

CALENDAR FOR THE ACADEMIC YEAR 2012

SPRING SEMESTER 2012 (April 1 - September 20)

Orientation for New Degree Students	April 2 (Mon.)
Entrance Ceremony for New Degree Students.....	April 2 (Mon.)
Orientation for New Non-Degree Students.....	April 2 (Mon.)
Orientation for New Exchange Students.....	April 3 (Tue.)
New Student Placement Tests/Interview	
English	April 3 (Tue.)
Japanese.....	April 3 (Tue.)
Other Languages.....	April 4 (Wed.)
Orientation Camp for New Degree Students	April 6 (Fri.) - 7 (Sat.)
Guidance for Transfer Students.....	April 9 (Mon.)
"First lottery" Pre-Registration (sophomores, juniors, seniors)	April 3 (Tue.) - 6 (Fri.)
(freshmen, exchange/non-degree students)	April 7 (Sat.) - 9 (Mon.)
Individual Advising for All Students.....	April 9 (Mon.)
Results of "First lottery" Pre-Registration Available on Loyola.....	April 10 (Tue.)
"Secondary lottery" Pre-Registration.....	April 10 (Tue.)
Results of "Secondary lottery"	
Pre-Registration Available on Loyola	April 11 (Wed.)
Classes	April 12 (Thu.) - July 23 (Mon.)
Course Registration (juniors, seniors)	April 12 (Thu.) - 18 (Wed.)
Course Registration (freshmen, sophomores, exchange/non-degree students).....	April 13 (Fri.) - 18 (Wed.)
Results of Course Registration Available on Loyola.....	April 19 (Thu.) - 20 (Fri.)
Self-evaluation period (seniors)	April 19 (Thu.) - 23 (Mon.)
Course Adjustment	April 21 (Sat.) - 23 (Mon.)
Final Confirmation of Course Registration Available on Loyola.....	April 25 (Wed.)
Cancellation Period.....	April 25 (Wed.) - 27 (Fri.)
Tuition Bill Sent.....	May 7 (Mon.)
Tuition Payment Deadline.....	May 25 (Fri.)
Leave of Absence Application Deadline	May 31 (Thu.)
Withdrawal Period	June 8 (Fri.) - 13 (Wed.)
Sophomore Guidance	June 14 (Thu.)
Days for Make-up Classes.....	July 7 (Sat.), 14 (Sat.) & 21 (Sat.)
Final Exam Schedule Available on Loyola.....	July 10 (Tue.)
Final Examinations.....	July 24 (Tue.) - 31 (Tue.)
Deadline for Request for Make-up Exam	to be announced later
Make-up Exams.....	late August-early September
Summer Session	
Course Registration	June 18 (Mon.) - 22 (Fri.)
Orientation.....	July 26 (Thu.)
Classes.....	July 27 (Fri.) - August 15 (Wed.)
Final Examination.....	August 15 (Wed.)
No class in Summer.....	August 1 (Wed.) - September 27 (Thu.)
Grades available on Loyola (for senior graduating students).....	August 30 (Thu.)
Deadline for Request for Grade Confirmation (for senior graduating students)	August 30 (Thu.) - 31 (Fri.)
Announcement of Graduating Students on Loyola	September 10 (Mon.) 10:00-
Grades available on Loyola (juniors).....	September 11 (Tue.)
(sophomores).....	September 12 (Wed.)
(freshmen, exchange / non-degree students)	September 13 (Thu.)
Graduation Ceremony	September 20 (Thu.)
Deadline for Request for Grade Review (for 2012 Spring Courses).....	September 27 (Thu.)

AUTUMN SEMESTER 2012 (September 21 - March 31, 2013)

Entrance Ceremony for New Degree Students.....	September 21 (Fri.)
Orientation for New Degree Students.....	September 21 (Fri.)
Orientation for New Exchange Students.....	September 21 (Fri.)
Orientation for New Non-Degree Students.....	September 21 (Fri.)
New Student Placement Tests/Interview	
English.....	September 21 (Fri.)
Japanese	September 22 (Sat.)
Other Languages	September 22 (Sat.)
"First lottery" Pre-Registration.....	September 21 (Fri.) - 24 (Mon.)
Guidance for Transfer Students.....	September 22 (Sat.)
Orientation Camp for New Degree Students	September 23 (Sun.) - 24 (Mon.)
Individual Advising for All Students.....	September 25 (Tue.)
Results of "First lottery" Pre Registration Available on Loyola ...	September 25 (Tue.)
"Secondary lottery" Pre-Registration.....	September 25 (Tue.)
Results of "Secondary lottery"	
Pre Registration Available on Loyola	September 26 (Wed.)
Classes	September 28 (Fri.) - December 22 (Sat.)
.....	January 7 (Mon.) - 24 (Thu.)
Course Registration (juniors, seniors)	September 28 (Fri.) - October 4 (Thu.)
Course Registration (freshmen, sophomores, exchange/non-degree students).....	September 29 (Sat.) - October 4 (Thu.)
Results of Course Registration Available	October 5 (Fri.) - 6 (Sat.)
Self-evaluation period (seniors)	October 5 (Fri.) - 8 (Mon.)
Course Adjustment.....	October 7 (Sun.) - 8 (Mon.)
Final Confirmation of Course Registration Available on Loyola..	October 10 (Wed.)
Cancellation Period	October 10 (Wed.) - 15 (Mon.)
Tuition Bill Sent	October 19 (Fri.)
Tuition Payment Deadline	November 9 (Fri.)
Leave of Absence Application Deadline.....	November 30 (Fri.)
Sophomore Guidance	December 6 (Thu.)
Withdrawal Period	December 9 (Sun.) - 14 (Fri.)
Winter Recess	December 23 (Sun.) - January 6 (Sun.)
Days for Make-up Classes.....	December 22 (Sat.), January 12 (Sat.) & 19 (Sat.)
Final Exam Schedule Available on Loyola.....	January 11 (Fri.)
Virtual Monday*	January 15 (Tue.)
Final Examinations	January 25 (Fri.) - February 1 (Fri.)
Deadline for Request for Make-up Exam	to be announced later
Spring Vacation	February 2 (Sat.) - March 31 (Sun.)
Grades available on Loyola (for senior graduating students).....	February 28 (Thu.)
Deadline for Request for Grade Confirmation (for senior graduating students)	February 28 (Thu.) - March 1 (Fri.)
Announcement of Graduating Students on Loyola	March 15 (Fri.) 10:00-
Grades available on Loyola (for juniors).....	March 16 (Sat.)
(for sophomores)	March 17 (Sun.)
(for freshmen, exchange / non-degree students).....	March 18 (Mon.)
Graduation Ceremony	March 26 (Tue.)
Deadline for Request for Grade Review	March 29 (Fri.)

* Virtual Monday is scheduled so that each course is held a sufficient number of hours to fulfill the regulations set by the Ministry of Education, Culture, Sports, Science & Technology (MEXT).

HOLIDAYS AND NO-CLASS DAYS

Spring Semester:

April 30 (Mon.) Day of Showa (National Holiday substituted for April 29)

May 3 (Thu.) Constitution Memorial Day (National Holiday)

May 4 (Fri.) Greenery Day (National Holiday)

*Although July 16 (Mon.) is a public holiday, classes will be held.

Autumn Semester:

October 31 (Wed.) School Holiday (No-Class Day)

November 1 (Thu.) Foundation Day (School Holiday)

November 2 (Fri.) Memorial Service (No-Class Day)

December 3 (Mon.) St. Xavier's Day (School Holiday)

January 14 (Mon.) Adults' Day (National Holiday)

*Although October 8 (Mon.) and November 23 (Fri.) are public holidays, classes will be held.

Any additional no-class days will be announced on the Loyola bulletin board.

Class cancellations

Classes are normally held according to the academic calendar, but they may be cancelled due to an academic conference, business trip or illnesses of a faculty member. Class cancellations are announced on Loyola when the teacher notifies the Center for Academic Affairs. An announcement may be posted on Loyola on the same day a class is cancelled, so please make it a habit to check out Loyola before each class. You may check class cancellations on the day of the class also from your mobile phones.

If a faculty member does not come to class within 30 minutes of the starting time of classes, please notify the Center for Academic Affairs and follow the instructions.

Make-up classes

Make-up classes are normally held on Days for Make-up Classes scheduled in the Spring and Autumn Semesters, but other days may also be arranged for make-up classes. In both cases, the days for the make-up classes will be announced on Loyola; please check out the date, time and classroom.

SOPHIA UNIVERSITY

FACULTY OF LIBERAL ARTS

BULLETIN OF INFORMATION

2012-2013

Bulletin of Information 2012-2013
Faculty of Liberal Arts
Sophia University

7-1 Kioi-cho, Chiyoda-ku, Tokyo 102-8554, Japan
Telephone 03 (3238) 4004
Fax 03 (3238) 4076

Published by the Center for Academic Affairs,
Sophia University

7-1 Kioi-cho, Chiyoda-ku, Tokyo 102-8554, Japan
Telephone 03 (3238) 3515
Fax 03 (3238) 3264

March, 2012

Every effort is made to ensure the accuracy of the information contained herein. However, subsequent to the date of publication, circumstances may necessitate changes. The University reserves the right to make all such changes, including those in the program of study, courses of instruction, fees, and officers of administration and instruction, without notice.

TABLE OF CONTENTS

I. INTRODUCTION	1
II. GENERAL INFORMATION	3
III. REGULATIONS AND PROCEDURES	12
Requirements for a Degree	12
Course Registration	16
Examinations	20
Grades	22
Change in Student Status	24
Study Abroad Program	27
Certification Programs	28
Tuition and Fees	29
Announcements from University Offices	32
IV. FLA CURRICULUM	36
General Studies	38
Specialized Education	43
Major Courses	45
FLA Course List	57
Changes in Course Number and/or Title	62
V. INFORMATION ON CURRICULUM	64
Course Numbers	64
Japanese Language Program	65
Certificate Programs	70
Summer Session of Asian Studies	75
VI. TEACHING STAFF 2012-2013	76
Faculty Offices	90
Yotsuya Campus	91
Ichigaya Campus Access Guide	