

GRADES

Grading

A student's work is graded according to the following table:

Grade	Scale		Quality Point Index
A	100-90	Excellent	4.0
B	89-80	Good	3.0
C	79-70	Satisfactory	2.0
D	69-60	Passing	1.0
W		Withdrawal	
F		Failure	
I		Incomplete	

Grade Point Average (GPA)

Each grade is assigned a weight called the quality point index (QPI: e.g., A=4.0, etc.) The QPI multiplied by the number of credits for the course determines the quality points (QP) for that course. The sum of all the quality points divided by the total number of credits attempted (including the credits of a course for which an "F" is assigned) gives the grade point average (GPA).

N.B.

1. Grades received for courses offered by other faculties and programs will also be calculated into the student's grade point average.
2. "I" applies only to courses offered in other faculties.

Grade Review

From 2012, the transcript will no longer be sent via paper mail. Students must confirm their grades via Loyola at the end of the semester. If a student believes there may have been a mistake in the grades, he/she may submit a request for confirmation of the grade to the Center for Academic Affairs. Note that the purpose of this procedure is to confirm the accuracy of the grade recorded, not to petition for change of a grade. Final authority regarding grades rests with the instructor. No requests for grade confirmation can be accepted after the deadline for submitting such requests.

Deadline for Grade Review:

2012 Spring courses: September 27 (Thu.)

For graduating students: August 30 (Thu.) - August 31 (Fri.)

2012 Autumn courses: March 29 (Fri.)

For graduating students: February 28 (Thu.) - March 1 (Fri.)

Repetition of a Course

Unless otherwise specified, a student may not repeat for credit a course in which he/she has received a passing grade. If a student repeats the same course, the previous record will not be deleted from the transcript. This applies as well to courses being offered under a new name or number (see p. 62, Changes in Course Title).

Honors

The Dean's List is published each semester. To qualify, a student must be a degree student and have a semester average of 3.5 or better out of a possible 4.0 and must have completed at least 16 credits during the semester concerned.

Attendance at Classes

Students are expected to attend all classes except in cases of illness (See p. 34 "School infectious diseases") or urgent necessity, for which written proof must be submitted to each instructor. Absences for any excuse whatever do not exempt a student from quizzes, tests, examinations, or other written work required during the period of absence. The responsibility for making up such work rests wholly upon the student. A failing grade for the omitted work will be assigned if the student does not fulfill his/her obligations within the time set by the instructor.