

CALENDAR FOR THE ACADEMIC YEAR 2015

SPRING SEMESTER (April 1- September 20, 2015)

2015

APRIL	
1 (WED)	Entrance ceremony for new degree students Orientation for new students (degree, non-degree) English placement test
2 (THU)	Orientation for new exchange students Chinese, French and Spanish placement interview Japanese placement test
2(THU)-13 (MON)	Course registration (sophomores, juniors, seniors)
2 (THU)-7 (TUE)	First lottery registration (sophomores, juniors, seniors)
3 (FRI)-13 (MON)	Course registration (freshmen, exchange/non-degree students)
3 (FRI)-7 (TUE)	First lottery registration (freshmen, exchange/non-degree students)
5 (SUN)-6 (MON)	Orientation camp for new degree students
7 (TUE)	Individual advising for all students Guidance for transfer students
8 (WED)	Results of first lottery registration available on Loyola
8 (WED)-9 (THU)	Second lottery registration
10 (FRI)	Results of second lottery registration available on Loyola Third lottery registration (foreign language courses only)
11 (SAT)	Results of third lottery registration available on Loyola
11 (SAT)-13 (MON)	Final lottery registration (first-come-first-served basis)
13 (MON)	Classes begin
14 (TUE)	Results of course registration available on Loyola
15 (WED)-17 (FRI)	Course adjustment
21 (TUE)	Final confirmation of course registration available on Loyola
22 (WED)-24 (FRI)	Cancellation period
29 (WED)	Classes to be held
MAY	
7 (THU)	Tuition bill sent
22 (FRI)	Tuition payment deadline
29 (FRI)	Leave of absence application deadline
JUNE	
6 (SAT)-11 (THU)	Withdrawal period
1 (MON)-JULY 10 (FRI)	Summer Session in Japanese Language Course registration: MAY 11 (MON)-13 (WED)
11 (THU)	Sophomore guidance
27 (SAT)	Make-up classes
JULY	
4 (SAT)	Make-up classes
9 (THU)	Final exam schedule available on Loyola
11 (SAT)	Make-up classes
18 (SAT)	Make-up classes
20 (MON)	Classes to be held
22 (WED)	The final day of classes
23 (THU)-29 (WED), AUG 3(MON)	Final examinations Extra day : AUG 3 (MON)
23 (THU)- AUG 14 (FRI)	Summer Session in Asian Studies Course registration: JUN 15 (MON)-19 (FRI) Final examination: AUG 14 (FRI)
AUGUST	
3 (MON)	Final examinations (Extra day)
4 (TUE)-SEPT 28 (MON)	Summer recess
26 (WED)	Grades available on Loyola (for senior and graduating students)
26 (WED)-27 (THU)	Deadline for request for grade review (for senior and graduating students)
late AUG	Make-up examinations
SEPTEMBER	
10 (THU)	Announcement of graduating students on Loyola
11 (FRI)	Grades/Self-evaluation/Category change available on Loyola (juniors)
12 (SAT)	Grades/Self-evaluation/Category change available on Loyola(sophomores)
13 (SUN)	Grades/Self-evaluation/Category change available on Loyola (freshmen, exchange / non-degree students)
18 (FRI)	Graduation ceremony Early graduation application deadline (for March graduation)
22 (TUE)	Deadline for request for grade review of Language Courses (for 2015 spring courses)
25 (FRI)	Deadline for request for grade review of Other Courses (for 2015 spring courses)

AUTUMN SEMESTER (September 21, 2015- March 31, 2016)
2015

SEPTEMBER	
21 (MON)	Entrance ceremony for new degree students Orientation for new students (degree, non-degree, exchange) English placement test
22 (TUE)	Japanese placement test Chinese, French and Spanish placement interview
24 (THU)-25 (FRI)	Orientation camp for new degree students
21 (MON)-30 (WED)	Course registration (sophomores, juniors, seniors)
22 (TUE)-30 (WED)	Course registration (freshmen, exchange/non-degree students)
21 (MON)-26 (SAT)	First lottery registration (sophomores, juniors, seniors)
22 (TUE)-26 (SAT)	First lottery registration (freshmen, exchange/non-degree students)
27 (SUN)	Results of First lottery registration available on Loyola
27 (SUN)-28 (MON)	Second lottery registration
28 (MON)	Individual advising for all students Guidance for transfer students
29 (TUE)	Results of Second lottery registration available on Loyola
29 (TUE)-30 (WED)	Final lottery registration (first-come-first-served basis)
29 (TUE)	Classes begin
OCTOBER	
1 (THU)-2 (FRI)	Results of course registration available
3 (SAT)-5 (MON)	Course adjustment
7 (WED)	Final confirmation of course registration available on Loyola
8 (THU)-12 (MON)	Cancellation period
12 (MON)	Classes to be held
16 (FRI)	Tuition bill sent
30 (FRI)	Tuition payment deadline
NOVEMBER	
23 (MON)	Classes to be held
30 (MON)	Leave of absence application deadline
DECEMBER	
7 (MON)-11 (FRI)	Withdrawal period
10 (THU)	Sophomore guidance
12 (SAT)	Make-up classes
19 (SAT)	Make-up classes
22 (TUE)-JAN 4 (MON)	Winter recess
2016	
JANUARY	
5 (TUE)	Classes resume
6 (WED)	Virtual Monday*
8 (FRI)	Final exam schedule available on Loyola
9 (SAT)	Make-up classes
15 (FRI)	Virtual Monday*
17 (SUN)	Make-up classes
23 (SAT)	The final day of classes
25 (MON)-FEB 1 (MON)	Final examinations Extra day : FEB 1(MON)
FEBRUARY	
2 (TUE)-MAR 31 (THU)	Spring recess
mid to late February	Make-up examinations
25 (THU)	Grades available on Loyola (for senior and graduating students)
25 (THU)-29 (MON)	Deadline for request for grade review (for senior and graduating students)
MARCH	
15 (TUE)	Announcement of graduating students on Loyola
16 (WED)	Grades/Self-evaluation/Category change available on Loyola (juniors)
17 (THU)	Grades/Self-evaluation/Category change available on Loyola (sophomores)
18 (FRI)	Grades/Self-evaluation/Category change available on Loyola (freshmen, exchange/non-degree students)
25 (FRI)	Graduation ceremony
31 (THU)	Early graduation application deadline (for September graduation) Deadline for request for grade review (for 2015 autumn courses)

* Virtual days are scheduled so that each course is held a sufficient number of hours to fulfill the requirements set by the Ministry of Education, Culture, Sports, Science and Technology (MEXT).

HOLIDAYS AND NO-CLASS DAYS

Spring Semester:

May 4 (Mon)	Greenery Day (National Holiday)
May 5 (Tue)	Children's Day (National Holiday)
May 6 (Wed)	Compensating Holiday

Autumn Semester:

November 2 (Mon)	Memorial Service (School Holiday)
November 3 (Tue)	Culture Day (National Holiday)
December 3 (Thu)	St. Xavier's Day (School Holiday)
January 11 (Mon)	Adults' Day (National Holiday)

CLASS CANCELLATIONS

Classes are normally held according to the academic calendar, but they may be canceled due to an academic conference, business trip or illness of a faculty member. Class cancellations are announced on Loyola* when the teacher notifies the Center for Academic Affairs. An announcement may be posted on Loyola on the same day a class is canceled, so please make it a habit to check Loyola before each class. You may check class cancellations on the day of the class also from your mobile phone.

If a faculty member does not come to class within 30 minutes of the starting time, please notify the Center for Academic Affairs and follow the instructions.

MAKE-UP CLASSES

Make-up classes are normally held on predetermined dates scheduled in the Spring and Autumn Semesters, but other days may also be arranged for make-up classes. In both cases, the days for the make-up classes will be announced on Loyola; please check the date, time, and classroom.

Class cancellations, make-up classes or any additional no-class days will be announced on the Loyola bulletin board.
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*Loyola Web Service: see section a.130

SOPHIA UNIVERSITY

FACULTY OF LIBERAL ARTS

BULLETIN OF INFORMATION

2015-2016

Bulletin of Information 2015-2016
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7-1 Kioi-cho, Chiyoda-ku, Tokyo 102-8554, Japan
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March, 2015

Every effort is made to ensure the accuracy of the information contained herein. However, subsequent to the date of publication, circumstances may necessitate changes. The University reserves the right to make all such changes, including those in the program of study, courses of instruction, fees, and officers of administration and instruction, without notice.

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INTRODUCTION

The Educational Ideals of Sophia University

Based on Christian principles of education, Sophia University attests to the four-hundred-year-old interest of the Jesuit Order in Japan. Its aim is to prepare men and women coming from different countries to recognize in the different cultural traditions of the world the fundamental unity of the human race and to work for the concrete achievement of that unity. The roots of the university go back to 1549, when St. Francis Xavier, a Jesuit, landed in Kagoshima with the hope of starting a Catholic university which would introduce Western culture to Japan. In 1908, nearly 360 years later, three members of the Society of Jesus—the German Father Joseph Dahlmann, the French Father Henri Boucher, and the English Father James Rockliff—came to Japan with the mission of fulfilling St. Francis Xavier’s aspiration. As a result of their efforts, Sophia University was established in 1913, when the Japanese Ministry of Education gave the Jesuits permission to found a new educational institution under the Japanese name of Jōchi Gakuin. Sixteen students enrolled in the first class. From this modest beginning Sophia University has grown to be one of the foremost of Japan’s private universities, with a student body of over 12,000 undergraduate and graduate students and a teaching staff of more than one thousand. In the tradition of the international character of Sophia’s founders, the faculty members represent twenty different nationalities; they are committed to conveying to the next generation through their scholarship and teaching both humankind’s cultural and intellectual heritage and a concern for the problems facing the world today.

The Faculty of Liberal Arts

The Faculty of Liberal Arts continues in a new form the educational approach and goals established by its predecessor, the Faculty of Comparative Culture and its two departments, the Department of Comparative Culture and the Department of Japanese Language & Studies.

The mission of the Faculty of Liberal Arts (FLA) and its Department of Liberal Arts is to prepare students of diverse backgrounds to take the lead in bridging differences and promoting understanding in the complex world of the twenty-first century. Through its broad interdisciplinary curriculum, centered on courses in the humanities, economics and business, and the social sciences, the faculty seeks to enlarge students’ general knowledge, develop critical thinking, and nurture a broad, humanistic vision. All courses except language courses are conducted in English, and Core courses in English composition and public speaking equip students of different linguistic backgrounds to perform at a high academic level. A comprehensive Japanese-language program offers courses in advanced communication skills for native Japanese speakers as well as a full range of classes for non-native students. Courses on Japan distributed throughout the curriculum enable students to understand both present-day Japan and its traditions in a global context.

Graduates of the faculty will receive a Bachelor of Arts degree, 学士(国際教養), accredited by the Ministry of Education, Culture Sports, Science and Technology (MEXT).

SECTION A: REGULATIONS AND PROCEDURES

§ a100 GENERAL INFORMATION FOR FLA STUDENTS

§ a110 The Academic Year

The Faculty of Liberal Arts follows the same calendar as the other faculties of the university. There are two semesters, beginning in April and September. Each semester consists of 15 weeks of classes, followed by a final examination week. To ensure that each course is held a sufficient number of hours to fulfill the regulations set by the MEXT, make-up class days to offset holidays may be scheduled during each term. For the Academic Year 2015, the following “virtual days” have been scheduled:

Virtual Monday: January 6 (Wed), 15 (Fri), 2016

§ a120 Categories of Students

§ a121 Degree Students

Degree students are those who intend to graduate from Sophia. Degree students are admitted in both spring and autumn semesters.

§ a122 Non-Degree Students

Non-degree students are those who enroll for one year to take courses and obtain credits but do not intend to earn an academic degree from Sophia. This status is applicable only to international students who enroll as full-time students. Non-degree students are admitted in both spring and autumn semesters.

Requirements for Maintaining Non-Degree Status

A non-degree student must register for the equivalent of at least 10 hours of instruction per week. If the student does not register for a sufficient number of courses or fails to meet the deadline for the payment of tuition and fees, he/she will lose student status at the university.

Change of Student Status

It is impossible for a non-degree student to change his/her status to that of a degree student without reapplying for admission as a degree student.

§ a123 Non-Matriculated Students (科目等履修生自由履修コース)

Non-matriculated students are persons of any nationality who wish to take one or more courses of their choice, up to 30 credits in one year, but do not intend to earn a degree from Sophia. In order to be eligible for this status, the student must hold a valid visa for Japan.

§ a130 Loyola Web Service

The Loyola Web Service was created in 2007. It is the Official academic web portal of Sophia University. The Loyola Web Service (Loyola) brings together on one website important information and services related to academic matters.

Using the Loyola Web Service students will be able to:

- Search course schedule and classrooms
- Register and withdraw from courses
- Check their registration status and grades
- Check information concerning cancelled classes, make-up classes, or notices on the Loyola web bulletin board through PCs and mobile phones
- Update the registered data if there are any changes in the student's or guarantor's address

Please refer to the "Loyola Handbook" (available online via Loyola) for detailed explanations on how to use Loyola.

§ a200 REQUIREMENTS FOR A DEGREE

§ a210 Credit Requirements

The Bachelor of Arts degree is awarded to students who successfully complete the required number of credits according to the distribution specified in the Bulletin of Information for the year in which they were admitted.

A study of 45 hours is required to earn one credit (Government requirements of Standards for Establishment of Universities and Article 22 of Sophia University Regulations).

§ a220 Residence Requirements

Residence requirements refer to the amount of time a student must be enrolled in the university. With the exception of students who qualify for early graduation, a student must be enrolled for a total of four years (eight semesters) in order to graduate. The time spent on leave of absence or suspension from the university will not be counted as part of the residence requirement.

A student's total period of residence at the university may not exceed eight years, excluding the period of time spent on leave of absence from the university.

§ a230 Area and Major

§ a231 Deciding Area

Students accepted into the Faculty of Liberal Arts as freshmen will choose, at the end of the first semester of their sophomore year, a major in one of three areas (Comparative Culture, International Business and Economics, or Social Studies). In the case of Comparative Culture and Social Studies, students must also select a primary and secondary field within the area. At the same time, students are urged to decide which language is to be counted for the general language requirement. Please note that there are rules concerning the general language requirement (see 'LANGUAGES' section of the FLA curriculum).

During the first semester of the second year, students will be notified about the procedures for making the choices mentioned above. Guidance for choosing a major (Sophomore Guidance) will be held every semester. For dates, see the Calendar for the academic year 2015. Students admitted as FLA transfer students at the junior level must indicate their intended major, fields and language at the time of entry.

N.B. The Chair of the Department of Liberal Arts is responsible for matters concerning freshmen and first-term sophomores. The Area Coordinators oversee matters concerning students who have declared an area and major.

§ a232 Change of Major

When changing major, students should consult their Area Coordinator.

§ a240 Certificates in Japanese Studies and Japanese Language Pedagogy

In addition to their major, FLA students may also obtain a Certificate in Japanese Studies (日本研究履修証明) or a Certificate in Japanese Language Pedagogy (日本語教授法履修証明). For specifics, see pp.88~92.

§ a250 Preparation for Graduation

It is the student's responsibility to make sure that he/she has fulfilled all the requirements for graduation. To check their progress toward meeting graduation requirements, FLA students should regularly use the Loyola online self-evaluation system (Loyola, see p. 4). Any problems arising from the self-evaluation must be resolved with the Center for Academic Affairs before registration in a student's last semester. Refer to the online handbook of the self-evaluation system for details.

§ a260 Early Graduation

To qualify for early graduation, a student must complete at least three years (six semesters) of study, complete all credits required for graduation, and have a cumulative GPA of 3.50 or above. The FLA faculty meeting will review and decide upon applications for early graduation.

Application procedure:

1. If a student wants to graduate after completing six semesters, he/she should submit an application form to the FLA office by the end of the fifth semester.
2. If a student wants to graduate after completing seven semesters, he/she should submit an application form to the FLA office by the end of the sixth semester.
3. The applicant must be able to complete the credits required for graduation within the following term. Please note that the maximum number of credits for which an upper-class student may register is 24 credits per semester. Thus students who wish to apply for early graduation at the end of the autumn semester must have no more than 24 credits remaining. For those who want to apply for early graduation at the end of the spring semester, the maximum number of outstanding credits is 30 (24 for spring semester and 6 for the Summer Session).
4. The student must already have a GPA of 3.50 at the time of application.
5. Transfer students are not eligible for early graduation.
6. If the student wants to withdraw the request, he/she must notify the Chairperson during the withdrawal period.

§ a270 Transfer of Credits and Residency

Students who have studied at other universities before entering Sophia University may be eligible to transfer credits and residency time. There are two categories for transferring credits and residency.

§ a271 Transfer of credits earned before entering as a freshman:

Up to 30 credits may be transferred. Students using this system may transfer credits, but not residency. However, students who meet all of the other qualifications may apply for early graduation (see p.6).

§ a272 Transfer of credits and residency for students admitted as transfer students:

The number of credits to be transferred may not exceed half of the required number of credits for graduation. Decisions about the transfer of credits will be made after consultation with the student's Area Coordinator. As a general rule, a transfer student must have completed at least two years of university/college work as a regular student at another institution before entering Sophia. A transfer student may transfer a two-year period of time in residence at his/her previous university/college. Acceptance as a third year student does not necessarily mean that you will automatically graduate in two years.

§ a273 Application for transfer of credits:

Students should apply for transfer of credits within three months of entering Sophia University. For that application, you need to bring the following documents from your previous university:

- (1) official transcript (in English)
- (2) grading system explanation
- (3) academic calendar
- (4) syllabus of each course, containing brief course description and course schedule

For (3) and (4), the description must be for the year that you registered for the courses.

§ a300 COURSE REGISTRATION

§ a310 Course Registration Procedure and Schedule (SPRING & AUTUMN 2015)

Event		SPRING	AUTUMN
1. Individual Advising		April 7 (Tue), 10:30 - 12:00	September 28 (Mon), 10:30 - 12:00
2. Course Registration		Sophomores, Juniors & Seniors: April 2 (Thu), 10:00 - April 13 (Mon), 21:00 Freshmen, Exchange & Non-degree: April 3 (Fri), 10:00 - April 13 (Mon), 21:00	Sophomores, Juniors & Seniors: September 21 (Mon), 10:00 - September 30 (Wed), 21:00 Freshmen, Exchange & Non-degree: September 22 (Tue), 10:00 - September 30 (Wed), 21:00
3. First Lottery Registration	Period	Sophomores, Juniors & Seniors: April 2 (Thu), 10:00 - April 7 (Tue), 18:00 Freshmen, Exchange & Non-degree: April 3 (Fri), 10:00 - April 7 (Tue), 18:00	Sophomores, Juniors & Seniors: September 21 (Mon), 10:00 - September 26 (Sat), 18:00 Freshmen, Exchange & Non-degree: September 22 (Tue), 10:00 - September 26 (Sat), 18:00
	Registration Results Available Online	April 8 (Wed), 13:00	September 27 (Sun), 13:00
4. Second Lottery Registration	Period	April 8 (Wed), 13:00 - April 9 (Thu), 18:00	September 27 (Sun), 13:00 - September 28 (Mon), 18:00
	Registration Results Available Online	April 10 (Fri), 13:00	September 29 (Tue), 13:00
5. Third Lottery Registration (Foreign language courses only)	Period	April 10 (Fri), 13:00-21:00	
	Registration Results Available Online	April 11 (Sat), 13:00	
6. Final Lottery Registration (first-come-first-served basis)		April 11 (Sat) 13:00- April 13 (Mon) 21:00	September 29 (Tue) 13:00- September 30 (Wed) 21:00
7. Beginning of Classes		April 13 (Mon)	September 29 (Tue)
8. Result of Course Registration Available Online		April 14 (Tue), 10:00 - 21:00	October 1 (Thu), 10:00 - October 2 (Fri), 21:00
9. Course Adjustment		April 15 (Wed), 10:00 - April 17 (Fri), 21:00	October 3 (Sat), 10:00 - October 5 (Mon), 21:00
10. Final Confirmation of Course Registration Available Online		April 21 (Tue), 13:00	October 7 (Wed), 13:00
11. Cancellation Period		April 22 (Wed) - 24 (Fri) 17:00	October 8 (Thu) - 12 (Mon) 17:00
12. Withdrawal Period		June 6 (Sat), 10:00 - June 11 (Thu), 21:00	December 7 (Mon), 10:00 - December 11 (Fri), 21:00

§ a311 Course Information / Registration Materials

After the designated distribution period, the following materials will be available at the Center for Academic Affairs:

- FLA Bulletin of Information
- Sophia University Academic Handbook (履修要覧) : available only in Japanese; on request for students registering for courses offered by other faculties and programs.

The following material is available at the FLA office in Building No. 10:

FLA Academic Record Sheet (for keeping track of credit requirements).

§ a312 Individual Advising

Individual advising will be offered by the FLA at the beginning of each semester. All students are urged to see an advisor. Freshmen and first-term sophomores should consult the Freshman Advisor assigned to them when they entered the university. Students who have declared their major should consult the Area Coordinator. The dates for the advising sessions will be posted on the Loyola bulletin board.

When consulting their advisor or Area Coordinator about their individual programs, students should bring their transcript and academic record sheet. In planning their programs, students should pay attention to the following points.

§ a313 Limit on Number of Credits per Semester

Freshmen may register for a maximum of 20 credits per semester. Sophomores and above may register for a maximum of 24 credits per semester. These upper limits include courses taken from other faculties and programs. Registration for more than 24 credits (or 20 credits in the case of freshmen) is not allowed. However, junior and senior students seeking certification as junior high school or high school teachers or as curators may register for additional credits required for such certification. They should consult with the Center for Teaching and Curator Credentials. If you would like to register for additional credits for other reasons, please consult with the FLA office.

§ a314 Course Conflict

A student may not register for two courses scheduled for the same day and hour. Students may not attend courses for which they have not officially registered.

§ a320 Course Registration Period

Students may register for FLA courses and courses offered by other faculties and programs during the course registration period online (Loyola). During the course registration period, adjustment (add/delete) can be made any number of times except for lottery courses.

§ a321 Course Registration online (URL : <https://scs.cl.sophia.ac.jp/campusweb/>)

【Note】

- Unless an exception is specified, you cannot register for the same course you have already received credits for. Same courses are, generally, courses that have the same course code. If you need to register for a course which has the same code, please inquire at the Center for Academic Affairs.
- For courses offered by other faculties and programs, refer to the 2015 Academic Handbook (2015 年度履修要覧).
- For online course registration, you must complete registration by the closing time on the last day of the Course Registration Period. Registration is finalized only when you click the "登録完了" (complete registration) button on the Course Registration screen. Note carefully that your registration will not be finalized unless you click on the button (登録完了) before the closing time. Also note that heavy access is expected on the last day of the registration period. Try to finalize your registration by the day before the closing date.

§ a330 Lottery Courses

Lottery courses are courses with limited class capacity, which include "Studies in Christian Humanism," Information Literacy (compulsory for students who entered before 2011), and courses which are held in computer rooms and CALL rooms. The class capacity is indicated in the Remarks column on the course list. To take lottery courses, students must register during the lottery course registration period of each semester. The lottery is conducted by computer and only selected students in the lottery are registered for the course. Students should be careful when they register for these courses since these courses cannot be deleted until the cancellation period.

§ a340 FLA Core Courses

Students who are scheduled to take FLA Core courses are assigned to class sections at the beginning of each semester. These assignments cannot be changed. Students must register for the sections to which they have been assigned.

Students must enroll in the FLA Core Program courses in sequence. If a student fails a Core Program course (including Basic Skills), he/she must repeat and pass that course before proceeding to the next level. Neither cancellation nor withdrawal is allowed from FLA Core Program courses, including Basic Skills.

For details see page13.

§ a350 Courses offered by other faculties and programs

In addition to FLA courses, students may take courses offered by other faculties and programs as part of their graduation requirement. Except for compulsory courses such as "Studies in Christian

Humanism”, “Wellness, the Body and Culture” and some language courses (French, Spanish, Chinese and Japanese), most of the courses are conducted in Japanese. To register for courses offered in Japanese, a student must be a “graduate of a Japanese high school” or have demonstrated sufficient proficiency in Japanese by receiving a qualifying score on the Japanese Placement Test or passing JPN343, Reading and Writing 3.

Types of the courses offered by other faculties and programs

§ a351 University-wide General Studies Courses 全学共通科目(Zengaku Kyōtū Kamoku)

- University-wide General Studies Courses not offered by FLA.
These courses can be counted as General Studies electives only. The courses are listed in the 2015 Academic Handbook (2015 年度履修要覧).
- Faculty-wide General Studies Courses 学全科目(Gakuzen Kamoku)
These courses not offered by FLA may be counted as General Studies electives and Specialized Education electives courses, up to 16 credits. The courses are listed in the 2015 Academic Handbook (2015 年度履修要覧).

§ a352 Language Courses

- Japanese language courses.
- Language courses for FLA students (conducted in English).
- Language courses (conducted in Japanese).

§ a353 Other Faculties Specialized Education Courses

If a student takes these courses as Specialized Education electives courses, up to 16 credits can be included. Check the course syllabus to know whether those courses are open to FLA students.

§ a360 Results of Course Registration

Results of course registration will be available via Loyola. Please make sure to confirm the results and prepare for the course adjustment, if necessary.

§ a361 Self Evaluation and Category Changes on Loyola

Students must check their own accumulated credits and adjust the category of courses via Loyola. Seniors should be careful to confirm that their self-evaluation is accurate, especially the category into which a course is placed.

■ “Self Evaluation” function:

The function allows you to check the courses you have taken and the credits earned for each category of the graduation requirements, and to calculate the number of credits you still need to graduate based on the sum total of credits of courses you are currently taking and the credits you

have earned so far.

■ Self Evaluation function available period

The Self Evaluation function on Loyola is available for a designated period only. For the schedule of available periods during the 2015 Academic Year, check the Loyola Bulletin Board (Academic Services).

■ “Change of category” function

It allows students to change the category of courses to meet their graduation requirements.

In recent years, there have been cases of students who do not realize until just before they expect to graduate that they are not eligible to graduate due to errors in calculating the credits required and credits taken.

To avoid such misunderstanding, students should use the self Evaluation and Change of Category functions, and as well as the Bulletin of Information, as the students themselves are responsible for keeping track of their credits.

§ a362 Course Adjustment

Students can change or add courses (except lottery courses) any number of times during this period. As this is the final chance to register for courses, be careful.

§ a363 Final Confirmation of Course Registration

Final confirmation of course registration will be available online. Please make sure you check the registration on Loyola carefully. It is the student’s responsibility to confirm that his/her registration is correct.

§ a364 Cancellation Period

If there are any errors in a student's course registration, he/she should apply for cancellation of course(s). Students are allowed to cancel with an approval from the Chair. This must be done before the end of the cancellation period. Note that only cancellations are allowed. **Under no circumstances may courses be added at this stage.**

§ a365 Withdrawal from Courses

If a student decides after the cancellation period not to finish a course for which he/she has registered, the student should apply to withdraw from the course online (Loyola). Please note that the student will be responsible for full payment of the tuition charged for the course. If a student discontinues attending a course and does not complete withdrawal online during the withdrawal period, he/she will receive an "F" for the course. The grade of "W" will not be calculated into the student's GPA, but an "F" will. Students may not withdraw from compulsory courses in Health and Physical Education and Information Literacy (if taken as a GS compulsory course), from compulsory courses in the English Skills/FLA Core Program, and from language courses. For regulations on withdrawal from language courses, see 'LANGUAGES' section of the FLA curriculum.

§ a400 EXAMINATIONS

§ a410 Types of Examination

Examinations are held during or at the end of term in spring and autumn semesters, and are categorized in the following types:

Type of exam	Exam period / deadline of submission	Announcements of exam schedule, etc.	Make-up exam	Notes
In-class Examinations	Any time during class sessions (usually on the last day of class)	Given in class by the class teacher	Not applicable	Foreign language courses usually have in-class exams
Final Examinations (written tests)	During Final Exam period	Announced on Loyola by Center for Academic Affairs	Will be held	
Final Papers	To be submitted by the deadline set at end of the term		—	General information is announced on Loyola Bulletin Board; note that the class teacher may give additional instructions in class.

§ a420 Final Examination Schedule

The final examination schedule will be announced on the Loyola bulletin board each semester two weeks before the first day of final examinations. Students are responsible for noting accurately the dates, the times, and the classrooms of the examinations for the courses in which they are enrolled. Basically, final exams in the Faculty of Liberal Arts are 90 minutes in length.

§ a430 Examination Policy

Note the following policies concerning examinations:

1. The student must take the examination in the prescribed classroom.
2. The student's ID card must be placed on the desk during the examination.
3. If a student forgets his/her ID, he/she must obtain a Temporary ID Card (Fees : 500 yen) from the automatic certificate issuing machine on the 3rd floor in Building 2. Valid only for the day of issuance.
4. Students who come to the classroom more than 20 minutes after the beginning of the examination will not be allowed to enter under any circumstances. Also, no student may leave the classroom until 30 minutes after the beginning of the examination.
5. No student may leave the classroom unless he/she has submitted his/her answer sheet.
6. Mobile phones must be turned off and kept in the student's bag. They are not to be used for any reason during the exam.

7. As a rule, students are given only one answer sheet. If a student needs another answer sheet, he/she must return the first answer sheet.
8. If a student wishes to use an underlay pad for writing, it must be completely white or almost so. Using a notebook or other book as an underlay is not permitted.
9. A student's answers will become invalid under the following circumstances:
 - a. When there is no name or no ID number written on the answer sheet.
 - b. When any paper is submitted to the proctor other than the answer sheet handed out.
10. A student may be ordered to leave the classroom and have his/her answers invalidated under the following circumstances:
 - a. When a student continues to talk unnecessarily or exhibits improper behavior even after being warned.
 - b. When a student does not immediately follow the proctor's instructions.

§ a440 Academic Dishonesty

It is expected that all students will follow the highest standards of academic honesty.

§ a441 Cheating

If a student is found cheating in an exam or violating an exam policy/rule, the University will impose severe punishment. Honest performance is also expected at in-class exams held during class sessions. The following are some actions that would be considered as cheating:

- Using materials that are not permitted
- Exchanging answer sheets with other students
- Bringing in answer sheets written prior to the exam
- Taking the exam for another student or having another student take the exam for you
- Using mobile phones or other communication devices. (You may not use them even as a watch to check the time.)
- Other actions that violate the rules for administering exams

The consequences of cheating are as follows.

- The student will be suspended or dismissed from the university, depending on the seriousness of the offense.
- The grade "F" will be entered on the student's record for the course.
- The student's grades for all other courses that have final written examinations during the final exam period will also become "F".
- The suspended period will not be counted in the residence requirement and graduation will be delayed.
- Any scholarship the student is receiving from the university will also be canceled.
- The student's qualification for study-abroad, overseas short-term language/ Study Abroad program, and nominations to university-organized programs may be canceled.

§ a442 Plagiarism

Plagiarism is defined as the use of the words or ideas of others, whether unintentional or deliberate, without proper acknowledgment. FLA instructors provide clear explanations about plagiarism in their course syllabi. Students are expected to read carefully each instructor's policy regarding plagiarism. Students must be aware that sanctions for plagiarism may vary depending on the discipline or the level of the course. Students have access to the syllabus of a course on the Loyola Web Service. Furthermore, a copy of the syllabus is distributed to students during the first class at the beginning of the semester. If you plagiarize, you will be punished according to what is explained in the syllabus. When students are unsure whether or not a particular behavior might constitute an act of plagiarism, they should seek clarification from the course instructor.

§ a450 Make-up Exams

If a student is unable to take a final exam for one of the reasons specified, they may be allowed to take make-up exam by submitting an "Application for Make-up Exams". This application must be submitted during the given period, and the student will need to obtain permission and pay a make-up exam fee.

No application for make-up examination for courses that held in-class exams (other than Final Exams period) is accepted.

§ a451 Legitimate reasons for applying for make-up exams

Legitimate reasons include illness, bereavement involving someone with a third degree of kinship, disasters, delay in public transport service, and appointment to lay judge service. The application for Make-up Exams must be accompanied by the following supporting documents to prove that the student was unable to come on the day of the final exam(s). The application procedure must be completed within the specified period.

§ a452 Supporting documents and procedures

When applying for a make-up exam, bring the necessary supporting document (see below) and a print-out of the Loyola final exam inquiry screen.

1. Illness	Medical certificate or permission to return to school issued by a physician *Payment receipts are not acceptable.
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The medical certificate must state all of the following:

- a) The name of the illness and a statement by the physician attesting that the student was not in a condition to take an exam on the day of the exam.
- b) A statement attesting that the student was unable to come to the exam because of a scheduled consultation or because the student was undergoing treatment.

If the student had to be absent over several days, the medical certificate must clearly show that these days include the consultation day or the treatment period.

If the medical certificate does not state both a) and b), it will be deemed incomplete and the student will not be able to apply for a make-up exam.

*In case of an infectious disease, application for the make-up exam(s) must also be filed during the designated application period for the make-up exams. If a student is unable to come to campus due to the infectious disease, he/she should contact the Center for Academic Affairs by phone before the end of the application period.

2. Bereavement involving a third degree of kinship	Funeral service card/thank you card, etc. addressed to funeral guests
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The cards must show the date of the exam the student was unable to take.

※ Travel days will not be applicable to make-up exams.

3. Delay in public transport service	Delay certificates issued by the public transport service (indicating the date and the delayed time); a delay certificate printed out from the Internet is also acceptable.
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If the delay in public transport service was 20 minutes or more and a student arrived at the exam more than 20 minutes past the scheduled starting time, he/she may apply for a make-up exam. However, the application must be filed on the very day of the delay in public transport service.

Note: An application for make-up exams due to the transportation delay will not be accepted on the day following the exam day or later.

NB:

*If a student is unable to come to the university on the day of the delay for unavoidable reasons such as a shutdown of public transportation services or a long-distance commute, a “tentative application” must be made by telephone to the Center for Academic Affairs before 17:00 on the day of the delay (for exams held in the 5-6th class periods, before the end of the exam time). If the student fails to file the “tentative application” during the above period, or if a proper application is not made following the “tentative application” during the specified period, he/she will not be allowed to apply for a make-up exam whatever the reasons may be.

*The delay will be accepted only on a student’s normal commuting route between his/her home and the university. The Center for Academic Affairs will check the address given on the “commuting route certificate seal” on the back of the Student ID Card before accepting the application for the make-up exam.

*The delay certificate must show a delay longer than the actual length of the student’s delay (e.g. the delay certificate must prove a delay of more than 30 minutes). Application for make-up exam will not be accepted if the student did not make an effort to arrive on time for the exam.

*A proxy application submitted by someone other than the student himself/herself will not be accepted for reasons of delay in public transport service.

If a student arrives late for the exam because of a delay in public transportation service, the student should take one of the following steps depending on the length of the delay:

(1) If a student arrives within 20 minutes of the scheduled exam starting time, he/she is allowed to take the exam. In such cases, the student should go directly to the classroom and take the exam.

(2) If a student arrives more than 20 minutes after the starting of the scheduled exam, he/she should immediately bring the delay certificate to Center for Academic Affairs (Academic Services) on the 1st floor of Bldg. No.2., have the arrival time checked, submit the delay certificate and then apply for a make-up exam.

If the student is not sure where to go, he/she should go first to the exam room and follow the instructions of the exam supervisor.

If the reason for applying for make-up exam is a natural disaster, selection for lay judge service, or some other reason, please inquire at the Make-up Exam section, Center for Academic Affairs for more information on the application procedures.

§ a453 Make-up exam fee: 2,000 yen per course

§ a454 Make-up exam schedule

Schedule will be announced on the Loyola Web Service Bulletin Board for the Center for Academic Affairs (Academic Services).

§ a500 GRADES

§ a510 Grading

A student's work is graded according to the following table:

Grade	Scale		Quality Point Index
A	100-90	Excellent	4.0
B	89-80	Good	3.0
C	79-70	Satisfactory	2.0
D	69-60	Passing	1.0
W		Withdrawal	
F		Failure	

§ a520 Grade Point Average (GPA)

Each grade is assigned a weight called the quality point index (QPI: e.g., A=4.0, etc.). The QPI multiplied by the number of credits for the course determines the quality points (QP) for that course. The sum of all the quality points divided by the total number of credits attempted (including the credits of a course for which an "F" is assigned) gives the grade point average (GPA).

N.B.

Grades received for courses offered by other faculties and programs will also be calculated into the student's grade point average.

§ a530 Grade Review

Students must confirm their grades via Loyola at the end of the semester. If a student believes there has been a mistake in the grades, he/she may submit a request for grade review to the Center for Academic Affairs. Note that the purpose of this procedure is to confirm the accuracy of the grade recorded, not to petition for changing a grade. Final authority regarding grades rests with the instructor. No requests for grade review can be accepted after the deadline for submitting such requests.

Deadline for Grade Review:

2015 Spring Language courses: September 22 (Tue), 2015

Spring other courses: September 25 (Fri), 2015

For Seniors and graduating students: August 26 (Wed)-August 27 (Thu), 2015

2015 Autumn courses: March 31 (Thu), 2016

For Seniors and graduating students: February 25(Thu)-February 29(Mon), 2016

§ a540 Repetition of a Course

Unless otherwise specified, a student may not repeat for credit a course in which he/she has received a passing grade. If a student repeats the same course, the previous record will not be deleted from the transcript. This applies as well to courses being offered under a new name or number (see p.83, Change in Course Number and/or Title).

§ a550 Honors

The Dean's List is published each semester. To qualify, a student must be a degree student and have a semester average of 3.5 or better out of a possible 4.0 and must have completed at least 16 credits during the semester concerned.

§ a560 Attendance at Classes

Students are expected to attend all classes except in cases of illness (See p.31 "Infectious diseases") or urgent necessity, for which written proof must be submitted to each instructor. Regardless of the excuse, absences do not exempt a student from quizzes, tests, examinations, or other written work required during the period of absence. The responsibility for making up such work rests wholly upon the student. A failing grade for the omitted work will be assigned if the student does not fulfill his/her obligations within the time set by the instructor.

Look carefully at what is written on your syllabus about attendance at class.

§ a600 CHANGE IN STUDENT STATUS

§ a610 Leave of Absence

A student who wishes to take a leave of absence must consult the Department Chairperson and submit a completed “Request for Leave of Absence” form (休学願). If the reason is illness, the form must be accompanied by a doctor’s certificate (診断書).

The period of leave of absence is not counted in the residence requirement and graduation will be delayed for the duration of the absence. A student who is taking a leave of absence cannot graduate in that term.

§ a611 Period of Leave of Absence

A leave of absence may be requested semester by semester. A leave of absence may not extend over two sequential years or a total of 4 years (Article 32 University Regulations).

§ a612 Deadline to Submit Request

	Period of Leave of Absence	Deadline to submit request
Spring Semester	April 1 – September 20, 2015	May 29 (Fri), 2015
Autumn Semester	September 21, 2015 – March 31, 2016	November 30 (Mon), 2015

A student who intends to take a planned leave of absence must submit the “Request for Leave of Absence” at least one month prior to the beginning of the semester of the planned absence.

Any request submitted after the deadline will not be accepted for any reason. If the request is sent by postal mail, it must be postmarked on or before the deadline date. The request for leave of absence may be submitted for two consecutive years of absence.

§ a613 Tuition and Fees during Leave of Absence

There will be a reduction of the tuition and fees during a leave of absence. For more details, inquire at the Academic Records Section: Tuition and Fees, the Center for Academic Affairs.

§ a614 For Foreign Students with College Student Visa

Students with a College Student Visa who take a leave of absence may lose their status of residence in Japan. For details, please consult with the Academic Records Section.

§ a615 Resuming Studies

When the period for Leave of Absence is over, student status returns automatically, so there is no need to submit an "Intent to Resume Studies" form (復学届). However, in the following cases, it is necessary to submit the "Intent to Resume Studies" form before the beginning of the semester.

- 1) Leave of Absence due to illness (attach doctor's certificate)
- 2) A student wishes to return to studies earlier than scheduled: that is, when permission for the leave was obtained for 2 or more semesters but the student wishes to shorten the period of absence because the reason for taking the leave no longer exists (the period may not be shortened to less than one semester).

§ a620 Withdrawal and Dismissal

There are two types of withdrawal from university: voluntary withdrawal and dismissal.

§ a621 Date of Withdrawal

Date of withdrawal is the last day of the semester (September 20 or March 31).

§ a622 Voluntary Withdrawal

A student wishing to withdraw from university for certain reasons must consult the Department Chairperson, complete the "Request for Withdrawal from the University"(退学願) and submit the request to the Academic Records Section with the Student ID Card before the desired date of withdrawal.

§ a623 Dismissal from the University

The following students shall be dismissed from the university:

1) Expiry of Period of Enrollment

Students whose period of enrollment (excluding leave of absence period) exceeds 8 years.

2) Students to whom Article 40 of the University Regulations applies

Article 40: "Students who fail to obtain 32 credits or more including subjects specified by undergraduate departments in two consecutive academic years".

For the students of the Faculty of Liberal Arts, "two consecutive academic years" refers to four consecutive semesters excluding the period(s) of leave of absence.

3) Failure to pay tuition fees

Students who fail to pay the tuition and fees before the set deadline.

4) Other Reasons

Students to whom Articles 60 and 61 of University Regulations apply.

N.B. Preferential Measures

Upon deliberation by the faculty meeting and with an approval of the President, a student who is in the third year or above, and who has taken less than 32 credits in four consecutive semesters excluding the period(s) of leave of absence, may be exempted from dismissal from the University by Article 40, if the total number of credits earned divided by the number of semesters of enrollment is more than 8 credits.

§ a630 Change of Faculty/Department

Students who wish to change to a department of another faculty and who satisfy the following requirements may do so by submitting a request. After submitting the request, the student will take an exam given by the department.

Eligibility

- 1) The student has completed or is expected to complete at least four semesters of study at the time of the requested change (period of leave of absence is not included).
- 2) The student has a 2.6 GPA or higher for credits obtained in Foreign Language Courses (only required courses) and General Studies(全学共通).(Only General Studies for students who entered before 2014)
- 3) The student satisfies all requirements set by the department he/she wishes to change to.
- 4) There is adequate reason for the change.

§ a640 Re-admission

A degree student who has withdrawn or been dismissed from the university may re-enter the university upon approval of his/her application. However, if a re-admitted student withdraws or is dismissed a second time, or if the student was dismissed because his/her length of residence had reached the limit of eight years, he/she will not be allowed to apply for re-admission. Further information is available at the Academic Records Section.

§ a650 Admission for a Second Degree

Graduates of Sophia may apply to enter another faculty or department. Further information is available at the Academic Records Section.

§ a700 STUDY ABROAD PROGRAM

§ a710 Exchange Program: Students participating in this program are regarded as simultaneously enrolled at Sophia and a foreign institution. Degree students who wish to study at an exchange partner institution are permitted to do so only if the Department Chair or Area Coordinator determines that such a choice would be educationally beneficial for the student. Internal screening will be conducted at Sophia approximately one year before the beginning of the exchange period. The students must first pass the internal selection process to be nominated to the exchange program. Students studying abroad at a school with which Sophia has a formal exchange agreement receive reciprocal treatment regarding credits and school expenses. For details, see “Handbook for Study Abroad.”

§ a711 General Study Abroad Program: Students who plan to study abroad on their own and wish to transfer the credits back to Sophia must apply in advance to the General Study Abroad Program. Credit transfer arrangements are the same as for Exchange Program students, but students must apply independently to an approved institution and arrange their own accommodation. Also, in contrast to the Exchange Program, students participating in the General Study Abroad Program must pay tuition and fees both to Sophia and the overseas institution. For details, see “Handbook for Study Abroad.”

* For both the Exchange Program and the General Study Abroad Program, students may study abroad for one year or one semester without taking a leave of absence.

§ a712 Short-term Language Programs: Sophia sends students to several language programs at designated overseas universities during the summer and spring vacations. By participating in these programs and successfully completing the courses, students will be able to earn language credits that can be used for fulfilling Sophia's graduation requirements.

§ a713 Short-term Study Abroad Programs: Sophia sends students to several intensive programs on specialized subjects at designated overseas institutions during the summer and spring vacations. By participating in one of these programs and successfully completing the courses, students earn credits that can be transferred, with the approval of their department, as specialized education or general studies credits.

§ a714 Active Learning Programs

Sophia sends students to several active learning programs that include fieldwork and service learning during the semester or summer and spring vacations. By participating in one of these programs and successfully completing the courses, students earn credits that can be used for fulfilling Sophia's graduation requirements.

§ a750 CERTIFICATION PROGRAMS

Pending completion of the required course work, FLA degree students may obtain certification in the following areas: Teacher Certification (教職課程) and Curator Certification (学芸員課程). These programs are taught only in Japanese. Students interested in these programs are strongly advised to attend the special guidance meeting held by the Center for Teaching and Curator Credentials. Notices will be posted on the bulletin board for Certification Programs. Further information may be obtained at the Center for Teaching and Curator Credentials.

For regulations about the credits for courses required for Teacher and Curator Certification, see ‘SPECIALIZED EDUCATION ELECTIVES’ section of the FLA curriculum.

§ a800 TUITION AND FEES

§ a810 Tuition and Other Fees: Academic Year 2015

§ a811 Degree Students

Currency : Japanese Yen

	Entrance Year				
	2015	2014	2013	2012	before 2011
Entrance Fee	270,000	—	—	—	—
Semester Enrollment Fee (per semester)	30,000	30,000	30,000	30,000	30,000
Tuition Fee per credit (1)	30,300	30,300	30,300	30,300	30,300
Education Enhancement Fee (per semester)	119,800 (2)	100,000	90,000	90,000	90,000
Alumni Association Fee (per year)	5,000	5,000	5,000	5,000	—
Premium for Personal Accident Insurance for Students Pursuing Education and Research (3)	2,650	—	—	—	800

(Note) Starting in Academic Year 2014, categories of payment have been changed.

Up to 2013: Entrance Fee, Tuition Fee, Orientation Fee, Building & Maintenance Fee, Laboratory & Research Fee, Correspondence Fee (Including Consumption Taxes)

From 2014 on: Entrance Fee, Semester Enrollment Fee, Tuition Fee, Education Enhancement Fee

(1) Tuition fees are revised annually based on the rate of inflation.

(2) For students who enter in Spring 2015, the amount due for the Autumn semester is ¥100,000.

(3) If a student studies beyond the standard residence requirement, he/she will be charged ¥800 per year.

§ a812 Non-Degree Students

Currency : Japanese Yen

	Entrance Year	
	2015	2014
Tuition Fee (per credit)	32,200	32,200
Education Enhancement Fee (per semester)	100,000	100,000

§ a820 Payment of Tuition and Fees

§ a821 Calculation of Tuition and Fees

After final confirmation of course registration, a single adjusted bill will be issued, which will include all tuition and fees required for the term in question. For first-term students, the bill will include only tuition and the remaining fees that are not paid prior to entrance. Once registered for a course, a student is responsible for the payment unless he/she cancels the course during the Course Adjustment Period or Cancellation Period. Students are responsible for paying for any course from which they withdraw after the Cancellation Period.

§ a822 Issuance of Bills

Dates when bills of tuition and fees are sent:

Spring 2015: May 7 (Thu), 2015

Autumn 2015: October 16 (Fri), 2015

A bill and remittance form will be mailed to the student's address on the dates indicated above. Any student who does not receive the bill within one week after its issuance should notify the Center for Academic Affairs.

§ a823 Deadline for Full Payment

Deadline for full payment of tuition and fees:

Spring 2015: May 22 (Fri), 2015

Autumn 2015: October 30 (Fri), 2015

Failure to complete payment will result in dismissal from the university.

Students who are experiencing financial difficulties should consult with the Center for Student Affairs for scholarship and other information.

§ a824 Fees to Be Paid During a Leave of Absence

During a leave of absence, the following fees must be paid by the tuition payment deadline:

Semester Enrollment Fee, Education Enhancement Fee (only first-term students), Alumni Association Fee. Premium for Personal Accident Insurance for Students Pursuing Education and Research.

§ a900 ANNOUNCEMENTS FROM UNIVERSITY OFFICES

§ a910 Bulletin Boards

Notices concerning classes (cancelled classes, make-up classes, change of classrooms, and exam schedules) and announcements for individual students, including urgent matters, will be posted on the Loyola Web Service bulletin board. Some notices may also be posted on university bulletin boards (see p.102 for the location of the bulletin boards). All students are strongly advised to check the Loyola and university bulletin boards regularly.

§ a920 Certificates

Various certificates can be obtained either from the certificate issuance machine or at relevant offices. Check the type of certificate you need and apply as follows:

Certificates from the certificate issuance machine

Certificates	Fees	Day of issue	Notes
Certificate of Attendance (Japanese / English)	¥200	On the same day	Issuance machines are installed on: · 3rd floor, Bldg. No.2; · Mejiro Seibo Campus (in office center) Service Hours: Mon. - Fri. 9:00 to 17:00 *any changes due to school events will be announced
Official Transcript (Japanese / English)	¥200		
Certificate of Prospective Graduation (Japanese / English)	¥200		
Student Discount Certificate (up to 10 per year)	free		
Medical Checkup Certificate (university designated form in Japanese only)	¥300		
Temporary Student ID Card (issued only during Final Exam period)	¥500		

Please follow the voice instructions of the certificate issuance machine on how to operate the machine.

- * Student ID Card is required in order to have the certificate issued. The certificate issuance machine is available for current students only.
- * The Certificate of Prospective Graduation certifies that the student is eligible to graduate if the student has met all graduation requirements, but it does not mean that the University guarantees the student's graduation.
- * For the password, inquire at the Center for Academic Affairs, Academic Records Section.

Certificates issued at the Center for Academic Affairs

Certificates	Fees	Day of issue
Certificate of prospective acquisition of teacher's license	¥400	Takes 3 working days from the application date
Certificates necessary for application of "Permission to change the status of residence" and "Permission to extend period of stay"	¥200	Application received→Day of issue • Mon./Tue. → Fri. • Wed./Thu. → following Mon. • Fri. → following Wed.
Re-issue of Student ID Card	¥1,000	On the same day

Office in charge: Center for Academic Affairs, Academic Records Section
1F, Bldg. No.2

Office hours: Mon. - Fri. 9:30 - 11:30, 12:30 - 17:00

* Any changes due to school events will be announced on Loyola.

- 1) Complete the application form available at the office.
- 2) Purchase the fee payment sticker from the vending machine and place it on the application form.
- 3) Submit the application form with your Student ID Card to the office. Receipts will be issued to the applicant.
- 4) On the day of issue, show the receipt at the office and receive the certificate.

§ a930 Student Identification Card (ID Card)

The Student ID Card certifies that you are a student of Sophia University. Carry it with you at all times as you may be asked to show it in various situations both on and off campus. Services may not be provided if you do not have your Student ID Card.

Student ID Cards should not be lent or given to another person whatever the reasons may be. Return the Student ID Card to the university when you lose your student status by withdrawal from university.

You will need the Student ID Card in the following cases:

- 1) to take exams
- 2) to use the certificate issuance machine and obtain a certificate or student travel fare discount certificate
- 3) to enter the university main library and borrow library books
- 4) to buy your commuting pass
- 5) to show at the request of officials when you are on trains, etc. using a commuting pass or student discount ticket
- 6) to show when requested by a faculty member or staff of Sophia University

1. Valid Enrollment Sticker

The student ID Card is valid only with a current Enrollment Sticker (在籍確認シール) affixed on the back. The sticker is valid for one year; Students should obtain a valid current sticker at the beginning of each academic year. Notify the Academic Records Section if there are any changes to your address or commuting route, or when there is no vacant column left in the commuting pass issue record.

2. Changes in the data of Student ID Card

If there are any changes or errors in the data (name, date of birth, etc.) on the Student ID Card, notify the Academic Records Section.

3. Lost, damaged or defective Student ID Card

Request a re-issue of your card at the Academic Records Section, and then purchase a fee payment sticker (1,000 yen) and place it on the designated form, “Request for Re-issue of Student ID Card” (学生証再発行願).

§ a940 Guarantor

Sophia University requires all students to have a guarantor. Sophia University sends important notices regarding academic affairs and school newsletters to the guarantor's address, or may contact the guarantor in the case of emergency.

A guarantor should be one of the below (listed in order of priority) :

1. A parent who lives in Japan
2. A person who lives in Japan and earns his/her living independently
3. A person who earns his/her living independently and who lives in a foreign country
(This option is only for non-Japanese students)

§ a950 Change of Guarantor, Student Name, Other Changes

If there are any changes in your or your guarantor's address, renew the registered data on Loyola under the address registration menu. In case your guarantor's address is outside Japan, submit a notification by designated form available at the Academic Records Section. (This option is only for non-Japanese students). If a student's address is changed, he/she should obtain a new enrollment sticker (在籍確認シール) at the Academic Records Section.

If there is a change in your name, submit a notification by designated form available at the Academic Records Section, and attach a certificate of residence (住民票の写し) issued by the local government (stating the full name, gender, date of birth of the student, permanent address; family relation information is not required).

If you intend to change your guarantor, submit a notification by designated form available at the Academic Records Section. Only non-Japanese students can have a guarantor who lives outside Japan.

§ a960 When Public Transport Service is Shut Down

When the university decides that it is not possible to hold regular classes or final exams due to the shutdown of transport services caused by natural disasters such as typhoons, heavy rainfall, accidents or strikes, classes will be canceled and exams rescheduled to another day. Such cancellation and changes will be announced on the university's official website, Loyola or official Facebook. Be sure to check one of these sites.

§ a970 Infectious Diseases

When a student has contracted one of the diseases the School Health Law (学校保健安全法) prescribes as “学校感染症” (such as influenza, measles, whooping cough, German measles, mumps and chicken pox), he/she is not allowed to attend school for a designated period of time to prevent the spread of the disease.

For a new infectious disease, special measures might be taken. Please check Loyola for any notice from the university.

When a student has contracted such an infectious disease:

1. The student must follow physician's instructions and stay home until there is no risk of infection.
2. The student must download the form “Doctor's permission to return to campus” (登校許可書) from the university website or request the university Health Center to provide the form and then ask the physician to fill out the form and specify the date when the student is permitted to return to school. (Other forms prepared by a hospital are acceptable if the period of required absence is clearly stated.)
3. The student must give the original copy of the form to the university Health Center. He or she is also required to give a photocopy of the form to the instructor of each course he or she is enrolled in.

It is the student's responsibility to inform his or her instructors about the situation when he or she returns to school. The Center for Academic Affairs does not pass on such information to instructors.

§ a980 Absences Due to Lay Judge Service

Based on the “Act on Criminal Trials Examined under the Lay Judge System,” students may decline to serve as lay judges under the lay judge system. However, in order to respect the wishes of students who consent to being appointed as lay judges, absences due to lay judge service (including any attendant procedures) will be treated as follows.

§ a981 Scope of Policy

This policy applies to degree-seeking undergraduate and graduate students as well as non-matriculated students. This policy does not apply to auditing students.

§ a982 Accepted Grounds for Absence

- a. Appearing at a courthouse as a lay judge candidate for appointment procedures
- b. Attending a trial as a lay judge
- c. Sitting in on trial proceedings as an alternate lay judge

§ a983 Procedures

In general, students must contact the Center for Academic Affairs, receive a copy of the designated Notification of Absence due to Lay Judge Service form, and submit this form, along with a copy of the Notice of Date for Lay Judge Appointment sent in the mail from the court, to the faculty member(s) in charge of the class(es) from which the student is to be absent. The student must also show to the faculty member(s) the post-trial discharge certification documentation issued by the court.

§ a984 Handling of Absences

Provided that the student has given notice of absence by means of the designated forms mentioned above, faculty will observe the following considerations to avoid causing detriment to the student.

- a. Classes missed will not be counted as absences. Make-up opportunities will be determined by the faculty member.

SECTION B: FLA CURRICULUM

§ b010 INFORMATION ON CURRICULUM

COURSE NUMBERING

- 100-level courses:** Designed for beginning students. These include FLA Core courses, General Studies courses for beginning students, and beginning language courses.
- 200-level courses:** Introductory courses to the various disciplines; designed for first- and second-year students. Every academic discipline has its own language of analysis, and these courses are intended to introduce students to the basic analytical concepts and language of a specific field. Students should begin their study of a discipline with the 200-level course or courses in that field.
- 300-level courses:** Courses that concentrate on more specialized areas within a discipline, providing in-depth knowledge of a particular sub-field. Designed for second- and third-year students.
- 400-level courses:** Advanced or specialized courses within a discipline; designed for third- and fourth-year students. A 400-level course will often require more independent research or an extensive research paper.
- Prerequisites:** Check the course description before registering for a course. If a prerequisite course number is listed, it means that students should finish that course first. If “instructor’s permission” is listed as an alternative to a prerequisite, the student must talk to the instructor before registering for the course.
- Students entering in 2015 onward should take one of the following courses before taking a 400-level ANT/SOC course: ANT310, ANT315, ANT316, ANT317, SOC312, SOC315, SOC316.

Course Codes

FIELD (Alphabet)	FIELD
ANT	Anthropology
ART	Art History/Visual Culture
COM	Computer Studies
ENG	English
ENV	Environmental Studies
GEO	Geography
HST	History
IBE	International Business and Economics
LIT	Literature
LNG	Linguistics
MTH	Mathematics
POL	Political Science
RPH	Religion/Philosophy
SOC	Sociology
THP	Thinking Processes

§b100 CURRICULUM FOR STUDENTS WHO ENTERED FROM 2014

A total of 124 credits is required for graduation

The curriculum is divided into three parts:

General Studies (GS)

Language

FLA Specialized Education (SE)

General Studies	22 credits
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Compulsory Courses

1. Compulsory (必修科目)
 - Health and Physical Education 2 cr
2. Compulsory Elective (選択必修科目)
 - Studies in Christian Humanism 4 cr
 - General Studies (GS) Electives
 - FLA Distribution Courses (A minimum of 12 credits)
 - Advanced General Education Course (高学年向け教養科目)
(A minimum of 2 credits) 16 cr
 - FLA General Courses or
University-wide General Studies Courses (全学共通科目)

Language	8 credits
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University-wide Compulsory Courses 8 cr

FLA Specialized Education	94 credits
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1. FLA Core Program
 - English Composition 1 4 cr
 - English Composition 2 4 cr
 - Thinking Processes 4 cr
 - Public Speaking 4 cr
2. Major Courses 48 cr
3. Specialized Education (SE) Electives 30 cr

§ b110 GENERAL STUDIES

§ b111 STUDIES IN CHRISTIAN HUMANISM

Two courses in the category “Studies in Christian Humanism” (キリスト教人間学) for a total of 4 credits are compulsory for all students who are enrolled in the Faculty of Liberal Arts. Normally, students must take one course in their first semester and another the second semester.

Registration CD	Semester	Course Title	Credits
GSG19110	Spring	Philosophy of the Human Person	2
GSG19330	Spring	Philosophy of Love	2
GSG19390	Spring	Foundations: Time and Sacred Rhythms	2
GSG19410	Spring	Understanding the Interior Dimensions of Humanity	2
GSG19370	Autumn	Philosophy of Human Nature	2
GSG19740	Autumn	Philosophy of the Human Person	2
GSG19810	Autumn	Foundations: Territory and Sacred Space	2
GSG19430	Autumn	Understanding the Interior Dimensions of Humanity	2

Please note that places in these courses will be chosen by lottery so students should register for these courses during the **lottery registration period**. Details will be announced on Loyola bulletin board (Academic Services).

§ b112 HEALTH AND PHYSICAL EDUCATION (HPE)

Compulsory Course in "Wellness, the Body and Culture (ウェルネスと身体)

"Wellness, the Body and Culture", 2 credits, is compulsory for all students entering from 2009. This course should be taken in the semester the student enters the university. The course will be offered in Japanese and English every semester. Students will be assigned to the appropriate class. An adapted course for students with disabilities will be offered every spring semester. Details will be announced on Loyola Web Service bulletin board (Academic Services). Neither cancellation nor withdrawal is allowed for compulsory HPE courses.

- **Students who entered before 2015** and **transfer students** who have not yet completed "Wellness, the Body and Culture", should take the course but cannot register online via Loyola. Those students need a permission slip from the Department of Health and Physical Education (Building 7, 2nd floor) and they need to submit it to the Center for Academic Affairs (Building 2, 1st floor).
- **Students entering in 2015** will be assigned to one of the class sections.
The class assignment will be posted on Loyola.
Students should check the Loyola bulletin board and make sure to register for the course they have been assigned to.
- All sections of "Wellness, the Body and Culture" are offered on **Wednesday, 13:30-15:00**.
- However, an adapted class is offered for students with disabilities during the spring semester on Tuesday, 11:00-12:30.
- **Bring a photo (3 x3 cm) and a pen at the first class session.**

§ b113 GENERAL STUDIES (GS) ELECTIVES

All students in the Faculty of Liberal Arts must take 16 credits in total of GS Electives courses as part of the University-wide General Studies program.

- Of the 16 credits, students must take a minimum of 12 credits for at least 2 of the 3 categories of FLA Distribution Courses (Society and Culture, Cultural Traditions, and Politics and Economy).
- Of the 16 credits, students must take a minimum of 2 credits from the category "Advanced General Education Course" (高学年向け教養科目). The course must be taken after the fourth semester.
- Of the 16 credits, students may take courses from FLA General Courses or University-wide General Studies Courses(全学共通科目).

Some courses are listed under both General Studies and Specialized Education categories and may be chosen to fulfill requirements in either category. However, the same course may not be used to fulfill requirements in both categories simultaneously.

§ b120 CATEGORIES AND LIST OF COURSES 1

§ b121 FLA DISTRIBUTION COURSES

Society and Culture: The courses in this category introduce students to the experiences of different human societies, from ancient times to the present. They look at the development of institutional, intellectual, and social patterns that continue to influence our way of thinking and acting today.

HST251	Development of Japanese Civilization 1
HST252	Development of Japanese Civilization 2
HST261	History of Chinese Civilization
SOC201	Introduction to Sociology
SOC210	Introduction to Social Theory
SOC225	Introduction to Japanese Society
ANT202	Introduction to Cultural and Social Anthropology
ANT220	Anthropology of Japan
ANT230	Culture and Identity

Cultural Traditions: From the very beginning humans have sought to communicate their ideas about themselves, their societies, and the world. The courses in this category introduce written and artistic expressions of human creativity. They provide students with experience in the analysis and interpretation of particular literary texts, philosophic concepts, works of art, systems of belief and symbolic structures.

ART201	Introduction to Art History/Visual Culture 1
ART250	Introduction to Art History/Visual Culture 2
LIT201	Literary Genres
LIT231	Introduction to Japanese Literature
LIT260	Women's Literature from Meiji to the Present※
LIT270	The Karma of Love in Classical Japanese Literature※
RPH201	Introduction to Philosophy
RPH202	Fundamentals of Religion
LNG210	Introduction to Linguistics

※LIT 260 and 270 will be offered only in 2015

Politics and Economy: Political and economic factors play a major role in shaping the world in which we live. The courses in this category introduce students to some of the major approaches for investigating the nature and impact of such factors.

IBE200	Principles of Microeconomics
IBE201	Principles of Macroeconomics
POL201	Theories and Themes of Contemporary Politics
POL205	Introduction to International Relations
POL210	Introduction to Comparative Politics
POL215	Controversies in Globalization
MTH111	Mathematics and Statistics for Business and Economics

§ b122 FLA GENERAL COURSES

COM211	Computer Studies 1*
COM212	Computer Studies 2*
COM213	Computer Studies 3*
COM214	Computer Studies 4*
ENV131	Environmental Issues 1
GEO201	Human Geography
GEO202	Geography
MTH101	College Mathematics

*The courses with asterisk carry 2 credits each.

§ b123 ADVANCED GENERAL EDUCATION COURSES

Courses will be listed from 2016.

§ b130 LANGUAGE COURSES

Students must gain 8 credits in one language chosen from the language courses offered by the Center for Language Education and Research (CLER). Courses offered are as follows:

- **Chinese, French, Spanish** (Courses are conducted in English and are exclusive to FLA students)
- **Japanese** (English medium instruction)
- **Arabic, German, Indonesian, Italian, Korean, Latin, Portuguese, Russian, Tagalog** (Japanese medium instruction)

N.B.

1. Students are encouraged to select a language that they have not previously studied. A student who chooses a language he or she has studied previously and is placed at an advanced level may encounter difficulties in completing the required 8 credits in one language.
2. The language required for non-native speakers of Japanese is Japanese unless they demonstrate sufficient proficiency in the Japanese Placement Test.
3. Students who are assigned to Japanese language track 3 (Japanese Reading and Writing Courses) on the basis of the Japanese placement test and want to choose Japanese to fulfill their language requirements must obtain approval from the coordinator of the Japanese Language Program. Please consult the Center for Language Education and Research for further information on procedures.
4. Language courses must be taken in the correct sequence. Credit will not be counted for a language course of a level lower than one taken previously for the graduation requirement.
5. Students who wish to continue study of a language other than Japanese beyond the required 8 credits may include additional credits in their SE Electives as specified below:
 - a. Up to 4 credits of advanced courses in the same language selected to fulfill the language requirement may be included in the student's SE Electives.
 - b. Up to 8 credits in a second language may be included as SE Electives.
 - c. Apart from Japanese, the credits for a third language cannot be counted for graduation.
6. Regardless of whether the student is a native or non-native speaker of Japanese, he/she may include up to a total of 30 credits in Japanese as SE Electives.

7. In principle, no withdrawals are allowed for language courses. Once a student withdraws from such a class, he/she will not be allowed to choose that language to fulfill the language requirement.
8. Note that many language courses are lottery courses. Make sure you register the lottery courses during the lottery course registration period.

§ b131 Course Registration for Chinese, French, and Spanish Courses for FLA Students

[Important]

Please note “Basic1,2” and “Intermediate1,2” courses for those 3 languages are lottery courses. Make sure you register the lottery courses during the lottery course registration period on Loyola.

Basically, students take courses from “Basic 1”, however, students opting to take a language which they have studied before, they will take a “Placement Interview” before the registration of that language.

Students can register their courses on Loyola. However, the students who take the “Placement Interview” and are admitted to take an upper-level course must submit the completed “Request for Transfer to Upper Level Course” with a signature of approval from the teacher administering the Placement Interview. After submitting it to the Center for Academic Affairs by the specified deadline, they can subsequently register their courses on Loyola.

§ b132 Course Registration for Japanese

Please refer to the "Japanese Language Program" brochure and Loyola bulletin board (CLER and Center for Academic Affairs).

§ b133 Course Registration for Other Languages

Please refer to the directions described on the pages of “語学科目” in “2015 Academic Handbook (2015 年度履修要覧)”.

§ b134 Attendance Policy

In language courses offered by CLER, you are expected to actively participate and accomplish in-class tasks and activities. This naturally makes class attendance essential in your learning, and thus we have set the following rules on the required number of attendance in each course. However, meeting the attendance requirement does not guarantee your passing course units; it is only the minimum condition for the final grading, which will be done according to the specific evaluation criteria stated in the syllabus of each course.

*For Attendance Policy of Japanese Language Courses, please refer to the “Japanese Language Program” brochure.

• **Twice-a-week courses (Except for Japanese Language Program)**

The total number of class sessions: 28 per semester

The number of attendance required: **More than 23 per semester**

• **Once-a-week courses (Except for Japanese Language Program)**

The total number of class sessions: 14 per semester

The number of attendance required: **More than 11 per semester.**

- **Special Consideration**

In any of the following conditions, neither your attendance nor absence will be counted. If applicable, please ask your instructor if you can receive this special treatment.

1. When you join the annual Jo-Nan competition or SOFEX and submit an official certificate of participation.
2. When you have been officially assigned a jury duty (裁判員) and must assume the duty.
3. When you submit a certificate that confirms your attendance at teaching practice, volunteer experience study (介護等体験), or museum practice.
4. A case of illness or injury where you submit a medical certificate indicating the necessary period of sick or injury leave.

It should be noted that absence for three weeks and over will not be considered a case that deserves the special consideration, irrespective of reasons. In addition, if the absence is due to more than two circumstance stated above and exceeds three weeks, the special consideration will not cover those additional days. If your instructor gives you an assignment to make up for your absence, the submission of the assignment becomes the prerequisite for receiving the special consideration.

- **Late Arrival**

Any student who fails to arrive within the first 30 minutes of a class will be regarded as being absent, even if he/she attends the rest of the class.

§ b140 SPECIALIZED EDUCATION

§ b141 FLA CORE PROGRAM

The following courses are compulsory for all students enrolled in the Faculty of Liberal Arts and must be taken during the first and second year.

ENG111	English Composition 1	4 cr
ENG112	English Composition 2	4 cr
ENG115	Public Speaking	4 cr
THP101	Thinking Processes	4 cr

English Placement Test and Course Assignments

Incoming students will be given an English placement test and, on the basis of the results, will be assigned to English Composition 1 or 2 or given a waiver for the course. To fulfill the total number of credits needed for graduation, students given a waiver for English Composition 1 or 2 should take an equivalent number of credits as additional SE Electives. Any student who does not demonstrate the English skills necessary to take English Composition 1 will first be required to take Basic Skills courses in writing and/or reading comprehension (2 credits each). These courses will count towards graduation as SE Electives.

Course Registration for FLA Core Courses

1. Students who are scheduled to take FLA Core courses are assigned to class sections at the start of each semester. These assignments cannot be changed. Students must register for the sections to which they have been assigned.
2. Students must enroll in the FLA Core Program courses in sequence. If a student fails a Core Program course (including Basic Skills), he/she must repeat and pass the course before proceeding to the next level.
3. Neither cancellation nor withdrawal is allowed from FLA Core Program courses, including Basic Skills.

§ b142 MAJOR COURSES

The Department of Liberal Arts offers three majors:

Comparative Culture

International Business and Economics

Social Studies

Students must choose a major at the end of their third semester and meet its requirements. Each major requires students to complete 48 credits. For details, see the sections pp.46 ~54.

Students can take any level courses for major electives categories which are chosen by students.

§ b143 SPECIALIZED EDUCATION ELECTIVES

Students should take as SE Electives a total number of 30 credits chosen from the Specialized Education courses offered by the Faculty of Liberal Arts or other faculties and programs of the university.

N.B.

1. **Students may count as SE Electives a maximum of 8 credits chosen from courses included on the list of FLA Distribution Courses and FLA General Courses.**
2. **Students may count as SE Electives a maximum of 16 credits chosen from courses offered by other faculties and programs of the university (including Gakuzen Kamoku 学全科目).** If a student chooses to study a language, the credits taken in that language will not be included in the 16-credit limit. Regulations apply to the language requirement. Please see page 40~42 for more details.
3. There are regulations concerning the number of credits in language courses that may be counted as SE Electives (see pp. 40~42.).
4. Second-term first-year students and above may count credits earned in the Summer Session as SE Electives.
5. University-wide General Studies Course (全学共通科目) courses with course numbers (科目コード) starting with 0 or GS offered by the University-wide General Studies Program (see 2015 Academic Handbook:2015 年度履修要覧) may not be counted as SE Electives. **However the course “Human Ecology: Rivers”, course number:099713, can be counted as SE Electives.**
6. Advanced General Education Courses (高学年向け教養科目) may not be counted as SE Electives.

7. Credits in courses with course numbers (科目コード) starting with 62 taken in the programs for certification as junior and high school teachers (教職課程) or as curators (学芸員課程) (see 2015 年度履修要覧課程編) may not be counted as fulfilling the credits required for graduation. The tuition for these courses will be waived.

Courses	SE electives	Remarks
FLA Distribution Courses and FLA General Courses (100-200 level Courses)	○	8 credits maximum See pp. 38-39 for course list
FLA 300-400 level courses	○	
University-wide General Studies Courses (全学共通科目)*	×	* Except for “Human Ecology: Rivers”, course number:099713 See 2015 Academic Handbook :2015 年度履修要覧
Advanced General Education Courses (高学年向け教養科目)	×	
Studies in Christian Humanism	×	
Specialized Education Courses offered by other faculties (including Gakuzen Kamoku)	○	16 credits maximum
Language Courses	○	Japanese, second language, advanced level of the language selected for the language requirement may be included. See pp. 40- 42 for regulations in detail concerning credits
Sophia Summer Session Courses	○	
Credits in course numbers starting with 62 (courses in the programs for certification as junior and high school teachers or as curators 教 職課程、学芸員課程)	×	See 2015 年度履修要覧課程編

§ b150 MAJOR COURSES

§ b151 COMPARATIVE CULTURE

The Comparative Culture major emphasizes interdisciplinary approaches to knowledge within three fields: art history/visual culture (ART), literature (LIT), and religion/philosophy (RPH). Students take 48 credits in the major distributed among a primary field and secondary field. The primary field consists of 28 credits in one of the above three fields. The secondary field consists of 20 credits taken in another field.

COMPARATIVE CULTURE FIELDS

ART HISTORY/VISUAL CULTURE (ART)

The field of art history and visual culture focuses on the acquisition of visual literacy across different media, from fine arts such as painting and sculpture to more contemporary media such as film and digital works, as well as ephemeral images including prints and propaganda. Art offers a rich source of knowledge concerning the human condition, providing visual records of human emotions, thought, ideals, and aspirations, as well as evidence of the social and political conditions under which people have lived, past and present.

LITERATURE (LIT)

The field of literature offers courses in the literature of Japan, China, Britain, the United States, and continental Europe. Comparative study of the diverse literary expressions of these countries and cultures will deepen student's appreciation of the vastness of the human imagination while training them in close textual analysis, critical theory, and cultural discourse.

RELIGION/PHILOSOPHY (RPH)

The field of comparative studies in religion/philosophy is centered on understanding the ways in which people of various historical periods and cultures have conceived, imagined, and lived out their lives in the world. Courses focus on understanding the philosophical and religious orientations of human communities as expressed in systems of thought, texts, the arts, rituals, and ethical practices.

		cr	total
Requirements for the Primary Field	Compulsory Courses		
	One 200-level Course	4	28
	One 400-level Course	4	
	Elective Comparative Culture Courses	20	
Requirements for the Secondary Field	Compulsory Course		
	One 200-level Course	4	20
	Elective Comparative Culture Courses	16	
Total			48

The following courses offered by the FLA Social Studies Area are cross-listed as FLA religion/philosophy courses. Students may include these courses as elective courses for the religion/philosophy field.

course no.	course title	cr
HST445	Religion and Society in Japan	4
POL301	Classical Western Political Theory	4

From 2015, HST439 is not offered. HST439 taken in 2014 may still be counted as an elective course for the religion/philosophy field.

§ b152 INTERNATIONAL BUSINESS AND ECONOMICS

Courses offered in this major emphasize both the development of tools of theoretical and empirical analysis and the application of these tools to the understanding of specific economic phenomena and managerial problems. The major stresses the international dimensions of both business and economics. Within this global context, special attention is given to Japanese business and economic studies.

Students majoring in International Business and Economics must complete 48 credits of IBE courses, including five 300-level courses and three 400-level courses.

		cr	total
International Business and Economics	Compulsory Courses		
	IBE200	4	
	IBE201	4	
	Five 300-level IBE Courses	20	48
	Three 400-level IBE Courses	12	
	Elective IBE Courses	8	
Total			48

The following courses offered by the Faculty of Economics are cross-listed as FLA International Business and Economics courses. Students may include up to 8 credits from these courses as Elective IBE Courses, if they were cross-listed in the year when they were taken. For details on these courses refer to the 2015 Academic Handbook (2015 年度履修要覧), and course syllabi on the Loyola Web Service. Some of these cross-listed courses may have prerequisites and/or require the instructor's permission due to limited enrollment places. Furthermore, students may not be able to take courses that have undergone a number or title change, if they have taken them previously under the former number or title.

course no.	course title	cr	Dept offered
403101	History of Economics 1 経済学史 I	2	経済学科
403102	History of Economics 2 経済学史 II	2	経済学科
407403	Econometrics 計量経済学	4	経済学科
467920	Asian Economy 1 アジア開発経済論	2	経済学科
467921	Asian Economy 2 アジア経済成長論	2	経済学科
430801	Logistics ロジスティクス	4	経営学科
433300	Direct Marketing ダイレクト・マーケティング	2	経営学科
438410	Auditing 1 監査論 I	2	経営学科
438420	Auditing 2 監査論 II	2	経営学科

§ b153 SOCIAL STUDIES

The Social Studies major provides students with historical, comparative, and theoretical insights into the processes that constitute civilizations and social orders. Courses consider how particular societies and cultures have changed over time, patterns of similarity and difference across events and places, and how these patterns and processes have been interpreted and depicted in popular and scholarly imagination.

The Social Studies major has three fields: anthropology-sociology, history, and political science. Students take 48 credits in the major with 36 being in the primary field and 12 in the secondary field of a student's choosing. The distribution of compulsory courses varies among the different fields.

GENERAL REQUIREMENTS

For students who entered from 2015

		cr	total
Requirements for the Primary Field	Compulsory Courses		
	One 200-level Course	4	
	One 400-level Course	4	36
	Elective Social Studies Courses	28	
Requirements for the Secondary Field	Compulsory Course		
	One 200-level Course	4	12
	Elective Social Studies Courses	8	
Total			48

Students entering in 2015 onward should take one of the following courses before taking a 400-level ANT/SOC course: ANT310, ANT315, ANT316, ANT317, SOC312, SOC315, SOC316.

For students who entered in 2014

		cr	total
Requirements for the Primary Field	Compulsory Courses		
	200-level Courses		
	300-level Courses		
	400-level Courses		36
	Elective Social Studies Courses	Please refer to pages 50-53	
Requirements for the Secondary Field	Compulsory Course		12
	Elective Social Studies Courses		
Total			48

SOCIAL STUDIES FIELDS

ANTHROPOLOGY-SOCIOLOGY

Anthropology and sociology focus on how social orders are constituted. Although they are distinct academic disciplines, there is considerable overlap in their intellectual traditions and concerns. They are offered as an integrated field that focuses on culture and society in the making of individual identities, behavior patterns, and social institutions.

For students who entered from 2015

		cr	total
As Primary Field	Compulsory Courses		
	One 200-level Anthropology/Sociology Course	4	36
	One 400-level Anthropology/Sociology Course	4	
	Elective Anthropology/Sociology Courses	28	
As Secondary Field	Compulsory Course		
	One 200-level Anthropology/Sociology Course	4	12
	Elective Anthropology/Sociology Courses	8	
Total			48

For students who entered in 2014

		cr	total
As Primary Field	Compulsory Courses		
	Two 200-level Anthropology/Sociology Courses including either ANT202 or SOC201	8	
	One Methods Course chosen from ANT310, 315, 316, 317, SOC312, 315, 316, IBE340	4	36
	One 400-level Anthropology/Sociology Course	4	
	Elective Anthropology/Sociology Courses	20	
As Secondary Field	Compulsory Course		
	ANT202 or SOC201	4	12
	Elective Anthropology/Sociology Courses	8	

ANT313 taken in 2014 may still be counted as a Method Course.

IBE 340 offered by the FLA International Business and Economics Area is cross-listed as an anthropology/sociology course. Students may include this course as a methods course or as an elective course for the Anthropology/Sociology field.

HISTORY

History creates narratives and interpretations of the past with an eye toward understanding the present. This process involves asking complex questions about the experiences of humans over time. The courses encourage students to think critically about the patterns and processes that have created the modern world, with particular attention paid to the interconnectivity and transnational dimensions of East Asian history.

As Primary Field	Compulsory Courses One 200-level History Course One 400-level History Course Elective History Courses	cr	total
		4 4 28	36

As Secondary Field	Compulsory Course One 200-level History Course Elective History Courses	cr	total
		4 8	12

The following courses offered by the Faculty of Humanities and the Faculty of Foreign Studies are cross-listed as FLA history courses. Students may include up to 8 credits from these courses as elective history courses, if they were cross-listed in the year when they were taken. For details on: these courses refer to the appropriate department descriptions in the 2015 Academic Handbook (2015 年度履修要覧) and course syllabi on the Loyola system. Some of these cross-listed courses may have prerequisites and/or require the instructor's permission due to limited enrollment places. Furthermore, students may not be able to take courses that have undergone a number or title change, if they have taken them previously under the former number or title.

course no.	course title	cr	Dept offered
160711	Problems in History 歴史学をめぐる諸問題	2	史学科
165814	Confucian Ethics in the Choson Era 東洋史特講(朝鮮伝統社会と儒教倫理)	2	史学科
501316	Topics in American History 1 (旧 Topics in American History I「米国史特講I」)	2	英語学科
501317	Topics in American History 2 (旧 Topics in American History II「米国史特講II」)	2	英語学科

POLITICAL SCIENCE

Political Science focuses on the study of the state, government, and politics. It is particularly concerned with questions such as how power and authority are exercised and how that exercise leads to conflict or to the promotion of peaceful relations among social actors and states.

For students who entered from 2015

		cr	total
As Primary Field	Compulsory Courses		
	One 200-level Political Science Course	4	36
	One 400-level Political Science Course	4	
	Elective Political Science Courses	28	

		cr	total
As Secondary Field	Compulsory Course		
	One 200-level Political Science Course	4	12
	Elective Political Science Courses	8	

For students who entered in 2014

		cr	total
As Primary Field	Compulsory Courses		
	Two 200-level Political Science Courses	8	36
	Two 400-level Political Science Courses	8	
	Elective Political Science Courses	20	

		cr	total
As Secondary Field	Compulsory Course		
	One 200-level Political Science Course	4	12
	Elective Political Science Courses	8	

The following courses offered by the Faculty of Foreign Studies are cross-listed as FLA political science courses. Students may include these courses as electives.

course no.	course title	cr	Dept offered
608940	Seminar (Global & International Studies)1 演習 (グローバル・国際研究) 1	2	外国語学部
608941	Seminar (Global & International Studies)2 演習 (グローバル・国際研究) 2	2	外国語学部

§ b200 CURRICULUM FOR STUDENTS WHO ENTERED BEFORE 2014

§ b210 【For students who entered from 2011 to 2013】

The curriculum is divided into two parts:

General Studies (GS)

Specialized Education (SE)

General Studies		30 credits
Compulsory courses		
Compulsory courses(必修科目)		
Health and Physical Education	2 cr	
Language	8 cr	
Compulsory Electives Courses(選択必修科目)		
Studies in Christian Humanism	4 cr	
GS Distribution Courses	12 cr	
GS Electives	4 cr	
Specialized Education		94 credits
FLA Core Program		
Thinking Processes	4 cr	
English Composition 1	4 cr	
English Composition 2	4 cr	
Public Speaking	4 cr	
Major Courses	48 cr	
SE Electives	30 cr	
A total of 124 credits is required for graduation.		

§ b220 【For students who entered before 2011】

The curriculum is divided into two parts:

General Studies (GS)

Specialized Education (SE)

General Studies		32 credits
Compulsory courses		
Compulsory Courses(必修科目)		
Health and Physical Education	2 cr	
Language	8 cr	
Information Literacy	2 cr	
Compulsory Elective courses(選択必修科目)		
Studies in Christian Humanism	4 cr	
GS Distribution Courses	12 cr	
GS Electives	4 cr	
Specialized Education		92 credits
FLA Core Program		
Thinking Processes	4 cr	
English Composition 1	4 cr	
English Composition 2	4 cr	
Public Speaking	4 cr	
Major Courses	48 cr	
SE Electives	28 cr	
A total of 124 credits is required for graduation.		

§ b230 GENERAL STUDIES

§ b231 STUDIES IN CHRISTIAN HUMANISM

Two courses in the category “Studies in Christian Humanism” (キリスト教人間学) for a total of 4 credits are compulsory for all students who are enrolled in the Faculty of Liberal Arts. Normally, students must take one course in their first semester and another the second semester.

Registration CD	Semester	Course Title	Credits
GSG19110	Spring	Philosophy of the Human Person	2
GSG19330	Spring	Philosophy of Love	2
GSG19390	Spring	Foundations: Time and Sacred Rhythms	2
GSG19410	Spring	Understanding the Interior Dimensions of Humanity	2
GSG19370	Autumn	Philosophy of Human Nature	2
GSG19740	Autumn	Philosophy of the Human Person	2
GSG19810	Autumn	Foundations: Territory and Sacred Space	2
GSG19430	Autumn	Understanding the Interior Dimensions of Humanity	2

Please note that places in these courses will be chosen by lottery so students should register for these courses during the **lottery registration period**. Details will be announced on Loyola bulletin board (Academic Services).

For students who entered before 2010 and have not yet taken Philosophical Anthropology 1 and 2:

Philosophical Anthropology 1 and 2 are no longer offered. The students who have not yet taken or have failed them must take a total of two courses from the above list, but can take only one Christian Humanism course in a semester.

The students should register for these courses during the lottery registration period.

§ b232 LANGUAGE COURSES

Students must gain 8 credits in one language chosen from the language courses offered by the Center for Language Education and Research(CLER). Courses offered are as follows:

- **Chinese, French, Spanish** (Courses are conducted in English and are exclusive to FLA students)
- **Japanese** (English medium instruction)
- **Arabic, German, Indonesian, Italian, Korean, Latin, Portuguese, Russian, Tagalog** (Japanese medium instruction)

N.B.

1. Students are encouraged to select a language that they have not previously studied. A student who chooses a language he or she has studied previously and is placed at an advanced level may encounter difficulties in completing the required 8 credits in one language.
2. The language required for non-native speakers of Japanese is Japanese unless they demonstrate sufficient proficiency in the Japanese Placement Test.
3. Students who are assigned to Japanese language track 3 (Japanese Reading and Writing Courses) on the basis of the Japanese placement test and want to choose Japanese to fulfill their language requirements must obtain approval from the coordinator of the Japanese Language Program. Please consult the Center for Language Education and Research for further information on procedures.
4. Language courses must be taken in the correct sequence. Credit will not be counted for a language course of a level lower than one taken previously for the graduation requirement.
5. Students who wish to continue study of a language other than Japanese beyond the required 8 credits may include additional credits in their SE Electives as specified below:
 - a. Up to 4 credits of advanced courses in the same language selected to fulfill the language requirement may be included in the student's SE Electives.
 - b. Up to 8 credits in a second language may be included as SE Electives.
 - c. Apart from Japanese, the credits for a third language cannot be counted for graduation.
6. Regardless of whether the student is a native or non-native speaker of Japanese, students who entered from 2011 may include up to a total of 30 credits in Japanese as SE Electives. For those who entered before 2012, 28 credits may be counted as SE Electives.
7. In principle, no withdrawals are allowed for any language courses. Once a student withdraws from such a class, he/she will not be allowed to choose that language to fulfill the language requirement.
8. Note that many language courses are lottery courses. Make sure you register the lottery courses during the lottery course registration period.

■ Course Registration for **Chinese, French, or Spanish Courses offered for FLA students**

[Important]

Please note “Basic1,2” and “Intermediate1,2” courses for those 3 languages are lottery courses. Make sure you register the lottery courses during the lottery course registration period on Loyola.

Basically, students take courses from “Basic 1”, however, students opting to take a language which they have studied before, they will take a “Placement Interview” before the registration of that language.

Students can register their courses on Loyola. However, the students who take the “Placement Interview” and are admitted to take an upper-level course must submit the completed “Request for Transfer to Upper Level Course” with a signature of approval from the teacher administering the Placement Interview. After submitting it to the Center for Academic Affairs by the specified deadline, they can subsequently register their courses on Loyola.

■ Course Registration **Japanese**

Please refer to the “Japanese Language Program” brochure and Loyola bulletin board (CLER and Center for Academic Affairs).

■ Course Registration for **Other Languages**

Please refer to the directions described on the pages of “語学科目” in 2015 Academic Handbook (2015 年度履修要覧).

■ **Attendance Policy**

In language courses offered by CLER, you are expected to actively participate and accomplish in-class tasks and activities. This naturally makes class attendance essential in your learning, and thus we have set the following rules on the required number of attendance in each course. However, meeting the attendance requirement does not guarantee your passing course units; it is only the minimum condition for the final grading, which will be done according to the specific evaluation criteria stated in the syllabus of each course.

*For Attendance Policy of Japanese Language Courses, please refer to the “Japanese Language Program” brochure.

• **Twice-a-week courses (Except for Japanese Language Program)**

The total number of class sessions: 28 per semester

The number of attendance required: **More than 23 per semester.**

• **Once-a-week courses (Except for Japanese Language Program)**

The total number of class sessions: 14 per semester

The number of attendance required: **More than 11 per semester).**

- **Special Consideration**

In any of the following conditions, neither your attendance nor absence will be counted. If applicable, please ask your instructor if you can receive this special treatment.

1. When you join the annual Jo-Nan competition or SOFEX and submit an official certificate of participation.
2. When you have been officially assigned a jury duty (裁判員) and must assume the duty.
3. When you submit a certificate that confirms your attendance at teaching practice, volunteer experience study(介護等体験), or museum studies.
4. A case of illness or injury where you submit a medical certificate indicating the necessary period of sick or injury leave.

It should be noted that absence for three weeks and over will not be considered a case that deserves the special consideration, irrespective of reasons. In addition, if the absence is due to more than two circumstances stated above and exceeds three weeks, the special consideration will not cover those additional days. If your instructor gives you an assignment to make up for your absence, the submission of the assignment becomes the prerequisite for receiving the special consideration.

- **Late Arrival**

Any student who fails to arrive within the first 30 minutes of a class will be regarded as being absent, even if he/she attends the rest of the class.

§ b233 HEALTH AND PHYSICAL EDUCATION

“Wellness, the Body and Culture” (ウエルネスと身体), 2 credits, is compulsory for all students entering from 2009. This course should be taken in the semester the student enters the university. The compulsory course in Health and Physical Education for students who entered between 2006 and 2008 is “Theory and Practice of Wellness” (ウエルネスの理論と実践); students who have not taken this course should take “Wellness, the Body and Culture” (ウエルネスと身体). The course will be offered in Japanese and English every semester. Students will be assigned to the appropriate class. An adapted course for students with disabilities will be offered spring semester. Details will be announced in the “Course Registration Procedures” on Loyola bulletin board (Academic services). Neither cancellation nor withdrawal is allowed for compulsory H.P.E. courses.

Students who entered before 2015 cannot register online via Loyola.

*For students who entered before 2015 and have not completed “Wellness, the Body and Culture”, students who entered before 2009 and have not completed “Theory and Practice of Wellness”(ウエルネスの理論と実践), and transfer students who have not completed compulsory HPE.

Those students should take ‘Wellness, the Body and Culture’, and have to register a course after receiving a permission sheet from the Department of Health and Physical Education to register for the course, and the sheet must be submitted to the Center for Academic Affairs.

*For students with disabilities,

“Wellness, the Body and Culture” Adapted class will be held on Tuesday at 11:00-12:30 in spring semester.

§ b234 INFORMATION LITERACY

The course of “Information Literacy”(情報リテラシー), with 2 credits, is compulsory for students who entered before 2011. Students who have not yet taken this course should take it in either spring and autumn semester 2015. Students can choose the course offered in English or Japanese. Students should register during the lottery registration period. Neither cancellation nor withdrawal is allowed for this course. Details will be announced on Loyola bulletin board (Academic Services).

§ b235 GS DISTRIBUTION AND ELECTIVE COURSES

The courses offered by the Faculty of Liberal Arts as part of the General Studies program provide an introduction to major themes and approaches to study in various key areas of human knowledge.

Students entering prior to 2014 must take one course from each of the three categories of GS Distribution Courses (Legacy of the Past, Cultural Traditions, and Contemporary World) for a total of 12 credits. In addition to the 12 credits of GS Distribution Courses, students must take a further 4 credits as GS Electives. These 4 credits may be chosen from (a) any of the three categories of GS Distribution Courses, (b) FLA General Studies Elective Courses, or (c) any courses listed in the University-wide General Studies Program University-wide General Studies Courses (全学共通科目).

Some courses are listed under both General Studies and Specialized Education categories and may be chosen to fulfill requirements in either category. However, the same course may not be used to fulfill requirements in both categories simultaneously.

§ b240 CATEGORIES AND LIST OF COURSES 2(for students entered before 2014)

§ b241 GENERAL STUDIES DISTRIBUTION COURSES

Legacy of the Past: The courses in this category introduce students to the experiences of different human societies, from ancient times to more recent periods. They look at the development of institutional, intellectual, and social patterns that continue to influence our ways of thinking and acting today.

HST251	Development of Japanese Civilization 1
HST252	Development of Japanese Civilization 2
HST261	History of Chinese Civilization

Cultural Traditions: From the very beginning humans have sought to communicate their ideas about themselves, their societies, and the world. The courses in this category introduce written and artistic expressions of human creativity. They provide students with experience in the analysis and interpretation of particular literary texts, philosophic concepts, works of art, systems of belief, and symbolic structures.

ART201	Introduction to Art History/Visual Culture 1
ART250	Introduction to Art History/Visual Culture 2
LIT201	Literary Genres
LIT231	Introduction to Japanese Literature
LIT260	Women's Literature from Meiji to the Present※
LIT270	The Karma of Love in Classical Japanese Literature※
RPH201	Introduction to Philosophy
RPH202	Fundamentals of Religion

※LIT 260 and 270 will be offered only in 2015

Contemporary World: Social, political, and economic factors play a major role in shaping the world in which we live. The courses in this category introduce students to some of the major approaches for investigating the nature and impact of such factors.

ANT202	Introduction to Cultural and Social Anthropology
ANT220	Anthropology of Japan
ANT230	Culture and Identity
IBE200	Principles of Microeconomics
IBE201	Principles of Macroeconomics
POL201	Theories and Themes of Contemporary Politics
POL205	Introduction to International Relations

POL210	Introduction to Comparative Politics
POL215	Controversies in Globalization
SOC201	Introduction to Sociology
SOC210	Introduction to Social Theory
SOC225	Introduction to Japanese Society

§ b242 GENERAL STUDIES ELECTIVE COURSES

COM211	Computer Studies 1*
COM212	Computer Studies 2*
COM213	Computer Studies 3*
COM214	Computer Studies 4*
ENV131	Environmental Issues 1
GEO201	Human Geography
GEO202	Geography
LNG210	Introduction to Linguistics
MTH101	College Mathematics
MTH111	Mathematics and Statistics for Business and Economics

Note

1. The courses with asterisk carry 2 credits each.
2. There are changes in the list of FLA GS Distribution and Elective Courses. The courses will only be counted as GS Electives if they were taken in the year when they were listed as GS Electives. They may still be counted as SE Electives.
3. Students who have scheduling difficulties in fulfilling graduation requirements in the category of “Legacy of the Past” should consult with the FLA Chair.

§ b250 SPECIALIZED EDUCATION

§ b251 FLA CORE PROGRAM

The following courses are compulsory for all students enrolled in the Faculty of Liberal Arts and must be taken during the first and second year.

ENG111	English Composition 1	4 cr
ENG112	English Composition 2	4 cr
ENG115	Public Speaking	4 cr
THP101	Thinking Processes	4 cr

English Placement Test and Course Assignments

Incoming students will be given an English placement test and, on the basis of the results, will be assigned to English Composition 1 or 2 or given a waiver for the course. To fulfill the total number of credits needed for graduation, students given a waiver for English Composition 1 or 2 should take an equivalent number of credits as additional SE Electives. Any student who does not demonstrate the English skills necessary to take English Composition 1 will first be required to take Basic Skills courses in writing and/or reading comprehension (2 credits each). These courses will count towards graduation as SE Electives.

Course Registration for FLA Core Courses

1. Students who are scheduled to take FLA Core courses are assigned to class sections at the start of each semester. These assignments cannot be changed. Students must register for the sections to which they have been assigned.
2. Students must enroll in the FLA Core Program courses in sequence. If a student fails a Core Program course (including Basic Skills), he/she must repeat and pass the course before proceeding to the next level.
3. Neither cancellation nor withdrawal is allowed from FLA Core Program courses, including Basic Skills.

§ b252 MAJOR COURSES

The Department of Liberal Arts offers three majors:

Comparative Culture
International Business and Economics
Social Studies

Students must choose a major at the end of their third semester and meet its requirements. Each major requires students to complete 48 credits. For details, see the sections pp. 68-77.

Students can take any level courses for major electives' categories which are chosen by students.

§ b253 SPECIALIZED EDUCATION ELECTIVES

Students should take as SE Electives a total number of 30 credits chosen from the Specialized Education courses offered by the Faculty of Liberal Arts or other faculties and programs of the university. Those who entered before 2011 should take 28 credits as SE Electives.

N.B.

1. **Students may count as SE Electives a maximum of 8 credits chosen from courses included on the list of FLA General Studies Courses.**
2. **Students may count as SE Electives a maximum of 16 credits chosen from courses offered by other faculties and programs of the university (including Gakuzen Kamoku 学全科目).** If a student chooses to study a language, the credits taken in that language will not be included in the 16-credit limit. Regulations apply to the language requirement. Please see page 58-60 for more details.
3. There are regulations concerning the number of credits in language courses that may be counted as SE Electives (see pp. 58-60.).
4. Second-term first-year students and above may count credits earned in the Summer Session as SE Electives.
5. University-wide General Studies Courses (全学共通科目) courses with course numbers (科目コード) starting with 0 or GS offered by the University-wide General Studies Program (see 2015 Academic Handbook: 2015 年度履修要覧) may not be counted as SE Electives. **However the course “Human Ecology: Rivers”, course number:099713, can be counted as SE Electives.**

6. Credits in courses with course numbers (科目コード) starting with 62 taken in the programs for certification as junior and high school teachers (教職課程) or as curators (学芸員課程) (see 2015 年度履修要覧課程編) may not be counted as fulfilling the credits required for graduation. The tuition for these courses will be waived.

Courses	SE electives	Remarks
FLA General Studies Courses (100-200 level Courses)	○	8 credits maximum See pp. 63-64 for course list
FLA 300-400 level Courses	○	
University-wide General Studies Courses* (全学共通科目)	x	* Except for "Human Ecology: Rivers" course number:099713 See 2015 Academic Handbook :2015 年度履修要覧
Advanced General Education Subjects (高学年向け教養科目)	x	
Studies in Christian Humanism	x	
Specialized education courses offered by other faculties (including Gakuzen Kamoku)	○	16 credits maximum
Language Courses	○	Japanese, second language, advanced level of the language selected for the language requirement may be included. See pp. 58- 60 for regulations in detail concerning credits
Sophia Summer Session Courses	○	
Credits in course numbers starting with 62 (courses in the programs for certification as junior and high school teachers or as curators 教 職課程、学芸員課程)	x	See 2015 年度履修要覧課程編

§ b260 MAJOR COURSES

§ b261 COMPARATIVE CULTURE

The Comparative Culture major emphasizes interdisciplinary approaches to knowledge within three fields: art history, literature, and religion-philosophy. Students take 48 credits in the major distributed among a primary and secondary field.

For students who entered before 2014, the primary field consists of 36 credits in one of the above three fields. At least 4 credits in the primary field should be a 400-level course. The secondary field consists of 12 credits taken in another field.

GENERAL REQUIREMENTS

		cr	total
Requirements for the Primary Field	Compulsory Courses		
	One 200-level Course	4	36
	One 400-level Course	4	
	Elective Comparative Culture Courses	28	
Requirements for the Secondary Field	Compulsory Course	4	12
	Elective Comparative Culture Courses	8	
Total			48

COMPARATIVE CULTURE FIELDS

ART HISTORY

The discipline of art history covers all fields of art: from sculpture, architecture, painting, and crafts, to applied and industrial arts. Art is a rich source of knowledge concerning the human condition, providing visual records of human emotions, thought, ideals, and aspirations, as well as evidence of the social and political conditions under which people have lived, past and present.

For students entering from 2009 to 2013

		cr	total
As Primary Field	Compulsory Courses		
	ART201 or ART250	4	
	One 400-level Art Course	4	36
	Elective Art Courses	28	

		cr	total
As Secondary Field	Compulsory Course		
	ART201 or ART250	4	12
	Elective Art Courses	8	

From 2014, ART230 is not offered. ART230 taken before 2014 may still be counted as a compulsory course.

For students entering before 2009

		cr	total
As Primary Field	Compulsory Courses		
	ART201	4	
	One 400-level Art Course	4	36
	Elective Art Courses	28	

		cr	total
As Secondary Field	Compulsory Course		
	ART201	4	12
	Elective Art Courses	8	

LITERATURE

The field of literature offers courses in the literature of Japan, China, Britain, the United States, and continental Europe. Comparative study of the diverse literary expressions of these countries and cultures will deepen students' appreciation of the vastness of the human imagination while training them in close textual analysis, critical theory, and cultural discourse.

As Primary Field	Compulsory Courses LIT201 or LIT231 One 400-level Literature Course Elective Literature Courses	cr	total
		4 4 28	36

As Secondary Field	Compulsory Course LIT201 or LIT231 Elective Literature Courses	cr	total
		4 8	12

From 2014, LIT202 is not offered. LIT202 taken before 2014 may still be counted as a compulsory course.

RELIGION-PHILOSOPHY

The field of comparative studies in religion-philosophy is centered on understanding the ways in which people of various historical periods and cultures have conceived, imagined, and lived out their lives in the world. Courses focus on understanding the philosophical and religious orientations of human communities as expressed in systems of thought, texts, the arts, rituals, and ethical practices.

		cr	total
As Primary Field	Compulsory Courses		
	RPH201 or RPH202	4	36
	One 400-level RPH Course	4	
	Elective RPH Courses	28	

		cr	total
As Secondary Field	Compulsory Course		
	RPH201 or RPH202	4	12
	Elective RPH Courses	8	

From 2014, RPH203 is not offered. RPH203 taken before 2014 may still be counted as a compulsory course.

The following courses offered by the FLA Social Studies Area are cross-listed as FLA religion/philosophy courses. Students may include these courses as elective courses.

course no.	course title	cr
HST445	Religion and Society in Japan	4
POL301	Classical Western Political Theory	4

The following two courses taken before 2015 may still be counted as elective courses.

course no.	course title	cr
HST412	Readings in European Sources	4
HST439	Issues in Japanese History and Thought	4

§ b262 INTERNATIONAL BUSINESS AND ECONOMICS

Courses offered in this major emphasize both the development of tools of theoretical and empirical analysis and the application of these tools to the understanding of specific economic phenomena and managerial problems. The major stresses the international dimensions of both business and economics. Within this global context, special attention is given to Japanese business and economic studies.

Students majoring in International Business and Economics must complete 48 credits of IBE courses, including five 300-level courses and three 400-level courses.

		cr	total
International Business and Economics	Compulsory Courses		
	IBE200	4	
	IBE201	4	
	Five 300-level IBE Courses	20	48
	Three 400-level IBE Courses	12	
	Elective IBE Courses	8	
Total			48

The following courses offered by the Faculty of Economics are cross-listed as FLA International Business and Economics courses. Students may include up to 8 credits from these courses as Elective IBE Courses, if they were cross-listed in the year when they were taken. For details on these courses refer to the 2015 Academic Handbook (2015 年度履修要覧), and course syllabi on the Loyola system. Some of these cross-listed courses may have prerequisites and/or require the instructor's permission due to limited enrollment places. Furthermore, students may not be able to take courses that have undergone a number or title change, if they have taken them previously under the former number or title.

course no.	course title	cr	Dept offered
403101	History of Economics 1 経済学史 I	2	経済学科
403102	History of Economics 2 経済学史 II	2	経済学科
407403	Econometrics 計量経済学	4	経済学科
467920	Asian Economy 1 アジア開発経済論	2	経済学科
467921	Asian Economy 2 アジア経済成長論	2	経済学科
430801	Logistics ロジスティクス	4	経営学科
433300	Direct Marketing ダイレクト・マーケティング	2	経営学科
438410	Auditing 1 監査論 I	2	経営学科
438420	Auditing 2 監査論 II	2	経営学科

§ b263 SOCIAL STUDIES

The Social Studies major provides students with historical, comparative, and theoretical insights into the processes that constitute civilizations and social orders. Courses consider how particular societies and cultures have changed over time, patterns of similarity and difference across events and places, and how these patterns and processes have been interpreted and depicted in popular and scholarly imagination.

The Social Studies major has three fields: anthropology-sociology, history, and political science. Students take 48 credits in the major with 36 being in the primary field and 12 in the secondary field of a student's choosing. The distribution of compulsory courses varies among the different fields.

GENERAL REQUIREMENTS

Requirements for the Primary Field	Compulsory Courses 200-level courses 300-level courses 400-level courses Elective Social Studies Courses	cr	total
		Please refer to pages 74-77	36
Requirements for the Secondary Field	Compulsory Course Elective Social Studies Courses		
Total			48

SOCIAL STUDIES FIELDS

ANTHROPOLOGY-SOCIOLOGY

Anthropology and sociology focus on how social orders are constituted. Although they are distinct academic disciplines, there is considerable overlap in their intellectual traditions and concerns. They are offered as an integrated field that focuses on culture and society in the making of individual identities, behavior patterns, and social institutions.

		cr	total
As Primary Field	Compulsory Courses		
	Two 200-level Anthropology/Sociology Courses including either ANT202 or SOC201	8	
	One Methods Course chosen from ANT310, 315, 316, 317, SOC312, 315, 316, IBE340	4	36
	One 400-level Anthropology/Sociology Course	4	
	Elective Anthropology/Sociology Courses	20	
As Secondary Field		cr	total
	Compulsory Course: ANT202 or SOC201	4	12
	Elective Anthropology/Sociology Courses	8	

IBE340 may be included as a methods course or as an elective course.

From 2015, ANT313 is not offered. ANT313 taken before 2014 may still be counted as a Methods course.

From 2014, IBE426 is not offered. IBE426 taken before 2014 may still be counted as an elective course.

HISTORY

History creates narratives and interpretations of the past with an eye toward understanding the present. This process involves asking complex questions about the experiences of humans over time. The courses encourage students to think critically about the patterns and processes that have created the modern world, with particular attention paid to the interconnectivity and transnational dimensions of East Asian history.

As Primary Field	Compulsory Courses Two 400-level History Courses Elective History Courses	cr	total
		8 28	36

As Secondary Field	Elective History Courses	cr	total
		12	12

The following courses offered by the Faculty of Humanities and the Faculty of Foreign Studies are cross-listed as FLA history courses. Students may include up to 8 credits from these courses as elective history courses, if they were cross-listed in the year when they were taken. For details on these courses refer to the appropriate department descriptions in the 2015 Academic Handbook (2015 年度履修要覧) and course syllabi on the Loyola system. Some of these cross-listed courses may have prerequisites and/or require the instructor's permission due to limited enrollment places. Furthermore, students may not be able to take courses that have undergone a number or title change, if they have taken them previously under the former number or title.

course no.	course title	cr	Dept offered
160711	Problems in History 歴史学をめぐる諸問題	2	史学科
165814	Confucian Ethics in the Choson Era 東洋史特講(朝鮮伝統社会と儒教倫理)	2	史学科
501316	Topics in American History 1 (旧 Topics in American History I「米国史特講I」)	2	外国語学部
501317	Topics in American History 2 (旧 Topics in American History II「米国史特講II」)	2	外国語学部

The following course offered by Faculty of Foreign Studies was cross-listed as a FLA History course for 2012. The course taken in 2012 may still be counted as an elective course.

course no.	course title	cr	Dept offered
607123	Life and Writings of Joze Rizal	2	アジア文化 副専攻

POLITICAL SCIENCE

Political Science focuses on the study of the state, government, and politics. It is particularly concerned with questions such as how power and authority are exercised and how that exercise leads to conflict or to the promotion of peaceful relations among social actors and states.

		cr	total
As Primary Field	Compulsory Courses		
	Two 200-level Political Science Courses	8	36
	Two 400-level Political Science Courses	8	
	Elective Political Science Courses	20	
		cr	total
As Secondary Field	Compulsory Course		
	One 200-level Political Science Course	4	12
	Elective Political Science Courses	8	

IBE470 taken before 2011 may still be counted as an elective course.

The following courses offered by the Faculty of Foreign Studies are cross-listed as FLA political science courses.

For Social Studies area students who entered before 2011, and choose the political science field as their primary or secondary field, the courses listed below may be counted as electives (up to 8 credits).

course no.	course title	cr	Dept offered
608940	Seminar (Global & International Studies)1 演習 (グローバル・国際研究) 1 (旧「演習 (国際関係論 A)」*)	2	外国語学部
608941	Seminar (Global & International Studies)2 演習 (グローバル・国際研究) 2 (旧「演習 (国際関係論 A)」*)	2	外国語学部
537914	European Politics 1 ヨーロッパ政治論 1	2	ドイツ語学科
600641	Foreign Policy 1 外交政策 1	2	外国語学部
600642	Foreign Policy 2 外交政策 2	2	外国語学部
601403	Peace Research	4	国際関係副専攻
605123	Seminar (Comparative Politics 1) 演習 (比較政治学 1)	2	外国語学部
605124	Seminar (Comparative Politics 2) 演習 (比較政治学 2)	2	外国語学部

For Social Studies area students who entered in 2011 and 2012 and choose the political science field as their primary or secondary field, the courses listed below may still be counted as electives (up to 8 credits).

course no.	course title	cr	Dept offered
608940	Seminar (Global & International Studies)1 演習 (グローバル・国際研究) 1 (旧「演習 (国際関係論 A)」*)	2	外国語学部
608941	Seminar (Global & International Studies)2 演習 (グローバル・国際研究) 2 (旧「演習 (国際関係論 A)」*)	2	外国語学部
537914	European Politics 1 ヨーロッパ政治論 1	2	ドイツ語学科
600641	Foreign Policy 1 外交政策 1	2	外国語学部
600642	Foreign Policy 2 外交政策 2	2	外国語学部
601403	Peace Research	4	国際関係副専攻

For Social Studies area students who entered in 2013 and choose the political science field as their primary or secondary field, the courses listed below may be counted as electives.

course no.	course title	cr	Dept offered
608940	Seminar (Global & International Studies)1 演習 (グローバル・国際研究) 1 (旧「演習 (国際関係論 A)」*)	2	外国語学部
608941	Seminar (Global & International Studies)2 演習 (グローバル・国際研究) 2 (旧「演習 (国際関係論 A)」*)	2	外国語学部

For details on the courses refer to the 2015 Academic Handbook(2015 年度履修要覧), and course syllabi on the Loyola system. Students may not be able to take courses that have undergone a number or title change, if they have taken them previously under the former number or title.

*From 2014, 604522 International Relations A/「演習 (国際関係論 A)」is not offered. 604522 taken before 2014 may still be counted as an elective course.

For details on the courses refer to the 2015 Academic Handbook (2015 年度履修要覧), and course syllabi on the Loyola Web Service.

§ b300 COURSE LISTS

§ b310 FLA COURSE LISTS

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
SPR:Spring AUT:Autumn blank: not offered in 2015							
GENERAL STUDIES							
ACOM211A	COM211	COMPUTER STUDIES 1	2	SPR	BOSSIEUX Eric*	1·2·3·4	[40] A class
ACOM211B	COM211	COMPUTER STUDIES 1	2	SPR	ASHTON Hugh*	1·2·3·4	[40] B class
ACOM212A	COM212	COMPUTER STUDIES 2	2	SPR	ASHTON Hugh*	1·2·3·4	[40]
ACOM213A	COM213	COMPUTER STUDIES 3	2	AUT	BOSSIEUX Eric*	1·2·3·4	[40] A class
ACOM213B	COM213	COMPUTER STUDIES 3	2	AUT	BOSSIEUX Eric*	1·2·3·4	[40] B class
ACOM214A	COM214	COMPUTER STUDIES 4	2	AUT	BOSSIEUX Eric*	1·2·3·4	[40]
AENV1310	ENV131	ENVIRONMENTAL ISSUES 1	4	AUT	CAVASIN Nathalie*	1·2·3·4	
AGEO2010	GEO201	HUMAN GEOGRAPHY	4	AUT	CAVASIN Nathalie*	1·2·3·4	
AGEO2020	GEO202	GEOGRAPHY	4	SPR	CAVASIN Nathalie*	1·2·3·4	
ALNG2100	LNG210	INTRODUCTION TO LINGUISTICS	4	AUT	MOTOHASHI Tatsushi	1·2·3·4	
AMTH1010	MTH101	COLLEGE MATHEMATICS	4	SPR	MURAKAMI Junko*	1·2·3·4	
AMTH1111	MTH111	MATHEMATICS AND STATISTICS FOR BUSINESS AND	4	SPR	MURAKAMI Junko*	1·2·3·4	
AMTH1112	MTH111	MATHEMATICS AND STATISTICS FOR BUSINESS AND	4	AUT	HASEBE Takuya	1·2·3·4	[40]
SPECIALIZED EDUCATION							
FLA CORE PROGRAM							
AENG0011	ENG001	BASIC SKILLS(WRITING)	2	AUT	STAFF	1	
AENG001A	ENG001	BASIC SKILLS(WRITING)	2	SPR	OKADA Hanako	1	
AENG001B	ENG001	BASIC SKILLS(WRITING)	2		STAFF	1	
AENG002A	ENG002	BASIC SKILLS(READING)	2	SPR	OKADA Hanako	1	
AENG0021	ENG002	BASIC SKILLS(READING)	2	AUT	OKADA Hanako	1	
AENG1111	ENG111	ENGLISH COMPOSITION 1	4	AUT	TANAKA Akiko*	1	
AENG1112	ENG111	ENGLISH COMPOSITION 1	4	AUT	STAFF	1	
AENG1113	ENG111	ENGLISH COMPOSITION 1	4	AUT	OKADA Hanako	1	
AENG1114	ENG111	ENGLISH COMPOSITION 1	4	AUT	DINGLASAN Arlene*	1	
AENG1115	ENG111	ENGLISH COMPOSITION 1	4	AUT	TANAKA Akiko*	1	
AENG111A	ENG111	ENGLISH COMPOSITION 1	4	SPR	DINGLASAN Arlene*	1	
AENG111B	ENG111	ENGLISH COMPOSITION 1	4	SPR	MCKINLEY James	1	
AENG111C	ENG111	ENGLISH COMPOSITION 1	4	SPR	TANAKA Akiko*	1	
AENG111D	ENG111	ENGLISH COMPOSITION 1	4	SPR	TANAKA Akiko*	1	
AENG111E	ENG111	ENGLISH COMPOSITION 1	4	SPR	MARINA Olga	1	
AENG1121	ENG112	ENGLISH COMPOSITION 2	4	AUT	HEAGNEY Brian*	1	
AENG1122	ENG112	ENGLISH COMPOSITION 2	4	AUT	URUSHIHARA-Urvil	1	
AENG1123	ENG112	ENGLISH COMPOSITION 2	4	AUT	MARINA Olga*	1	
AENG1124	ENG112	ENGLISH COMPOSITION 2	4	AUT	MCKINLEY James	1	
AENG1125	ENG112	ENGLISH COMPOSITION 2	4	AUT	NAKAGOME Sachiko*	1	
AENG1126	ENG112	ENGLISH COMPOSITION 2	4	AUT	URUSHIHARA-Urvil	1	
AENG112A	ENG112	ENGLISH COMPOSITION 2	4	SPR	URUSHIHARA-Urvil	1	
AENG112B	ENG112	ENGLISH COMPOSITION 2	4	SPR	NAKAGOME Sachiko*	1	
AENG112C	ENG112	ENGLISH COMPOSITION 2	4	SPR	MARINA Olga*	1	
AENG112D	ENG112	ENGLISH COMPOSITION 2	4	SPR	URUSHIHARA-Urvil	1	
AENG112E	ENG112	ENGLISH COMPOSITION 2	4		MCKINLEY James	1	
AENG112F	ENG112	ENGLISH COMPOSITION 2	4	SPR	HEAGNEY Brian*	1	
AENG1151	ENG115	PUBLIC SPEAKING	4	AUT	GRIFFITHS David*	2	
AENG1152	ENG115	PUBLIC SPEAKING	4	AUT	OKADA Hanako	2	
AENG1153	ENG115	PUBLIC SPEAKING	4	AUT	GRIFFITHS David*	2	
AENG1154	ENG115	PUBLIC SPEAKING	4	AUT	HEAGNEY Brian*	2	
AENG1155	ENG115	PUBLIC SPEAKING	4	AUT	MCKINLEY James	2	
AENG1156	ENG115	PUBLIC SPEAKING	4	AUT	KUWAYAMA Shunsuke*	2	
AENG115A	ENG115	PUBLIC SPEAKING	4	SPR	OKADA Hanako	2	
AENG115B	ENG115	PUBLIC SPEAKING	4	SPR	GRIFFITHS David*	2	
AENG115C	ENG115	PUBLIC SPEAKING	4	SPR	KUWAYAMA Shunsuke*	2	
AENG115D	ENG115	PUBLIC SPEAKING	4	SPR	GRIFFITHS David*	2	
AENG115E	ENG115	PUBLIC SPEAKING	4	SPR	HEAGNEY Brian*	2	
AENG115F	ENG115	PUBLIC SPEAKING	4	SPR	MCKINLEY James	2	
ATHP1011	THP101	THINKING PROCESSES	4	AUT	MCKINLEY James	1	
ATHP1012	THP101	THINKING PROCESSES	4	AUT	DROTT Edward	1	
ATHP1013	THP101	THINKING PROCESSES	4	AUT	STRECHER Matthew	1	
ATHP1014	THP101	THINKING PROCESSES	4	AUT	CANNELL David*	1	
ATHP1015	THP101	THINKING PROCESSES	4	AUT	WITMER Robert	1	
ATHP101A	THP101	THINKING PROCESSES	4		STAFF	1	
ATHP101B	THP101	THINKING PROCESSES	4	SPR	CHOO Kukhee	1	
ATHP101C	THP101	THINKING PROCESSES	4	SPR	GARDNER Richard	1	
ATHP101D	THP101	THINKING PROCESSES	4	SPR	WITMER Robert	1	
ATHP101E	THP101	THINKING PROCESSES	4	SPR	WITMER Robert	1	
ATHP101F	THP101	THINKING PROCESSES	4	SPR	MCKINLEY James	1	

SECTION B: FLA CURRICULUM
80 § b300 COURSE LISTS

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
COMPARATIVE CULTURE							
AART2010	ART201	INTRODUCTION TO ART HISTORY/VISUAL CULTURE 1	4	AUT	HAYASHI Michio	1·2·3	
AART2500	ART250	INTRODUCTION TO ART HISTORY/VISUAL CULTURE 2	4	SPR	MURAI Noriko	1·2·3	
AART3010	ART301	SURVEY OF WESTERN ART 1	4		HAYASHI Michio	2·3·4	*
AART3020	ART302	SURVEY OF WESTERN ART 2	4	SPR	KONDO Gaku*	2·3·4	*
AART3210	ART321	SURVEY OF JAPANESE ART 1	4		HIRASAWA Caroline	2·3·4	
AART3220	ART322	SURVEY OF JAPANESE ART 2	4	AUT	HIRASAWA Caroline	2·3·4	*
AART3330	ART333	SURVEY OF EAST ASIAN VISUAL MEDIA AND CULTURE	4		CHOO Kukhee	2·3·4	*
AART3510	ART351	STUDIES IN ART HISTORY	4		HAYASHI Michio	2·3·4	*
AART3520	ART352	STUDIES IN VISUAL CULTURE	4	AUT	TAKII Naoko*	2·3·4	
AART3670	ART367	GENDER IN JAPANESE VISUAL CULTURE	4	AUT	MURAI Noriko	2·3·4	*
AART3710	ART371	JAPANESE ART IN CROSS-CULTURAL CONTEXT	4	SPR	MURAI Noriko	2·3·4	*
AART3760	ART376	STUDIES IN MODERN JAPANESE ART HISTORY	4		MURAI Noriko	2·3·4	*
AART3850	ART385	ANIME AND GLOBALIZATION	4	SPR	CHOO Kukhee	2·3·4	*
AART3900	ART390	MEDIA TECHNOLOGY AND REPRESENTATION	4	AUT	CHOO Kukhee	2·3·4	
AART4530	ART453	COMPARATIVE ART HISTORY	4		HIRASAWA Caroline	3·4	*
AART4610	ART461	SEMINAR IN ART HISTORY 1	4	AUT	HAYASHI Michio	3·4	★
AART4630	ART463	STUDIES IN EAST ASIAN VISUAL CULTURE	4	AUT	HIRASAWA Caroline	3·4	*
AART4640	ART464	SEMINAR IN EAST ASIAN VISUAL MEDIA & CULTURE	4		CHOO Kukhee	3·4	*
AART4820	ART482	SEMINAR IN JAPANESE ART HISTORY	4	AUT	MURAI Noriko	3·4	★
ALIT2010	LIT201	LITERARY GENRES	4	AUT	KONO Shion	1·2·3	
ALIT2310	LIT231	INTRODUCTION TO JAPANESE LITERATURE	4	SPR	YIU Angela	1·2·3	
ALIT2600	LIT260	WOMEN'S LITERATURE FROM MEIJI TO THE PRESENT	4	SPR	DODD Stephen Howard	1·2·3	
ALIT2700	LIT270	THE KARMA OF LOVE IN CLASSICAL JAPANESE LITERATURE	4	SPR	WASHBURN Dennis	1·2·3	
ALIT3000	LIT300	WESTERN LITERATURE	4	AUT	BOYD Mariko*	2·3·4	
ALIT3200	LIT320	AMERICAN POETRY	4	AUT	WITMER Robert	2·3·4	*
ALIT3220	LIT322	CONTEMPORARY LITERATURE	4		STRECHER Matthew	2·3·4	*
ALIT3240	LIT324	LITERATURE AND FILM	4	AUT	KONO Shion	2·3·4	*
ALIT3250	LIT325	ASIAN TEXTS: LEGACY OF THE PAST	4		THOMPSON Mathew	2·3·4	*
ALIT3310	LIT331	SURVEY OF JAPANESE LITERATURE 1	4		THOMPSON Mathew	2·3·4	
ALIT3360	LIT336	JAPANESE MODERNISM : LITERATURE, CULTURE, FILM	4	SPR	DODD Stephen Howard	2·3·4	
ALIT3370	LIT337	MODERN JAPANESE FICTION	4	AUT	YIU Angela	2·3·4	
ALIT3440	LIT344	COMPARATIVE LITERATURE	4	AUT	JOHNSON Jeffrey*	2·3·4	
ALIT3460	LIT346	TOPICS IN MODERN LITERATURE	4	SPR	YIU Angela	2·3·4	*
ALIT3470	LIT347	ASIAN LITERATURE	4		YIU Angela	2·3·4	*
ALIT3500	LIT350	TOPICS IN THE PERFORMING ARTS	4	SPR	BOYD Mariko	2·3·4	
ALIT3510	LIT351	THE PERFORMING ARTS	4		STAFF	2·3·4	
ALIT3520	LIT352	WORLD LITERATURE: A LITERARY JOURNEY	4		KONO Shion	2·3·4	*
ALIT3530	LIT353	WRITING ABOUT LOVE: PAST AND PRESENT	4		THOMPSON Mathew	2·3·4	*
ALIT3700	LIT370	CREATIVE WRITING	4		WITMER Robert	2·3·4	*
ALIT4450	LIT445	SAMURAI IN LITERATURE AND HISTORY	4		THOMPSON Mathew	3·4	*
ALIT4500	LIT450	CONTEMPORARY JAPANESE THEATER	4	SPR	BOYD Mariko	3·4	*
ALIT4550	LIT455	WAR AND POSTWAR IN JAPANESE LITERATURE	4		YIU Angela	3·4	*
ALIT4700	LIT470	SEMINAR IN WORLD LITERATURE	4	SPR	KONO Shion	3·4	*
ARPH2010	RPH201	INTRODUCTION TO PHILOSOPHY	4	AUT	ROBOUAM Thierry	1·2·3	
ARPH2020	RPH202	FUNDAMENTALS OF RELIGION	4	SPR	MURAKAMI Tatsuo	1·2·3	
ARPH3020	RPH302	CONTEMPORARY ISSUES IN RELIGION AND SOCIETY	4		DROTT Edward	2·3·4	
ARPH3030	RPH303	THE ENCOUNTER OF RELIGIONS IN THE MODERN WORLD	4		MURAKAMI Tatsuo	2·3·4	*
ARPH3110	RPH311	RELIGIOUS BIOGRAPHIES:BUDDHA & CHRIST	4		ROBOUAM Thierry	2·3·4	*
ARPH3350	RPH335	RELIGION,CONFLICT AND VIOLENCE	4	AUT	MURAKAMI Tatsuo	2·3·4	
ARPH3410	RPH341	JAPANESE RELIGIONS	4	AUT	DROTT Edward	2·3·4	
ARPH3510	RPH351	RELIGION AND THE ARTS	4	SPR	JOHNSON Jeffrey*	2·3·4	
ARPH3520	RPH352	JAPANESE RELIGION AND THE ARTS	4		GARDNER Richard	2·3·4	*
ARPH3610	RPH361	BUDDHIST TRADITIONS	4	SPR	DROTT Edward	2·3·4	
ARPH3700	RPH370	BUSINESS ETHICS	4	AUT	ROBOUAM Thierry	2·3·4	*
ARPH4010	RPH401	INDIGENOUS RELIGION	4		MURAKAMI Tatsuo	3·4	*
ARPH4100	RPH410	RELIGION, MODERNITY AND COLONIALISM	4		MURAKAMI Tatsuo	3·4	*
ARPH4110	RPH411	RELIGION AND THE BODY	4	SPR	DROTT Edward	3·4	*
ARPH4350	RPH435	SYMBOL AND RELIGION	4	AUT	GARDNER Richard	3·4	*
ARPH4370	RPH437	PHILOSOPHICAL APPROCHES TO BUDDHISM	4	SPR	ROBOUAM Thierry	3·4	
ARPH4550	RPH455	SACRED SPACE AND TIME	4		GARDNER Richard	3·4	*

SECTION B: FLA CURRICULUM
§ b300 COURSE LISTS 81

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
INTERNATIONAL BUSINESS AND ECONOMICS							
AIBE2001	IBE200	PRINCIPLES OF MICROECONOMICS	4	SPR	ASANO Akihito	1·2·3	
AIBE2002	IBE200	PRINCIPLES OF MICROECONOMICS	4	AUT	KONISHI Yoshifumi	1·2·3	
AIBE2011	IBE201	PRINCIPLES OF MACROECONOMICS	4	SPR	ISAKA Naoto	1·2·3	
AIBE2012	IBE201	PRINCIPLES OF MACROECONOMICS	4	AUT	KOSAKA Michiru	1·2·3	
AIBE3000	IBE300	PRINCIPLES OF MANAGEMENT	4	SPR	HAGHIRIAN Parissa	2·3·4	
AIBE3030	IBE303	MANAGEMENT INFORMATION SYSTEMS	4	AUT	SINGH Mahendra*	2·3·4	
AIBE3050	IBE305	INTRODUCTION TO ACCOUNTING	4	AUT	UENISHI Junko	2·3·4	
AIBE3060	IBE306	MANAGEMENT ACCOUNTING	4		UENISHI Junko	2·3·4	
AIBE3100	IBE310	FINANCIAL MANAGEMENT	4	SPR	ISAKA Naoto	2·3·4	
AIBE3110	IBE311	INTERMEDIATE MICROECONOMICS	4	AUT	ASANO Akihito	2·3·4	
AIBE3130	IBE313	STRATEGIC MANAGEMENT	4	AUT	KHOJASTEH Yacob	2·3·4	
AIBE3150	IBE315	MARKETING	4	SPR	MORIMOTO Mariko	2·3·4	
AIBE3160	IBE316	PUBLIC ECONOMICS	4	SPR	KONISHI Yoshifumi	2·3·4	
AIBE3200	IBE320	HUMAN RESOURCE MANAGEMENT	4	AUT	HAGHIRIAN Parissa	2·3·4	
AIBE3220	IBE322	INTERNATIONAL TRADE	4	SPR	ASANO Akihito	2·3·4	
AIBE3230	IBE323	INTERNATIONAL FINANCE	4	SPR	KOSAKA Michiru	2·3·4	
AIBE3260	IBE326	MONEY AND BANKING	4		ISAKA Naoto	2·3·4	
AIBE3310	IBE331	INDUSTRIAL ORGANIZATION	4	AUT	KONISHI Yoshifumi	2·3·4	
AIBE3320	IBE332	WOMEN AND MEN IN THE LABOR MARKET	4	AUT	HASEBE Takuya	2·3·4	
AIBE3400	IBE340	ECONOMIC STATISTICS	4	SPR	HASEBE Takuya	2·3·4	[40]
AIBE3450	IBE345	NGO MANAGEMENT	4	SPR	MCJILTON Charles*	2·3·4	
AIBE3510	IBE351	INTERNATIONAL MARKETING	4	AUT	MORIMOTO Mariko	2·3·4	
AIBE3530	IBE353	INTERNATIONAL BUSINESS	4	SPR	KHOJASTEH Yacob	2·3·4	
AIBE3560	IBE356	CONSUMER BEHAVIOR	4	AUT	MORIMOTO Mariko	2·3·4	
AIBE4050	IBE405	QUANTITATIVE APPROACHES TO MANAGEMENT	4	AUT	KHOJASTEH Yacob	3·4	*
AIBE4300	IBE430	ECONOMIC SURVEY OF CONTEMPORARY JAPAN	4	AUT	KOSAKA Michiru	3·4	
AIBE4340	IBE434	ADVANCED MACROECONOMICS	4		KOSAKA Michiru	3·4	*
AIBE4350	IBE435	SEMINAR IN BUSINESS	4	AUT	HAGHIRIAN Parissa	3·4	*
AIBE4450	IBE445	MANAGEMENT IN JAPAN	4	SPR	HAGHIRIAN Parissa	3·4	
AIBE4550	IBE455	HUMAN RESOURCE MANAGEMENT IN JAPAN	4	SPR	DEBROUX Philippe*	3·4	
AIBE4570	IBE457	VENTURE MANAGEMENT	4	AUT	LIU Simon*	3·4	
AIBE4580	IBE458	OPERATIONS MANAGEMENT	4	SPR	KHOJASTEH Yacob	3·4	☆Formerly IBE456
AIBE4620	IBE462	ECONOMICS OF NATURAL RESOURCES AND ENVIRONMENT	4		KONISHI Yoshifumi	3·4	*
AIBE4640	IBE464	ADVERTISING	4		MORIMOTO Mariko	3·4	*
AIBE4710	IBE471	ECONOMICS OF HEALTH AND HELTH CARE POLICY	4		HASEBE Takuya	3·4	*
AIBE4770	IBE477	STRATEGIC THINKING	4	AUT	ASANO Akihito	3·4	*
AIBE4860	IBE486	TOPICS IN FINANCE	4		ISAKA Naoto	3·4	*
AIBE4910	IBE491	ISSUES IN ACCOUNTING	4		UENISHI Junko	3·4	*
AIBE4920	IBE492	FINANCIAL ACCOUNTING	4	AUT	UENISHI Junko	3·4	
EEC62500	403101	HISTORY OF ECONOMICS 1	2		STAFF	2·3·4	E
EEC62600	403102	HISTORY OF ECONOMICS 2	2		STAFF	2·3·4	E
EEC62500	407403	ECONOMETRICS	4	AUT	DEJIMA Takahisa	2·3·4	E
EEC62100	467920	ASIAN ECONOMY 1	2	SPR	PUTHENKALAM John	2·3·4	E
EEC62200	467921	ASIAN ECONOMY 2	2	AUT	PUTHENKALAM John	2·3·4	E
EMG53600	430801	LOGISTICS	4	AUT	ARAKI Tsutomu	2·3·4	* E
EMG53400	433300	DIRECT MARKETING	2	SPR	ARAI Noriko	2·3·4	E [200; Faculty of Economics students have lottery priority]
EMG54200	438410	AUDITING 1	2	SPR	MACHIDA Yoshihiro*	2·3·4	E
EMG54210	438420	AUDITING 2	2	AUT	MACHIDA Yoshihiro*	2·3·4	E

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
SOCIAL STUDIES							
AANT2020	ANT202	INTRODUCTION TO CULTURAL AND SOCIAL ANTHROPOLOGY	4	AUT	FAHY Sandra	1·2·3	
AANT2200	ANT220	ANTHROPOLOGY OF JAPAN	4	SPR	SLATER David	1·2·3	
AANT2300	ANT230	CULTURE AND IDENTITY	4	AUT	WATANABE Takehiro	1·2·3	
AANT3090	ANT309	JAPAN RESEARCH	4		SLATER David	2·3·4	*
AANT3100	ANT310	RESEARCH METHODS IN ANTHROPOLOGY	4	SPR	FAHY Sandra	2·3·4	*
AANT3150	ANT315	ETHNOGRAPHY 1	4		SLATER David	2·3·4	*
AANT3160	ANT316	ETHNOGRAPHY 2	4	AUT	SLATER David	2·3·4	*
AANT3170	ANT317	FIELD METHODS IN CULTURAL ANTHROPOLOGY	4		WATANABE Takehiro	2·3·4	*
AANT3630	ANT363	ANTHROPOLOGY AND MODERN SOCIETY	4	AUT	STAFF	2·3·4	
AANT3650	ANT365	KOREAN STUDIES: NORTH AND SOUTH	4	SPR	FAHY Sandra	2·3·4	
AANT4470	ANT447	ANTHROPOLOGY PRACTICUM 1	4	SPR	SLATER David	3·4	* ◎
AANT4480	ANT448	ANTHROPOLOGY PRACTICUM 2	4		SLATER David	3·4	* ◎
AANT4610	ANT461	NATURE AND SOCIETY	4	SPR	WATANABE Takehiro	3·4	◎
AANT4620	ANT462	ADVANCED READINGS IN ANTHROPOLOGY	4	AUT	FAHY Sandra	3·4	◎
ASOC2010	SOC201	INTRODUCTION TO SOCIOLOGY	4	SPR	WANK David	1·2·3	
ASOC2100	SOC210	INTRODUCTION TO SOCIAL THEORY	4	AUT	FARRER James	1·2·3	
ASOC2250	SOC225	INTRODUCTION TO JAPANESE SOCIETY	4	SPR	SUGAWARA Yuka	1·2·3	
ASOC3100	SOC310	SOCIOLOGY OF CULTURE	4	SPR	FARRER James	2·3·4	*
ASOC3120	SOC312	INTRODUCTION TO FIELD RESEARCH	4	AUT	WANK David	2·3·4	
ASOC3150	SOC315	SURVEY METHODS	4	AUT	SUGAWARA Yuka	2·3·4	
ASOC3160	SOC316	QUALITATIVE RESEARCH METHODS	4	SPR	FARRER James	2·3·4	
ASOC3300	SOC330	SOCIETY AND POLITICS	4		WANK David	2·3·4	*
ASOC3370	SOC337	POPULATION AND SOCIETY	4	AUT	SUGAWARA Yuka	2·3·4	*
ASOC4390	SOC439	SOCIOLOGY OF SEXUALITY AND GENDER	4	AUT	FARRER James	3·4	◎
ASOC4480	SOC448	SOCIOLOGY OF ECONOMIC LIFE	4	SPR	WANK David	3·4	◎

SECTION B: FLA CURRICULUM
82 § b300 COURSE LISTS

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
ASOC4700	SOC470	SOCIOLOGY OF HEALTH AND AGING	4	SPR	SUGAWARA Yuka	3-4	◎
AHST2510	HST251	DEVELOPMENT OF JAPANESE CIVILIZATION 1	4		GRAMLICH-OKA Bettina	1-2-3	
AHST2520	HST252	DEVELOPMENT OF JAPANESE CIVILIZATION 2	4		SAALER Sven	1-2-3	
AHST2610	HST261	HISTORY OF CHINESE CIVILIZATION	4	SPR	HESS Christian	1-2-3	
AHST3020	HST302	TOPICS IN HISTORY 1	4	SPR	VESEY Alexander*	2-3-4	*
AHST3030	HST303	TOPICS IN HISTORY 2	4		HESS Christian	2-3-4	*
AHST3520	HST352	WOMEN IN JAPANESE HISTORY	4	SPR	GRAMLICH-OKA Bettina	2-3-4	
AHST3530	HST353	MODERN JAPAN	4	AUT	UEDA Kiyoshi*	2-3-4	
AHST3540	HST354	HISTORY OF JAPANESE FOREIGN RELATIONS	4		SAALER Sven	2-3-4	*
AHST3670	HST367	CHINESE CULTURAL HISTORY	4	AUT	HESS Christian	2-3-4	★Formerly HST363
AHST3710	HST371	GLOBAL HISTORY	4	SPR	WEBER Torsten*	2-3-4	
AHST4450	HST445	RELIGION AND SOCIETY IN JAPAN	4	SPR	UMEZAWA Fumiko*	3-4	
AHST4530	HST453	SEMINAR IN MODERN JAPANESE HISTORY 1	4		SAALER Sven	3-4	
AHST4540	HST454	SEMINAR IN JAPANESE HISTORY	4		GRAMLICH-OKA Bettina	3-4	
AHST4630	HST463	ISSUES IN CHINESE HISTORY	4	SPR	HESS Christian	3-4	*
AHST4650	HST465	SEMINAR IN MODERN EAST ASIAN HISTORY	4		HESS Christian	3-4	*
AHST4660	HST466	MODERN KOREAN HISTORY	4	AUT	CAPRIO Mark*	3-4	
AHST4710	HST471	THE EURO-ASIAN ENCOUNTER	4	SPR	BURTSCHER Michael*	3-4	
AHST4730	HST473	ISSUES IN EAST ASIAN HISTORY	4	AUT	BURTSCHER Michael*	3-4	
HHT20300	160711	PROBLEMS IN HISTORY	2	SPR	COJ NAKAZAWA KATSUAKI	2-3-4	H★
HHT54300	165814	CONFUCIAN ETHICS IN THE CHOSON ERA	2		YAMAUCHI Koichi	2-3-4	H★
FES70400	501316	TOPICS IN AMERICAN HISTORY 1	2		OSHIO Kazuto	2-3-4	F★
FES70500	501317	TOPICS IN AMERICAN HISTORY 2	2		OSHIO Kazuto	2-3-4	F★
APOL2010	POL201	THEORIES AND THEMES OF CONTEMPORARY POLITICS	4	AUT	NAKANO Koichi	1-2-3	
APOL2050	POL205	INTRODUCTION TO INTERNATIONAL RELATIONS	4	SPR	ANNO Tadashi	1-2-3	
APOL2100	POL210	INTRODUCTION TO COMPARATIVE POLITICS	4	AUT	ITO Takeshi	1-2-3	
APOL2150	POL215	CONTROVERSIES IN GLOBALIZATION	4	SPR	BURRETT Tina	1-2-3	
APOL3010	POL301	CLASSICAL WESTERN POLITICAL THEORY	4		NAKANO Koichi	2-3-4	*
APOL3050	POL305	MODERN WESTERN POLITICAL THEORY	4	AUT	NAKANO Koichi	2-3-4	*
APOL3100	POL310	EUROPEAN POLITICS	4	AUT	BURRETT Tina	2-3-4	
APOL3160	POL316	NONPROFIT NGOS IN COMPARATIVE CONTEXTS	4	AUT	ROSSITTO Sarajejan*	2-3-4	
APOL3210	POL321	JAPANESE GOVERNMENT AND POLITICS	4		NAKANO Koichi	2-3-4	
APOL3410	POL341	SOUTHEAST ASIAN POLITICS	4	SPR	STAFF	2-3-4	
APOL3540	POL354	GLOBAL POLITICAL ECONOMY	4		BURRETT Tina	2-3-4	*
APOL3550	POL355	ENVIRONMENTAL POLITICS OF AGRICULTURE	4	AUT	ITO Takeshi	2-3-4	*
APOL3760	POL376	REGIONAL SECURITY IN NORTHEAST ASIA	4	SPR	ANNO Tadashi	2-3-4	
APOL4050	POL405	SEMINAR IN POLITICAL SCIENCE	4	AUT	MCNEILL David*	3-4	
APOL4070	POL407	AGRARIAN SOCIETIES	4		ITO Takeshi	3-4	*
APOL4080	POL408	POLITICAL LEADERSHIP	4	SPR	BURRETT Tina	3-4	*
APOL4140	POL414	NATIONALISM, CITIZENSHIP AND DEMOCRACY IN JAPAN	4		ANNO Tadashi	3-4	*
APOL4220	POL422	COMPARATIVE POLITICS OF ADVANCED INDUSTRIAL DEMOCRACIES	4		NAKANO Koichi	3-4	*
APOL4270	POL427	INTERNATIONAL RELATIONS THEORY	4	AUT	ANNO Tadashi	3-4	*
APOL4290	POL429	INTERNATIONAL AND REGIONAL ORGANIZATIONS	4	AUT	BURRETT Tina	3-4	*
APOL4410	POL441	POLITICAL ECONOMY OF DEVELOPMENT	4		ITO Takeshi	3-4	*
APOL4600	POL460	COMPARATIVE POLITICS OF POST-COMMUNIST STATES	4		ANNO Tadashi	3-4	*
FIR68200	608940	SEMINAR (GLOBAL & INTERNATIONAL STUDIES)1	2	SPR	WESSELS David	3-4	F★
FIR68300	608941	SEMINAR (GLOBAL & INTERNATIONAL STUDIES)2	2	AUT	WESSELS David	3-4	F★

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
LINGUISTICS							
ALNG3010	LNG301	INTRODUCTION TO JAPANESE LINGUISTICS	4	SPR	MOTOHASHI Tatsushi	2-3-4	
ALNG3020	LNG302	HISTORY OF THE JAPANESE LANGUAGE	4	AUT	MOTOHASHI Tatsushi	2-3-4	
ALNG4520	LNG452	TOPICS IN LINGUISTICS	4	SPR	MOTOHASHI Tatsushi	3-4	

University-wide Zengaku Kyotsu Kamoku SAIMS							
GSE65500	099713	HUMAN ECOLOGY: RIVERS	2	Intensive course	ITO Takeshi	1-2-3-4	

E: offered by Faculty of Economics

F: offered by Faculty of Foreign Studies

H: offered by Faculty of Humanities

*: every other year

★: can be repeated for graduation credit with the instructor's permission

☆: These courses (IBE458, HST367) cannot be taken by students who took the courses with their former number or title.

◎: Students entering in 2015 onward should take one of the following courses before taking a 400-level ANT/SOC course:

ANT310, ANT315, ANT316, ANT317, SOC312, SOC315, SOC316

[] = Lottery Course. Number in brackets is the capacity

Instructor's name with * = adjunct instructor

Courses with blank in "Semester offered" are not offered in 2015.

For descriptions of the courses listed above, please refer to course syllabi on the Loyola Web Service.

Some FLA courses have the same course numbers as courses taught in other faculties. Note that credits from these courses of the other faculties may only count toward fulfilling the requirement for Specialized Education Electives.

§ b320 CHANGES IN COURSE NUMBER AND/OR TITLE

Courses listed here under a new number or title may not be taken if they were taken previously under the former number or title.

NEW COURSE NUMBER & TITLE		year changed	FORMER COURSE NUMBER & TITLE	
ANT202	INTRODUCTION TO CULTURAL AND SOCIAL ANTHROPOLOGY	2014	ANT202	CULTURAL & SOCIAL ANTHROPOLOGY
ANT220	ANTHROPOLOGY OF JAPAN	2010	ANT220	ETHNOGRAPHY OF JAPAN AND OTHER SOCIETIES
ANT309	JAPAN RESEARCH	2011	ANT309	APPROACHES TO JAPANESE SOCIETY
ANT315	ETHNOGRAPHY 1	2011	ANT315	ANTHROPOLOGICAL RESEARCH
ANT341	TOPICS IN ANTHROPOLOGY	2013	ANT341	GENDER AND SOCIETIES
ANT447	ANTHROPOLOGY PRACTICUM 1	2012	ANT447	ANTHROPOLOGY PRACTICUM
ANT461	NATURE AND SOCIETY	2014	ANT461	SEMINAR IN ANTHROPOLOGY
ART201	INTRODUCTION TO ART HISTORY/VISUAL CULTURE 1	2014	ART201	INTRODUCTION TO ART HISTORY
ART250	INTRODUCTION TO ART HISTORY/VISUAL CULTURE 2	2014	ART250	INTRODUCTION TO JAPANESE ART
ART352	STUDIES IN VISUAL CULTURE	2014	ART352	HST AND THEORY OF ARCHITECTURE
ART482	SEMINAR IN JAPANESE ART HISTORY	2012	ART482	JAPANESE NARRATIVE PAINTING
HST261	HISTORY OF CHINESE CIVILIZATION	2014	HST261	HISTORY OF CHINESE CIVIL 1
HST352	WOMEN IN JAPANESE HISTORY	2014	HST352	JAPANESE WOMEN'S HISTORY
HST367	CHINESE CULTURAL HISTORY	2015	HST363	CHINESE CULTURAL HISTORY
HST453	SEMINAR IN MODERN JAPANESE HISTORY 1	2010	HST453	SEMINAR IN MODERN JAPANESE HISTORY
HST463	ISSUES IN CHINESE HISTORY	2012	HST463	ISSUES IN CHINESE WOMEN'S HIST
HST465	SEMINARS IN MODERN EAST ASIAN HISTORY	2013	HST465	SEMINARS IN EAST ASIAN ECONOMIC HISTORY
HST466	MODERN KOREAN HISTORY	2013	HST365	MODERN KOREAN HISTORY
HST471	THE EURO-ASIAN ENCOUNTER	2014	HST471	THE EURO POWERS & EAST ASIA
IBE200	PRINC OF MICROECONOMICS	2012	IBE200	PRINC OF ECONOMICS (MICRO)
IBE201	PRINC OF MACROECONOMICS	2012	IBE201	PRINC OF ECONOMICS (MACRO)
IBE303	MANAGEMENT INFORMATION SYSTEMS	2010	IBE303	COMPUTER FOR BUSINESS AND ECONOMICS
IBE311	INTERMEDIATE MICRO	2010	IBE311	ECONOMIC ANALYSIS (MICRO)
IBE311	INTERMEDIATE MICROECONOMICS	2012	IBE311	INTERMEDIATE MICRO
IBE316	PUBLIC ECONOMICS	2010	IBE316	ECONOMIC POLICY
IBE455	HUMAN RESOURCE MANAGEMENT IN JAPAN	2012	IBE455	HUMAN RESOURCE DEVELOP IN JAPN
IBE458	OPERATIONS MANAGEMENT	2015	IBE456	SUPPLY CHAIN MANAGEMENT
LIT445	SAMURAI IN LITERATURE AND HISTORY	2011	LIT445	SEMINAR IN LITERATURE AND HISTORY
LIT450	CONTEMPORARY JAPANESE THEATER	2011	LIT450	SEMINAR IN JAPANESE THEATER
POL201	THEORIES AND THEMES OF CONTEMPORARY POLITICS	2012	POL201	INTRO TO METHODS IN POL SCI
POL354	GLOBAL POLITICAL ECONOMY	2014	POL354	INT'L POLITICAL ECONOMY
POL355	ENVIRONMENTAL POLITICS OF AGRICULTURE	2014	POL355	ENVIRONMENT POLITICS OF AGRICULTURE
POL376	REGIONAL SECURITY IN NORTHEAST ASIA	2012	POL376	SECURITY IN NORTHEAST ASIA
POL429	INTERNATIONAL AND REGIONAL ORGANISATIONS	2014	POL429	INT'L ORGANIZATION AND LAW
POL430	PEACE AND SECURITY IN ASIA-PACIFIC	2010	POL430	INTERNATIONAL RELATIONS IN PACIFIC ASIA
POL460	COMPARATIVE POLITICS OF POST-COMMUNIST STATES	2014	POL460	COMP POL POST COMMUNIST STATES
RPH302	CONTEMPORARY ISSUES IN RELIGION AND SOCIETY	2012	RPH302	WESTERN TRAD.AND MOD.WORLD 1
RPH303	THE ENCOUNTER OF RELIGIONS IN THE MODERN WORLD	2012	RPH303	WESTERN TRAD.AND MOD.WORLD 2
RPH351	RELIGION AND THE ARTS 1	2010	RPH351	RELIGION AND THE ARTS
RPH351	RELIGION AND THE ARTS	2012	RPH351	RELIGION AND THE ARTS 1
RPH352	JAPANESE RELIGION AND THE ARTS	2012	RPH352	RELIGION AND THE ARTS 2
SOC439	SOC OF SEXUALITY & GENDER	2013	SOC339	SOC OF SEXUALITY & GENDER

§ b330 LANGUAGE COURSES (Except Japanese)
OFFERED BY THE CENTER FOR LANGUAGE EDUCATION AND RESEARCH

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
ACHN1011	CHN101	BASIC CHINESE 1	2	SPR	ZHANG Tong	1-2	[30]
ACHN1012	CHN101	BASIC CHINESE 1	2	AUT	ZHANG Tong	1-2	[30]
ACHN1021	CHN102	BASIC CHINESE 2	2	SPR	HUANG Wanting	1-2	[30]
ACHN1022	CHN102	BASIC CHINESE 2	2	AUT	ZHANG Tong	1-2	[30]
ACHN1031	CHN103	INTERMEDIATE CHINESE 1	2	SPR	HUANG Wanting	1-2	[30]
ACHN1032	CHN103	INTERMEDIATE CHINESE 1	2	AUT	HUANG Wanting	1-2	[30]
ACHN1041	CHN104	INTERMEDIATE CHINESE 2	2	SPR	ZHANG Tong	1-2	[30]
ACHN1042	CHN104	INTERMEDIATE CHINESE 2	2	AUT	HUANG Wanting	1-2	[30]
AFRN101A	FRN101	BASIC FRENCH 1	2	SPR	LUBIN Muriel*	1-2	A class, [30]
AFRN101B	FRN101	BASIC FRENCH 1	2	SPR	DELMAIRE Gilles*	1-2	B class, [30]
AFRN1012	FRN101	BASIC FRENCH 1	2	AUT	CORBEIL Steve*	1-2	[30]
AFRN1021	FRN102	BASIC FRENCH 2	2	SPR	DELMAIRE Gilles*	1-2	[30]
AFRN102A	FRN102	BASIC FRENCH 2	2	AUT	LUBIN Muriel*	1-2	A class, [30]
AFRN102B	FRN102	BASIC FRENCH 2	2	AUT	DELMAIRE Gilles*	1-2	B class, [30]
AFRN103A	FRN103	INTERMEDIATE FRENCH 1	2	SPR	COHEN Jacqueline*	1-2	A class, [30]
AFRN103B	FRN103	INTERMEDIATE FRENCH 1	2	SPR	CORBEIL Steve*	1-2	B class, [30]
AFRN1032	FRN103	INTERMEDIATE FRENCH 1	2	AUT	DELMAIRE Gilles*	1-2	[30]
AFRN1041	FRN104	INTERMEDIATE FRENCH 2	2	SPR	CORBEIL Steve*	1-2	[30]
AFRN104A	FRN104	INTERMEDIATE FRENCH 2	2	AUT	COHEN Jacqueline*	1-2	A class, [30]
AFRN104B	FRN104	INTERMEDIATE FRENCH 2	2	AUT	CORBEIL Steve*	1-2	B class, [30]
AFRN2010	FRN201	ADVANCED FRENCH 1	2	SPR	LUBIN Muriel*	1-2	
AFRN2020	FRN202	ADVANCED FRENCH 2	2	AUT	LUBIN Muriel*	1-2	
ASPN1011	SPN101	BASIC SPANISH 1	2	SPR	ISABEL GALA Carlos*	1-2	[30]
ASPN101A	SPN101	BASIC SPANISH 1	2	AUT	ISABEL GALA Carlos*	1-2	A class, [30]
ASPN101B	SPN101	BASIC SPANISH 1	2	AUT	ITAGAKI Saraguevara*	1-2	B class, [30]
ASPN102A	SPN102	BASIC SPANISH 2	2	SPR	ISABEL GALA Carlos*	1-2	A class, [30]
ASPN102B	SPN102	BASIC SPANISH 2	2	SPR	ITAGAKI Saraguevara*	1-2	B class, [30]
ASPN1022	SPN102	BASIC SPANISH 2	2	AUT	ISABEL GALA Carlos*	1-2	[30]
ASPN1031	SPN103	INTERMEDIATE SPANISH 1	2	SPR	KASHIWAGI Noriko*	1-2	[30]
ASPN103A	SPN103	INTERMEDIATE SPANISH 1	2	AUT	FOWLER Arthur*/ HIROYASU Yoshimi	1-2	A class, [30]
ASPN103B	SPN103	INTERMEDIATE SPANISH 1	2	AUT	ITAGAKI Saraguevara*	1-2	B class, [30]
ASPN104A	SPN104	INTERMEDIATE SPANISH 2	2	SPR	FOWLER Arthur*/ HIROYASU Yoshimi	1-2	A class, [30]
ASPN104B	SPN104	INTERMEDIATE SPANISH 2	2	SPR	ITAGAKI Saraguevara*	1-2	B class, [30]
ASPN1042	SPN104	INTERMEDIATE SPANISH 2	2	AUT	KASHIWAGI Noriko*	1-2	[30]
ASPN2010	SPN201	ADVANCED SPANISH 1	2	SPR	ITAGAKI Saraguevara*	1-2	
ASPN2020	SPN202	ADVANCED SPANISH 2	2	AUT	ITAGAKI Saraguevara*	1-2	

[] = Lottery Course. Number in brackets is the capacity

Instructor's name with * = adjunct instructor

For descriptions of the courses listed above, please refer to course syllabi on the Loyola Web Service.

§ b340 JAPANESE LANGUAGE PROGRAM (JLP)

The FLA expects students to become Japanese/English bilinguals. The Center for Language Education and Research (CLER) offers multiple tracks and levels of Japanese language courses. The type of course a student initially enrolls in will depend on his/her language background. Placement into the JLP will be determined by a placement test. Students should consult the CLER about the Japanese Placement Test. Further information about the JLP can be found in the brochure “Japanese Language Program.”

LANGUAGE COURSES (Japanese)

OFFERED BY THE CENTER FOR LANGUAGE EDUCATION AND RESEARCH

Registration CD	Course CD	Course Title	Cr.	Semester Offered	Instructor	Student Year	Remarks
AJPN111A	JPN111	JAPANESE 1	4	SPR	STAFF	1-2-3-4	
AJPN111B	JPN111	JAPANESE 1	4	SPR	STAFF	1-2-3-4	
AJPN1111	JPN111	JAPANESE 1	4	AUT	STAFF	1-2-3-4	
AJPN1112	JPN111	JAPANESE 1	4	AUT	STAFF	1-2-3-4	
AJPN150A	JPN150	JAPANESE M1	4	SPR	STAFF	1-2-3-4	
AJPN150B	JPN150	JAPANESE M1	4	SPR	STAFF	1-2-3-4	
AJPN1501	JPN150	JAPANESE M1	4	AUT	STAFF	1-2-3-4	
AJPN1502	JPN150	JAPANESE M1	4	AUT	STAFF	1-2-3-4	
AJPN112A	JPN112	JAPANESE 2	4	SPR	STAFF	1-2-3-4	
AJPN112B	JPN112	JAPANESE 2	4	SPR	STAFF	1-2-3-4	
AJPN1121	JPN112	JAPANESE 2	4	AUT	STAFF	1-2-3-4	
AJPN1128	JPN112	JAPANESE 2	4	INTENSIVE (AUT)	STAFF	1-2-3-4	
AJPN200A	JPN200	JAPANESE M2	4	SPR	STAFF	1-2-3-4	
AJPN200B	JPN200	JAPANESE M2	4	SPR	STAFF	1-2-3-4	
AJPN2001	JPN200	JAPANESE M2	4	AUT	STAFF	1-2-3-4	
AJPN211A	JPN211	JAPANESE 3	4	SPR	STAFF	1-2-3-4	
AJPN2118	JPN211	JAPANESE 3	4	INTENSIVE (SPR)	STAFF	1-2-3-4	
AJPN2111	JPN211	JAPANESE 3	4	AUT	STAFF	1-2-3-4	
AJPN2112	JPN211	JAPANESE 3	4	AUT	STAFF	1-2-3-4	
AJPN250A	JPN250	JAPANESE M3	4	SPR	STAFF	1-2-3-4	
AJPN2501	JPN250	JAPANESE M3	4	AUT	STAFF	1-2-3-4	
AJPN2502	JPN250	JAPANESE M3	4	AUT	STAFF	1-2-3-4	
AJPN212A	JPN212	JAPANESE 4	4	SPR	STAFF	1-2-3-4	
AJPN212B	JPN212	JAPANESE 4	4	SPR	STAFF	1-2-3-4	
AJPN2121	JPN212	JAPANESE 4	4	AUT	STAFF	1-2-3-4	
AJPN2128	JPN212	JAPANESE 4	4	INTENSIVE (AUT)	STAFF	1-2-3-4	
AJPN321A	JPN321	ADVANCED JAPANESE 1	4	SPR	STAFF	1-2-3-4	
AJPN3211	JPN321	ADVANCED JAPANESE 1	4	AUT	STAFF	1-2-3-4	
AJPN3221	JPN322	ADVANCED JAPANESE 2	4	SPR	STAFF	1-2-3-4	
AJPN3222	JPN322	ADVANCED JAPANESE 2	4	AUT	STAFF	1-2-3-4	
AJPN311A	JPN311	BUSINESS JAPANESE 1	2	SPR	STAFF	1-2-3-4	★
AJPN3111	JPN311	BUSINESS JAPANESE 1	2	AUT	STAFF	1-2-3-4	★
AJPN312A	JPN312	BUSINESS JAPANESE 2	2	SPR	STAFF	1-2-3-4	★
AJPN3121	JPN312	BUSINESS JAPANESE 2	2	AUT	STAFF	1-2-3-4	★
AJPN1800	JPN180	INTENSIVE JAPANESE 1	8	SPR	STAFF	1-2-3-4	
AJPN1801	JPN180	INTENSIVE JAPANESE 1	8	AUT	STAFF	1-2-3-4	
AJPN270A	JPN270	INTENSIVE JAPANESE 2	8	SPR	STAFF	1-2-3-4	
AJPN270B	JPN270	INTENSIVE JAPANESE 2	8	SPR	STAFF	1-2-3-4	
AJPN2701	JPN270	INTENSIVE JAPANESE 2	8	AUT	STAFF	1-2-3-4	
AJPN2702	JPN270	INTENSIVE JAPANESE 2	8	AUT	STAFF	1-2-3-4	
AJPN280A	JPN280	INTENSIVE JAPANESE 3	8	SPR	STAFF	1-2-3-4	
AJPN2801	JPN280	INTENSIVE JAPANESE 3	8	AUT	STAFF	1-2-3-4	
AJPN370A	JPN370	INTENSIVE JAPANESE 4	8	SPR	STAFF	1-2-3-4	
AJPN3701	JPN370	INTENSIVE JAPANESE 4	8	AUT	STAFF	1-2-3-4	
AJPN340A	JPN340	READING & WRITING (BASICS)	2	SPR	STAFF	1-2-3-4	
AJPN3401	JPN340	READING & WRITING (BASICS)	2	AUT	STAFF	1-2-3-4	
AJPN341A	JPN341	READING & WRITING 1	2	SPR	STAFF	1-2-3-4	
AJPN3411	JPN341	READING & WRITING 1	2	AUT	STAFF	1-2-3-4	
AJPN342A	JPN342	READING & WRITING 2	2	SPR	STAFF	1-2-3-4	
AJPN342B	JPN342	READING & WRITING 2	2	SPR	STAFF	1-2-3-4	
AJPN3421	JPN342	READING & WRITING 2	2	AUT	STAFF	1-2-3-4	
AJPN343A	JPN343	READING & WRITING 3	2	SPR	STAFF	1-2-3-4	
AJPN343B	JPN343	READING & WRITING 3	2	SPR	STAFF	1-2-3-4	
AJPN3431	JPN343	READING & WRITING 3	2	AUT	STAFF	1-2-3-4	
AJPN3432	JPN343	READING & WRITING 3	2	AUT	STAFF	1-2-3-4	
AJPN352A	JPN352	JAPANESE LITERACY 1	4	SPR	STAFF	1-2-3-4	
AJPN352B	JPN352	JAPANESE LITERACY 1	4	SPR	STAFF	1-2-3-4	
AJPN3521	JPN352	JAPANESE LITERACY 1	4	AUT	STAFF	1-2-3-4	
AJPN3522	JPN352	JAPANESE LITERACY 1	4	AUT	STAFF	1-2-3-4	
AJPN353A	JPN353	JAPANESE LITERACY 2	4	SPR	STAFF	1-2-3-4	★
AJPN353B	JPN353	JAPANESE LITERACY 2	4	SPR	STAFF	1-2-3-4	★
AJPN3531	JPN353	JAPANESE LITERACY 2	4	AUT	STAFF	1-2-3-4	★
AJPN3532	JPN353	JAPANESE LITERACY 2	4	AUT	STAFF	1-2-3-4	★
AJPN4050	JPN405	TRANS ENG TO JPN :THEORY&PRAC1	4	SPR	KATORI Yoshikazu*	1-2-3-4	★
AJPN4060	JPN406	TRANS ENG TO JPN :THEORY&PRAC2	4	AUT	KATORI Yoshikazu*	1-2-3-4	★
AJPN4071	JPN407	TRANS JPN TO ENG :THEORY&PRAC	4	SPR	TAKAHASHI Kinuko*	1-2-3-4	★
AJPN4072	JPN407	TRANS JPN TO ENG :THEORY&PRAC	4	AUT	TAKAHASHI Kinuko*	1-2-3-4	★
AJPN4111	JPN411	ACADEMIC JAPANESE 1A	1	SPR	KAJIKAZAWA Chizuru*	1-2-3-4	★
AJPN4112	JPN411	ACADEMIC JAPANESE 1A	1	SPR	AIGASE Chigusa*	1-2-3-4	★
AJPN4113	JPN411	ACADEMIC JAPANESE 1A	1	SPR	AIGASE Chigusa*	1-2-3-4	★
AJPN4121	JPN412	ACADEMIC JAPANESE 1B	1	AUT	KAJIKAZAWA Chizuru*	1-2-3-4	★
AJPN4122	JPN412	ACADEMIC JAPANESE 1B	1	AUT	AIGASE Chigusa*	1-2-3-4	★
AJPN4123	JPN412	ACADEMIC JAPANESE 1B	1	AUT	AIGASE Chigusa*	1-2-3-4	★
AJPN4210	JPN421	ACADEMIC JAPANESE 2A	1	SPR	KAJIKAZAWA Chizuru*	1-2-3-4	★
AJPN4220	JPN422	ACADEMIC JAPANESE 2B	1	AUT	KAJIKAZAWA Chizuru*	1-2-3-4	★
AJPN4230	JPN423	ACADEMIC JAPANESE 2C	1	SPR	ASAYAMA Yoshiro*	1-2-3-4	★
AJPN4240	JPN424	ACADEMIC JAPANESE 2D	1	AUT	ASAYAMA Yoshiro*	1-2-3-4	★

[] = Lottery Course. Number in brackets is the capacity

Instructor's name with * = adjunct instructor

For descriptions of the courses listed above, please refer to course syllabi on the Loyola System.

★ These courses can only be counted as SE Electives.

SECTION C : SUMMER SESSION & CERTIFICATES PROGRAMS

§ c100 SUMMER SESSION

Every year students and professionals from throughout the world come to the Summer Session at Sophia in quest of a broader understanding of Japan and Asia. The Summer Session in Asian Studies offers these students the opportunity to take two upper-level intensive courses (6 credits) running from July 23 to August 14, 2015.

The Summer Session in Japanese Language and Culture was introduced in 2013. This program will be held from June 1 to July 10, 2015. Alongside the Japanese language courses, a lecture series, “Japanese Studies,” will provide the students with insights on important topics of contemporary Japan. Eight lectures will introduce the participants to Japanese culture, society, economy and history.

Credits earned in the Summer Session will be counted as Specialized Education Electives.

<Asian Studies>

ARZ320	Japanese Art
IBZ 415	Contemporary Japanese Economy
IBZ 435	Development Issues: Asia and the World
IBZ 446	Japanese Business and Management
HSZ310	Japanese History: Edo and Tokyo
LIZ 333	Japanese Literature and the City
LIZ 440	Japanese Theater
POZ300	Contemporary Japanese Politics
RPZ330	Survey of Japanese Religions
SOZ410	Foundations of East Asian Culture
SOZ430	Japanese Popular Culture
SOZ470	Contemporary Japanese Society

N.B. Courses in Asian Studies carry 3 credits each.

<Japanese Language and Culture>

JSZ200	Japanese Studies
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N.B. Course in Japanese Language and Culture carries 1 credit.

For descriptions of these courses, please refer to the following webpage:

<http://www.flasophia.ac.jp/academics/summersession>

Details of course registration procedure will be announced on Loyola Web Service bulletin board(Academic Services).

§ c200 CERTIFICATE PROGRAMS

FLA students who wish to apply for one of the following certificates should submit their application in their last term. They will receive the certificate at the time of graduation.

§ c210 JAPANESE STUDIES CERTIFICATE

Only students who entered before 2015 are eligible to apply for this certificate.

Together with completing the requirements for a B.A. degree from FLA, students may combine GS, Major, and Specialized Elective courses to obtain a Certificate in Japanese Studies (日本研究履修証明). For the certificate they should complete six courses (24 credits) in designated Japanese Studies (JS) courses according to the following specifications.

JS courses are divided among two categories: A (Comparative Culture) and B (Social Studies and IBE). FLA students must take a combination of courses from both categories, with a maximum of four courses (16 credits) from a single category. At least three courses (12 credits) must be taken as SE electives.

Students from other faculties and non-degree students may obtain a Certificate in Japanese Studies by completing six courses (24 credits) in designated FLA JS courses. These students should take a combination of courses from categories A and B, with a maximum of four courses (16 credits) from a single category.

Category A (Comparative Culture)

ART250	Introduction to Art History/Visual Culture 2
ART321	Survey of Japanese Art 1
ART322	Survey of Japanese Art 2
ART361	Studies in Japanese Art History 1
ART365	Studies in Japanese Art History 2
ART375	Topics in Japanese Art History
ART451	Comparative Art History 1
ART452	Comparative Art History 2
ART482	Seminar in Japanese Art History
LIT231	Introduction to Japanese Literature
LIT331	Survey of Japanese Literature 1
LIT332	Survey of Japanese Literature 2
LIT365	Topics in Japanese Literature 1
LIT366	Topics in Japanese Literature 2

LIT435	Modern Japanese Fiction 1
LIT436	Modern Japanese Fiction 2
LIT450	Contemporary Japanese Theater
RPH341	Japanese Religions
RPH351	Religion and the Arts
RPH352	Japanese Religion and The Arts
RPH361	Buddhist Traditions
RPH414	Comparative Religion and Culture
RPH435	Symbol and Religion
RPH437	Philosophical Approaches to Buddhism
RPH455	Sacred Space and Time
RPH480	Christianity and Japanese Culture

Category B (Social Studies and IBE)

ANT220	Anthropology of Japan
ANT309	Japan Research
HST251	Development of Japanese Civilization 1
HST252	Development of Japanese Civilization 2
HST300	Topics in History
HST352	Japanese Women's History
HST353	Modern Japan
HST354	History of Japanese Foreign Relations
HST439	Issues in Japanese History and Thought
HST445	Religion and Society in Japan
HST453	Seminar in Modern Japanese History 1
HST454	Seminar in Japanese History
HST456	Seminar in Modern Japanese History 2
POL321	Japanese Government and Politics
POL414	Nationalism, Citizenship, and Democracy in Japan
POL422	Comparative Politics of Advanced Industrial Democracies
IBE430	Economic Survey of Contemporary Japan
IBE445	Management in Japan
IBE455	Human Resource Management in Japan

§ c220 JAPANESE LANGUAGE PEDAGOGY CERTIFICATE

Basically, only students who entered before 2012 are eligible to apply for this certificate.

Together with completing the requirements for a B.A. degree from FLA, students may combine GS and SE Elective courses from the Faculty of Liberal Arts, the Center for Language Education and Research and the Faculty of Foreign Studies to obtain a certificate in Japanese Language Pedagogy (日本語教授法履修証明). Students from other faculties and non-degree students may also obtain the certificate by fulfilling the requirements listed below. Basically only students who entered before 2012 are eligible to apply for this certificate. Students who entered from 2013 and are interested in it should consult with the FLA office.

The MEXT's guidelines for the qualification to teach in Japanese language schools (below university level) are a bachelor's degree in Japanese Language Pedagogy or successful completion of the Japanese Teaching Competency Test authorized by the Ministry in 1988. Although FLA cannot offer courses in all the areas covered by the test, the program aims to provide a foundation for students who would like to prepare themselves to take it.

Students who wish to pursue this certificate should take 24 credits as described below.

For FLA students

General requirements	credits	course
Basic Linguistics Course	4	LNG210 or LNG301
Basic JLP Course	4	日本語教育学A(文法)1&2, 日本語教育学B(言語習得)1&2, 日本語教育学C(社会言語学)1&2.
Advanced JLP Course	4	日本語教授法A(初級)1&2 or 日本語教授法B(中上級)1&2
Elective JLP Courses	12	Courses from Category I and II (may include 4 credits from Category III)

For students from other faculties

General requirements	credits	Course
Basic Linguistics Course	4	LNG210, LNG301, 言語学概論 1 & 2, or 日本語学概説 1 & 2
Basic JLP Course	4	日本語教育学A(文法) 1 & 2, 日本語教育学B(言語習得) 1 & 2, 日本語教育学C(社会言語学) 1 & 2
Advanced JLP Course	4	日本語教授法A(初級) 1 & 2 or 日本語教授法B(中上級) 1 & 2
Elective JLP Courses	12	Courses from Category I and II

Category I: Japanese Language Pedagogy Courses Offered by FLA & the Faculty of Foreign Studies

LNG 210	Introduction to Linguistics
LNG 301	Introduction to Japanese Linguistics
LNG 302	History of the Japanese Language
LNG 452	Topics in Linguistics
660111	日本語教育学A(文法) 1(Japanese Pedagogical Grammar 1) *
660112	日本語教育学A(文法) 2(Japanese Pedagogical Grammar 2) *
660113	日本語教育学B(言語習得) 1(Japanese Language Acquisition 1) *
660114	日本語教育学B(言語習得) 2(Japanese Language Acquisition 2) *
660115	日本語教育学C(社会言語学) 1(Japanese Sociolinguistics 1) *
660116	日本語教育学C(社会言語学) 2(Japanese Sociolinguistics 2) *
660117	日本語教授法A(初級) 1(Japanese Teaching Methods A 1) *
660118	日本語教授法A(初級) 2(Japanese Teaching Methods A 2) *
660119	日本語教授法B(中上級) 1(Japanese Teaching Methods B 1) *
660120	日本語教授法B(中上級) 2(Japanese Teaching Methods B 2) *

Category II: Linguistics Courses Offered by the Faculty of Foreign Studies

501268	Introduction to Language Acquisition
501297, 501298	Second Language Acquisition 1, 2
501294	Bilingual Education
501269	Introduction to Psycholinguistics
660105, 660106	言語学概論 1, 2 (Introduction to Linguistics 1, 2) *
660109, 660110	日本語教育入門 1, 2 (Introduction to Teaching Japanese As a SL 1, 2) *
660121, 660122	日本語教授法C (技能別 1, 2 (Japanese Teaching Methods C 1,2) *)

661005, 661006 日本語学概説1, 2 (Introduction to Japanese Linguistics 1, 2) *
671111, 671121 応用言語研究入門1, 2 (Introduction to Applied Linguistics 1, 2) *

Category III: Advanced Japanese Language Courses Offered by CLER

(For non-native speakers)

JPN322 Advanced Japanese 2

(For native speakers)

JPN353 Japanese Literacy 2 (JPN351 has been changed to JPN353 from 2014)

JPN405 Translating English to Japanese: Theory and Practice 1

JPN406 Translating English to Japanese: Theory and Practice 2

JPN407 Translating Japanese to English: Theory and Practice

N.B. The language of instruction for courses with an asterisk is Japanese.

The following courses have been moved from Faculty of Liberal Arts to Faculty of Foreign Studies. If students face difficulties obtaining the certificate due to this transition, they need to consult with the FLA office.

Old		New
LNG304	Teaching Methods and Pedagogical Grammar	日本語教育学 A(文法)1
		日本語教育学 A(文法)2
LNG305	Teaching Methods and Language Acquisition	日本語教育学 B(言語習得)1
		日本語教育学 B(言語習得)2
LNG306	Teaching Methods and Sociolinguistics	日本語教育学 C(社会言語学)1
		日本語教育学 C(社会言語学)2
LNG473	Teaching Methods and Beginning Japanese	日本語教授法 A(初級)1
		日本語教授法 A(初級)2
LNG474	Teaching Methods and Intermediate Japanese	日本語教授法 B(中上級)1
		日本語教授法 B(中上級)1

SECTION D :INFORMATION ON INSTRUCTORS & OFFICES § d100 TEACHING STAFF AND FACULTY OFFICE HOURS

2015 - 2016

Name	Area	Career
Tadashi Anno	Associate Professor, Political Science	B.A., University of Tokyo M.A., Ph.D., University of California, Berkeley
Akihito Asano	Associate Professor, Economics	B.A., Yokohama National University M.A., Hitotsubashi University M.A., Ph.D., Australian National University
Mari Boyd	Professor, Theater	B.A., Japan Women's University M.A., Mount Holyoke College Ph.D., University of Hawaii
Tina Burrett	Assistant Professor, Political Science	B.A., Leeds University Mphil, Ph.D., Cambridge University
Kukhee Choo	Assistant Professor, Visual Media	B.A., M.A., University of Texas Ph.D. Tokyo University
Edward Drott	Assistant Professor, Religion	B.A., M.A., Ph.D., University of Pennsylvania
Sandra Fahy	Assistant Professor, Anthropology	B.A., M.A., York University, Ph.D., School of Oriental and African Studies, University of London
James C. Farrer	Professor, Sociology	B.A., University of North Carolina M.A., Ph.D., University of Chicago
Richard A. Gardner	Professor, Religion	B.A., Miami University M.A., Ohio State University M.A., Ph.D., University of Chicago
Bettina Gramlich-Oka	Associate Professor, History	B.A., Tübingen Universität M.A., Sophia University Ph.D., Tübingen Universität
Parissa Haghirian	Professor, Business	B.A., M.A., University of Vienna M.A., Ph.D., Vienna University of Economics and Business Administration
Takuya Hasebe	Assistant Professor, Economics	B.A. Rutgers University Ph.D. City University of New York
Michio Hayashi	Professor, Art History	B.A., University of Tokyo M.A., Ph.D., Columbia University
Christian A. Hess	Associate Professor, History	B.A., University of California, Davis M.A., University of California, San Diego Ph. D., University of California, San Diego
Caroline Hirasawa	Associate Professor, Art History	B.A., Empire State College M.F.A., Tokyo University of Fine Arts M.A., Ph.D., Stanford University
Naoto Isaka	Associate Professor, Finance	B.A., Sophia University M.A., Osaka University Ph.D., Hitotsubashi University
Takeshi Ito	Associate Professor, Political Science	B.A., Keio University M.A., Hitotsubashi University M.A., M-Phil., Yale University Ph.D., Yale University
Yacob Khojasteh	Associate Professor, Business and Management	BS, Iran University of Science and Technology M. Sc., Tarbiat Modares University M. Sc., Ph.D., University of Tsukuba

SECTION D INFORMATION ON INSTRUCTORS & OFFICES
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Yoshifumi Konishi	Associate Professor, Economics	B.A., Chuo University M.A., University of Pittsburgh Ph. D., University of Minnesota
Shion Kono	Associate Professor, Literature	B.A., Bowdoin College M.A., Ph.D., Princeton University
Michiru Kosaka	Associate Professor, Economics	B.A., Hitotsubashi University M.A., Hitotsubashi University Ph.D., Duke University, Durham
James McKinley	Associate Professor, English	B.A., Susquehanna University M.A., University of Sydney Ph.D., Victoria University of Wellington
Mariko Morimoto	Associate Professor, Marketing	B.A., American University M.S., Boston University Ph.D., Michigan State University
Tatsushi Motohashi	Associate Professor, Linguistics	B.A., M.A., Sophia University Ph.D., University of Arizona
Noriko Murai	Associate Professor, Art History	B.A., University of California, Berkley M.A., Ph.D., Harvard University
Tatsuo Murakami	Assistant Professor, Religion	B.A., Beloit College M.A., Syracuse University Ph.D., University of California, Santa Barbara
Koichi Nakano	Professor, Political Science	B.A., University of Tokyo B.A., University of Oxford M.A., Ph.D., Princeton University
Hanako Okada	Assistant Professor Applied Linguistics	B.A., Sophia University M.A., Ed.D., Temple University
Thierry-Jean Robouam, S.J.	Associate Professor, Religion	B.A., M.A., Sophia University S.T.D., Jesuit School of Theology at Berkeley
Sven Saaler	Associate Professor, History	B.A., University of Cologne M.A., Ph.D., University of Bonn
David Slater	Professor, Anthropology	B.A., Vassar College M.A., Ph.D., University of Chicago
Matthew Strecher	Professor, Literature	B.A., M.A., University of Texas at Austin Ph.D., University of Washington
Yuka Sugawara	Associate Professor, Sociology	B.A. Sophia University M.A. Harvard University Ph.D. University of Texas at Austin
Mathew Thompson	Associate Professor, Literature	B.A., Yale University M.A., Ph.D., Columbia University
Junko Uenishi	Associate Professor, Business	B.A., Harvard University M.S., M.B.A., Northeastern University
David L. Wank	Professor, Sociology	B.A., Oberlin College M.A., Ph.D., Harvard University
Takehiro Watanabe	Assistant Professor, Anthropology	B.A., State University of New York at Albany M.A., The University of Chicago M.A., Ph.D., Columbia University
Robert E. Witmer	Professor, English	B.A., Ball State University M.A., Temple University

SECTION D: INFORMATION ON INSTRUCTORS & OFFICES
§ d100 TEACHING STAFF AND FACULTY OFFICE HOURS 95

Angela Yiu	Professor, Literature	B.A., Cornell University M.A., Ph.D., Yale University
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Visiting Professor

Charles Washburn Dennis	Japanese and Comparative Literature	B.A., Harvard University M.A., Oxford University, Ph.D., Yale University
Stephen Howard Dodd	Modern Japanese Literature	B.A., Keble College, Oxford M.A., Ph.D. Columbia University

Adjunct Instructors

George Alarcon Jr.	Political Science	B.A., M.A., University of the Philippines Diliman M.A., Sophia University
Hugh Ashton	Computer	B.A., University of Cambridge
Eric Bossieux	Computer	B.A., Sophia University
Michael Burtcher	History	B.A., University of Washington, Seattle M.A., Ludwig-Maximilians-University, Munich, Germany
David Cannell	English	B.A., Brigham Young University M.A., St. John's College Ph.D., University of California, Irvine
Mark Caprio	History	M.A., Ph.D., University of Washington
Nathalie Cavin	Geography, Environmental Studies	B.A., M.A., University of Toulouse II-Le Mirail Ph.D., University of Toulouse II-Le Mirail
Philippe Stéphan Debrox	Business	B.A., Brussels Free University M.B.A., European Institute of Business Administration Ph.D., Brussels Free University
Arlene Dinglasan	English	B.S., Computer Science Adamson University, Manila M.A., in TESOL Temple University, Japan
David Griffith	English	LLB, Victoria University of Wellington LLM, Ph.D, Auckland University
Brian Heagney	English	B.A., M.A., Trinity College, Dublin
Gaku Kondo	Art History	B.A., M.A., University of Tokyo M.A., Harvard University
Jeffrey Johnson	Literature	B.A., M.A., Northern Arizona University Ph.D., University of Washington
Shunsuke Kuwayama	English	B.A., Middlebury College M.A., Sophia University
Simon Liu	International Business, Corporate Strategy	B.E., National Taiwan University M.E., University of Tokyo Ph.D., University of Tokyo
Olga Marina	English	B.A., Kishinev State University of the USSR M.A., National University of Singapore Ph.D., Academy of Teacher Development
Charles McJilton	Business	B.A., University of Minnesota M.A., Sophia University
David McNeill	Political Science	B.A., University of Ulster Ph.D., Napier University

SECTION D INFORMATION ON INSTRUCTORS & OFFICES
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Junko Murakami	Mathematics	B.S., M.A., University of Kansas Ph.D., Arizona State University
Sachiko Nakagome	English	B.A., Doshisha University M.A. Temple University Japan
Serajean Rossitto	Social Movement Theory	B.A., State University of New York at Purchase M.A., Columbia University
Mahendra Singh	Business	M.B.A., International University of Japan
Naoko Takii	Art	B.A., Waseda University M.A., Waseda University, University of Delaware
Akiko Tanaka	English	B.A., M.B.A., Golden Gate University, San Francisco, California
Kiyoshi Ueda	History	B.A., Missouri State University M.A., Ph. D., University of Toronto
Fumiko Umezawa	History	B.A., M.A., University of Tokyo
Nobue Urushihara-Urvil	English	B.A., M.A., Sophia University Ph.D., University of Texas Medical Branch at Galveston
Alexander Vesey	History	B.A., University of Southern California M.A., University of Michigan, Princeton University Ph. D., Princeton University
Torsten Weber	History	B.A., Johannes Gutenberg-University Mainz M.A., University of London, Eberhard Karls-University Tübingen Ph. D., Ruprecht-Karls-University Heidelberg

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§ d100 TEACHING STAFF AND FACULTY OFFICE HOURS 97

§ d110 FACULTY OFFICE HOURS - 2015

A	Anno, Tadashi	Tues, Fri. 1:00-2:30	10-525
	Asano, Akihito	(SPR) Mon, Thurs. 3:15-4:45 (AUT) Mon, Thurs. 12:30-1:30	10-555
B	Boyd, Mari	(SPR) Tues, Fri. 2:30-3:00 or by appointment	10-642
	Burrett, Tina	(SPR) Mon. Thurs. 5:00-6:00 (AUT) Mon. Thurs. 2:00-3:00	10-522
C	Choo, Kukhee	Tues, Fri. 2:00-3:15	10-632
D	Drott, Edward	(SPR) Mon. 1:00-2:00 Thurs. 2:00-3:00 (AUT) Mon 12:00-1:00 Thus. 11:00-12:00	10-653
	Dodd, Steve	(SPR) Wed. 3:00 - 4:00	Library
F	Fahy, Sandra	Fri. 3:30-4:30 or by appintment	10-505
	Farrer, James	Mon. 2:00-4:00	10-503
G	Gardner, Richard	Tues, Fri. 1:30-3:00	10-649
	Gramlich-Oka, Bettina	(SPR) Tues. 11:00-1:00 or by appointment (AUT) Sabbatical	10-520
H	Haghirian, Pariassa	Mon. 3:30-4:30	10-535
	Hasebe, Takuya	Mon. Thurs. 3:15-4:15 or by appointment	10-553
	Hayashi, Michio	Mon, Thurs. 12:30-1:30	Dean's Office
	Hess, Christian	Thurs. 11:00-12:00 or by appointment	10-518
	Hirasawa, Caroline	(SPR) Sabbatical (AUT) Mon. 2:00-3:00	10-630
I	Isaka, Naoto	(SPR) Tues. 1:00-3:00 or by appointment (AUT) Sabbatical	10-543
	Ito, Takeshi	(SPR) Tues, 2:00-3:00, (AUT) 3:15-4:15	10-530
K	Khojasteh, Yacob	(SPR) Tues, Fri. 10:45-11:45 / 3:00-4:00 (AUT) Tues, Fri. 10:00-11:00 or by appointment.	10-549
	Konishi, Yoshifumi	Mon., Thurs. 12:30-1:15	10-547
	Kono, Shion	(SPR) Thurs. 2:30-3:00 (AUT) Fri. 3:15-4:00 or by appointment	10-637
	Kosaka, Michiru	(SPR) Tues, Fri 12:30-1:30 (AUT) Tues, Fri. 3:15-4:15 or by appointment	10-541
M	McKinley, James	(SPR) Tues. 1:30-3:00 (AUT) Wed. 1:30-3:00 or by appointment	10-601
	Morimoto, Mariko	(SPR) Mon. 12:00-1:00 (AUT) Mon. 3:15-4:30 or by appointment	10-533
	Motohashi, Tatsushi	Mon. Thurs. 1:30-3:00	10-613
	Murai, Noriko	(SPR) Tues. 3:30-4:30 (AUT) Tues. 11:30-12:30	10-634
	Murakami, Tatsuo	Tues, Fri. 3:00-4:00	10-655
N	Nakano, Koichi	(SPR) Sabbatical (AUT) Mon. 11:00-12:00	10-528
O	Okada, Hanako	Tues. 3:00-4:00 or by appointment	10-603
R	Robouam, Thierry	Tues, Fri. 9:15-10:30	10-657
S	Saaler, Sven	(SPR) Sabbatical (AUT) Thurs. 2:00-3:00 or by appointment	10-516
	Slater, David	Mon, Thurs. 12:30-2:00	10-509
	Strecher, Matthew	(AUT) Mon. 3:00-4:00 Tues. 1:00-3:00 Thus. 11:00-12:00	10-642
	Sugawara, Yuka	Tues. 1:00-3:00 or by appointment	10-501
T	Thompson Mathew	Sabbatical	10-644
U	Uenishi, Junko	(SPR) Sabbatical (AUT) Tues., Fri. 3:15-4:45 or by appointment	10-557
W	Wank, David	Mon, Thurs. 5:00-5:45	10-512
	Watanabe, Takehiro	(SPR) Tues. 11:00-12:30 (AUT) Tues, Fri 10:00-11:00	10-514
	Witmer, Robert	Mon, Thurs. 3:30-5:00 Fri. 10:00-11:30 / 3:30-5:00	Chair's Office
Y	Yiu, Angela	(SPR) Fri. 2:00 - 3:00 (AUT) Fri. 3:00 - 4:00	10-647

§ d200 General Information and Office Directory

§ d210 International Students Coming to Japan

1. Status of Residence

Students who do not hold Japanese citizenship must have as their status of residence "college student" or other appropriate status such as "permanent resident", "long term resident", or "dependent". A temporary visitor visa is not acceptable.

To qualify for status as a "college student", students are required to register for at least 4 regular courses (i.e., at least 10 hours of class time per week).

2. Extension of Period of Stay as “College Student” / Change of Status of Residence to “College Student”

For procedures on extending the period of stay or changing the status of residence, please refer to the Sophians' Guide 2015. Please note that among the documents submitted to the Immigration Bureau, there are forms that must be filled out by the Center for Academic Affairs, which take about 4 days to be issued.

After your application is approved:

1. Register the changes in your status of residence at the residential municipal office within 14 days.
2. Submit a photocopy of the updated "Resident Card" to the Center for Academic Affairs, Academic Records Section as soon as possible.

※ Various disadvantages regarding school life, such as Loyola access being stopped or non-receipt of scholarships, may occur until the necessary documents are submitted.

§ d220 Lost and Found

A lost-and-found service is provided at the Office of Property (Bldg. No.2, 1F). If a student loses or finds an article, it should be reported to this office.

§ d230 Parking Facilities

The University has no parking facilities for students on campus. Students are advised not to drive any vehicle to the university. Tokyo municipal law strictly prohibits the parking of cars, motorcycles or bicycles on public streets around the campus.

§ d240 Scholarships and Financial Aid Programs

University scholarship, as well as many scholarships offered by public or private institutions are available for Japanese and international students. Detailed information is given on the university website and the online bulletin board of the Center for Student Affairs on Loyola.

General Information : http://www.sophia.ac.jp/eng/e_top/studentlife

§ d250 Health and Insurance

-National Health Insurance System

International students who will stay in Japan for more than three months are required to join this insurance system. The procedures are carried out at the student's local ward/city office.

-Personal Accident Insurance for Students Pursuing Education and Research

All degree students and exchange students must be affiliated with this insurance plan. This plan covers physical injuries a student suffers during prescribed educational and research activities at the university and during commuting to school and in transit between school facilities.

Additional information can be found in the Sophians' Guide 2015.

§ d260 Medical Check-up

All new degree students must have a medical check-up at the beginning of their first semester followed by check-ups every year in April. The dates and place for the medical check-up will be announced on the Loyola Web Service bulletin board.

§ d270 Other Information

-Sophia University Academic Excellence Awards

These awards are available to undergraduate sophomores, juniors and seniors who show high academic performance. Grantees are decided upon recommendation from the dean of each faculty.

-Housing

Sophia University has several off-campus dormitories available to all students.

-Counseling Services

Individual and group counseling is available from professional counselors to help students resolve any problems they may encounter during their college life (e.g. academic concerns, career options, student life, relationship issues, and mental and emotional health). Counseling is available both in English and in Japanese, and the services are free of charge. Disclosed information is kept confidential. All Sophia University students are invited to utilize the services. To see a counselor, please make an appointment either in person or by phone. The Counseling Center is located on 3F, Bldg. 10.

-Campus Ministry

Catholic Center offers an English Mass on Tuesdays (1F, Bldg. 2).

For more details, please refer to the Sophians' Guide 2015 available at the Center for Student Affairs.

§ d280 OFFICE DIRECTORY

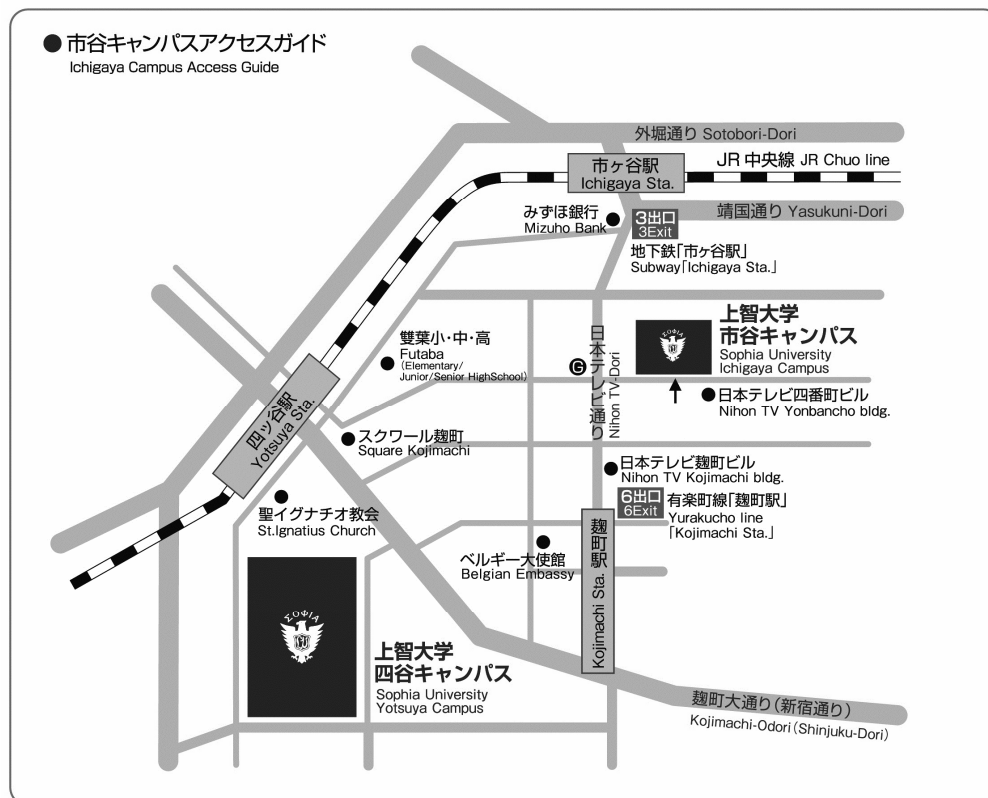
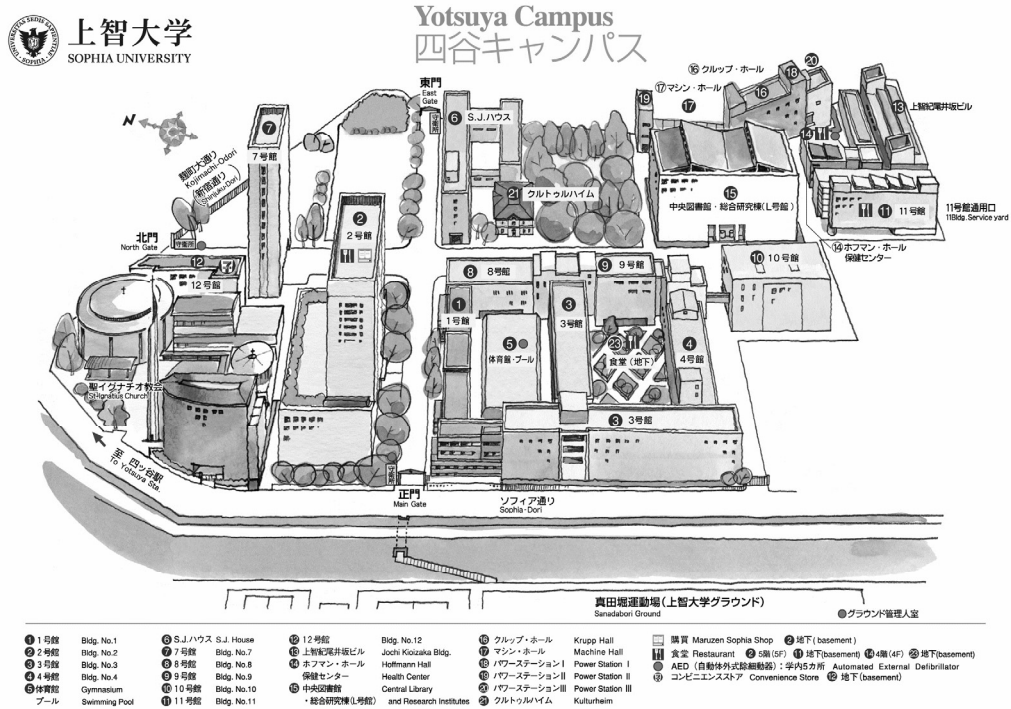
OFFICE HOURS: Mon -Fri 9:30~11:30 AM, 12:30~5:00 PM

- ※ Services are available only during the above office hours for providing information, and accepting applications and required documents.
- ※ Offices are closed on Saturdays, Sundays and national holidays.
- ※ Office hours during summer and winter vacations and on special circumstances are announced on the Loyola Bulletin Board for the Center for Academic Affairs (Academic Services).

	Office	Tel	Bldg	Floor
Course Registration / Class Information /Transfer Credits / Examination / Grades	Center for Academic Affairs	03-3238-3515	No. 2	1F
Tuition and Fees	Center for Academic Affairs	03-3238-3195	No. 2	1F
Request for Leave of Absence Request for Withdrawal from the University I.D. Card Re-issuance Change of Address / Guarantor Re-admission Transfer of Faculty / Department	Center for Academic Affairs (Academic Records Section)	03-3238-3519	No. 2	1F
Student Travel Fare Discount Certificates Certificate of Enrollment / Official Transcript	Vending machine		No. 2	3F
Student Counseling, clubs and circles Extra-curricular Activities & Volunteering Insurance, Dormitory, Part-time Jobs, Assistance for Students with Disabilities, etc Childcare Room Applications	Center for Student Affairs	03-3238-3525	No. 2	1F
Scholarship & Fees Counseling		03-3238-3523		
Lost & Found	Office of Property	03-3238-3112	No. 2	1F
Exchange Program (Incoming / Outgoing) Short-term Language Programs Short-term Study Abroad Programs Active learning Programs Monbukagakusho Scholarship	Center for Global Discovery	03-3238-3521	No. 2	1F
Employment / Internship	Career Center	03-3238-3581	No. 2	1F
Admissions	Admissions Office (Undergraduate) (Graduate)	03-3238-4018 03-3238-3517	No. 2	1F
Appointment with Dean / Chair/Director	FLA/GPGS Office	03-3238-4004	No. 10	4F
Health Service	Health Center	03-3238-3394	Hoffman Hall	2F
Resources	Library	03-3238-3510	Central Library	1F
Information & Communication Technology Computer Room, Wired and Wireless LAN,Email	Media Center http://ccweb.cc.sophia.ac.jp	03-3238-3101	No. 2	3F
Counseling	Counseling Center	03-3238-3559	No. 10	3F
Teacher and Curator Certification	Center for Teaching and Curator Credentials	03-3238-3520	No. 2	1F
Campus Ministry	Catholic Center	03-3238-4161	No.2	1F

Personal Information

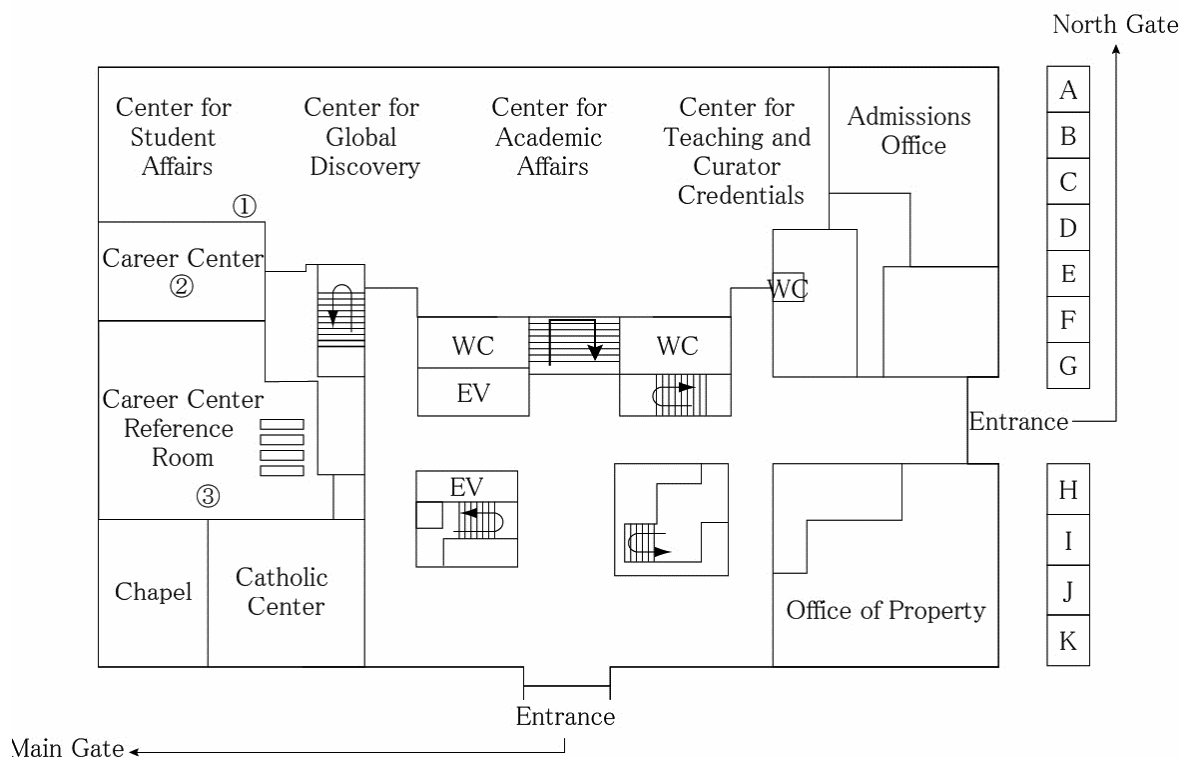
For policy on protection of personal information of Sophia School Corporation, visit the following site:
http://www.sophia.ac.jp/jpn/info/privacypolicy/joho_toriatsukai



Yotsuya Campus

Bulletin Boards in Building No.2 1F

Announcements from the university offices to students are posted on the Loyola online bulletin board. Information which is not appropriate for posting on Loyola will be posted on the bulletin boards outside Building No 2.

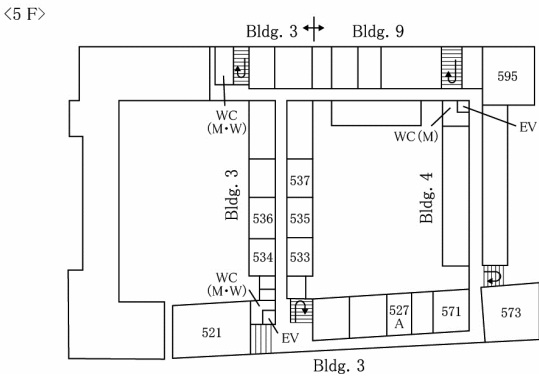
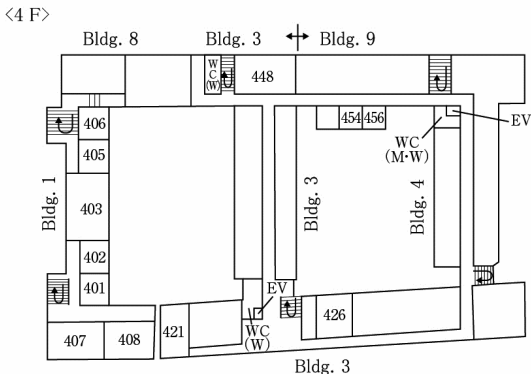
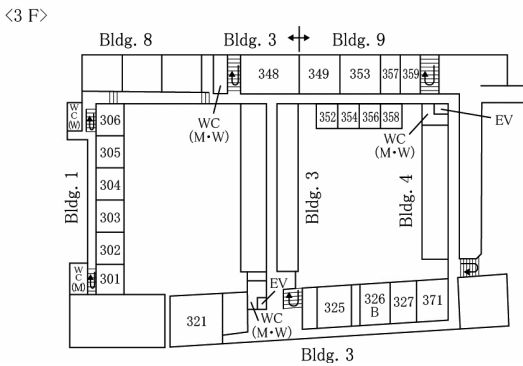
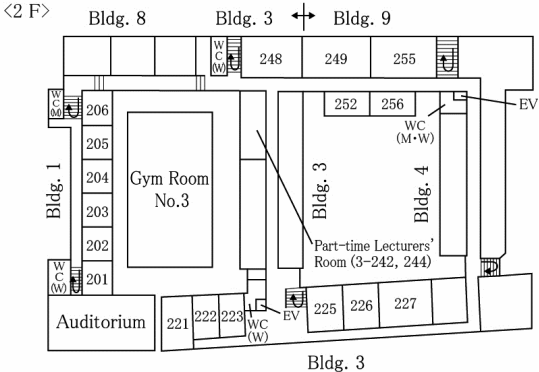
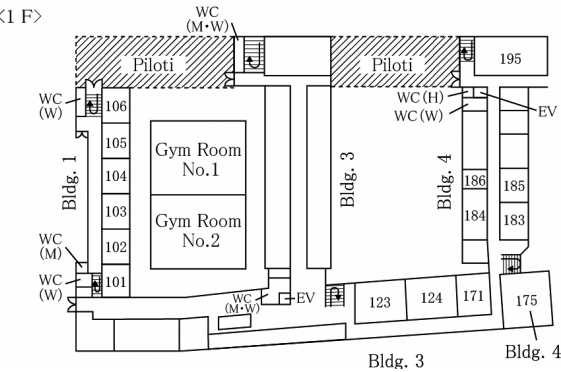


- ① Center for Student Affairs
- ② } Career Center
- ③ }

- A Admissions Office
- B } Campus Membership
- C }
- D } Center for Academic Affairs
- E }
- F }
- G }
- H } Center for Student Affairs
- I }
- J Career Center
- K Center for Global Discovery

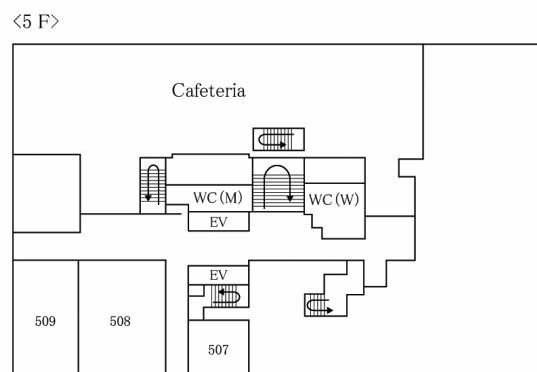
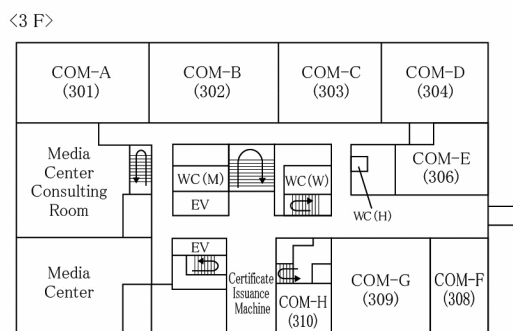
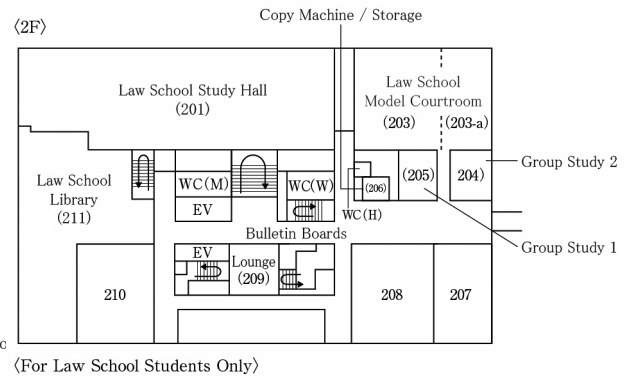
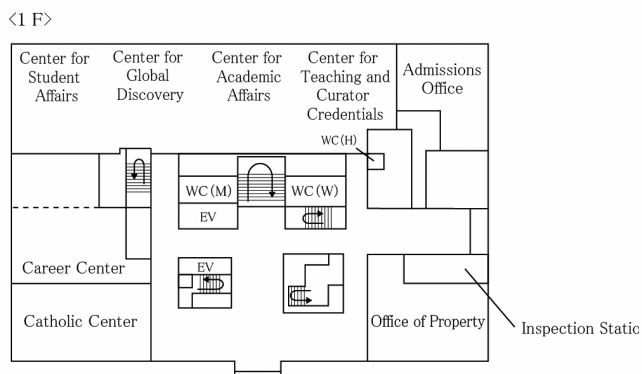
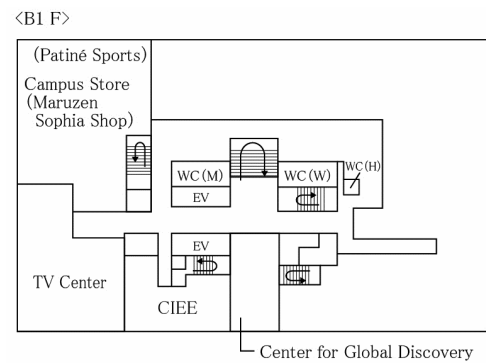
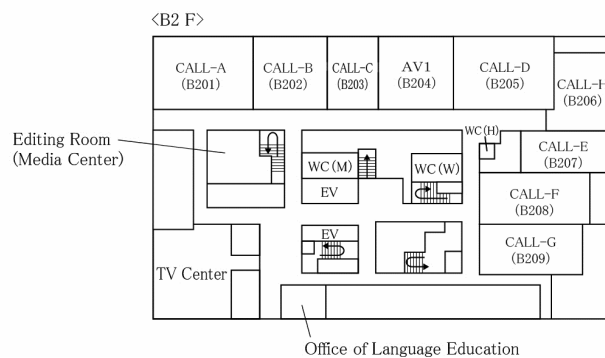
Yotsuya Campus

Building No.1,3,4,8,9



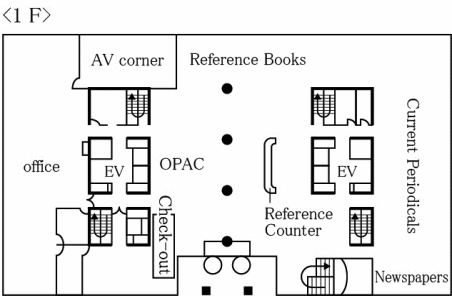
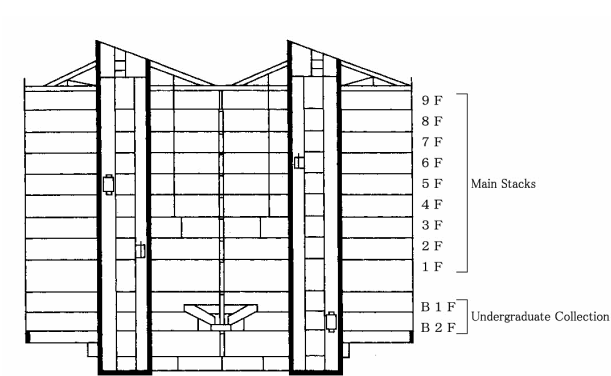
Yotsuya Campus

Building No.2

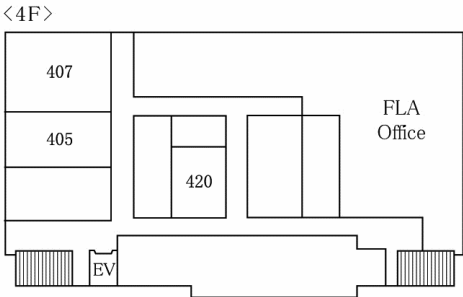
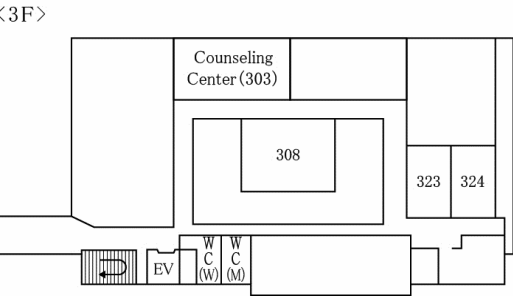
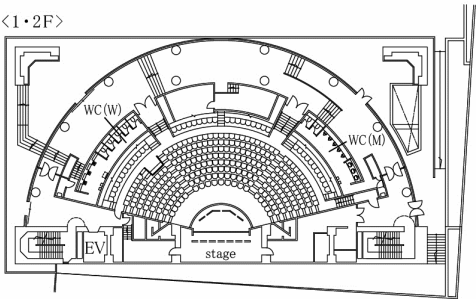
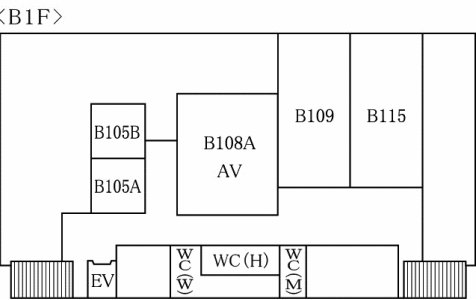


Yotsuya Campus

Central Library (Building L)

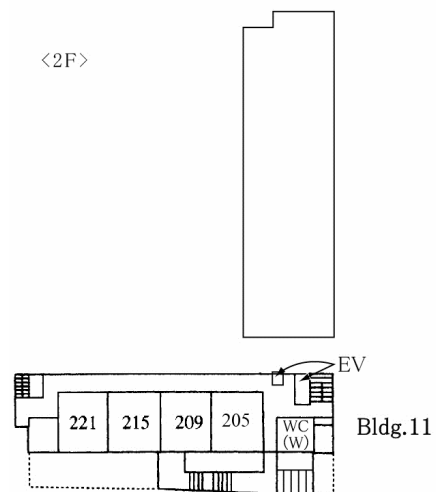
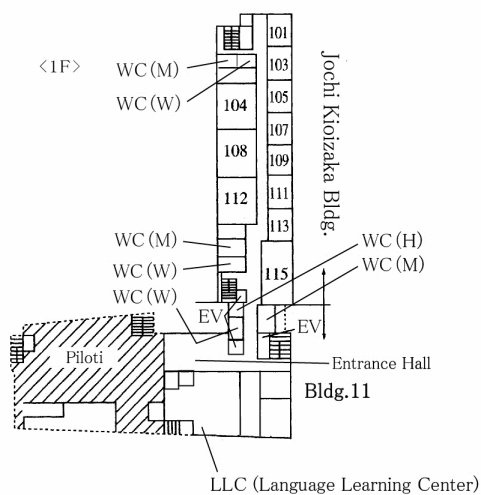
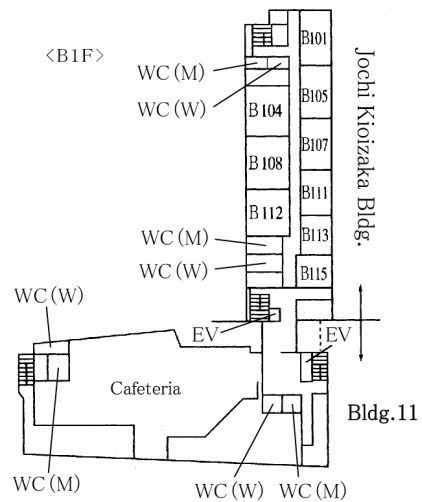
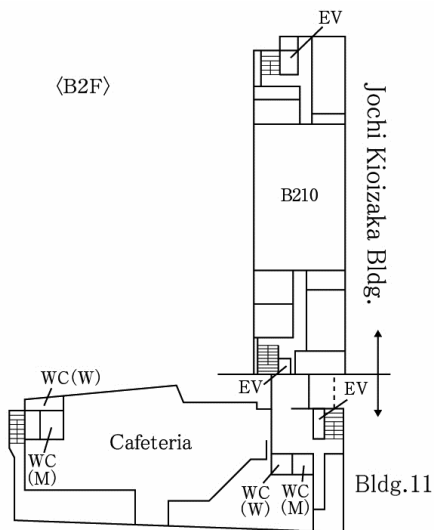


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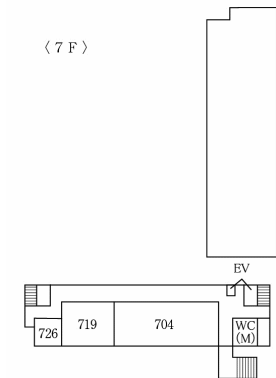
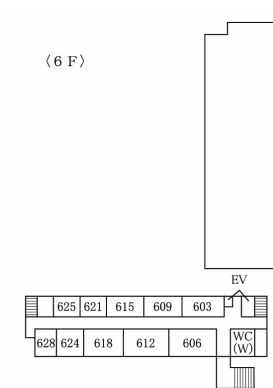
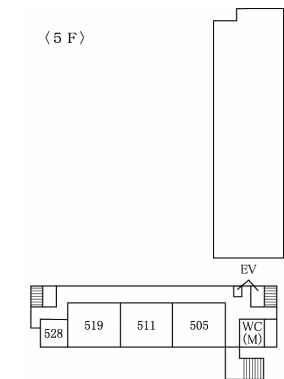
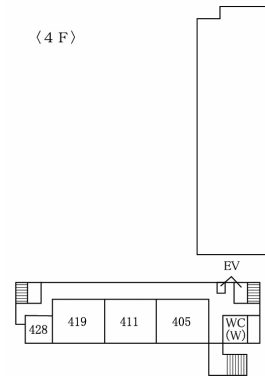
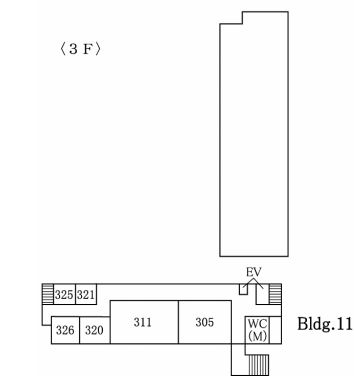
Yotsuya Campus

Building No.11 & Jochi Kioizaka Building



Yotsuya Campus

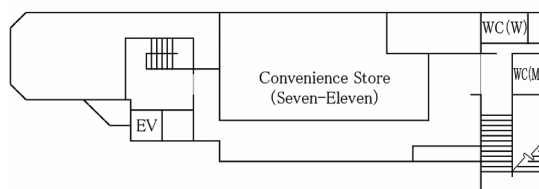
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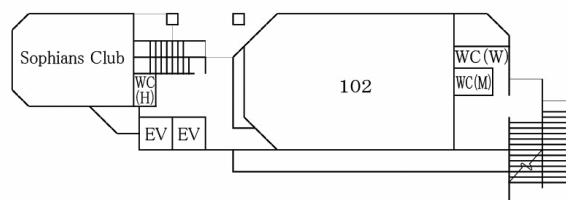
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Building No.12

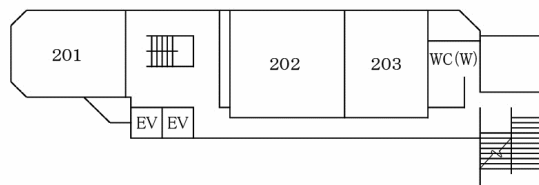
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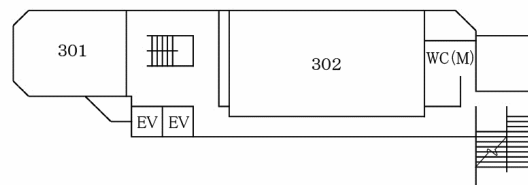
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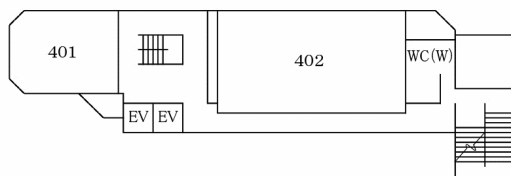
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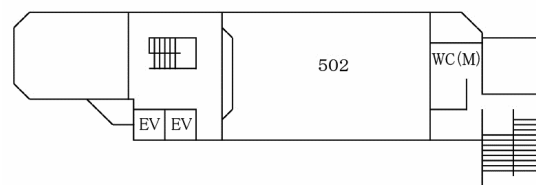
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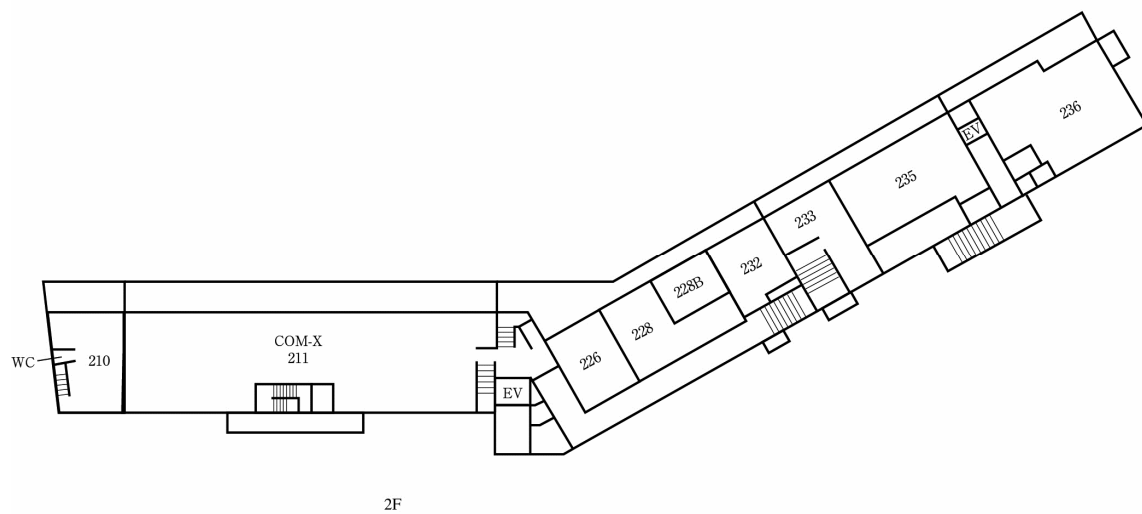
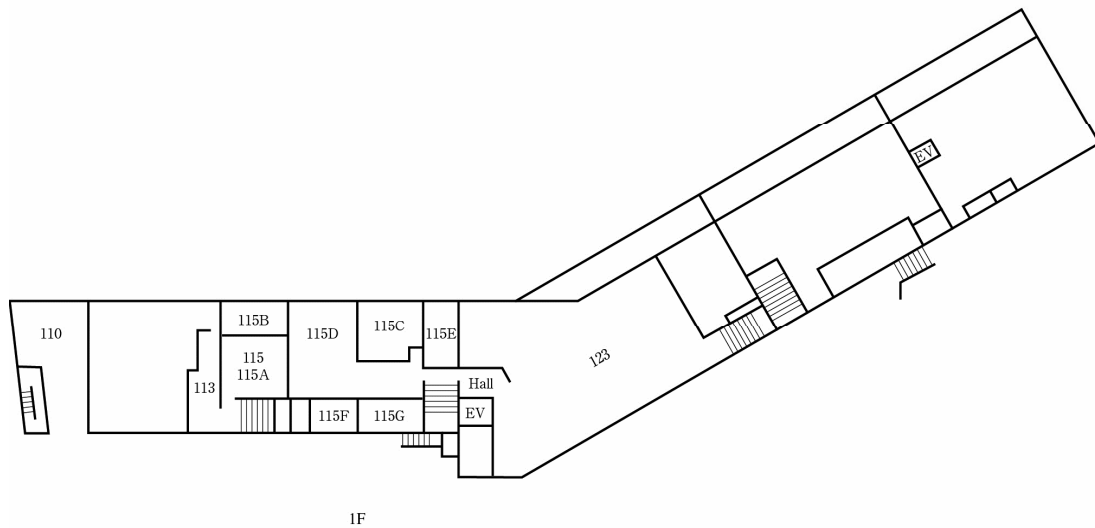


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Yotsuya Campus

Krupp Hall / Machine Hall



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