee (per semester)	90,000	90,000	90,000	45,000	45,000	45,000	
<b>Subtotal</b>	<b>615,500</b>	<b>415,500</b>	<b>415,500</b>	<b>533,500</b>	<b>333,500</b>	<b>333,500</b>	
Alumni Association Fee (once at matriculation)	20,000	—	—	20,000	—	—	
Due for Sophia University Student Health Insurance Mutual Union (per year)	—	—	—	—	—	—	(2)
Premium for Personal Accident Insurance for Students Pursuing Education and Research	1,400	—	800	2,100	—	—	(3)
<b>Subtotal</b>	<b>21,400</b>	<b>—</b>	<b>800</b>	<b>22,100</b>	<b>—</b>	<b>—</b>	
<b>Total</b>	<b>636,900</b>	<b>415,500</b>	<b>416,300</b>	<b>555,600</b>	<b>333,500</b>	<b>333,500</b>	

### 【Note】

- (1) The tuition fee is revised annually in accordance with changes in personnel expenses and operating subsidies from the government.
- (2) Students who entered in 2011 and before are required to pay ¥2000 per year (until 2014).
- (3) Coverage:  
 Master's program: 2 year period.    Doctoral program: 3 year period.  
 If a student studies beyond the standard residence requirement, ¥800 per year will be charged.

## B. Issuance of bills and payment deadlines

Spring Semester 2014

	Master's Program		Doctoral Program	
Entrance Year	2013/ in Autumn 2012	In Spring 2012 before 2011	2013-2012/ in Autumn 2011	In Spring 2011/ before 2010
Bill Sent	April 10 (Thu)	May 7 (Wed)	April 10 (Thu)	May 7 (Wed)
Payment Deadline	April 25 (Fri)	May 23 (Fri)	April 25 (Fri)	May 23 (Fri)

Autumn Semester 2014

	Master's Program		Doctoral Program	
Entrance Year	2014*-2013	before 2012	2014*-2012	before 2011
Bill Sent	September 26 (Fri)	October 17 (Fri)	September 26 (Fri)	October 17 (Fri)
Payment Deadline	October 10 (Fri)	October 31 (Fri)	October 10 (Fri)	October 31 (Fri)

\*Except New Students

Graduation postponement (three years or more in the Master's Program, four years or more in the Doctoral Program) <commonly known as "thesis reduction">

If a student meets all the following conditions, her/his tuition and fees will be automatically reduced.

- a) The student has been studying beyond the standard residence requirement.  
(Two years in the Master's Program, three years in the Doctoral Program)
- b) The student has already satisfied the prescribed conditions stipulated in the graduate program except master's thesis, Graduation Project or Doctoral Dissertation.
- c) The student is not taking any subjects that confer credits (including "Thesis Guidance" or "Thesis Seminar" in the Master's Program).

For details, please consult the Center for Academic Affairs.

## C. Fees to be Paid by Degree Students During Leave of Absence

The following fees will be exempted during a Leave of Absence;

Tuition Fee, Education Enhancement Fee, Laboratory and Research Fee

For details, please consult with the Center for Academic Affairs (Tuition and Fees).



## 2. FINANCIAL ASSISTANCE

### A. University Scholarship Programs

Three types of scholarships are awarded to degree students on the basis of financial need and academic record.

#### i. Sophia University New Students Scholarships

Scholarships for new students are awarded to entering master's students and entering doctoral students each semester on the basis of a screening of documents submitted at the same time as the application for admission.

#### ii. Sophia University Tuition Support Scholarships

These scholarships are offered to superior degree students who experience financial difficulties in continuing graduate work. The grant varies from one-third to the full amount of tuition fees. Applications are accepted after entrance to the university. The notice for date of orientation, application period, etc. will be posted on the online bulletin board of the Center for Student Affairs on Loyola.

#### iii. Sophia University Benefactors' Scholarships

These are privately funded scholarships, each having its own eligibility criteria as described below. For details, please check the Loyola online bulletin board carefully.

<Q: Qualification, A: Application Schedule, S: Stipend (in 2013), R: Past Result (in 2013)>

##### *Adachi Scholarship*

Q: Privately-funded international degree students (College Student visa status) from Southeast Asian and African countries, in good standing, facing financial difficulties and expecting to contribute to international society

A: April and October

S: Full tuition fee and building and maintenance fee of the semester

R: 2 students accepted (spring semester), 1 students accepted (autumn semester)

##### *Scholarship for Asian International Students*

Q: Privately-funded international degree students (College Student visa status) from East and Southeast Asian countries, in good standing and expecting to contribute to international society

A: June

S: ¥121,000

R: 5 students accepted

*Century Scholarship*

Q: Privately-funded international degree students (College Student visa status) from Asian countries

A: June                                      S: ¥172,000 (book coupon)                                      R: 3 students accepted

*Teilhard de Chardin Scholarship*

Q: Postgraduate students whose thesis best satisfies the ideal of Teilhard de Chardin

A: December                                      S: ¥ Undecided                                      R: Undecided

*Daikin Scholarship*

Q: Privately-funded international degree student (College Student visa status) who submits the best essay on a designated theme

A: June                                      S: ¥300,000                                      R: 1 student accepted

*Sumitomo Corporation Scholarship*

Q: Privately-funded international degree student (College Student visa status) whose nationality is Vietnamese, in good standing and who is expecting to contribute to international society

A: October                                      S: ¥ 100,000/student                                      R: 3 students accepted

*Robert J. Ballou Scholarship*

Q: Privately-funded international degree student (College Student visa status) majoring in International Business

A: June and November (\*)    S: Full tuition for spring/autumn semester

R: 2 students accepted

(\*) Recommendation by the faculty

**B. Other Scholarships:****i. JASSO Scholarship Loan Programs (Nihon Gakusei-Shien-Kiko Scholarship)**

This is a loan scholarship program for Japanese nationals administered by Japan Student Services Organization (JASSO). The recipient has the responsibility of repaying the loan after graduation. Applications are accepted after the student enters the university.

**ii. Scholarships offered by local governments and private organizations**

Many different programs are offered throughout the academic year for both Japanese and international students. Information will be announced on the online bulletin board of the Center for Student Affairs on Loyola.

For scholarship information, please inquire at:

Center for Student Affairs

Tel: 03-3238-3523



# Graduate Program in Global Studies



# GRADUATE PROGRAM IN GLOBAL STUDIES

## OVERVIEW

The Graduate Program in Global Studies (GPGS) is part of Sophia University, a leading private university in Japan. The GPGS, founded in April 2006 (formerly the Graduate Program in Comparative Culture from 1979 to 2005), builds on Sophia's traditional strengths in area studies to study globalization. It emphasizes inquiry into the contemporary world and its historical antecedents through a curriculum that combines the themes of interdisciplinary global studies, theories and methodologies of academic disciplines, and the language training and cross-cultural understandings of Japanese and area studies.

The approximately 30 faculty members in the GPGS have advanced degrees from leading universities around the world and are actively engaged in research and publication in their specializations. They represent many different disciplines, nationalities and cultural backgrounds, ensuring a diverse range of perspectives. A number of professors from other graduate programs in the university are also affiliated with the GPGS.

Every semester up to 15 applicants are admitted to pursue the M.A. degree, as well as up to three Ph.D. candidates. The size of the program is kept small to encourage close student-faculty interaction. Graduate students have access to the university's research facilities, while the location in central Tokyo provides easy access to such nearby resources as the National Diet Library.

### 1. DEGREES

The GPGS offers four degrees that are accredited by MEXT.

The M.A. in Global Studies emphasizes the study of global issues from social science perspectives, focusing on global-local, systemic, and transnational processes. The degree prepares students for research and teaching positions in academia and think tanks, international organizations, as well as entry into doctoral programs.

The M.A. in International Business and Development Studies emphasizes the acquisition of analytical skills to deal with a range of contemporary global business and development problems that focus on Japan and Asia. It prepares students for careers in business firms and development organizations with an international orientation.

The M.A. in Japanese Studies enables an interdisciplinary approach to the study of both historical and contemporary aspects of Japanese history, literature, religion, art

history, society, and culture. It prepares students for further study and research in doctoral programs or in positions that place a premium on knowledge about Japan. Qualified students may pursue a dual M.A. in Japanese Studies offered by Sophia University and SOAS (School of Oriental and Asian Studies, University of London).

The Ph.D. in Global Studies is designed for the advanced study of specific regions and locales in the context of global processes. It prepares students for academic posts in university, international, and global studies programs, as well as research positions in institutions requiring advanced analysis of countries and regions in a global context.

## 2. CURRICULUM

The small scale of the GPGS and the diverse disciplinary specializations, broad experience, and research interests of the faculty enable flexible course selection. In consultation with faculty members, students select courses designed to meet their individual interests and to further the acquisition of specialized knowledge in their chosen fields.

The master's degrees have two tracks; each track has different graduation requirements. Students in the credit track complete a graduation project while those in the thesis track write a research thesis. All students enter the GPGS on the credit track, with subsequent entry into the thesis track contingent upon academic performance, availability of a mentor for the proposed topic, and successful defense of a thesis proposal.

Doctoral students work on their dissertation under the guidance of an advisor. While no course work is required, candidates participate in workshops and other program activities and may, in consultation with their dissertation advisor, attend courses.

English is the language of instruction. However, the study of Japanese is encouraged. Students may take advantage of the comprehensive Japanese language courses offered at Sophia. Those with a sufficient level of Japanese language proficiency as determined by a language examination may also take courses taught in Japanese as part of their studies. Additionally, students may study other languages at Sophia that are relevant to their studies, depending on availability of space in the courses.

### 3. RESOURCES

Many members of the GPGS faculty are also members of the Institute of Comparative Culture. The Institute sponsors a lecture series in English that invites leading scholars in Global Studies, Japan Studies, International Business and Economics and related fields. Students in the GPGS are strongly encouraged to attend lectures, and are often given a chance to meet with and discuss research with visiting scholars at the Institute. The Institute also sponsors research projects related to the interests of GPGS students, offering the opportunity for some students to participate as research assistants or as presenters at academic workshops sponsored by the Institute.

The GPGS has its own study rooms and computer facilities and provides students with on-campus lockers for storing materials. In addition, graduate students can use the university computing facilities, cafeterias, gymnasium, athletic fields, and medical and counseling facilities. As with urban universities generally in Japan, Sophia has several off campus dormitories and affiliated dormitories in and around the Tokyo area.

# M.A. CURRICULUM

## M.A. Degree Requirements and Schedules

### 1. M.A. Credit Track

All master's students begin their studies on the credit track. A student automatically remains on the credit track until graduation unless s/he subsequently enters the thesis track. Credit-track graduation requirements are: 1) accumulation of 30 course credits; 2) continuous registration for "Research Guidance" (0 credit) under the name of the student's advisor from the first semester until the graduating semester; 3) submission of a graduation project. In the semester of intended graduation, a student registers for "Graduation Project" (0 credit). Students on the credit track who expect to graduate in less than four semesters must apply for "Early Graduation" in the semester of intended graduation (please see p. 31).

#### Overview

The credit track emphasizes coursework, with a graduation project. The project allows students to further their knowledge of a topic or issue they encountered in a course. The project is a research paper, unless the student requests another format and the advisor's agree. The research paper is undertaken in the student's final semester and is supervised and evaluated by a professor of the student's choosing in the student's degree area.

#### The Graduation Project

The graduation project typically expands on a topic that the student encountered in a course through further research and writing. Students can use secondary sources, primary sources or a combination thereof. The final paper is 30-40 pages in length, including notes and references.

#### Selecting an Advisor

At the end of the second-to-last semester or beginning of the last semester, students ask their advisor to supervise the graduation project. Should students find a professor other than their current advisor better suited for supervision, students can ask their preferred professor to become the new advisor and, upon the professor's agreement, inform the GPGS office of the change.

#### Typical Graduation Project Schedule (final semester)

*Month 1:* The student works with the advisor to develop the paper's focus through consultations. By the end of the month the student has a paper outline, bibliography, and schedule.

*Months 2-3:* The student does reading and research for the paper and writes a first draft

*Month 4:* The student submits the first draft to the advisor for comments and then revises the paper accordingly. S/he then submits two copies of the final draft on the day stated on the academic calendar, one to the advisor and one to the graduate program office.



## **2. M.A. Thesis Track**

Students who wish to write a thesis apply for the thesis track after enrollment in the GPGS, usually at the end of the first semester. Acceptance into this track is a two-step process consisting, first, of the evaluation of a student's potential for writing a thesis after the submission of the "Thesis Intention" form and, second, evaluation of a student's thesis proposal at the official proposal defense. Satisfying the graduation requirements of this track typically requires four semesters. Entry into the thesis track can be initiated after the first semester, but this will likely prolong a student's time in the GPGS. Thesis-track graduation requirements are: 1) accumulation of 30 course credits; 2) continuous registration in "Research Guidance" (0 credit) under the name of the student's advisor from the first semester until the graduating semester; 3) submission of a Master's thesis. In the semester of intended graduation, students should register for "Thesis Seminar" (4 credits) and "Master's Thesis" (0 credit)

### Overview

The thesis track enables a student to pursue independent research under the supervision of a faculty member. The final result should be a paper that makes an original contribution to knowledge in a designated academic discipline.

### The Thesis

The thesis is an argument supported by primary data, and/or secondary data to which an original methodology/interpretation is applied that is positioned in and makes a contribution to a debate in a scholarly discipline. A thesis paper is typically 40-60 pages in length.

### Seeking an Advisor

In the semester of intended application to the thesis track, students need to obtain the signature of their advisor who is willing to guide the students in developing a thesis proposal and then supervise the research and writing of the thesis. Should students find a professor other than their current advisor better suited for supervision, students can ask their preferred professor to become the new advisor and, upon the professor's agreement, inform the GPGS office of the change.

### Forming a Thesis Committee

Once students have successfully defended their thesis proposal, a committee consisting of the advisor and two readers will be formed. The designation of the two readers is at the discretion of the advisor, in consultation with students.

Typical Thesis Track Schedule (3 semesters)

Semester 1	<p>a) submit “Thesis Intention” form by last day of classes</p> <p>Evaluation criteria are:</p> <ul style="list-style-type: none"> <li>- overall quality</li> <li>- availability of a mentor</li> <li>- academic performance (minimum 3.5 GPA based on at least 8 credits of coursework)</li> </ul> <p>b) notification of evaluation result before start of next semester</p>
Semester 2	<p>a) develop thesis proposal</p> <p>b) defend thesis proposal at the end of the semester</p>
Semester 3	begin research and writing of thesis
Semester 4	<p>a) thesis outline due before classes start</p> <p>b) register for “Thesis Seminar” (4 credits) and “Master’s Thesis” (0 credit)</p> <p>c) submit thesis draft</p> <p>d) revise thesis</p> <p>e) submit final draft</p> <p>f) defend thesis</p> <p>For dates of c, d, e and f, see academic calendar inside front cover.</p>

**Note:** Detailed information on the M.A. degree and the two tracks is available on the GPGS website.

# Regulation and Procedures

## 1. COURSE ADVISORY MEETING

At the beginning of each semester, all graduate students will attend a meeting to help them chart their path through graduate study. Students will be introduced to the different theoretical and methodological specializations of each faculty member. In consultation with the faculty about their interests, background and plan of study, students will select their courses and will be assigned an advisor (the advisor can later be changed according to the topic of the student's graduation project or thesis). Each student should bring to this meeting all registration materials.

Spring Semester: April 11 (Fri.), 2014

Autumn Semester: September 24 (Wed.), 2014

## 2. LIMIT ON NUMBER OF CREDITS PER SEMESTER

Graduate students may register for up to 12 credits of courses per semester. This includes Japanese language courses offered by the Center for Language Education and Research. While the 12-credit limit cannot be exceeded in a student's first semester it may be exceeded in subsequent semesters with the permission of the GPGS Director. This permission and the number of credits in excess of 12 credits is decided case-by-case by the Director on the basis of a student's GPA and graduation plans.

## 3. CREDIT APPROVAL FOR NON – GSGS (GRADUATE SCHOOL OF GLOBAL STUDIES) COURSES

If students wish to take non-GSGS courses as Elective Courses, they must submit the "Credit Approval Form for Non-GSGS Courses" with the approval of their advisor and the GPGS Director. In addition to registering for non-GSGS courses via Loyola, the student must submit this form to the Center for Academic Affairs within the registration period or adjustment period to receive approval. Up to eight credits of courses offered by other (Sophia) graduate schools may be counted as Elective Courses in AG, BD or JS fields.

#### **4. EARLY GRADUATION**

Students who wish to graduate early (i.e. in two or three semesters) can apply for Early Graduation if they are in good academic standing by the judgment of the faculty and satisfy the following:

- A. Submit an “Early Graduation Request” form.
- B. Complete at least 30 credits of courses from the GPGS curriculum by the time of graduation.
- C. Complete all requirements for either the M.A. credit track or M.A. thesis track.

“Application for Early Graduation” forms are available in the GPGS office. They should be submitted to the office by the first day of classes in the semester that the student intends to graduate. The faculty will review the application.

*Early graduation application deadline:*

April 14 (Mon.), 2014 for September 2014 graduation  
September 30 (Tue.), 2014 for March 2015 graduation

#### **5. SUBMISSION OF THESIS TRACK INTENTION FORM**

“Thesis Track Intention” forms are available in the GPGS office.

*Thesis intention application deadline*

Spring Semester: July 22 (Tue.), 2014  
Autumn Semester: January 22 (Thurs.), 2015

#### **6. SUBMISSION OF THESIS PROPOSAL**

*Deadline of submission*

Spring Semester: June 13 (Fri.), 2014  
Autumn Semester: December 12 (Fri.), 2014

*Proposal Defense*

Spring Semester: July 2 (Wed.), 2014  
Autumn Semester: January 7 (Wed.), 2015

#### **7. SUBMISSION OF MASTER’S THESIS / GRADUATION PROJECT**

##### **A. Master’s Thesis**

*Registration for Master’s Thesis:* Registration must be done through Loyola during the registration period of the intended semester of graduation.

*Deadline of submission (first draft):*

June 11 (Wed.), 2014 for September 2014 graduation  
December 10 (Wed.), 2014 for March 2015 graduation

*Deadline of submission (final draft):*

July 9 (Wed.), 2014 for September 2014 graduation

January 14 (Wed.), 2015 for March 2015 graduation

*Place to submit:* GPGS Office

*Thesis Defense:* July 30 (Wed.), 2014 for September 2014 graduation

January 30 (Fri.), 2015 for March 2015 graduation

Time to be announced.

*Note:* Please pick up a “Master’s Thesis Submission Form” at the Center for Academic Affairs and submit the form with a Bookbinding Fee (修士論文製本) stamp available at the Center for Academic Affairs before submitting the thesis to the GPGS Office.

## **B. Graduation Project**

*Registration for Graduation Project:* Registration must be done through Loyola during the registration period of the intended semester of graduation.

*Notification form submission deadline:*

June 11 (Wed.), 2014 for September 2014 graduation

December 10 (Wed.), 2015 for March 2015 graduation

*Submission deadline:* July 9 (Wed.), 2014 for September 2014 graduation

January 14 (Wed.), 2015 for March 2015 graduation

*Place to submit:* GPGS office.

For detailed information, please see p. 27.

## M.A. in Global Studies

The M.A. in Global Studies examines world systems, transnational processes, and global-local interactions from perspectives informed by the disciplines of anthropology, history, political science, religious studies, and sociology. Students are required to take 4 credits of Foundational Courses to acquire theoretical concepts and methodological approaches for the study of global phenomena. A range of thematic Elective Courses drawing on concrete cases in Japan, China, and the rest of Asia enables students to explore global issues and phenomena from an area-based perspective. Students proficient in Japanese may also choose from a range of area studies and international relations courses taught in Japanese that focus on Southeast Asia, Latin America, and the Middle East. Study of Japanese and other languages relevant to a student’s research and future career is strongly encouraged.

Students are required to take a total of 30 credits distributed as follows:

<u>Credit-track students</u>	
Foundational Courses in AG*	4 credits
Elective Courses in AG**	26 credits
Research Guidance***	0 credit
Graduation Project****	0 credit
<u>Thesis-track students</u>	
Foundational Courses in AG*	4 credits
Elective Courses in AG**	22 credits
Research Guidance***	0 credit
Thesis Seminar****	4 credits
Master’s Thesis*****	0 credit

\*Students are required to take AG741 and AG745 as Foundational Courses.

\*\*Up to 8 credits of non-AG courses (BD, JS, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses. However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to pp. 10~11.

\*\*\*Students should register every semester.

\*\*\*\*Students should register in the final semester.

## Courses

### Foundational Courses

	Credits
AG741 Introduction to Global Studies 1	2
AG745 Introduction to Global Studies 2	2

### Elective Courses

AG519 Globalization and Institutional Change*	4
AG521 Globalization and Society*	4
AG523 Globalization and Migration	4
AG525 Global Culture*	4
AG526 Approaches to Human Rights*	4
AG527 Globalization and Nation-States*	4
AG529 Comparative Politics*	4
AG531 Global Politics*	4
AG532 Media and Politics	4
AG533 Global History*	4
AG535 Diplomatic History	4
AG537 Global Issues	4
AG539 Globalization and Popular Religion	4
D41057 Globalization and Public Policy	2
D41058 Contemporary Japanese Politics	2

### Elective Courses (Primarily taught in Japanese)

	Credits
D41055 Political Economy of Globalization 1	2
D41056 Political Economy of Globalization 2 )	2
D41029 International Politics	2
D41030 International Migration	2
D62123 Comparative Politics 1	2
D62124 Comparative Politics 2	2
D62121 Politics and Society 1	2
D62122 Politics and Society 2	2
D62119 Political Economy of Developing Countries 1 (Theory)	2
D62120 Political Economy of Developing Countries 2 (Case Study)	2
D62138 Research in Development Economics 1	2
D62139 Research in Development Economics 2	2
D63101 S.E. Asian Society and Culture 1	2
D63102 S.E. Asian Society and Culture 2	2
D63113 S.E. Asian Culture 1	2
D63114 S.E. Asian Culture 2	2
D63129 Social History of Middle East 1	2
D63130 Social History of Middle East 2	2

D63137	Middle Eastern Culture 1	2
D63138	Middle Eastern Culture 2	2
D63017	International Relations of Middle East	2
D63153	Latin American Society 1	2
D63154	Latin American Society 2	2
D63161	Latin American Economy 1	2
D63162	Latin American Economy 2	2
D63145	Latin American International Relations 1	2
D63146	Latin American International Relations 2	2
D63086	Problems of Globalization: Political and Economic	2
D83052	Nationalism and Globalization 1	2
D83053	Nationalism and Globalization 2	2
D83048	Economic Sociology and Sociology of Organization 1	2
D83049	Economic Sociology and Sociology of Organization 2	2
<b>Credit Track</b>		<b>Credits</b>
AG802	Graduation Project	0
AG888	Research Guidance	0
<b>Thesis Track</b>		
AG900	Master's Thesis	0
AG790	Thesis Seminar	4
AG888	Research Guidance	0

\*Students may take these courses twice.



## **Faculty**

ANNO Tadashi

Associate Professor, Political Science

B.A., University of Tokyo; M.A., Ph.D., University of California, Berkeley

Theories of international relations and comparative politics, globalization and the future of the nation-state, nationalism, Soviet and Post-Soviet politics

BURRETT Tina

Assistant Professor, Political Science

B.A., Leeds University; M.phil, Ph.D., Cambridge University

Governance, leadership, democratization, political accountability, the role of the media in politics

FAHY Sandra

Assistant Professor, Anthropology

B.A., M.A., York University;

Ph.D., School of Oriental and African Studies, University of London

Social and cultural anthropology of East Asia region

FARRER James

Professor, Sociology

B.A., University of North Carolina, Chapel Hill; M.A., Ph.D., University of Chicago

Sexuality, marriage and courtship, transnational cultures in Asia, Chinese society, Shanghai and Tokyo

HESS Christian

Associate Professor, Modern Chinese History

B.A., University of California, Davis

M.A., Ph.D., University of California, San Diego

Modern Chinese history, urban history, Japanese colonialism in Northeast China

ITO Takeshi

Associate Professor, Political Science

B.A., Keio University; M.A. Hitotsubashi University;

M.A. and M.Phil, Yale University; Ph.D., Yale University

Agrarian studies, comparative politics, development studies, global environmental politics

MURAKAMI Tatsuo

Assistant Professor, Religion

B.A., Beloit College; M.A., Syracuse University; Ph.D., University of California, Santa Barbara

Hermeneutics of contact situations including themes of indigenous religions, religion and colonialism, and popular religious movements

NAKANO Koichi

Professor, Political Science

B.A., University of Tokyo; B.A., University of Oxford; M.A., Ph.D., Princeton University

Party politics and policy change, comparative study of decentralization in France and Japan, administrative reform, cross-border transfer of policy ideas

WANK David L.

Professor, Sociology

B.A., Oberlin College; M.A., Ph.D., Harvard University

Economic sociology, political sociology, social networks, institutional change, communities and transnational links, ethnography, China

WATANABE Takehiro

Assistant Professor, Anthropology

B.A., State University of New York, Albany; M.A., Ph.D., Columbia University

Cultural and social anthropology, modernity, critical theory, history, Japan

### **Affiliated Faculty**

AKAHORI Masayuki (Area Studies)

Professor, Middle Eastern Studies

M.A., Tokyo University

FUKUTAKE Shintaro (Area Studies)

Associate Professor, Southeast Asian Studies

Ph.D., Sophia University

HATAYA Noriko (Area Studies)

Professor, Latin American Studies

Ph.D., University of London

KATO Kozo (Law)

Professor, Political Science

Ph.D., Cornell University

KISAICHI Masatoshi (Area Studies)

Professor, Middle Eastern History

M.A., Chuo University

KISHIKAWA Takeshi (International Relations)

Professor, Political Science

M.A., Sophia University

KOYASU Akiko (Area Studies)  
Associate Professor, Luso-Brazilian Studies  
M.A., Sophia University

MARUI Masako (Area Studies)  
Associate Professor, Southeast Asian Studies  
Ph.D., Sophia University

MIURA Mari (Law)  
Professor, Political Science  
Ph.D., University of California, Berkeley

OKABE Midori (Law)  
Associate Professor, International Relations  
M.A., University of Tokyo

OHWADA Takiyoshi (Global Environmental Studies)  
Professor, Social Development Policy  
Ph.D., Sophia University

TAKASHIMA Ryo (International Relations)  
Associate Professor, Economics  
Ph.D., West Virginia University

TANI Hiroyuki (Area Studies)  
Professor, Latin American Studies  
M.A., Sophia University

TERADA Takefumi (Area Studies)  
Professor, Southeast Asian Studies  
Ph.D., University of the Philippines

WATANABE Shin (Sociology)  
Professor, Sociology  
Ph.D., University of California, Los Angeles

YOSHINO Kosaku (Sociology)  
Professor, Sociology  
Ph.D., University of London

## M.A. in International Business and Development Studies

The M.A. in International Business and Development Studies emphasizes the acquisition of analytical skills to deal with a broad range of contemporary global business and development problems with a strong focus on Japan and Asia. It seeks to provide students with an integrated understanding of business and development together with specialized training in one of these fields. Due to globalization, business activities are increasingly worldwide in scope, requiring a deep understanding of conditions in both developed and developing countries as well as specialized management capability. International organizations, governments of developing countries, and businesses committed to sustainable development likewise need specialists capable of handling development issues from a business perspective. In pursuing this degree graduate students are advised to plan their course selection in consultation with faculty members so as to facilitate the acquisition of an integrated or specialized capability in business and/or development.

Students are required to take a total of 30 credits that are distributed as follows:

<u>Credit-track students</u>	
Core Courses in International Business category or Development Studies category	12 credits
Elective Courses in any BD category*	18 credits
Research Guidance**	0 credit
Graduation Project***	0 credit
<u>Thesis-track students</u>	
Core Courses in International Business category or Development Studies category	12 credits
Elective Courses in any BD category*	14 credits
Research Guidance**	0 credit
Thesis Seminar***	4 credits
Master's Thesis***	0 credit

\*Up to 8 credits of non-BD courses (AG, JS, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses. However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to pp. 10~11.

\*\*Students should register every semester.

\*\*\*Students should register in the final semester.

## Courses

### Core Course Applicable to Both International Business and Development Studies

	Credits
BD500 Mathematical Techniques in Business and Economics	4
BD501 Statistical Methods*	4

### International Business Core Courses

BD502 Global Marketing Management	4
BD503 Corporate Strategy and Organizational Development	4
BD504 International Information System and Management	4
BD505 Financial Accounting	4
BD507 Asian Comparative Management	4
BD508 International Financial Management	4
D51520 Corporate Finance	4

### Development Studies Core Courses

BD520 Development Theory and Policy	4
BD521 International Economics	4
BD525 Supply Chain Management	4
BD530 Resources and Environment	4

### Advanced Elective Courses

	Credits
BD707 Topics in Business and Development 1	2
BD708 Topics in Business and Development 2	2

### Credit Track

BD802 Graduation Project	0
BD888 Research Guidance	0

### Thesis Track

BD900 Master's Thesis	0
BD790 Thesis Seminar	4
BD888 Research Guidance	0

\* Students may take this course twice.

## **Faculty**

ASANO Akihito

Associate Professor, Economics

B.A., Yokohama National University; M.A., Hitotsubashi University;

M.E., Australian National University; Ph.D., Australian National University

Applied microeconomic theory, economics education

HAGHIRIAN Parissa

Associate Professor, Business

M.A., University of Vienna; M.A., Ph.D., Vienna University of Economics and Business Administration

Japanese market entry, knowledge transfer, intercultural communication, headquarter-subsidiary relations in Japanese multinational corporations, Japanese consumer behavior

ISAKA Naoto

Associate Professor, Finance

B.A., Sophia University; M.A., Osaka University; Ph.D., Hitotsubashi University

Empirical finance, market microstructure

KHOJASTEH Yacob

Associate Professor, Business

BS, Iran University of Science and Technology; M.Sc., Tarbiat Modares University;

M.A., Ph.D., Tsukuba University

Business and management, production and operation management

KONISHI Yoshifumi

Associate Professor, Economics

B.A., Chuo University

M.A., University of Pittsburgh, Ph.D., University of Minnesota

Environmental Economics Public Economics, Applied Econometrics

KOSAKA Michiru

Assistant Professor, Economics

B.A., M.A., Hitotsubashi University; Ph.D., Duke University

Macroeconomics, Econometrics and Industrial Organization,

Open Economy Macroeconomics, International Finance, International Trade

MORIMOTO Mariko  
Associate Professor, Business  
B.A., The American University  
M.A., Boston University  
Ph.D., Michigan State University

UENISHI Junko  
Associate Professor, Business  
B.A., Harvard University; M.S., M.B.A., Northeastern University; C.P.A.  
Financial accounting, international accounting, comparative accounting systems

### **Affiliated Faculty**

KAWANISHI Satoshi (Economics)  
Professor, Finance  
Ph.D., University of Tokyo

## M.A. in Japanese Studies

The M.A. in Japanese Studies offers an integrated and interdisciplinary approach to the study of both historical and contemporary aspects of Japanese history, literature, religion, art history, society, and culture. Courses are organized in two categories: Arts and Culture (art history / visual culture and literature), and Thought and Society (history, religion and philosophy, anthropology). For a balanced understanding and exposure to the themes, methodologies and research materials of the different disciplines, students are required to take at least four credits from each of the two categories. All students are advised to take advanced Japanese language training to facilitate use of Japanese sources in their research.

Students are required to take a total of 30 credits that are distributed as follows:

<u>Credit-track students</u>	
Arts and Culture category courses	4 credits
Thought and Society category courses	4 credits
Elective Courses in any JS category*	22 credits
Research Guidance**	0 credit
Graduation Project***	0 credit
<u>Thesis-track students</u>	
Arts and Culture category courses	4 credits
Thought and Society category courses	4 credits
Elective Courses in any JS category*	18 credits
Research Guidance**	0 credit
Thesis Seminar***	4 credits
Master's Thesis***	0 credit

\* Up to 8 credits of non-JS courses (AG, BD, and graduate courses offered by any other graduate school at Sophia University) can be counted as Elective Courses. However, students must request approval to count non-GSGS courses as Elective Courses. For procedures, refer to pp. 10~11.

\*\* Students should register every semester.

\*\*\* Students should register in the final semester.



## Courses

<b>Arts and Culture</b>		Credits
JS501	Modern Japanese Visual Culture *	4
JS503	Chinese and Japanese Art *	4
JS504	Japanese Art History	4
JS505	Modern Japanese Arts History*	4
JS511	Interpretations of Modernity *	4
JS512	Comparative Literature *	4
JS513	Japanese Performing Arts	4
JS514	Seminar in Pre-modern Japanese Literature	4
JS515	The Search for Self-identity in Japanese Literature	4
JS703	Japanese and Chinese Culture	2
<b>Thought and Society</b>		
JS532	Japanese History *	4
JS533	Modern Japanese History *	4
JS541	Japanese Ethnography *	4
JS542	Popular Culture	4
JS543	Urban Space Studies	4
JS544	Topics in Japanese Religion	4
JS545	Topics in Contemporary Japanese Buddhism	4
JS751	Religion and Modern Japanese Society	2
<b>Credit Track</b>		Credits
JS802	Graduation Project	0
JS888	Research Guidance	0
<b>Thesis Track</b>		
JS900	Master's Thesis	0
JS790	Thesis Seminar	0
JS888	Research Guidance	0

\* Students may take these courses twice.

## **Faculty**

GARDNER Richard

Professor, Religion

B.A., Miami University; M.A., Ohio State University; M.A., Ph.D., University of Chicago  
Theories of religion, theater and religion, religion and the arts, humor and religion

GRAMLICH-OKA Bettina

Associate Professor, History

B.A., Tübingen University; M.A., Sophia University; Ph.D., Tübingen University  
Japanese history, women's studies, medical history

HAYASHI Michio

Professor, Art History

B.A., University of Tokyo; M.A., Ph.D., Columbia University  
Modern and contemporary art, mass culture, media

HIRASAWA Caroline

Associate Professor, Art History

B.A., Empire State College; MFA, Tokyo National University of Fine Arts and Music;  
M.A., Ph.D., Stanford University  
Japanese sacred art, including paintings of the afterlife and pilgrimage mandara

KONO Shion

Associate Professor, Literature

B.A., Bowdoin College; M.A., Ph.D., Princeton University  
Comparative literature and modern Japanese literature

MURAI Noriko

Associate Professor, Art History

B.A., University of California, Berkley; M.A., Ph.D., Harvard University  
Modern art history (Japan), visual culture, gender studies

ROBOÜAM Thierry Jean, S.J.

Associate Professor, Religion and Philosophy

B.A., M.A., Sophia University; S.T.D., Jesuit School of Theology at Berkeley  
Systematic theology, Buddhist studies (Mahayana Mikkyo), modern philosophy  
(Descartes), postmodern philosophy (Deleuze)

SAALER Sven

Associate Professor, History

M.A., Ph.D., University of Bonn

Japanese political history, history of Japanese foreign relations, politics of memory, history of Pan-Asianism

SLATER David

Associate Professor, Anthropology

B.A., Vassar College; M.A., Ph.D., University of Chicago

Cultural and social anthropology, education, social class, semiotics, urban studies, Japan

THOMPSON Mathew

Associate Professor, Literature

B.A., Yale University; M.A., Ph.D., Columbia University

Medieval and early modern Japanese literature, the legend of Minamoto no Yoshitsune

YIU Angela

Professor, Literature

B.A., Cornell University; M.A., Ph.D., Yale University

Modern Japanese literature, literature and Tokyo

### **Visiting Professor**

DODD Stephan

B.A., Keble College, Oxford; M.A., Ph.D., Columbia University

## Registration Codes

### <Research Guidance>

\*Please make sure that all degree students register for “Research Guidance” every semester.

#### AG888

##### Spring

ANNO Tadashi	MZAG8881
FARRER James	MZAG8882
HESS Christian	MZAG8887
ITO Takeshi	MZAG8886
NAKANO Koichi	MZAG8883
WANK David	MZAG8885

##### Autumn

ANNO Tadashi	MZAG888Z
FARRER James	MZAG888Y
HESS Christian	MZAG888T
ITO Takeshi	MZAG888U
NAKANO Koichi	MZAG888X
WANK David	MZAG888V

#### BD888

##### Spring

ASANO Akihito	MZBD8881
HAGHIRIAN Parissa	MZBD8882
ISAKA Naoto	MZBD8883
KHOJASTEH Yacob	MZBD8889
KONISHI Yoshifumi	MZBD8888
MORIMOTO Mariko	MZBD8887
UENISHI Junko	MZBD8886

##### Autumn

ASANO Akihito	MZBD888Z
HAGHIRIAN Parissa	MZBD888Y
ISAKA Naoto	MZBD888X
KHOJASTEH Yacob	MZBD889R
KONISHI Yoshifumi	MZBD888S
MORIMOTO Mariko	MZBD888T
UENISHI Junko	MZBD888U

#### JS888

##### Spring

GARDNER Richard	MZJS8882
GRAMLICH-OKA Bettina	MZJS888E
HAYASHI Michio	MZJS8884
HIRASAWA Caroline	MZJS8885
KONO Shion	MZJS8887
MURAI Noriko	MZJS8883
ROBOUAM Thierry	MZJS8889
SAALER Sven	MZJS888A
SLATER David	MZJS888B
THOMPSON Mathew	MZJS8888
YIU Angela	MZJS888D

##### Autumn

GARDNER Richard	MZJS888Y
GRAMLICH-OKA Bettina	MZJS888X
HAYASHI Michio	MZJS888W
HIRASAWA Caroline	MZJS888V
KONO Shion	MZJS888T
MURAI Noriko	MZJS888M
ROBOUAM Thierry	MZJS888R
SAALER Sven	MZJS888Q
SLATER David	MZJS888P
THOMPSON Mathew	MZJS888S
YIU Angela	MZJS888N

### <Graduation Project>

#### AG802

##### Spring

ANNO Tadashi	MZAG8026
FARRER James	MZAG8021
HESS Christian	MZAG8022
ITO Takeshi	MZAG8023
NAKANO Koichi	MZAG8027
WANK David	MZAG8024

##### Autumn

ANNO Tadashi	MZAG802S
FARRER James	MZAG802N
HESS Christian	MZAG802O
ITO Takeshi	MZAG802P
NAKANO Koichi	MZAG802T
WANK David	MZAG802Q

#### BD802

##### Spring

ASANO Akihito	MZBD8028
HAGHIRIAN Parissa	MZBD8021
ISAKA Naoto	MZBD8024
KHOJASTEH Yacob	MZBD8026
KONISHI Yoshifumi	MZBD8029
MORIMOTO Mariko	MZBD8022
UENISHI Junko	MZBD8025

##### Autumn

ASANO Akihito	MZBD802U
HAGHIRIAN Parissa	MZBD802N
ISAKA Naoto	MZBD802Q
KHOJASTEH Yacob	MZBD802O
KONISHI Yoshifumi	MZBD802M
MORIMOTO Mariko	MZBD802V
UENISHI Junko	MZBD802R

#### JS802

##### Spring

GARDNER Richard	MZJS8021
GRAMLICH-OKA Bettina	MZJS802D
HAYASHI Michio	MZJS802A
HIRASAWA Caroline	MZJS802E
KONO Shion	MZJS802B
MURAI Noriko	MZJS802F
ROBOUAM Thierry	MZJS8024
SAALER Sven	MZJS8023
SLATER David	MZJS8025
THOMPSON Mathew	MZJS8022
YIU Angela	MZJS8026

##### Autumn

GARDNER Richard	MZJS802N
GRAMLICH-OKA Bettina	MZJS802Z
HAYASHI Michio	MZJS802W
HIRASAWA Caroline	MZJS802M
KONO Shion	MZJS802X
MURAI Noriko	MZJS802O
ROBOUAM Thierry	MZJS802Q
SAALER Sven	MZJS802P
SLATER David	MZJS802R
THOMPSON Mathew	MZJS802V
YIU Angela	MZJS802S

<Thesis Seminar>

All thesis seminars will be held on Wed. 17:00-20:15 at each professor's office.

**AG790**

**Spring**

ANNO Tadashi	MZAG7903
FARRER James	MZAG7901
HESS Christian	MZAG7907
ITO Takeshi	MZAG7906
NAKANO Koichi	MZAG7904
WANK David	MZAG7902

**Autumn**

ANNO Tadashi	MZAG790X
FARRER James	MZAG790Z
HESS Christian	MZAG790T
ITO Takeshi	MZAG790U
WANK David	MZAG790Y

**Not offered in Autumn**

NAKANO Koichi	MZAG790W
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**BD790**

**Spring**

ASANO Akihito	MZBD7906
HAGHIRIAN Parissa	MZBD7901
ISAKA Naoto	MZBD7903
KHOJASTEH Yacob	MZBD7909
KONISHI Yoshifumi	MZBD7908
MORIMOTO Mariko	MZBD7907
UENISHI Junko	MZBD7904

**Autumn**

ASANO Akihito	MZBD790U
HAGHIRIAN Parissa	MZBD790Z
ISAKA Naoto	MZBD790X
KHOJASTEH Yacob	MZBD790Y
KONISHI Yoshifumi	MZBD790S
MORIMOTO Mariko	MZBD790T
UENISHI Junko	MZBD790W

**JS790**

**Spring**

GARDNER Richard	MZJS7901
GRAMRICH-OKA Bettina	MZJS790D
HAYASHI Michio	MZJS7909
HIRASAWA Caroline	MZJS790C
KONO Shion	MZJS790B
MURAI Noriko	MZJS790E
ROBOUAM Thierry	MZJS7904
SAALER Sven	MZJS7903
SLATER David	MZJS7905
THOMPSON Mathew	MZJS7902

**Autumn**

GARDNER Richard	MZJS790Z
GRAMRICH-OKA Bettina	MZJS790N
HAYASHI Michio	MZJS790R
KONO Shion	MZJS790P
MURAI Noriko	MZJS790M
ROBOUAM Thierry	MZJS790W
SLATER David	MZJS790V
THOMPSON Mathew	MZJS790Y

**Not offered in 2014**

YIU Angela	MZJS7906(Spring)
	MZJS790U(Autumn)

**Not offered in Autumn**

HIRASAWA Caroline	MZJS790O
SAALER Sven	MZJS790X

<Master's Thesis>

**AG900**

Spring	MZAG9001
Autumn	MZAG9002

**BD900**

Spring	MZBD9001
Autumn	MZBD9002

**JS900**

Spring	MZJS9001
Autumn	MZJS9002

**COURSE LIST**

Course No.	Registration Code	Course Title	Credits	Professor	Semester	Remarks
<b>AREA-BASED GLOBAL STUDIES</b>						
<i>Foundational Courses</i>						
AG741	MZAG7410	INTRODUCTION TO GLOBAL STUDIES I	2	Wank, David (coordinator)	Spring	
AG745	MZAG7450	INTRODUCTION TO GLOBAL STUDIES II	2	Wank, David (coordinator)	Autumn	
<i>Elective Courses</i>						
AG519	MZAG5190	GLOBALIZATION AND INSTITUTIONAL CHANGE	4	Wank, David	Not offered	
AG521	MZAG5210	GLOBALIZATION AND SOCIETY	4	Farrer, James	Spring	
AG523	MZAG5230	GLOBALIZATION AND MIGRATION	4	Zulueta, Johanna	Spring	
AG526	MZAG5260	APPROACHES TO HUMAN RIGHTS	4	Fahy, Sandra	Autumn	
AG525	MZAG5250	GLOBAL CULTURE	4	Watanabe, Takehiro	Spring	
AG527	MZAG5270	GLOBALIZATION AND NATION-STATES	4	Anno, Tadashi	Autumn	
AG529	MZAG5290	COMPARATIVE POLITICS	4	Nakano, Koichi	Spring	
AG531	MZAG5310	GLOBAL POLITICS	4	Ito, Takeshi	Spring	
AG532	MZAG5320	MEDIA AND POLITICS	4	Burrett, Tina	Autumn	
AG533	MZAG5330	GLOBAL HISTORY	4	Hess, Christian	Autumn	
AG535	MZAG5350	DIPLOMATIC HISTORY	4	Michelin, Franck	Autumn	
AG537	MZAG5370	GLOBAL ISSUES	4	Dale, Sonja	Spring	
AG539	MZAG5390	GLOBALIZATION AND POPULAR RELIGION	4	Murakami, Tatsuo	Autumn	
D41055	MLLW7190	POLITICAL ECONOMY OF GLOBALIZATION 1	2	Kato, Kozo	Not offered	L
D41056	MLLW7200	POLITICAL ECONOMY OF GLOBALIZATION 2	2	Kato, Kozo	Autumn	L
D41057	MLLW7210	GLOBALIZATION AND PUBLIC POLICY	2	Miura, Mari	Spring	L
D41058	MLLW7220	CONTEMPORARY JAPANESE POLITICS	2	Miura, Mari	Autumn	L
D41029	MLLW7230	INTERNATIONAL POLITICS	2	Okabe, Midori	Spring	L
D41030	MLLW7240	INTERNATIONAL MIGRATION	2	Okabe, Midori	Not offered	L
D62123	MFIR6300	COMPARATIVE POLITICS 1	2	Kishikawa, Takeshi	Spring	I
D62124	MFIR6310	COMPARATIVE POLITICS 2	2	Kishikawa, Takeshi	Autumn	I
D62121	MFIR6280	POLITICS AND SOCIETY 1	2	Kishikawa, Takeshi	Not offered	I
D62122	MFIR6290	POLITICS AND SOCIETY 2	2	Kishikawa, Takeshi	Not offered	I
D62119	MFIR6260	POLITICAL ECONOMY OF DEVELOPING COUNTRIES 1(Theory)	2	Takashima, Ryo	Spring	I
D62120	MFIR6270	POLITICAL ECONOMY OF DEVELOPING COUNTRIES 2 (Case Study)	2	Takashima, Ryo	Autumn	I
D62138	MFIR6271	RESEARCH IN DEVELOPMENT ECONOMICS 1	2	Takashima, Ryo	Not offered	I
D62139	MFIR6272	RESEARCH IN DEVELOPMENT ECONOMICS 2	2	Takashima, Ryo	Not offered	I
D63101	MFAS7040	S.E. ASIAN SOCIETY AND CULTURE 1	2	Marui, Masako	Spring	A
D63102	MFAS7050	S.E. ASIAN SOCIETY AND CULTURE 2	2	Marui, Masako	Autumn	A
D63113	MFAS7160	S.E. ASIAN CULTURE 1	2	Terada, Takefumi	Spring	A
D63114	MFAS7170	S.E. ASIAN CULTURE 2	2	Terada, Takefumi	Autumn	A
D63129	MFAS7320	SOCIAL HISTORY OF MIDDLE EAST 1	2	Kisaichi, Masatoshi	Spring	A
D63130	MFAS7330	SOCIAL HISTORY OF MIDDLE EAST 2	2	Kisaichi, Masatoshi	Autumn	A
D63137	MFAS7400	MIDDLE EASTERN CULTURE 1	2	Akahori, Masayuki	Spring	A
D63138	MFAS7410	MIDDLE EASTERN CULTURE 2	2	Akahori, Masayuki	Autumn	A
D63051	MFAS7440	INTERNATIONAL RELATIONS OF MIDDLE EAST	2	Tateyama, Ryoji	Spring	A
D63153	MFAS7570	LATIN AMERICAN SOCIETY 1	2	Hataya, Noriko	Spring	A
D63154	MFAS7580	LATIN AMERICAN SOCIETY 2	2	Hataya, Noriko	Autumn	A
D63161	MFAS7650	LATIN AMERICAN ECONOMY 1	2	Tani, Hiroyuki	Spring	A
D63162	MFAS7660	LATIN AMERICAN ECONOMY 2	2	Tani, Hiroyuki	Autumn	A
D63145	MFAS7490	LATIN AMERICAN INTERNATIONAL RELATIONS 1	2	Koyasu, Akiko	Spring	A
D63146	MFAS7500	LATIN AMERICAN INTERNATIONAL RELATIONS 2	2	Koyasu, Akiko	Autumn	A
D63086	MFAS7840	PROBLEMS OF GLOBALIZATION: POLITICAL AND ECONOMIC	2	co) Kawashima, Midori	Autumn	A
D83052	MHSC7190	NATIONALISM AND GLOBALIZATION 1	2	Yoshino, Kosaku	Spring	S
D83053	MHSC7200	NATIONALISM AND GLOBALIZATION 2	2	Yoshino, Kosaku	Autumn	S
D83048	MHSC7150	ECONOMIC SOCIOLOGY & SOCIOLOGY OF ORGANIZATION 1	2	Watanabe, Shin	Spring	S
D83049	MHSC7160	ECONOMIC SOCIOLOGY & SOCIOLOGY OF ORGANIZATION 2	2	Watanabe, Shin	Autumn	S

co) : Coordinator

Course No.	Registration Code	Course Title	Credits	Professor	Semester	Remarks
<b>INTERNATIONAL BUSINESS AND DEVELOPMENT STUDIES</b>						
<i>Core Course Applicable to Both International Business and Development Studies</i>						
BD500	MZBD5000	MATHEMATICAL TECHNIQUES IN BUSINESS AND ECONOMICS	4	Asano, Akihito	Autumn	
BD501	MZBD5010	STATISTICAL METHODS	4	Ozaki, Valerie	Spring	
<i>International Business Core Courses</i>						
BD502	MZBD5020	GLOBAL MARKETING MANAGEMENT	4	Morimoto, Mariko	Spring	
BD503	MZBD5030	CORPORATE STRATEGY AND ORGANIZATIONAL DEVELOPMENT	4	Haghirian, Parissa	Autumn	
BD504	MZBD5040	INTERNATIONAL INFORMATION SYSTEM AND MANAGEMENT	4	Singh, Mahendra	Spring	
BD505	MZBD5050	FINANCIAL ACCOUNTING	4	Uenishi, Junko	Spring	
BD507	MZBD5070	ASIAN COMPARATIVE MANAGEMENT	4	Tachiki, Dennis	Autumn	
BD508	MZBD5080	INTERNATIONAL FINANCIAL MANAGEMENT	4	Isaka, Naoto	Autumn	
D51520	MEEC7190	CORPORATE FINANCE	4	Kawanishi, Satoshi	Autumn	EC
<i>Development Studies Core Courses</i>						
BD520	MZBD5200	DEVELOPMENT THEORY AND POLICY	4	Jamadar, Naseer	Autumn	
BD521	MZBD5210	INTERNATIONAL ECONOMICS	4	Kumakura, Masanaga	Spring	
BD525	MZBD5250	SUPPLY CHAIN MANAGEMENT	4	Khojasteh, Yacob	Autumn	
BD530	MZBD5300	RESOURCES AND ENVIRONMENT	4	Konishi, Yoshifumi	Spring	
<i>Advanced Elective Courses</i>						
BD707	MZBD7070	TOPICS IN BUSINESS AND DEVELOPMENT 1	2	Liu, Simon	Spring	
BD708	MZBD7080	TOPICS IN BUSINESS AND DEVELOPMENT 2	2	Liu, Simon	Autumn	
<b>JAPANESE STUDIES</b>						
<i>Arts and Culture</i>						
JS501	MZJS5010	MODERN JAPANESE VISUAL CULTURE	4	Hayashi, Michio	Spring	
JS503	MZJS5030	CHINESE AND JAPANESE ART	4	Staff	Autumn	
JS504	MZJS5040	JAPANESE ART HISTORY	4	Hirasawa, Caroline	Not offered	
JS505	MZJS5050	MODERN JAPANESE ART HISTORY	4	Murai, Noriko	Autumn	
JS511	MZJS5110	INTERPRETATIONS OF MODERNITY	4	Yiu, Angela	Not offered	
JS512	MZJS5120	COMPARATIVE LITERATURE	4	Kono, Shion	Spring	
JS513	MZJS5130	JAPANESE PERFORMING ARTS	4	Boyd, Mariko	Autumn	
JS514	MZJS5140	SEMINAR IN PRE-MODERN JAPANESE LITERATURE	4	Thompson, Mathew	Spring	
JS515	MZJS5150	THE SEARCH FOR SELF-IDENTITY IN JAPANESE LITERATURE	4	Dodd, Stephen	Autumn	
JS703	MZJS7030	JAPANESE AND CHINESE CULTURE	2	Yamamoto, Yoshitaka	Spring	
<i>Thought and Society</i>						
JS532	MZJS5320	JAPANESE HISTORY	4	Gramlich-Oka, Bettina	Spring	
JS533	MZJS5330	MODERN JAPANESE HISTORY	4	Saaler, Sven	Not offered	
JS541	MZJS5410	JAPANESE ETHNOGRAPHY	4	Slater, David	Spring	
JS542	MZJS5420	POPULAR CULTURE	4	Galbraith, Patrick	Spring	
JS543	MZJS5430	URBAN SPACE STUDIES	4	Dimmer, Christian	Autumn	
JS544	MZJS5440	TOPICS IN JAPANESE RELIGION	4	Gardner, Richard	Autumn	
JS545	MZJS5450	TOPICS IN CONTEMPORARY JAPANESE BUDDHISM	4	Robouam, Thierry	Spring	
JS751	MZJS7510	RELIGION AND MODERN JAPANESE SOCIETY	2	Staff	Not offered	

Any changes in course schedule will be announced on the Loyola bulletin board. Please check carefully before registration.

A: offered by Graduate Program in Area Studies

EC: offered by Graduate Program in Economics

I: offered by Graduate Program in International Relations

L: offered by Graduate Program in Law

S: offered by Graduate Program in Sociology

# PH.D. CURRICULUM

## Ph.D. Degree Requirements and Schedules

A doctoral student begins working towards the doctoral degree upon matriculation in the GPGS. With the successful defense of the dissertation prospectus, typically in the third semester, the graduate student is considered a doctoral candidate.

The general requirements for completing the Ph.D. are a period of enrollment, and the writing and defense of a satisfactory dissertation that is subsequently accepted by the dissertation committee. No specified number of courses completed or credits earned will assure attainment of the doctorate. A doctoral program consists of a combination of course seminars and individual study and research that meets the minimum requirements of the GPGS and is approved by the doctoral committee for each individual student.

### **Process**

#### Step 1: Qualifying Exams

A doctoral student is examined for knowledge and training to research and write a dissertation. There are three kinds of qualifying exams: global studies, disciplinary, and language. The timing of the exams depends on the student's background and advisor's judgment but they are usually taken in the first year.

#### Step 2: Dissertation Prospectus

Upon successful passage of the qualifying exams, a student develops a dissertation prospectus under the guidance of the advisor that is defended before the faculty.

#### Step 3: Research and Writing

Upon successful defense of the dissertation prospectus, the candidate is considered a doctoral candidate and embarks on researching and writing the dissertation. The candidate may choose, upon consultation with the advisor, to leave for extended fieldwork. (S/he must continue to pay full tuition until satisfying the three-year minimum enrollment requirement).

#### Step 4: Dissertation Defense

The dissertation is submitted by the end of the semester prior to the semester in which the candidate intends to defend the dissertation, and at least four months before the intended defense date.

**Note:** Detailed information about the Ph.D. degree is available on the GPGS website.



## Ph.D. in Global Studies

The Ph.D. in Global Studies is designed for the advanced study of specific areas or locales in the context of global processes and transnational connections. While the questions and lines of inquiry in global studies are interdisciplinary, research and writing agendas emphasize methods and concepts from the disciplines of history, political science, and sociology. The degree is intended to prepare persons for academic positions in area, international, and global studies programs, or for research positions in foundations, NGOs, and companies that need advanced analysis of countries and regions in a global context.

The Ph.D. program, which requires a three-year residency, focuses on the writing of a doctoral dissertation. While no course work is required, candidates participate in workshops and other program activities and may, in consultation with their dissertation supervisor, attend courses. Candidates first pass several qualifying exams and then, upon successful defense of a dissertation prospectus proceed to dissertation research and writing. To enable close guidance of the dissertation, only a few candidates are admitted each year.

### <Research Guidance>

For students who entered in April 2011 or after

ANNO Tadashi	Spring	DZAG3004
FARRER James	Spring	DZAG3001
HESS Christian	Spring	DZAG3007
ITO Takeshi	Spring	DZAG3002
NAKANO Koichi	Spring	DZAG3005
WANK David	Spring	DZAG3003
ANNO Tadashi	Autumn	DZAG300D
FARRER James	Autumn	DZAG300A
HESS Christian	Autumn	DZAG300G
ITO Takeshi	Autumn	DZAG300B
NAKANO Koichi	Autumn	DZAG300E
WANK David	Autumn	DZAG300C

### <Thesis Guidance>

For students who entered before 2011

STAFF	Spring	DZAG9997
STAFF	Autumn	DZAG999G

Students who entered the Ph.D. program before 2011 should register for “Thesis Guidance” with their advisors each semester during the first three years.

Students who entered after 2011 should register for “Research Guidance” every semester during their residency in GPGS.

## Faculty

ANNO Tadashi

Associate Professor, Political Science

B.A., University of Tokyo; M.A., Ph.D., University of California, Berkeley

Theories of international relations and comparative politics, globalization and the future of the nation-state, nationalism, Soviet and Post-Soviet politics

FARRER James

Professor, Sociology

B.A., University of North Carolina, Chapel Hill; M.A., Ph.D., University of Chicago

Sexuality, marriage and courtship, transnational cultures in Asia, Chinese society, Shanghai and Tokyo

HESS Christian

Associate Professor, Modern Chinese History

B.A., University of California, Davis

M.A., Ph.D., University of California, San Diego

Modern Chinese history, urban history, Japanese colonialism in Northeast China

ITO Takeshi

Associate Professor, Political Science

B.A., Keio University; M.A., Hitotsubashi University;

M.A., M.Phil., Ph.D., Yale University

Agrarian studies, comparative politics, development studies, global environmental politics

NAKANO Koichi

Professor, Political Science

B.A., University of Tokyo; B.A., University of Oxford; M.A., Ph.D., Princeton University

Party politics and policy change, comparative study of decentralization in France and Japan, administrative reform, cross-border transfer of policy ideas

WANK David L.

Professor, Sociology

B.A., Oberlin College; M.A., Ph.D., Harvard University

Economic sociology, political sociology, social networks, institutional change, communities and transnational links, ethnography, China

## FACULTY OFFICES

Name	Room
Anno, Tadashi	10-525
Asano, Akihito	10-555
Burrett, Tina	10-522
Fahy, Sandra	10-505
Farrer, James	10-503
Gardner, Richard	10-649
Gramlich-Oka, Bettina	10-520
Haghirian, Parissa	10-535
Hayashi, Michio	10-628
Hess, Christian	10-518
Hirasawa, Caroline	10-630
Isaka, Naoto	10-543
Ito, Takeshi	10-530
Khojasteh, Yacob	10-549
Konishi, Yoshifumi	10-547
Kono, Shion	10-637
Kosaka, Michiru	10-541
Morimoto, Mariko	10-533
Murai, Noriko	10-634
Murakami, Tatsuo	10-655
Nakano, Koichi	10-528
Robouam, Thierry	10-657
Saaler, Sven	10-516
Slater, David	10-509
Thompson, Mathew	10-644
Uenishi, Junko	10-557
Wank, David	10-512
Watanabe, Takehiro	10-514
Yiu, Angela	10-647

# **Graduate Program in Science and Technology**

# GRADUATE PROGRAM IN SCIENCE AND TECHNOLOGY OVERVIEW

The Graduate Program in Science and Technology (GPST) comprises one interdisciplinary graduate program with nine divisions.

The program aims to be both specialized to bring to light new scientific information and technological developments in all the relevant academic divisions and interdisciplinary, to foster a common regard for their effects on people, society, and the global environment.

The first stage of the program maintains consistency with undergraduate instruction by combining cross-disciplinary knowledge and a specialty with the goal of cultivating highly educated people who can contribute to people and society. The second stage aims to nurture researchers who can execute independent research in one or more academic fields.

## Green Science and Engineering Division

The Green Science and Engineering Division is a new division, which commenced in September of 2013. It occupies a special position among the nine divisions.

First of all, the entire educational program, including lectures and thesis research guidance, is available in English. Also, there is an emphasis on environment and sustainability-related studies, which are important for the future of mankind.

To foster cross-disciplinary education, faculty members drawn from all eight other divisions (Mechanical Engineering, Electrical and Electronics Engineering, Applied Chemistry, Chemistry, Mathematics, Physics, Biological Science, Information Science) will be involved in the teaching. At the same time, students are expected to associate with a faculty member of one of the eight other regular divisions and join his/her research group to pursue advanced education for thesis research.

### 1. Degrees

Master of Science in Green Science and Engineering or Doctor of Philosophy in Green Science and Engineering will be awarded upon completion of each program. They are all accredited by the Ministry of Education, Culture, Sports, Science and Technology in Japan (MEXT).

## 2. Courses related to law and humanities for students in the Graduate School of Science and Technology

In accordance with the rules of the Graduate School of Sophia University, students are allowed to transfer up to 8 credits of classes obtained in other graduate schools of Sophia University deemed beneficial to their education and research by instructors to the required credits in their own schools. Courses with such transferable credits include law and humanities courses (including courses on Christian world view). Completion of these courses is recommended because recent rapid progress in science and technology has significantly affected various aspects of human life and has required students to acquire knowledge on various fields in addition to expertise as scientists and engineers.

## 3. Transfer of credit from other universities

In accordance with the rules of the Graduate School of Sophia University, students are allowed to transfer up to 10 credits of classes obtained from a student's previous work as a graduate student. Please note that transfer of such credit must be approved by the faculty of the GPST.

## 4. Submission of Master's Thesis

*Registration for Master's Thesis:* Registration must be done through Loyola during the registration period of the intended semester of graduation.

*Note:* Please pick up a "Master's Thesis Submission Form" at the Center for Academic Affairs and submit the form with a Bookbinding Fee (修士論文製本) stamp available at the Center for Academic Affairs before submitting the thesis to the Supervisor.

## 5. Early Graduation

Students who wish to graduate early (e.g. in 2 or 3 semesters) can apply for Early Graduation if they are in good academic standing by the judgment of the faculty and satisfy the requirements.

- A. Submit an "Early Graduation Request" form.
- B. Complete at least 30 credits of courses from the GPST curriculum by the time of graduation and obtain a GPA of 3.8 or higher.  
"Application for Early Graduation" forms are available in the GPST office.  
Students should submit the proposal form to their supervisor and chairperson of division one year before graduating.

\* Please consult the supervisor.

## 6. Teachers License Course

**To obtain a Teachers Specialized Certificate:**

**Earn credits required for specified courses and submit collective application.**

**Read carefully and apply as follows:**

### A. What is a Teachers Specialized Certificate?

Teachers Specialized Certificate is a higher level of license students may apply for if they have obtained Junior high/ High School teachers Primary License and have completed Pre-doctorate (Master's) Program. It is given only for the same category/ subject for which the Teachers Primary License is obtained. The Teachers Specialized Certificates you may apply for at Sophia Graduate School are listed in the "Appendix"

### B. Requirement for Teachers Specialized Certificate

Qualification Types of license	Basic requirements	Minimum number of credits required for each teaching subject
Teachers Specialized Certificate	Master's Degree	24 credits
	Enrolled at least one year in Graduate School and earned 30 credits or more (Teachers License Act, Article 5, Appended Table, Remarks 1, Section 2)	30 credits

- i. The courses required for obtaining Teachers Specialized Certificate are specified for each Teaching Subject License by each Graduate School/ Program. You must select from the list of specified courses and complete 24(30) credits. If you earn credits for courses not on the list of specified courses, the credits may be approved for your completion requirement but will not be considered for obtaining Teachers Specialized Certificate.
- ii. **Credits earned for courses offered by Undergraduate Faculties, other Graduate Programs, other universities or overseas universities may be approved for credit transfer but will not be considered for obtaining Teachers Specialized Certificate.**

### C. Points to be noted for obtaining Teachers Specialized Certificate

#### i. If you have not obtained Teachers Primary License:

While being enrolled as a Graduate School student, you also need to enroll separately as non-degree student (Certification Course) and complete the credits required for Teachers Primary License and then, to obtain the Teachers Specialized Certificate, you also need to satisfy the requirements for Teachers Specialized Certificate as provided above (note that if you take undergraduate courses as a Graduate School student, the credits earned will not be approved for Teachers Primary License requirement).

#### ii. If you already have a Teachers License and a teaching experience of three years or more at a Junior high/ High School:

According to Article 6 of Teachers License Act (Teachers Certification), you can obtain the Teachers Specialized Certificate by earning credits required (15 credits or more, generally) at Sophia University and taking the certification test held by prefectural governments. The number of minimum credits required varies with the years of teaching experience. For more information, inquire at each prefectural board of education.

### D. Application for Teachers Specialized Certificate

Sophia University submits a collective application for Teachers License to Tokyo Metropolitan Government.

#### i. Collective application

Students eligible for collective application are those who have already obtained a Teachers Primary License for Junior high/High School or are expected to complete credits required for Class 1 license and are expected to obtain the Teachers Specialized Certificate at completion of Pre-doctorate Program (Master's Program).

To obtain the License at completion of your Graduate Program, you need to apply for the collective application in July in your Second Year of Pre-doctorate (Master's) Program. However, if you will not complete the Program in the academic year, you should apply in the next or following academic years.

#### ii. Individual application

If you do not qualify for the above collective application, you need to submit individual application. Individual application should be submitted to the prefectural board of education of “applicant’s residential area”.

※ For more information on individual application, please inquire at prefectural board of education.



“Appendix”

■ Types of applicable Teachers Specialized Certificate

Graduate School	Graduate Program	Type of Teachers License	Licensed subject
Science and Technology	Science and Technology	Junior High School Teachers Specialized Certificate: Junior High School Teachers Specialized Certificate High School Teachers Specialized Certificate High School Teachers Specialized Certificate High School Teachers Specialized Certificate High School Teachers Specialized Certificate	Mathematics Science Mathematics Science Engineering Information

# M.A. CURRICULUM

## M.A. in Green Science and Engineering Division

### 1. Instruction

- 1) To be eligible to receive a master's degree, students must complete at least 30 credits of coursework, submit a master's thesis, and pass oral and written exams. The required credits are as follows.

Compulsory elective courses: 2 credits

Elective courses: 28 credits

The elective courses should consist of the following.

- (1) 18 credits from courses provided by your division
- (2) 4 credits from courses provided by other divisions of the School in Science and Technology or general courses of the School in Science and Technology (excluding basic courses of the School of Science and Technology)
- (3) 6 credits from any of the above courses: courses provided by your division, courses provided by other divisions of the School in Science and Technology, basic courses of the School in Science and Technology, and general courses of the School in Science and Technology

Students are allowed to transfer up to 8 credits from the courses provided by other schools that have been approved by the supervisor to the 18 credits described in (1) above.

Seminars should be completed in the order of 1A, 1B, 2A, and 2B as a rule.

However, for courses overseen by the student's supervisor, the student is allowed to transfer credits from seminars provided by other divisions to seminars provided by his/her division after completing the required procedure. For details of this procedure, please contact the office of your division.

- 2) Students must complete the coursework of the Thesis Guidance course (required course) each semester.

## 2. Requirements for courses, credits, number of courses

Core curriculum	Credits	Number of courses	Notes
Total credits	<b>30</b>		
Compulsory elective courses	<b>2</b>		
- Master's Thesis Tutorial and Exercise 1A	1		
- Master's Thesis Tutorial and Exercise 1B	1		
- Master's Thesis Tutorial and Exercise 2A	1		
- Master's Thesis Tutorial and Exercise 2B	1		
Elective courses	<b>28</b>		
- Courses provided by your division	18		*1
- Courses provided by other divisions of the School in Science and Technology	4		*2
- Any courses provided by the School in Science and Technology	6		*3
Thesis Guidance			*4
Thesis			*5

\*1 Only for courses overseen by the student's supervisor, the student is allowed to transfer credits from seminars provided by other divisions to seminars provided by his/her division after completing the required procedure.

\*2 Basic courses of the School in Science and Technology are excluded. General courses of the School in Science and Technology are included.

\*3 Any courses including basic and general courses of the School in Science and Technology.

\*4 No credits given. Students must complete this coursework each semester.

\*5 Students must take the Thesis Guidance course and pass oral and written exams of their master's thesis (please register for this course within the registration period for the semester during which you will submit a master's thesis).

## 3. Course structure and credits

### <Basic Courses of the School in Science and Technology>

Course Title	Credits		
	Compulsory	Compulsory elective	Elective
Master's Thesis Tutorial and Exercise 1A		1	
Master's Thesis Tutorial and Exercise 1B		1	
Master's Thesis Tutorial and Exercise 2A		1	
Master's Thesis Tutorial and Exercise 2B		1	
English for Science/Engineering 1 (1)			2
English for Science/Engineering 1 (2)			2
English for Science/Engineering 2 (1)			2
English for Science/Engineering 2 (2)			2

**<General Courses of the School in Science and Technology>**

Course Title	Credits		
	Compulsory	Compulsory elective	Elective
Applied Mathematics 1			2
Applied Mathematics 2			2
Environmental Assessment *1			2
Environmental Resource Management Policy *1			2
Environment and Sustainable Lifestyles *1			2
Environmental Science and Technology *1			2
Environmental Planning *1			2

\*1 Courses offered by the Graduate School in Global Environmental Studies. These courses can be treated as courses provided by your school

**<Green Science and Engineering Division>**

Course Title	Credits		
	Compulsory	Compulsory elective	Elective
Green Science and Engineering 1			2
Green Science and Engineering 2			2
Green Science and Engineering 3			2
Green Science and Engineering 4			2
Advanced Mechanical Engineering 1			2
Advanced Mechanical Engineering 2			2
Advanced Electrical and Electronics Engineering 1			2
Advanced Electrical and Electronics Engineering 2			2
Environmental Chemistry			2
Advanced Materials			2
Theoretical Chemistry			2
Environmental Analytical Chemistry			2
Differential Equations for Natural Phenomena			2
Statistical Data Analysis			2
Environmental Atomic and Molecular Physics			2
Environmental Condensed Matter Physics			2
Environmental Basic Biology			2
Environmental Life Science			2
Computer Science			2
Applied Computer Science			2
Seminar in Green Science and Engineering 1A			2
Seminar in Green Science and Engineering 1B			2
Seminar in Green Science and Engineering 2A			2
Seminar in Green Science and Engineering 2B			2

## 4. List of courses

### <Basic Courses of the School in Science and Technology>

Course No.	Semester	Course Title	Credits	Instructor's name	Division	Notes
MSCT511E	Autumn	Master's Thesis Tutorial and Exercise 1A	1	SAKAMOTO, Ori	Green Science and Engineering	*1
MSCT512E	Spring	Master's Thesis Tutorial and Exercise 1B	1	SAKAMOTO, Ori	Green Science and Engineering	*1
MSCT513E	Autumn	Master's Thesis Tutorial and Exercise 2A	1	SAKAMOTO, Ori	Green Science and Engineering	*1
MSCT514E	Not offered	Master's Thesis Tutorial and Exercise 2B	1	SAKAMOTO, Ori	Green Science and Engineering	*1
MSCT7010	Spring	English for Science/Engineering 1 (1)	2	DE LAS PENAS, Ma. Louise Antonette	-	
MSCT7020	Not offered	English for Science/Engineering 1 (2)	2	undecided	-	
MSCT7030	Autumn	English for Science/Engineering 2 (1)	2	DZIEMIŃSKA, Edyta	-	
MSCT7040	Not offered	English for Science/Engineering 2 (2)	2	undecided	-	

\*1 Master's Thesis Tutorial and Exercise 1A and 2A, 1B and 2B are consolidated.

### <General Courses of the School in Science and Technology>

Course No.	Semester	Course Title	Credits	Instructor's name	Notes
MSCT7230	Spring	Applied Mathematics 1	2	DE LAS PENAS, Ma. Louise Antonette	
MSCT7240	Autumn	Applied Mathematics 2	2	DE LAS PENAS, Ma. Louise Antonette	
MGGE7770	Spring	Environmental Assessment	2	HUANG, Guangwei	*1
MGGE7990	Spring	Environmental Resource Management Policy	2	SHIBATA, Shingo	*1
MGGE7680	Autumn	Environment and Sustainable Lifestyles	2	HIRAO, Keiko	*1
MGGE7700	Autumn	Environmental Science and Technology	2	OTSUBO, Kuninori	*1
MGGE7750	Autumn	Environmental Planning	2	HUANG, Guangwei	*1

\*1 Courses provided by the Graduate School in Global Environmental Studies. These courses can be treated as courses provided by your school

**<Green Science and Engineering Division>**

Course No.	Semester	Course Title	Credits	Instructor's name	Notes
MSGR7010	Not offered	Green Science and Engineering 1	2	DANIELACHE, Sebastian	
MSGR7020	Spring	Green Science and Engineering 2	2	DANIELACHE, Sebastian	
MSGR7030	Autumn	Green Science and Engineering 3	2	DANIELACHE, Sebastian	
MSGR7040	Not offered	Green Science and Engineering 4	2	undecided	
MSGR7050	Not offered	Advanced Mechanical Engineering 1	2	NAGASHIMA, Toshio (Coordinator)	
MSGR7060	Autumn	Advanced Mechanical Engineering 2	2	MUTOH, Yasuhiko (Coordinator)	
MSGR7070	Not offered	Advanced Electrical and Electronics Engineering 1	2	SHIMOMURA, Kazuhiko (Coordinator)	
MSGR7080	Autumn	Advanced Electrical and Electronics Engineering 2	2	TAKAO, Tomoaki (Coordinator)	
MSGR7090	Not offered	Environmental Chemistry	2	HORIKOSHI, Satoshi	
MSGR7100	Autumn	Advanced Materials	2	ITATANI, Kiyoshi	
MSGR7110	Not offered	Theoretical Chemistry	2	NANBU, Shinkoh	
MSGR7120	Autumn	Environmental Analytical Chemistry	2	HAYASHITA, Takashi	
MSGR7130	Not offered	Differential Equations for Natural Phenomena	2	TAHARA, Hidetoshi	
MSGR7140	Autumn	Statistical Data Analysis	2	KATO, Takeshi	
MSGR7150	Autumn	Environmental Atomic and Molecular Physics	2	AZUMA, Yoshiro	
MSGR7160	Not offered	Environmental Condensed Matter Physics	2	undecided	
MSGR7170	Spring	Environmental Basic Biology	2	YASUMASU, Shigeki (Coordinator)	
MSGR7180	Not offered	Environmental Life Science	2	SASAKAWA, Nobuyuki (Coordinator)	
MSGR7190	Spring	Computer Science	2	MIYAMOTO, Yuichiro (Coordinator)	
MSGR7200	Not offered	Applied Computer Science	2	undecided	
MSGR1011	Autumn	Seminar in Green Science and Engineering 1A	2	SAKAMOTO, Orié	*1
MSGR1022	Spring	Seminar in Green Science and Engineering 1B	2	SAKAMOTO, Orié	*1

Course No.	Semester	Course Title	Credits	Instructor's name	Notes
MSGR2013	Autumn	Seminar in Green Science and Engineering 2A	2	SAKAMOTO, Ori	*1
MSGR2024	Not offered	Seminar in Green Science and Engineering 2B	2	SAKAMOTO, Ori	*1

\*1 Seminar in Green Science and Engineering 1A and 2A, 1B and 2B are consolidated.

## 5. Thesis guidance list

Course No.	Semester	Course Title	Instructor's name	Division	Notes
MSCTE011	Autumn	Thesis Guidance	MIYATAKE, Masafumi	Green Science and Engineering	
MSCTE012	Spring	Thesis Guidance	MIYATAKE, Masafumi	Green Science and Engineering	
MSCT910E	Not offered	Thesis	TSUKIJI, Tetsuhiro	Green Science and Engineering	
MSCT900E	Not offered	Thesis	TSUKIJI, Tetsuhiro	Green Science and Engineering	

# Ph.D. CURRICULUM

## Ph.D. in Green Science and Engineering Division

### 1. Instruction

1) To be eligible to receive a Ph.D. degree, students must complete at least 2 credits of coursework, submit a Ph.D. dissertation, and pass oral and written exams.

The required credits are as follows.

Compulsory elective courses: 2 credits

2) Students must complete the coursework of the Thesis Guidance course (required course) each semester.

### 2. Requirements for courses, credits, number of courses

Core curriculum	Credits	Number of courses	Notes
Total credits	2		
Compulsory elective courses	2		
-DR. Dissertation Tutorial and Exercise 3A	1		
-DR. Dissertation Tutorial and Exercise 3B	1		
-DR. Dissertation Tutorial and Exercise 4A	1		
-DR. Dissertation Tutorial and Exercise 4B	1		
-DR. Dissertation Tutorial and Exercise 5A	1		
-DR. Dissertation Tutorial and Exercise 5B	1		
Thesis Guidance			*1
Ph.D. Dissertation			*2

\*1 No credits given. Students must complete this coursework each semester.

\*2 Students must take the Thesis Guidance course and pass oral and written exams of their Ph.D.

dissertation (please register for this course within the registration period for the semester during which you will submit a Ph.D. dissertation).

### 3. Course structure and credits

Course Title	Credits		
	Compulsory	Compulsory elective	Elective
DR. Dissertation Tutorial and Exercise 3A		1	
DR. Dissertation Tutorial and Exercise 3B		1	
DR. Dissertation Tutorial and Exercise 4A		1	
DR. Dissertation Tutorial and Exercise 4B		1	
DR. Dissertation Tutorial and Exercise 5A		1	
DR. Dissertation Tutorial and Exercise 5B		1	
Thesis Guidance			



#### 4. List of courses

Course No.	Semester	Course Title	Credits	Instructor's name (*Part-time instructor)	Division	Notes
DSCTE001	Autumn	DR. Dissertation Tutorial and Exercise 3A	1	SHEN, Tielong	Green Science and Engineering	*1
DSCTE002	Spring	DR. Dissertation Tutorial and Exercise 3B	1	SHEN, Tielong	Green Science and Engineering	*1
DSCTE003	Autumn	DR. Dissertation Tutorial and Exercise 4A	1	SHEN, Tielong	Green Science and Engineering	*1
DSCTE004	Not offered	DR. Dissertation Tutorial and Exercise 4B	1	SHEN, Tielong	Green Science and Engineering	*1
DSCTE005	Not offered	DR. Dissertation Tutorial and Exercise 5A	1	SHEN, Tielong	Green Science and Engineering	*1
DSCTE006	Not offered	DR. Dissertation Tutorial and Exercise 5B	1	SHEN, Tielong	Green Science and Engineering	*1
DSCTE007	Autumn	DR. Dissertation Tutorial and Exercise 3A	1	IROHARA, Tskashi	Green Science and Engineering	*1
DSCTE008	Spring	DR. Dissertation Tutorial and Exercise 3B	1	IROHARA, Tskashi	Green Science and Engineering	*1
DSCTE009	Autumn	DR. Dissertation Tutorial and Exercise 4A	1	IROHARA, Tskashi	Green Science and Engineering	*1
DSCTE010	Not offered	DR. Dissertation Tutorial and Exercise 4B	1	IROHARA, Tskashi	Green Science and Engineering	*1
DSCTE011	Not offered	DR. Dissertation Tutorial and Exercise 5A	1	IROHARA, Tskashi	Green Science and Engineering	*1
DSCTE012	Not offered	DR. Dissertation Tutorial and Exercise 5B	1	IROHARA, Tskashi	Green Science and Engineering	*1
DSCTE013	Autumn	DR. Dissertation Tutorial and Exercise 3A	1	MIYATAKE, Masafumi	Green Science and Engineering	*1
DSCTE014	Spring	DR. Dissertation Tutorial and Exercise 3B	1	MIYATAKE, Masafumi	Green Science and Engineering	*1

DSCTE015	Autumn	DR. Dissertation Tutorial and Exercise 4A	1	MIYATAKE, Masafumi	Green Science and Engineering	*1
DSCTE016	Not offered	DR. Dissertation Tutorial and Exercise 4B	1	MIYATAKE, Masafumi	Green Science and Engineering	*1
DSCTE017	Not offered	DR. Dissertation Tutorial and Exercise 5A	1	MIYATAKE, Masafumi	Green Science and Engineering	*1
DSCTE018	Not offered	DR. Dissertation Tutorial and Exercise 5B	1	MIYATAKE, Masafumi	Green Science and Engineering	*1

\*1 DR. Dissertation Tutorial and Exercise 3A and 4A and 5A, 3B and 4B and 5B are consolidated.

## 5. Thesis guidance list

Course No.	Semester	Course Title	Instructor's name	Division	Notes
DSCTE702	Spring	Thesis Guidance	SHEN, Tielong	Green Science and Engineering	
DSCTE701	Autumn	Thesis Guidance		Green Science and Engineering	
DSCTE704	Spring	Thesis Guidance	IROHARA, Tskashi	Green Science and Engineering	
DSCTE703	Autumn	Thesis Guidance		Green Science and Engineering	
DSCTE706	Spring	Thesis Guidance	MIYATAKE, Masafumi	Green Science and Engineering	
DSCTE705	Autumn	Thesis Guidance		Green Science and Engineering	

# Faculty Offices and Office Hours

## Graduate School in Science and Technology

Dean's Office 4-590 (ex. 3300)

Name	Room	Office Hour	Note
Adachi, Tadashi	4-291	Mon - Fri at any time	by appointment
Arai, Takayuki	4-290	Mon - Fri at any time	by appointment
Chairperson Azuma, Yoshiro	4-391B	Mon - Fri	
Bandai, Masaki	1-301B	Mon - Fri at any time	by appointment
Chiba, Atsuhiko	9-752A	Mon - Fri at any time	by appointment
Danielache, Sebastian Oscar	3-532	Mon - Fri	by e-mail appointment
Dziemińska, Edyta	3-231	Mon - Fri at any time	by appointment
Ema, Kazuhiro	3-345A	Mon - Fri	Except a lecture, meeting time
Endo, Akira	3-441A	Mon - Fri at any time	by appointment
Fujii, Mamiko	1-120A	Mon - Fri at any time	by appointment
Fujita, Masahiro	4-474B	Mon - Fri at any time	by appointment
Fujiwara, Makoto	9-559A	Mon - Fri 10:00 - 17:00	or by appointment
Furuya, Shinichi	1-208A	Mon - Fri at any time	by appointment
Gomi, Yasushi	1-407	Mon - Fri at any time	by appointment
Gonsalves, Tad	1-209B	Mon - Fri 13:00 - 13:30	by appointment
Goto, Satoshi	1-401B	Mon - Fri at any time	by e-mail appointment
Goto, Takayuki	3-335B	Mon - Fri 9:00 - 18:00	Except a lecture, meeting time
Hashimoto, Takeshi	3-439	Thu - Fri 14:00 - 18:00	or by appointment
Hayashi, Hitoshi	1-118B	Mon - Fri at any time	by appointment
Hayashi, Kensuke	9-758A	Mon 12:30 - 13:20	or by appointment
Hayashita, Takashi	3-441B	Mon - Fri at any time	by appointment
Hirano, Tetsufumi	4-385B	Mon - Fri at any time	by e-mail appointment
Hirata, Hitoshi	1-403	at any time	by e-mail appointment
Hisamori, Noriyuki	KH-426	Mon - Fri 11:00 - 17:00	
Horikoshi, Satoshi	9-556B	Mon - Fri at any time	by appointment
Hoshino, Masamitsu	4-385A	Mon - Fri	Except a lecture, meeting time
Ichiyonagi, Mitsuhsa	3-138	Mon - Fri at any time	by e-mail appointment
Irohara, Takashi	KH-528	Tue 12:30 - 13:30	by appointment
Itatani, Kiyoshi	3-445B	Mon - Fri 10:00 - 17:00	by e-mail appointment
Ito, Kiyoshi	1-207B	Tue - Thu 12:40 - 13:20	by appointment
Kanzawa, Nobuyuki	3-433	Mon - Fri 10:00 - 17:00	Except a lecture, meeting time
Kato, Takeshi	1-412	Thu 17:00 - 18:30	by appointment
Kawabata, Ryo	1-208B	at any time	by appointment
Kawaguchi, Mari	4-581	Mon - Fri at any time	by appointment
Kawanaka, Akira	1-310	Mon - Fri 12:30 - 13:30, Tue 13:30 - 15:00	
Kikawada, Yoshikazu	4-482	Mon - Fri	by appointment
Kikuchi, Akihiko	4-292	Mon - Fri at any time	by appointment
Kishino, Katsumi	3-235	Tue - Fri 12:30 - 13:30, Tue 16:00 - 18:00	by e-mail appointment
Kobayashi, Kenichiro	9-554A	Mon 16:00 - 17:00	or by appointment
Kondo, Jiro	4-383B	Mon - Fri 10:00 - 17:00	or by appointment
Kunugita, Hideyuki	3-342	Mon - Fri	Except a lecture, meeting time
Kuroe, Haruhiko	3-341A	Mon - Fri	Except a lecture, meeting time by e-mail appointment
Kuwahara, Hideki	4-381	Mon - Fri	Except a lecture, meeting time by appointment
Kuze, Nobuhiko	4-497	Mon - Fri 10:00 - 17:00	or by appointment
Makino, Osamu	9-754A	Tue - Fri at any time	by appointment
Masuyama, Yoshiro	4-491A	Mon - Fri at any time	by e-mail appointment
Miyamoto, Yuichiro	1-308B	at any time	by e-mail appointment
Miyatake, Masafumi	3-243B	Mon 16:30 - 18:45, Tue 13:00 - 14:00	or by appointment
Mizugai, Yoshihiro	3-340	Mon - Fri 13:30 - 20:00	
Muto, Yasuhiko	3-137A	Mon - Fri 11:00 - 17:00	by appointment

Name	Room	Office Hour	Note
Nagao, Hirotaka	4-491B	Mon - Fri at any time	by appointment
Nagashima, Toshio	3-145A	Mon - Fri at any time	by e-mail appointment
Nakamura, Kazuya	4-296	Mon - Fri at any time	by appointment
Nakaoka, Toshihiro	3-022B	Mon - Fri at any time	by e-mail appointment
Nakashima, Toshiki	I-410	at any time	by appointment
Nakasuji, Maki	I-414	at any time	by appointment
Nanbu, Shinkoh	9-452A	Mon - Fri 10:00 - 17:00	or by appointment
Niikura, Takako	9-756A	Mon - Fri	by appointment
Nomura, Ichiro	8-210	Tue - Fri	by e-mail appointment
Odagiri, Takeshi	10-609	Mon - Fri 10:00 - 17:00	by appointment
Ogawa, Masakatsu	I-307B	Mon - Fri at any time	by appointment
Ohtsuki, Tomi	4-389A	Mon·Tue 13:00 - 15:00	
Oi, Takao	9-452B	Mon - Fri 09:30 - 17:00	by appointment
Okada, Kunihiro	4-387B	Mon - Fri	by e-mail appointment
Oshiro, Kanako	I-416	Mon - Fri at any time	by appointment
Rikukawa, Masahiro	4-481	Mon - Fri at any time	by e-mail appointment
Saito, Tamao	3-531	Mon - Fri 10:00 - 17:00	by e-mail appointment (tasaito@sophia.ac.jp)
Sakama, Hiroshi	3-341B	Mon - Fri at any time	by appointment
Sakamoto, Haruhisa	KH-329	Mon - Fri 13:30 - 17:00	by appointment
Sakamoto, Oriie	10-616	Mon - Fri at any time	by appointment
Sasakawa, Nobuyuki	9-754B	Mon - Fri at any time	by appointment
Shen Tielong	3-137B	Mon - Fri 11:00 - 17:00	
Shibuya, Tomoharu	I-405	Mon - Fri at any time	by e-mail appointment
Shimomura, Kazuhiko	3-239A	Mon - Fri at any time	by appointment
Suemasu, Hiroshi	3-143B	Tue - Fri 11:00 - 17:00	
Sumi, Chikayoshi	I-017	Mon - Fri 13:00 - 13:30	by appointment
Suzuki, Hiroshi	MH-115E	Mon - Fri 11:00 - 17:00	
Suzuki, Nobuhiro	4-582	Mon - Fri at any time	by appointment
Suzuki, Noriyuki	4-489	Mon - Fri 10:00 - 17:00	Except a lecture, meeting time
Suzuki, Takashi	3-135B	Mon - Fri at any time	
Suzuki, Yumiko	3-435B	Mon - Fri 10:00 - 17:00	or by appointment
Tahara, Hidetoshi	I-408	at any time	by appointment
Takahashi, Hiroshi	I-110	Mon - Fri at any time	by appointment
Takahashi, Kazuo	4-495B	Mon - Fri 10:00 - 17:00	by appointment
Takai, Kenichi	KH-428	Mon - Fri 10:00 - 18:00	
Takao, Tomoaki	3-241A	Mon - Fri at any time	by e-mail appointment
Takaoka, Eiko	I-303	Fri	by appointment
Takayanagi, Kazuo	4-383A	Mon - Fri 13:30 - 17:00	Except a lecture, meeting time by appointment
Takehara, Shoichiro	KH323	Mon - Fri at any time	by appointment
Takeoka, Yuko	4-485	Mon - Fri 10:00 - 17:00	by appointment
Tamura, Yasuhisa	I-309B	Mon 15:00 - 17:00, Tue (only Autumn Semester) 13:30 - 15:00	by appointment
Tanaka, Kunihiro	4-493	Mon - Fri 10:00 - 17:00	or by appointment
Tanaka, Shoji	I-303	Tue - Fri at any time	by appointment
Terumichi, Yoshiaki	3-143A	Mon - Fri at any time	by e-mail appointment (y-terumi@sophia.ac.jp)
Trihan, Fabien	I-418	Mon - Fri at any time	by appointment
Tsuji, Hajime	I-409	Tue 12:30 - 13:30	
Dean Tsukiji, Tetsuhiro	3-135A	Mon - Fri at any time	by appointment
Tsunogai, Hiroshi	I-406	Mon - Fri at any time	by appointment
Tsuzuki, Masao	I-411	at any time	by appointment
Uchida, Hiroshi	3-446	Mon - Fri at any time	by e-mail appointment
Usuki, Toyonobu	4-474A	Mon - Fri at any time	
Waho, Takao	4-284A	at any time	by appointment
Watanabe, Mariko	3-133B	Mon - Fri at any time	by appointment
Yagai, Tsuyoshi	3-022B	Mon - Fri at any time	by appointment
Yairi, Ikuko	I-401A	at any time	by appointment
Yamanaka, Takao	I-202	Mon - Fri 12:30 - 13:30	
Yasumasu, Shigeki	3-525	Mon - Fri at any time	by appointment

※ "I" means Ichigaya Campus Main Building



# **International Graduate Course in Global Environmental Studies**

# GRADUATE PROGRAM IN GLOBAL ENVIRONMENTAL STUDIES OVERVIEW

The Graduate School of Global Environmental Studies (GSGES) was established in 2005 to focus specifically on environmental problems, an area which we consider as one of the greatest challenges facing humanity today. The curriculum combines social and natural sciences, in recognition of the fact that effective environmental studies spans a number of scholastic disciplines including law, policy, administration, economics, population, energy and engineering. The school is devoted to fostering graduates able to serve society effectively as business persons, professionals, consultants or scholars in the area of environmental protection, conservation and sustainability.

## International Graduate Course

The International Graduate Course in Global Environmental Studies (IGCGES) commenced in September of 2011. IGCGES provides educational programs for students who intend to obtain degrees in English. No knowledge or proficiency in Japanese is needed as all seminars, lectures and guidance are conducted in English. The curriculum consists of three fields: 1) Economics and Business Administration for the Environment; 2) Law, Policies and Sociology for the Environment; 3) Science and Engineering for the Environment. One of the strategies of IGCGES is to enhance the capacity of students to contribute to the solving of current environmental issues through a variety of practical and discipline specific programs. Moreover, we intend to collaborate with the Graduate School of Science and Technology and Graduate School of Economics so as to create an integrated and interdisciplinary curriculum.

### 1. DEGREES

IGCGES offers two degrees: M.A. and Ph.D.—both of which are accredited by the Ministry of Education, Culture, Sports, Science and Technology (MEXT). Both the M.A. and Ph.D. degrees focus on the study of environmental issues and processes from both social science and natural science perspectives.

The ultimate aim of IGCGES is to develop highly effective human resources capable of tackling environmental and sustainability issues from the local to global levels of diverse situations and locations.

## 2. CURRICULUM

From the natural sciences to the humanities, students are free to choose classes suited to their interests, background and future career aspirations from a wide range of courses covering diverse aspects of global environmental issues. This flexibility means that students may in effect create their own curriculum chart and timetable. Another feature of the ICGGES curriculum is the small class sizes, with student numbers ranging from two to ten per seminar or lecture. This ensures that students will be able to receive devoted, passionate and student needs-focused instruction from experienced professors.

The M.A. degree has two tracks, with each track having different graduation requirements. Students in the credit track concentrate on obtaining course credits and must complete a graduation project report while those in the thesis track write an in-depth master's thesis. All students enter the ICGGES on the credit track. After the first semester students can transfer to the thesis track contingent upon academic performance, availability of an advisor for the proposed topic, and successful defense of a thesis proposal.

Although the language of instruction is English, ICGGES students are permitted to take courses from the Japanese curriculum of the Graduate Program in Global Environmental Studies. These may be counted as official credits towards ICGGES degree requirements. All students in ICGGES are required to write their graduation project report or master's thesis in English.

Doctoral students will work on their dissertation under the guidance of a supervisor. While no formal course work is required, doctoral candidates are encouraged to participate in numerous workshops and other program activities and may, in consultation with their supervisor, attend regular courses.

## 3. FACILITIES

ICGGES and GSGES graduate students have access to the GSGES study rooms, computer facilities and provides students with on-campus lockers for storing materials. In addition, graduate students can use the university computer rooms, cafeterias, gymnasium and athletic fields, medical and counseling facilities. As with all urban universities in Japan, Sophia University has several off campus dormitories and affiliated dormitories in and around the Tokyo area.



# M.A. CURRICULUM

## M.A in Global Environmental Studies

The diverse courses for the International Graduate Course in Global Environmental Studies are designed to provide students with a holistic understanding of the multiple and complex factors that have contributed to the global environmental crisis. Whether in the natural sciences or humanities, students are free to choose classes suited to their interests, background and future career aspirations from a wide range of courses covering diverse aspects of global environment issues. This flexibility means that students may in effect create their own curriculum chart and timetable. Another feature of the IGCES curriculum is the small class sizes, with student numbers ranging from two to as many as ten per seminar. This ensures that students will be able to receive devoted, compassionate and student needs focused instruction from experienced professors.

### 1. Completion requirements

**【Students who entered in April 2014 or after】**

#### < Credit-track >

Requirements	Required credits	Remarks
Total credits	34	
▸ Compulsory	4	
↳ Seminar I, II	2	Up to 8 credits from Seminar I, II, III and/or IV may be counted towards the total 34 credits required for Master's degree.
↳ Seminar III, IV	2	
▸ Electives	30	
↳ Courses offered at GSGES		
Research Guidance (compulsory)		No credit but compulsory. All students are required to sign up for Research Guidance with their selected advisor from second semester and all subsequent semesters.
Graduation Project		Must register for Graduation Project during the course registration period of the final semester. Project will be submitted as a final graduation paper, which will be evaluated for successful completion of credit-track.

#### < Thesis-track >

Requirements	Required credits	Remarks
Total credits	30	
▸ Compulsory	8	
↳ Seminar I, II	4	Up to 12 credits from Seminar I, II, III and/or IV may be counted towards the total 30 credits required for Master's degree.
↳ Seminar III, IV	4	
▸ Electives	22	
↳ Courses offered at GSGES		
Research Guidance (compulsory)		Non-credit but compulsory. All students are required to sign up for Research Guidance with their selected advisor from second semester and all subsequent semesters.
Master's Thesis		Must register for Master's Thesis during the course registration period of the final semester when student plans to submit and defend thesis.

**【 Students who entered before 2014】**

**< Credit-track >**

Requirements	Required credits	Remarks
Total credits	30	
▸ Electives	30	
└ Courses offered at GSGES		
Research Guidance (compulsory)		Non-credit but compulsory. Students who entered in 2012 must register for Research Guidance every semester. Students who entered in 2013 must register for Research Guidance from second semester and all subsequent semesters.
Graduation Project		Must register for Graduation Project during the course registration period of the final semester. Project will be submitted as a final graduation paper, which will be evaluated for successful completion of credit-track.

**< Thesis-track >**

Requirements	Required credits	Remarks
Total credits	30	
▸ Compulsory	4	
└ Thesis Seminar	4	Register during course registration period of the semester in which student plans to submit and defend Master's thesis.
▸ Electives	26	
└ Courses offered at GSGES		
Research Guidance (compulsory)		Non-credit but compulsory. Students who entered in 2012 must register for Research Guidance every semester. Students who entered in 2013 must register for Research Guidance from second semester and all subsequent semesters.
Master's Thesis		Must register for Master's Thesis during the course registration period of the final semester when student plans to submit and defend thesis.

## 2. Curriculum structure/credits [applicable to all matriculation years]

Course Title	Course Title in Japanese	Credits		
		Compulsory	Compulsory elective	Elective
Thesis Seminar *1	論文演習	(4)		
Environmental Economics	環境経済学			2
Strategic Environmental Management	戦略的環境マネジメント			2
Environment and Development in Developing Countries	環境と開発			2
International Comparative Studies for Environmental Policies	環境政策の国際比較研究			2
Sustainable Communities/Projects and Policies	持続可能な地域作りと政策			2
Global Environmental Policy	地球環境政策論			2
Integrative Environmental Policy	総合環境政策論			2
Environmental History	環境歴史学			2
Environmental Law	環境法			2
International Environmental Treaties	国際環境条約論			2
Environment and Sustainable Lifestyles	環境と持続のためのライフスタイル			2
Environmental Science and Technology	環境工学論			2
Environmental Assessment	環境アセスメント論			2
Environmental Planning	環境計画論			2
Global Environment Outlook	地球環境概論			2
Japanese Experiences in Environmental Management	日本の環境管理			2
Ocean and Environment	海洋と環境			2
Marine Environmental Policy	海洋環境政策			2
Business Strategies for Sustainability	サステイナビリティのビジネス戦略			2
Environmental Resource Management Policy	環境資源管理政策			2
Global Forest Conservation Policy	世界の森林保全政策			2
Introduction to Environmental Accounting	環境会計入門			2
Seminar I	演習 I	(2)		
Seminar II	演習 II	(2)		
Seminar III	演習 III	(2)		
Seminar IV	演習 IV	(2)		
Corporate Finance *2	(他) 金融論特講			4
English for Science / Engineering I (1)*3	(他) 科学技術英語 I (1)			2
English for Science / Engineering II (1)*3	(他) 科学技術英語 II (1)			2
Environmental Chemistry *3	(他) 環境科学			2
Environmental Basic Biology *3	(他) 環境基礎生物学			2
Green Science and Engineering 2 *3	(他) グリーンサイエンス・エンジニアリング2			2
Green Science and Engineering 3 *3	(他) グリーンサイエンス・エンジニアリング3			2

\*1 Courses offered only for 2012 and 2013 enrolled students

\*2 Offered by the Graduate Program of Economics

\*3 Offered by the Graduate Program of Science and Technology

Course Title	Credits		
	Compulsory	Compulsory elective	Elective
演習A	2		
演習B	2		
演習C	2		
演習D	2		
環境法 I			2
環境法 II			2
環境経済学 I			2
環境経済学 II			2
森林環境政策論			2
環境政策と参加			2
環境工学			2
化学物質と環境			2
環境金融論			2
サステナビリティと金融			2
国際環境法 I			2
国際環境法 II			2
循環型社会政策論			2
環境経営学			2
環境と経済制度			2
環境行政論			2
地球環境政策論			2
地球温暖化対策論			2
地球環境論			2
CSR経営論			2
環境ジャーナリズム論			2
産業廃棄物処理			2
地球環境工学論			2
移動現象と環境			2
環境研究のための統計学			2
ジェンダーと環境			2

Course Title	Credits		
	Compulsory	Compulsory elective	Elective
アジア環境研修			4
環境社会学			2
途上国の環境と開発			2
エネルギーと環境			2
環境政策論			2
環境と消費			2
カーボンマネジメント論			2
環境倫理			2
環境教育			2
環境史			2
環境研究のフロンティア			2
環境・エネルギー技術論			2
環境マーケティング論			2
環境ビジネス論			2
環境計画・リスクマネジメント論			2
環境ビジネスと政策			2
インターンシップ I			2
インターンシップ II			2
(他) 環境法政策 *注1			2
(他) 比較環境法 *注1			2
(他) 環境訴訟 *注1			2
(他) 環境会計論特講 *注2			2

\*注1：法科大学院開講科目

\*注2：経営学専攻開講科目

### 3. Notes about course enrollment

#### 1) Completion requirements

Students enrolled in the International Graduate Course are automatically registered for Credit-track upon entering the graduate school. For those students interested in changing to the Thesis-track are required to submit a formal letter of intent during designated period using the official format to the academic supervisor they intend to receive guidance from for their thesis research and writing.

#### 【Students who entered in April 2014 or after】

##### A. Credit-track

- 1) Must earn 4 credits in “Seminar” or “演習”(Enshu) (compulsory). The sequence of the Seminars does not have to be in order. Up to 8 credits from Seminar I, II, III and/or IV may be approved as completion requirements and up to 4 credits may be applied to Electives.
- 2) Must earn 30 credits of Electives.
- 3) Must register for Research Guidance (compulsory) in second semester and all subsequent semesters.
- 4) Must register for Graduation Project in final semester and submit a research paper.

##### B. Thesis-track

- 1) Must earn 8 credits in “Seminar” or “演習”(Enshu)(compulsory). The sequence of the Seminars does not have to be in order. At least 4 credits earned for Seminar or 演習 (Enshu) must be taught by the chosen academic supervisor. Up to 12 credits from Seminar I, II, III and/or IV may be approved as completion requirements and up to 4 credits may be applied to Electives.
- 2) Must earn 22 credits from Electives.
- 3) Must register for Research Guidance (compulsory) in second semester and all subsequent semesters.
- 4) Must register for Master’s Thesis in the final semester, complete the Master’s Thesis under the guidance of the academic supervisor and successfully defend before judgment committee.

#### 【Students who entered before 2014】

##### A. Credit-track

- 1) Must earn 30 credits from Electives.
- 2) 2012 enrolled students must register for Research Guidance every semester.  
2013 enrolled students must register for Research Guidance from second semester and all subsequent semesters.
- 3) Must register for Graduation Project in the final semester, submit a research paper and obtain passing evaluation.

##### B. Thesis-track

- 1) Must earn 26 credits from Electives.
- 2) 2012 enrolled students must register for Research Guidance every semester.  
2013 enrolled students must register for Research Guidance from second semester and all subsequent semesters.
- 3) Must register for and take Thesis Seminar instructed by the academic supervisor in the semester you intend to write your Master’s Thesis.
- 4) Must register for Master’s Thesis in the final semester, complete the Master’s Thesis under the guidance of the academic supervisor and successfully defend before judgment committee.

## 2) Notes about course registration

- 1) You cannot repeat a course of the same title even if offered by a different lecturer.
- 2) You are not allowed to repeat following courses even if the titles are changed.

Course title (from 2013)	Course title (before 2013)
環境ビジネスと政策	日本経済と環境
Business and Environmental Management	Japanese Business and Environment
Natural Resource and Ecological Management	Ecological Economics
Course title in 2014	Course title in 2013
アジア環境研修	アジア環境研修 I
	アジア環境研修 II

- 3) Students who enrolled before 2014 and have already earned credits for Research Seminar I and II or 演習(*Enshu*) I and II, may apply up to 4 credits to Electives, including Seminar I ~ IV, and 演習(*Enshu*) A ~D.
- 4) Students who enrolled before 2014 or before who are registered as Credit-track cannot take “Thesis Seminar”

#### 4. List of Courses Offered (applicable to all matriculation years)

Course code	Semester	Course Title	Credits	Instructor * : Part-time teacher Co) : Coordinator	Remarks
MGGE2110	SPR	Thesis Seminar	4	McDONALD Anne	
MGGE2130	SPR	Thesis Seminar	4	WASHIDA Toyoaki	
MGGE2140	SPR	Thesis Seminar	4	OTSUBO Kuninori	
MGGE2200	SPR	Thesis Seminar	4	HIRAO Keiko	
MGGE7640	SPR	International Comparative Studies for Environmental Policies	2	NAKAJIMA Eri	
MGGE7710	SPR	Japanese Experiences in Environmental Management	2	Co) SHIBATA Shingo	Team-taught course, Intensive Course*
MGGE7740	SPR	International Environmental Treaties	2	Co) SUZUKI Masachika	Team-taught course
MGGE7760	SPR	Environmental Law	2	ISOZKI Hiroji	
MGGE7770	SPR	Environmental Assessment	2	HUANG Guangwei	
MGGE7780	SPR	Integrative Environmental Policy	2	McDONALD Anne	
MGGE7790	SPR	Ocean and Environment	2	*BEHERA Swadhin	Intensive Course*
MGGE7795	SPR	Marine Environmental Policy	2	McDONALD Anne	Intensive Course*
MGGE7840	SPR	Seminar I	2	McDONALD Anne	
MGGE7841	SPR	Seminar II	2	McDONALD Anne	
MGGE7850	SPR	Seminar I	2	PUTHENKALAM John Joseph	
MGGE7860	SPR	Seminar I	2	HUANG Guangwei	
MGGE7861	SPR	Seminar II	2	HUANG Guangwei	
MGGE7870	SPR	Seminar I	2	SUZUKI Masachika	
MGGE7871	SPR	Seminar II	2	SUZUKI Masachika	
MGGE7980	SPR	Business Strategies for Sustainability	2	SUZUKI Masachika	
MGGE7990	SPR	Environmental Resource Management Policy	2	SHIBATA Shingo	
MGGE9510	SPR	Master's Thesis	0	GENV Academic supervisors	
MGGE9530	SPR	Graduation Project	0	GENV Academic supervisors	
MSCT7010	SPR	English for Science / Engineering I (1)	2	DE LAS PENAS Ma. Louise Antonette	(other) Grad. Program of Science and Technology
MSGR7170	SPR	Environmental Basic Biology	2	Co) YASUMASU, Shigeki	(other) Grad. Program of Science and Technology Team-taught course
MSGR7020	SPR	Green Science and Engineering 2	2	DANIELACHE Sebastian	(other) Grad. Program of Science and Technology
MGGE2150	AUT	Thesis Seminar	4	HUANG Guangwei	
MGGE2160	AUT	Thesis Seminar	4	McDONALD Anne	
MGGE7650	Not offered	Global Environment Outlook	2	HUANG Guangwei	
MGGE7670	AUT	Global Environmental Policy	2	McDONALD Anne	
MGGE7680	AUT	Environment and Sustainable Lifestyles	2	HIRAO Keiko	
MGGE7690	AUT	Introduction to Environmental Accounting	2	*MURAI Hideki	
MGGE7700	AUT	Environmental Science and Technology	2	OTSUBO Kuninori	
MGGE7720	AUT	Environmental Economics	2	WASHIDA Toyoaki	
MGGE7730	AUT	Environment and Development in Developing Countries	2	PUTHENKALAM John Joseph	

Course code	Semester	Course Title	Credits	Instructor * : Part-time teacher Co) : Coordinator	Remarks
MGGE7750	AUT	Environmental Planning	2	HUANG Guangwei	
MGGE7800	AUT	Global Forest Conservation Policy	2	SHIBATA Shingo	
MGGE7810	AUT	Environmental History	2	McDONALD Anne	
MGGE7900	AUT	Seminar III	2	McDONALD Anne	
MGGE7901	AUT	Seminar IV	2	McDONALD Anne	
MGGE7910	AUT	Seminar III	2	HUANG Guangwei	
MGGE7911	AUT	Seminar IV	2	HUANG Guangwei	
MGGE7920	AUT	Seminar III	2	SUZUKI Masachika	
MGGE7921	AUT	Seminar IV	2	SUZUKI Masachika	
MGGE7930	AUT	Seminar III	2	PUTHENKALAM John Joseph	
MGGE7960	AUT	Strategic Environmental Management	2	SUZUKI Masachika	
MGGE7970	AUT	Sustainable Communities/Projects and Policies	2	NAKAJIMA Eri	
MGGE9520	AUT	Master's Thesis	0	GENV Academic supervisors	
MGGE9540	AUT	Graduation Project	0	GENV Academic supervisors	
MEEC7190	AUT	Corporate Finance	4	KAWANISHI Satoshi	(other) Grad. Program. of Economics
MSGR7090	Not offered	Environmental Chemistry	2	HORIKOSHI Satoshi	(other) Grad. Program of Science and Technology
MSCT7030	AUT	English for Science / Engineering II (1)	2	DZIEMIŃSKA Edyta	(other) Grad. Program of Science and Technology
MSGR7030	AUT	Green Science and Engineering 3	2	DANIELACHE Sebastian	(other) Grad. Program of Science and Technology

\* For Intensive Courses, you must check the schedule and classroom on Loyola Bulletin Board (Academic Service).



Course code	Semester	Course Title	Credits	Instructor * : Part-time teacher	Remarks
MGGE1010	春	演習A	2	磯崎博司	
MGGE1011	春	演習B	2	磯崎博司	
MGGE1020	春	演習A	2	鷺田豊明	
MGGE1021	春	演習B	2	鷺田豊明	
MGGE1030	春	演習A	2	大坪國順	
MGGE1031	春	演習B	2	大坪國順	
MGGE1040	春	演習A	2	藤井良広	
MGGE1041	春	演習B	2	藤井良広	
MGGE1050	春	演習A	2	柴田晋吾	
MGGE1051	春	演習B	2	柴田晋吾	
MGGE1060	春	演習A	2	平尾桂子	
MGGE1061	春	演習B	2	平尾桂子	
MGGE1070	春	演習A	2	中島恵理	
MGGE1071	春	演習B	2	中島恵理	
MGGE1080	春	演習A	2	プテンカラム ジョンジョセフ	
MGGE1081	春	演習B	2	プテンカラム ジョンジョセフ	
MGGE6030	春	環境経済学I	2	鷺田豊明	
MGGE6040	春	環境経済学II	2	鷺田豊明	隔週開講
MGGE6060	休講	環境工学	2	大坪國順	隔年開講
MGGE6080	春	環境経営学	2	鈴木政史	
MGGE6130	春	環境政策と参加	2	柴田晋吾	隔週開講
MGGE7020	春	環境政策論	2	中島恵理	
MGGE7070	休講	環境と経済制度	2	鷺田豊明	隔年開講
MGGE7140	春	C S R経営論	2	藤井良広	
MGGE7170	春	産業廃棄物処理	2	大坪國順	
MGGE7180	春	環境社会学	2	平尾桂子	
MGGE7270	春	環境倫理	2	*鬼頭秀一	隔年開講
MGGE7290	春	環境教育	2	(他)吉川まみ	
MGGE7370	春	地球環境工学論	2	大坪國順	
MGGE7390	休講	環境研究のための統計学	2	平尾桂子	隔年開講
MGGE7410	休講	ジェンダーと環境	2	平尾桂子	
MGGE7420	春	環境史	2	まくどなるど・あん	
MGGE7440	春	カーボンマネジメント論	2	*山本秀治	
MGGE7460	春	国際環境法I	2	磯崎博司	
MGGE7510	春	環境マーケティング論	2	*木暮啓, 他	輪講
MGGE7530	春	環境ビジネス論	2	*丸尾聰	
MGGE7550	春	環境金融論	2	藤井良広	
MGGE7430	春	アジア環境研修	4	黄光偉	春学期集中*
MGGE7600	休講	地球環境論	2	未定	
MGGE7610	春	インターンシップI	2	平尾桂子	春学期集中*
MGGE7630	春	環境計画・リスクマネジメント論	2	黄光偉	
MGGE9010	春	修士論文	0	地球環境学専攻 各指導教員	Not offered for international graduate course students
MGGE9550	春	修士プロジェクト	0	地球環境学専攻 各指導教員	Not offered for international graduate course students
LWS54100	春	環境法政策	2	北村喜宜	(他)法科大学院

Course code	Semester	Course Title	Credits	Instructor * : Part-time teacher	Remarks
LWS54200	春	環境訴訟	2	越智 敏裕	(他) 法科大学院
MGGE1200	秋	演習C	2	磯崎 博司	
MGGE1201	秋	演習D	2	磯崎 博司	
MGGE1210	秋	演習C	2	鷺田 豊明	
MGGE1211	秋	演習D	2	鷺田 豊明	
MGGE1220	秋	演習C	2	大坪 國順	
MGGE1221	秋	演習D	2	大坪 國順	
MGGE1230	秋	演習C	2	藤井 良広	
MGGE1231	秋	演習D	2	藤井 良広	
MGGE1240	秋	演習C	2	柴田 晋吾	
MGGE1241	秋	演習D	2	柴田 晋吾	
MGGE1250	秋	演習C	2	プテンカラム ジョンジョセフ	
MGGE1251	秋	演習D	2	プテンカラム ジョンジョセフ	
MGGE1260	秋	演習C	2	平尾 桂子	
MGGE1261	秋	演習D	2	平尾 桂子	
MGGE1270	秋	演習C	2	中島 恵理	
MGGE1271	秋	演習D	2	中島 恵理	
MGGE6010	休講	環境法I	2	磯崎 博司	
MGGE6020	秋	環境法II	2	磯崎 博司	
MGGE6050	休講	環境ビジネスと政策	2	未定	
MGGE6070	秋	森林環境政策	2	柴田 晋吾	
MGGE6090	秋	環境・エネルギー技術論	2	鈴木 政史	
MGGE7010	秋	サステナビリティと金融	2	藤井 良広	
MGGE7090	休講	環境行政論	2	未定	
MGGE7100	休講	地球環境政策論	2	未定	
MGGE7110	秋	循環型社会政策論	2	*柳下 正治	隔週開講
MGGE7120	秋	地球温暖化対策論	2	中島 恵理	隔週開講
MGGE7200	休講	途上国の環境と開発	2	プテンカラム ジョンジョセフ	隔年開講
MGGE7210	秋	エネルギーと環境	2	*田中 大	
MGGE7240	秋	環境と消費	2	*中原 秀樹	
MGGE7300	秋	環境研究のフロンティア	2	コーディネータ 大坪 國順	輪講・秋学期集中*
MGGE7380	秋	移動現象と環境	2	大坪 國順	隔年開講
MGGE7450	秋	化学物質と環境	2	*植弘 崇嗣	秋学期集中
MGGE7470	秋	国際環境法II	2	磯崎 博司	
MGGE7560	秋	環境ジャーナリズム論	2	藤井 良広	
MGGE7620	秋	インターンシップII	2	平尾 桂子	秋学期集中*
MGGE9020	秋	修士論文	0	地球環境学専攻 各指導教員	Not offered for international graduate course students
MGGE9560	秋	修士プロジェクト	0	地球環境学専攻 各指導教員	Not offered for international graduate course students
LWS54600	秋	比較環境法	2	*及川 敬貴	(他) 法科大学院
MEMG7060	秋	環境会計論特講	2	上妻 義直	(他) 経営学専攻科目

\*For Intensive Courses, you must check the schedule and classroom on Loyola Bulletin Board (Academic Service).

## 5. List of Research Guidance

Course code	Semester	Course Title	Instructor	Remarks
MGGE1951	SPR	Research Guidance	WASHIDA Toyoaki	research guidance course
MGGE1952	AUT	Research Guidance		research guidance course
MGGE1953	SPR	Research Guidance	OTSUBO Kuninori	research guidance course
MGGE1954	AUT	Research Guidance		research guidance course
MGGE1955	SPR	Research Guidance	HIRAO Keiko	research guidance course
MGGE1956	AUT	Research Guidance		research guidance course
MGGE1957	SPR	Research Guidance	NAKAJIMA Eri	research guidance course
MGGE1958	AUT	Research Guidance		research guidance course
MGGE1959	SPR	Research Guidance	PUTHENKALAM John Joseph	research guidance course
MGGE1960	AUT	Research Guidance		research guidance course
MGGE1961	SPR	Research Guidance	ISOZAKI Hiroji	research guidance course
MGGE1962	AUT	Research Guidance		research guidance course
MGGE1963	SPR	Research Guidance	SHIBATA Shingo	research guidance course
MGGE1964	AUT	Research Guidance		research guidance course
MGGE1965	SPR	Research Guidance	HUANG Guangwei	research guidance course
MGGE1966	AUT	Research Guidance		research guidance course
MGGE1967	SPR	Research Guidance	McDONALD Anne	research guidance course
MGGE1968	AUT	Research Guidance		research guidance course
MGGE1969	SPR	Research Guidance	SUZUKI Masachika	research guidance course
MGGE1970	AUT	Research Guidance		research guidance course

## 6. Early Graduation

### 【Students entered in April 2014 or after】

Students in the Thesis-Track who wish to graduate early (eg. in 2 or 3 semesters) can apply for Early Graduation if they are in good academic standing by the judgment of the faculty and satisfy the following requirements:

- A. Submit an “Early Graduation Request” form at least one year prior to the requested graduation date.
- B. Complete at least 30 all the required credits of courses from the IGCGES curriculum by the time of graduation and obtain a GPA of 3.8 or higher.
- C. Complete all the requirements and have M.A. thesis evaluated as “excellent (A).”

### 【Students entered before 2014】

Students who wish to graduate early (eg. in 2 or 3 semesters) can apply for Early Graduation if they are in good academic standing by the judgment of the faculty and satisfy the following requirements:

- A. Submit an “Early Graduation Request” form.
- B. Complete at least 30 credits of courses from the IGCGES curriculum by the time of graduation and obtain a GPA of 3.8 or higher.
- C. Complete all requirements for either the M.A. credit track or M.A. thesis track.

“Application for Early Graduation” forms are available in the IGCGES office. Students should submit the proposal form to the Dean one year before graduating.

# PH.D. CURRICULUM

## Ph.D in Global Environmental Studies

The Ph.D. in Global Environmental Studies is designed for the advanced study of specific areas relating to the global environment. While the questions and lines of inquiry are interdisciplinary, research and writing agendas emphasize methods and concepts from various disciplines of economics, law, political science, sociology, natural science as well as engineering. The degree is intended to prepare persons for academic positions in research institutions, IGOs and NGOs engaged in the area of environmental issues, the public and private sector and requiring advanced knowledge pertaining to specific environmental and sustainability matters.

The IGCGES Ph.D. program requires a three-year residency and is focused upon the production of a doctoral dissertation. While no formal course work is required, candidates are encouraged to participate in workshops and other program activities and may, in consultation with their dissertation supervisor, attend courses from the master's program. Ph.D. candidates must first pass several qualifying exams and then, upon successful defense of a dissertation prospectus, proceed to dissertation research and writing. To ensure solid guidance of dissertation research and production, entrance is limited to only a few candidates each year.

### 1. Completion requirements: required courses, credits, number of courses

Requirements	Required credits	Remarks
Total credits		
Compulsory		
Electives		
Research Guidance (compulsory)		Non-credit but compulsory. Must be taken every semester.
Doctoral Dissertation		Complete required research guidance, write doctoral thesis in English, submit by designated deadline and successfully defend doctoral dissertation.

### 2. Curriculum structure/ credits

Course Title	Credits		
	Compulsory	Compulsory elective	Elective
Research Guidance	0		

### 3. Notes about course registration

- 1) A student must register Research Guidance (compulsory) taught by academic supervisor every semester.
- 2) Upon passing the qualifying examination and successful defense of dissertation prospectus, a student must submit doctoral dissertation in English according to specified procedures, and successfully defend before judgment committee.

#### 4. List of Research Guidance

Course code	Semester	Course Title	Instructor	Remarks
DGGE3610	SPR	Research Guidance	WASHIDA Toyoaki	research guidance course
DGGE3620	AUT	Research Guidance		research guidance course
DGGE3630	SPR	Research Guidance	OTSUBO Kuninori	research guidance course
DGGE3640	AUT	Research Guidance		research guidance course
DGGE3670	SPR	Research Guidance	NAKAJIMA Eri	research guidance course
DGGE3680	AUT	Research Guidance		research guidance course
DGGE3650	SPR	Research Guidance	HIRAO Keiko	research guidance course
DGGE3660	AUT	Research Guidance		research guidance course
DGGE3690	SPR	Research Guidance	PUTHENKALAM John Joseph	research guidance course
DGGE3700	AUT	Research Guidance		research guidance course
DGGE3710	SPR	Research Guidance	ISOZAKI Hiroji	research guidance course
DGGE3720	AUT	Research Guidance		research guidance course
DGGE3730	SPR	Research Guidance	McDONALD Anne	research guidance course
DGGE3740	AUT	Research Guidance		research guidance course
DGGE3750	SPR	Research Guidance	HUANG Guangwei	research guidance course
DGGE3760	AUT	Research Guidance		research guidance course
DGGE3790	SPR	Research Guidance	SHIBATA Shingo	research guidance course
DGGE3800	AUT	Research Guidance		research guidance course
DGGE3810	SPR	Research Guidance	SUZUKI Masachika	research guidance course
DGGE3820	AUT	Research Guidance		research guidance course

Students must register for “Research Guidance” via Loyola each semester during their residency in GSGES.

## Ph.D. Degree Requirements and Schedules

A doctoral student begins working towards the doctoral degree upon matriculation in GSGES. With successful acceptance of the dissertation draft, typically in the third semester, a student is considered as a doctoral candidate. The general requirements for completing the Ph.D. are a three-year residency and the writing of a thesis that is successfully defended and accepted by the dissertation committee. Note that doctorates are not awarded as a result of completing a specified number of courses or credits. The doctoral program consists of a combination of course seminars and individual study and research that meets the minimum requirements of the GSGES and is approved by the doctoral committee for each individual student.

### **Process for Attaining a Doctorate Degree**

#### Step1: Submission of “Thesis Title” Form

Doctoral students must submit their doctoral thesis title to their supervisor in the first semester of their first year after officially entering the doctoral program. A tentative title is acceptable and title changes based on consultation with supervisor are allowed at a later date.

#### Step 2: Presentation of Dissertation Plan

At the beginning of the second year of studies, doctoral students must present their dissertation plan to all the faculty members of the Graduate School of Global Environmental Studies. Depending on consultation with supervisor and permission from supervisor, the doctoral student may be given a chance to present their progress once a year.

#### Step 3: Research and Writing (Dissertation Proposal Defense)

To become a doctoral candidate, students must submit a draft of the dissertation and present and defend it in front of the faculty members of the Graduate School of Global Environmental Studies. If necessary, an outside reader may be invited to the proposal defense under the consent of the faculty. Upon successful evaluation of the presentation and acceptance of the dissertation draft, the doctoral student will officially qualify as a doctoral candidate and will proceed to finalizing their research and writing up their dissertation. Doctoral candidates are required to consult with their supervisor throughout the writing process of their dissertation.

#### Step4. Dissertation Submission and Defense

The final dissertation must be submitted by the end of the semester prior to the one during which the candidate intends to defend the thesis. It must be submitted to the supervisor first to be evaluated at the faculty meeting. The dissertation must obtain approval by the faculty meeting before it is officially submitted to the Center for Academic Affairs. Upon successfully defending the dissertation before the judgment committee, a doctoral degree will be conferred.

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| ① 1号館<br>Bldg. No.1 | ⑤ 5号館<br>Bldg. No.5 | ⑩ 10号館<br>Bldg. No.10 | ② 2号館<br>Bldg. No.2 | ⑦ 7号館<br>Bldg. No.7 | ⑫ 12号館<br>Bldg. No.12 | ③ 3号館<br>Bldg. No.3 | ⑧ 8号館<br>Bldg. No.8 | ⑪ 11号館<br>Bldg. No.11 | ④ 4号館<br>Bldg. No.4 | ⑨ 9号館<br>Bldg. No.9 | ⑬ 13号館<br>Bldg. No.13 | ⑥ 6号館<br>Bldg. No.6 | ⑫ 12号館<br>Bldg. No.12 | ⑭ 14号館<br>Bldg. No.14 | ⑮ 15号館<br>Bldg. No.15 | ⑯ 16号館<br>Bldg. No.16 | ⑰ 17号館<br>Bldg. No.17 | ⑱ 18号館<br>Bldg. No.18 | ⑲ 19号館<br>Bldg. No.19 | ⑳ 20号館<br>Bldg. No.20 | ㉑ 21号館<br>Bldg. No.21 | ㉒ 22号館<br>Bldg. No.22 | ㉓ 23号館<br>Bldg. No.23 | ㉔ 24号館<br>Bldg. No.24 | ㉕ 25号館<br>Bldg. No.25 | ㉖ 26号館<br>Bldg. No.26 | ㉗ 27号館<br>Bldg. No.27 | ㉘ 28号館<br>Bldg. No.28 | ㉙ 29号館<br>Bldg. No.29 | ㉚ 30号館<br>Bldg. No.30 | ㉛ 31号館<br>Bldg. No.31 | ㉜ 32号館<br>Bldg. No.32 | ㉝ 33号館<br>Bldg. No.33 | ㉞ 34号館<br>Bldg. No.34 | ㉟ 35号館<br>Bldg. No.35 | ㊱ 36号館<br>Bldg. No.36 | ㊲ 37号館<br>Bldg. No.37 | ㊳ 38号館<br>Bldg. No.38 | ㊴ 39号館<br>Bldg. No.39 | ㊵ 40号館<br>Bldg. No.40 | ㊶ 41号館<br>Bldg. No.41 | ㊷ 42号館<br>Bldg. No.42 | ㊸ 43号館<br>Bldg. No.43 | ㊹ 44号館<br>Bldg. No.44 | ㊺ 45号館<br>Bldg. No.45 | ㊻ 46号館<br>Bldg. No.46 | ㊼ 47号館<br>Bldg. No.47 | ㊽ 48号館<br>Bldg. No.48 | ㊾ 49号館<br>Bldg. No.49 | ㊿ 50号館<br>Bldg. No.50 |
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